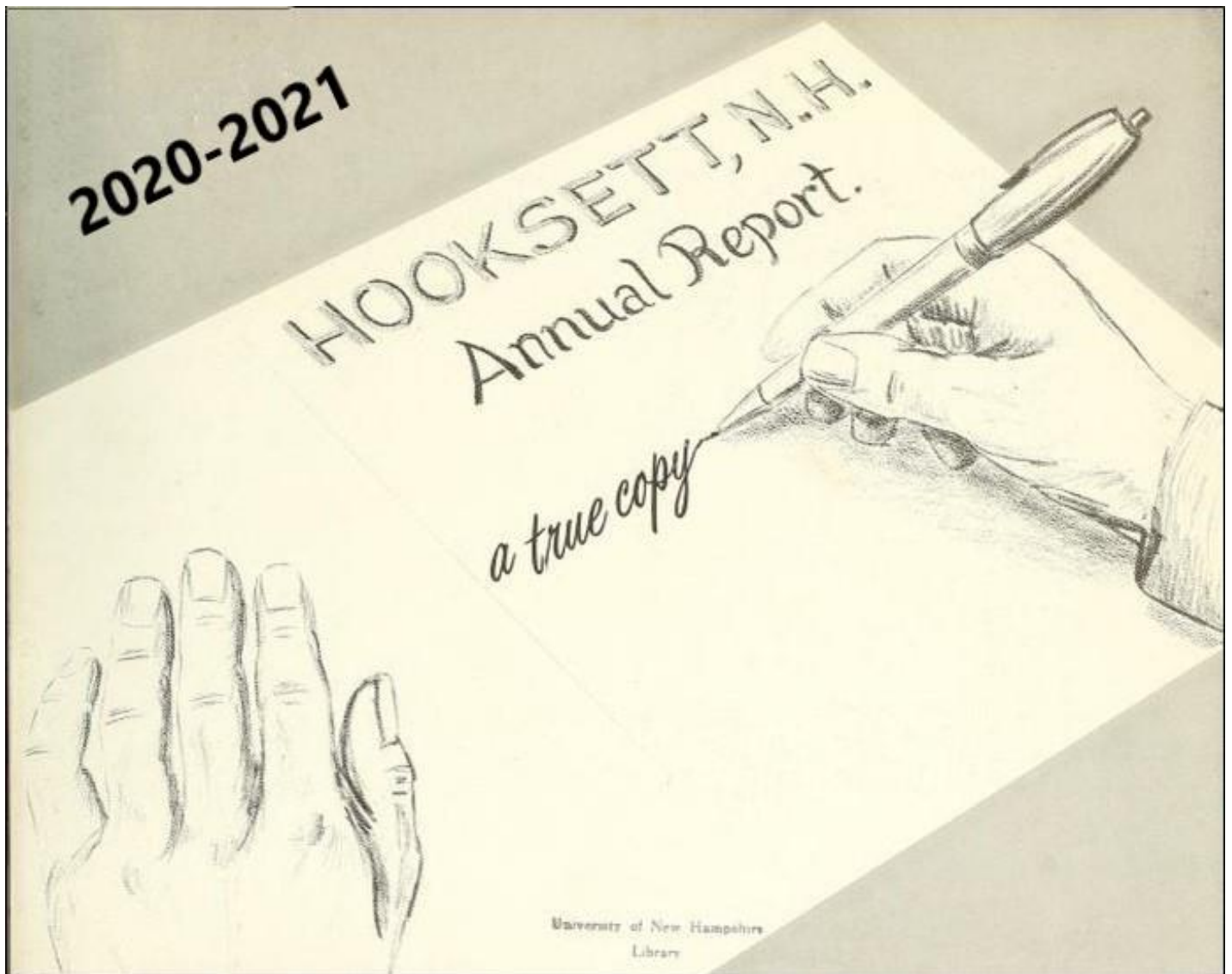
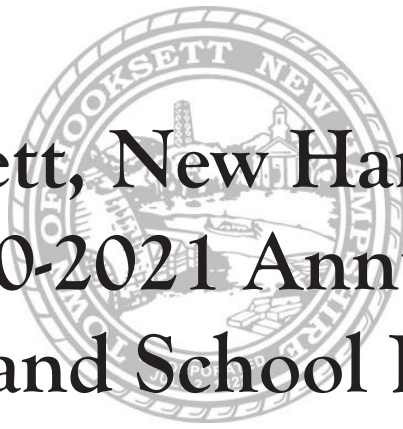


Hooksett, New Hampshire 2020-2021 Annual Town and School Report





Hooksett's Own – Nathaniel "Nat" Head (May 20, 1828 – November 12, 1883) Governor of New Hampshire, Adjunct General New Hampshire Militia, New Hampshire House of Representatives, Businessman.

**ANNUAL REPORT
OF THE TOWN COUNCIL,
DEPARTMENTS, BOARDS, COMMITTEES,
AND COMMISSIONS OF THE TOWN OF**



**HOOKSETT
NEW HAMPSHIRE**

**HOOKSETT
FISCAL YEAR ENDING
JUNE 30, 2021**

POPULATION: Approximately 14,500
TAXABLE VALUATION: \$2,065,762,076
AREA: 36.3 square miles

TAX RATE: 22.51
STATE EDUCATION: 2.00
COUNTY: 2.95
SCHOOL DISTRICT: 11.93
TOWN: 5.63

THINKING OF BUILDING
RELOCATING



WHY NOT INVESTIGATE

HOOKSETT

NEW HAMPSHIRE

THE FASTEST GROWING TOWN IN MERRIMACK COUNTY

WHERE NEW INDUSTRIES AND NEW HOMES GO TOGETHER
ON THE PICTURESQUE MERRIMACK RIVER

CITY SERVICES IN A RURAL ATMOSPHERE

Above: Cover from old Economic Development Materials from the 1970s.



Pictured Above: Hooksett's Town Council and staff observing COVID-19 precautions during the throes of the pandemic.

Pictured Below: Photographs about Hooksett Throughout the year. Courtesy of Robert Better, Hooksett Conservation Commission.



Spring Run-Off - Hooksett Dam



Winter Hooksett Riverwalk



Fall at the Walking Bridge



Memorial Day

Table of Contents

Hooksett Citizen of the Year.....	2
In Memoriam.....	3
Town Warrant.....	4
Budget Summary.....	9
Budget of the Town (MS-737).....	23
Default Budget.....	34
Budget Status.....	39
Revenue.....	40
General Obligation Debt/Capital Leases.....	41
Other Town Funds.....	42
Capital Improvement Plan.....	43
Auditor's Report.....	52
Board of Elections.....	119
Town Meeting / Deliberative Session Minutes.....	120
Election Results	132
Town Departments.....	134
Elected Boards and Commissions.....	135
Officials, Boards and Committees.....	136
Assessing Department.....	137
Budget Committee.....	147
Cemetery Commission.....	148
Central Hooksett Water Precinct.....	149
Conservation Commission.....	171
Economic Development Advisory Committee.....	177
Family Services Department.....	178
Fire-Rescue Department.....	180
Heritage Commission.....	192
Historical Society.....	194
Library.....	196
Planning Board.....	201
Police Department.....	203
Public Works Department.....	206
Sewer Commission.....	207
Tax Collector.....	209
Town Clerk.....	209
Tax Increment Financing District Report.....	216
Town Administrator.....	218
Town Council.....	220
Town Hall Preservation Committee.....	223
Treasurer.....	225
Trustees of the Trust Finds.....	226
Hooksett Village Water Precinct.....	230
Vital Statistics – Births, Deaths, and Marriages.....	245
Zoning Board of Adjustment.....	255
Churches & Civic Groups.....	257
School District.....	258
Town Departments' Office Hours.....	Inside Back Cover

LION'S CLUB HOOKSETT CITIZEN OF THE YEAR



The Hooksett Lions Club has selected Elmer Lajoie as the 2021 Hooksett Citizen of the Year. Elmer, a longtime resident of Hooksett, has been very active in many Hooksett Volunteer efforts. Among Elmer's many volunteer endeavors is serving as Co-Chair of the Hooksett Unit Salvation Army Bell Ringing Campaign. The Holiday Bell Ringing campaign is a town wide effort of over 1,000 volunteers that raise funds to support needy families in town. Elmer is also a member of the Hooksett Community Food Pantry Committee, handling facility and maintenance duties, along with coordinating the purchase of foods, and handling the USDA contributions. Elmer also has been active for many years with the Knights of Columbus, both at the local and district levels. Elmer has chaired many events at the local level, such as the Annual Tootsie Roll Drive which raises money for the Intellectually Challenged, and the 120 Club which raises money for Scholarships for deserving young adults to pursue their higher education aspirations. Elmer has been very involved with Hooksett Family Services and also their Holiday programs for needy Hooksett Residents. During Elmer's many years of service to the Hooksett Community, he has been recognized and Honored for his many achievements such as being Knight of the Year 3 times in Hooksett Knights of Columbus Council 4961, Adult Volunteer of the Year by Hooksett Kiwanis Club, and Outstanding Volunteer of the Year by the New Hampshire State Spirit Awards.

An event, sponsored by the Hooksett Lions, honoring Elmer will be held on October 22, 2021. More information will be announced as plans are finalized and reservation sales become available. The Hooksett Lions Club has been active since 1964, is part of Lions District 44N, and Lions Clubs International. Each year the Lions honor individuals whose efforts make Hooksett a better place to live.

IN MEMORIAM

Leo Belisle, 96, was born April 22, 1924 to Auree and Napoleon Belisle, Jr. Mr. Belisle was a veteran of WWII, a 74 year member of the Hooksett American Legion Post 37, a member of the Hooksett Entertainers, a charter member of the Langlois Hooksett Knights of Columbus, and active member of more community groups and organizations. He also served the town directly on the Budget Committee, Parks and Recreation Advisory Committee, as a Superintendent of Parks, as a Fire Warden, and as a volunteer fireman. Notably, among the numerous projects and efforts he, helped specifically create one of the ball fields behind the Hooksett Municipal Building (formerly the Village School), which provides enjoyment to residents and visitors of all ages to this day.

William "Bill" Shackford, 93, was born September 22, 1927 to William G. and Maud M. Shackford. He has the distinction of bearing one of Hooksett's most illustrious and varied public service careers. He joined Hooksett's Civil Air Patrol Squadron in 1957, the Hooksett Fire Department in 1959, and served as the town's "Civil Defense Director", a precursor to FEMA/EOC coordination operations, for 25 years. He originally also acted as a Special Police Officer for Hooksett part-time, which gave way to him becoming one of the town's first three full time officers. This eventually gave way to a 38-year long police career in Hooksett and elsewhere. Additionally, he helped partner with others to found Tri-Town Ambulance, which serviced Hooksett for years and continues to service other communities. He was a member of the Hooksett Lions Club, the NH Civil Air Patrol USAF Auxiliary, the NH Retired Law Enforcement Association, and numerous other community and state organizations. One of his last gifts of service to the town was creating a custom-made clock for Hooksett's Old Town Hall.

James Lee "Jim" Gorton, 81, was born May 6, 1940. Originally from Pennsylvania, Mr. Gorton lived, worked, and served his adopted community for many years. In his personal life he worked as an electrical engineer, on quality control, and as a postman where he famously saved the life of one of his customers. He served as a Town Councilor from 2006-2011 and as an experienced member of the Recycling and Transfer Advisory Board.

Town Warrant

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 6, 2021 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 3 through 23.

The final ballot vote for all warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 9, 2021**. The polls will be open from 6 am until 7 pm.

Article 1:

To choose all necessary Town officers for the year ensuing.

Article 2:

Amendment No. 1

Are you in favor of Zoning Amendment #1, as proposed by the Hooksett Planning Board, to remove the Performance Zone overlay from the following lots and to subsequently re-zone said lots to Medium Density Residential?

Tax Map 30 Lot 14
Tax Map 30 Lot 15
Tax Map 30 Lot 16
Tax Map 30 Lot 18
Tax Map 30 Lot 21
Tax Map 30 Lot 22
Tax Map 30 Lot 23
Tax Map 30 Lot 24
Tax Map 30 Lot 27
Tax Map 30 Lot 28

The proposed re-zoning will remove the Performance Zone layer from the above mentioned lots and subsequently re-zone these lots to Medium Density Residential for the purpose of maintaining the residential character of Martins Ferry Road.

Amendment No. 2

Are you in favor of Zoning Amendment #2, as proposed by the Hooksett Planning Board, to delete the following verbiage from the Hooksett Zoning Ordinance?

Article 3: General Provisions, Section O, "In any district where gasoline filling stations are allowed, the lot on which any new gasoline filling station is to be situated shall be located at least one thousand (1,000) feet from any lot on which there is an existing station."

The purpose of this proposed omission is to enhance economic development opportunities for the Town by allowing the free market to dictate the placement of gasoline filling stations in zones where they are permitted by right.

Amendment No. 3

Are you in favor of Zoning Amendment #3, as proposed by the Hooksett Planning Board, to add the following verbiage to Article 3, General Provisions of the Town of Hooksett Zoning Ordinance?

"In any district which permits the development of multi-family residential dwellings as defined by the Town of Hooksett Development Regulations, or in any district which the Zoning Board of Adjustment or the Planning Board grant use entitlements to develop multi-family housing as defined by the Development Regulations, the Planning Board shall require a minimum of two and one-half (2.5) parking spaces for each dwelling unit. See Section 15 of Town Development Regulations."

The purpose of this addition to the Zoning Ordinance is to require adequate overflow parking in multi-family developments.

Amendment No. 4

Are you in favor of Zoning Amendment #4, as proposed by the Hooksett Planning Board, to amend the following verbiage in Article 5, Section 8(c) - Medium Density Residential District, of the Hooksett Zoning Ordinance?

Existing:

A minimum of two (2) parking spaces shall be provided for each dwelling unit. No parking shall be allowed in the required front yard. All parking shall be shown on a site plan approved by the Planning Board.

Proposed Amendment:

A minimum of two (2) parking spaces shall be provided for each single family dwelling unit, and a minimum of two and one-half (2.5) parking spaces shall be provided for each dwelling unit within multi-family developments. No parking shall be allowed in the required front yard. All parking shall be shown on a site plan approved by the Planning Board.

The purpose of the proposed amendment is to require adequate overflow parking for multi-family residential developments.

Amendment No. 5

Are you in favor of Zoning Amendment #5, as proposed by the Hooksett Planning Board, to amend the following verbiage in Article 6, Section 5(c) - High Density Residential District, of the Hooksett Zoning Ordinance?

Existing:

A minimum of two (2) parking spaces shall be provided for each dwelling unit. No parking shall be allowed in the required front yard. All parking shall be shown on a site plan approved by the Planning Board.

Proposed Amendment:

A minimum of two (2) parking spaces shall be provided for each single family dwelling unit, and a minimum of two and one-half (2.5) parking spaces shall be provided for each dwelling unit within multi-family developments. No parking shall be allowed in the required front yard. All parking shall be shown on a site plan approved by the Planning Board.

The purpose of the proposed amendment is to require adequate overflow parking for multi-family residential developments.

Article 3: Operating Budget

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other

appropriations voted separately totaling **\$20,805,931.00**? Should this article be defeated, the operating budget shall be \$20,778,150.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$5.82. Recommended by Town Council (5 Yes – 3 No), Recommended by Budget Committee (7 Yes -2 No).

Article 4: DPW Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works' Employees Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2021-22	\$ 62,326.00	\$ 16,462.00	\$ 78,788.00
2022-23	\$ 25,067.00	\$ 5,129.00	\$ 30,196.00
2023-24	\$ 25,439.00	\$ 5,154.00	\$ 30,593.00

and further to raise and appropriate **\$78,788.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.04. Recommended by Town Council (8 Yes - 0 No), Recommended by Budget Committee (5 Yes - 4 No). (Majority vote required)

Article 5: Special Town Meeting

Shall the town, if ARTICLE #4 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #4 cost items only? (Majority vote required)

Article 6: Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Employees of Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2021-22	\$ 14,213.00	\$ 3,026.00	\$ 17,239.00

and further to raise and appropriate **\$17,239.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.01. Recommended by Town Council (9-0), Not recommended by Budget Committee (4 Yes - 5 No). (Majority vote required)

Article 7: Special Town Meeting

Shall the town, if ARTICLE #6 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #6 cost items only? (Majority vote required)

Article 8: Merrimack Riverfront Trail

To see if the town will vote to raise and appropriate the sum of **\$320,950.00** for the purpose of constructing Phase III of the Merrimack Riverfront Trail with \$20,000.00 to come from the Conservation Fund; \$20,950.00 to come from the Conservation Land Improvements Capital Reserve Fund, \$80,000.00 from NH Parks and Recreational Trail Program Grant and \$200,000.00 from general taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Phase III of the Merrimack Riverfront Trail is completed or by June 30, 2026, whichever is sooner. Estimated tax rate impact is \$0.10. Recommended by Town Council (6 Yes – 1 No), Recommended by Budget Committee (6 Yes - 3 No).

Article 9: Replace Auto Truck

To see if the town will vote to raise and appropriate the sum of **\$300,000.00** to purchase an Auto Collection Truck to haul trash to the Recycling and Transfer Division of Public Works with \$125,000.00 to come from the Solid Waste Disposal Special Revenue Fund and \$175,000.00 to come from the Automated Collection Equipment Capital Reserve. No amount to be raised from general taxation. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 10: Fire Apparatus Capital Reserve Funding

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.12. Recommended by Town Council (7 Yes – 1 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 11: DPW Vehicles Capital Reserve Funding

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (9 Yes – 0 No).

Article 12: Front End Loader

To see if the town will vote to raise and appropriate the sum of **\$150,000.00** to purchase a Front End Loader to process, load and haul trash for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 13: Retirement Expendable Trust Fund

To see if the town will vote to establish a Retirement Expendable Trust Fund per RSA 31:19-a, for payments paid out to retiring employees and to raise and appropriate **\$150,000.00** to put in the fund, with the amount to come from unassigned fund balance; further to name the Town Administrator as agent to expend from said fund. No amount to be raised from general taxation. Recommended by Town Council (6 Yes – 1 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 14: Non-Union Wage Increase

To see if the town will vote to raise and appropriate the sum of **\$140,387.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
2021-22	\$112,618.00	\$27,769.00	\$140,387.00

Estimated tax rate impact is \$.07. Recommended by Town Council (8 Yes – 1 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 15: Town Building Maintenance Capital Reserve Funding

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes – 1 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 16: Fire Command Vehicle

To see if the town will vote to raise and appropriate the sum of **\$65,000.00** to purchase a Fire Command vehicle for the Fire-Rescue Department with \$50,000.00 to come from unassigned fund balance and \$15,000.00 from general taxation. Estimated Tax rate impact is \$0.01. Recommended by Town Council (5 Yes – 3 No), Recommended by Budget Committee (9 Yes – 0 No).

Article 17: Fire Capital Reserves Funding

To see if the town will vote to raise and appropriate the sum of **\$55,000.00** to be added to the previously established Capital Reserve Funds noted below and to apportion the sum among them as listed below:

Air Packs & Bottles	\$ 20,000.00
Fire Rescue Tools & Equipment	35,000.00
Total	\$ 55,000.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 18: Emergency Radio Communications Capital Reserve Funding

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 1 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 19: Drainage Upgrades Capital Reserve Funding

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 1 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 20: Automated Collection Equipment Capital Reserve Funding

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 1 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 21: Parks & Recreation Facility Development Capital Reserve Funding

To see if the town will vote to raise and appropriate the sum of **\$25,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 1 No), Recommended by Budget Committee (9 Yes - 0 No).

Article 22: Revaluation Capital Reserve Funding

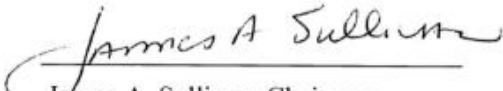
To see if the town will vote to raise and appropriate the sum of **\$20,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 1 No), Recommended by Budget Committee (8 Yes - 1 No).


Article 23: Conservation Capital Reserve Funding

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimate tax rate impact is less than \$0.01. Recommended by Town Council (6 Yes – 1 No), Recommended by Budget Committee (9 Yes - 0 No).

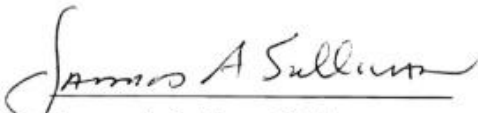
Given under our hands and seal,

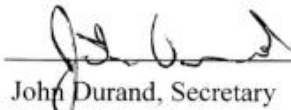
On behalf of the entire Hooksett Town Council:


James A. Sullivan, Chairman


John Durand, Secretary

A True Copy of the Warrant – Attest:


James A. Sullivan, Chairman


John Durand, Secretary

TOWN OF HOOKSETT - BUDGET SUMMARY FY 2021-22

Approved by
Voters

Departments	FY 2019-20 Amended Budget	FY 2019-20 Actuals as of 6/30/20	FY 2020-21 Amended Budget	FY 2020-21 Actuals as of 6/30/21	FY 2021-22 Department Request	FY 2021-22 Town Admin Recomm.	FY 2021-22 Council Recomm.	FY 2021-22 Budget Com Recomm.	Change in \$ FY 2020-21 Budget vs. Budget Com Recomm.	Change in % FY 2020-21 Budget vs. Budget Com Recomm.	FY 2021-22 Default Budget
Administration	1,182,777	1,171,223.3	1,252,482	1,194,778.44	1,318,193	1,318,193	1,283,233	1,276,733	24,257	1.94%	1,229,025
Assessing	195,874	192,004.73	198,322	198,056.92	202,400	200,901	206,733	206,733	8,411	4.24%	193,087
Community Development	465,331	453,224.64	483,951	453,952.31	482,192	482,192	495,450	491,201	7,250	1.50%	492,321
Family Services	163,327	118,286.63	163,238	69,677.13	157,038	157,038	157,026	157,026	(6,212)	-3.81%	163,238
Finance	235,827	234,172.00	246,238	238,590.09	250,900	250,800	256,587	256,587	10,349	4.20%	249,782
Fire-Rescue	4,187,405	4,078,320.95	4,386,786	4,250,515.03	4,909,038	4,692,835	4,582,467	4,644,650	257,864	5.88%	4,541,237
Police	4,608,656	4,352,335.93	4,790,281	4,491,856.13	4,881,473	4,879,695	4,900,894	4,947,679	157,398	3.29%	5,069,199
Public Works	4,862,912	4,234,567.40	4,838,034	4,228,003.77	5,081,778	5,009,798	4,794,934	4,778,935	(59,098)	-1.22%	4,878,509
Tax Collector	258,799	244,258.91	268,038	268,006.88	274,421	270,555	278,377	278,377	10,339	3.86%	271,755
Town Clerk & Elections	37,248	32,908.86	46,191	34,865.62	29,639	29,639	29,789	29,789	(16,402)	-35.51%	32,347
Operating Budget	16,198,156	15,111,303.62	16,673,561	15,428,302.31	17,587,073	17,291,633	16,385,490	17,067,711	394,155	2.36%	17,120,500
Budget Committee	8,554	6,045.00	6,820	5,550.57	7,780	7,780	7,780	7,380	560	8.21%	6,820
Capital Leases	36,456	36,455.40	36,456	36,278.65	0	0	0	0	(36,456)	-100.00%	0
Cemetery Commission	641	517.96	1,011	519.98	1,660	1,660	1,660	1,660	649	64.19%	1,011
Conservation Commission	1,277	1,277.00	1,817	1,817.00	1,817	1,817	1,817	1,219	(598)	-32.91%	1,817
Debt Principal	101,750	101,750.00	230,000	355,000.00	350,000	350,000	350,000	350,000	120,000	52.17%	350,000
Debt Interest	111,220	49,745.13	139,448	105,697.50	94,095	94,095	94,095	94,095	(45,353)	-32.52%	94,095
Debt TAN Interest	1	0.00	1	0.00	1	1	1	1	-	0.00%	1
Library	865,289	866,400.00	885,666	885,666.00	883,527	-	900,815	900,815	15,149	1.71%	895,998
Total Budget	17,323,344	16,173,494.11	17,974,780	16,818,832.07	18,925,953	17,746,988	18,341,664	18,422,884	448,106	2.49%	18,470,243
Waste water	2,075,153	2,074,192.00	2,329,482	0.00	2,439,045	-	-	2,383,045	53,563	2.30%	2,307,907
Grand Total	19,398,497	18,247,686.11	20,304,262	16,818,832.07	21,365,000	17,746,988	18,341,664	20,805,933	501,669	2.47%	20,778,151

x Grants, donations and encumbrances have been removed from both the budget and actuals for budgeting purposes.

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
Administration										
Administration Office Expenses										
001-100.4130-110.000	ADMIN Public Officials Council	14,000	14,000.00	14,000	12,500.00	14,000	14,000	14,000	14,000	14,000
001-100.4130-111.000	ADMIN Full-Time Employees	224,592	231,177.74	238,426	237,919.51	286,127	286,127	244,527	244,527	238,426
001-100.4130-113.000	ADMIN Part-Time Employees	17,086	19,275.93	25,535	23,809.73	9,000	9,000	32,645	32,645	25,535
001-100.4130-130.000	ADMIN Overtime	1	0.00	1	0.00	2,000	2,000	1	1	1
001-100.4130-210.000	ADMIN Health Insurance	38,770	55,572.86	60,518	52,314.18	78,985	78,985	58,132	58,132	60,518
001-100.4130-212.000	ADMIN Dental Insurance	967	1,778.90	1,812	1,396.20	2,219	2,219	1,812	1,812	1,812
001-100.4130-214.000	ADMIN Life & Disability Ins	3,004	2,723.46	3,032	3,015.30	3,076	3,076	3,076	3,076	3,032
001-100.4130-220.000	ADMIN FICA Taxes	19,559	19,974.44	21,264	20,718.07	23,801	23,801	22,275	22,275	21,264
001-100.4130-230.000	ADMIN NH Retirement	25,086	25,531.93	26,633	26,534.92	32,184	32,184	34,381	34,381	33,292
001-100.4130-294.000	ADMIN Training & Dues	6,500	4,412.19	6,895	4,668.35	6,538	6,538	6,538	6,538	6,895
001-100.4130-298.000	ADMIN Employment Testing	10,000	6,779.50	10,000	9,512.83	10,000	10,000	10,000	10,000	10,000
001-100.4130-330.000	ADMIN Professional Services	1,000	0.00	2,000	0.00	2,000	2,000	2,000	1,500	2,000
001-100.4130-430.000	ADMIN Equipment Maintenance	100	0.00	100	119.00	100	100	100	100	100
001-100.4130-434.000	ADMIN Vehicle Maintenance	500	1,702.00	7,000	2,579.73	5,000	5,000	5,000	3,000	7,000
001-100.4130-440.000	ADMIN Rental & Leases	8,000	4,830.19	4,798	5,155.69	4,798	4,798	4,798	4,798	4,798
001-100.4130-530.000	ADMIN Telephone	5,568	6,434.97	7,500	6,083.42	6,580	6,580	6,580	6,580	7,500
001-100.4130-540.000	ADMIN Advertising	5,000	1,770.74	5,000	2,983.69	5,000	5,000	5,000	2,500	5,000
001-100.4130-550.000	ADMIN Printing	6,000	7,052.70	6,000	6,206.21	6,000	6,000	6,000	6,000	6,000
001-100.4130-560.000	ADMIN Postage	6,500	6,181.92	6,000	6,486.43	6,000	6,000	6,000	6,000	6,000
001-100.4130-580.000	ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1
001-100.4130-600.000	ADMIN Office Supplies	7,500	4,566.51	6,950	7,818.54	6,200	6,200	6,200	5,200	6,950
001-100.4130-614.000	ADMIN Public Relations	1,000	1,071.19	1,000	2,644.14	1,000	1,000	1,000	1,000	1,000
001-100.4130-626.000	ADMIN Fuel	500	683.71	2,000	800.92	1,500	1,500	1,500	1,000	2,000
001-100.4130-630.000	ADMIN Meals & Food	2,500	2,591.32	2,500	2,565.52	2,500	2,500	2,500	2,500	2,500
001-100.4130-751.000	ADMIN New Equipment	1,000	157.33	1,000	4,067.87	1,000	1,000	1,000	1,000	1,000
001-100.4130-800.010	ADMIN Appreciation Night	2,500	999.11	2,500	35.00	2,500	2,500	2,500	2,500	2,500
Subtotal Administration Office Expense		407,234	419,268.64	462,465	439,935.25	518,109	518,109	477,566	471,066	469,124
Computers										
001-100.4150-340.000	COMP IT Tech Support	66,100	66,300.00	72,175	67,114.00	71,000	71,000	71,000	71,000	72,175
001-100.4150-342.000	COMP Software & Programs	125,221	121,314.51	99,376	111,958.03	111,754	111,754	111,754	111,754	99,376
001-100.4150-332.000	COMP Internet Services	1,800	1,831.20	1,800	1,840.20	1,836	1,836	1,836	1,836	1,800
001-100.4150-751.000	COMP New Equipment	27,250	27,781.76	15,250	0.00	18,750	18,750	18,750	18,750	15,250
Subtotal Computers		220,371	217,227.47	188,601	180,912.23	203,340	203,340	203,340	203,340	188,601
Legal										
001-100.4153-320.000	ADMIN Legal Services	105,000	103,417.47	133,000	130,945.59	100,000	100,000	100,000	100,000	98,000
Subtotal Legal		105,000	103,417.47	133,000	130,945.59	100,000	100,000	100,000	100,000	98,000
Benefits										
001-100.4155-250.000	BEN Unemployment Compensation	4,982	2,028.64	4,171	354.23	3,000	3,000	3,000	3,000	4,406
001-100.4155-260.000	BEN Workers' Compensation	194,981	177,873.15	202,108	175,108.64	202,108	202,108	202,108	202,108	206,757
001-100.4155-330.000	BEN Professional Services	1	0.00	1	14,500.00	1	1	1	1	1
Subtotal Benefits		199,964	179,901.79	206,280	189,962.87	205,109	205,109	205,109	205,109	211,164

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
Insurances										
001-100.4196-520.000	ADMIN Liability	220,810	220,810.00	231,188	231,188.00	231,188	231,188	241,776	241,776	231,188
	Subtotal Insurances	220,810	220,810.00	231,188	231,188.00	231,188	231,188	241,776	241,776	231,188
Misc Acct/Associations										
001-100.4197-800.012	ADMIN NH Municipal Assoc.	14,000	14,198.00	15,000	14,323.50	15,000	15,000	15,000	15,000	15,000
001-100.4199-899.000	ADMIN Unanticipated	1	100.00	1	3,448.50	1	1	1	1	1
001-100.4520-800.000	ADMIN Amoskeag Rowing Club	1	0.00	1	0.00	5,000	5,000	1	1	1
001-100.4583-800.014	ADMIN Memorial Day	2,945	0.00	2,945	0.00	2,945	2,945	2,945	2,945	2,945
001-100.4589-800.002	ADMIN Hooksettites	3,000	3,000.00	3,000	0.00	3,000	3,000	3,000	3,000	3,000
001-100.4589-800.004	ADMIN Historical Society	750	750.00	1,000	1,000.00	1,000	1,000	1,000	1,000	1,000
001-100.4589-800.006	ADMIN Old Home Day	5,000	8,850.00	5,000	0.00	5,000	5,000	5,000	5,000	5,000
001-100.4589-800.016	ADMIN Heritage Commission	3,000	3,000.00	2,500	2,500.00	2,500	2,500	2,500	2,500	2,500
001-100.4589-800.030	ADMIN Bicentennial	0	0.00	0	0.00	25,000	25,000	25,000	25,000	0
001-100.4651-600.000	ED Training & Dues	700	700.00	1,500	562.50	1,000	1,000	1,000	1,000	1,500
001-100.4901-710.000	ADMIN Land Purchase	1	0.00	1	0.00	1	1	1	1	1
	Subtotal Misc Acct/Associations	29,398	30,598.00	30,948	21,834.50	60,447	60,447	55,448	55,448	30,948
	Total Administration	1,182,777	1,171,223.37	1,252,482	1,194,778.44	1,318,193	1,318,193	1,283,239	1,276,739	1,229,025
Assessing										
001-150.4152-111.000	ASSG Full-Time Employees	116,072	118,205.59	116,526	119,574.14	119,958	119,958	119,958	119,958	116,526
001-150.4152-113.000	ASSG Part-Time Employees	1	0.00	1	0.00	1	1	1	1	1
001-150.4152-130.000	ASSG Overtime	400	355.45	400	67.33	400	400	400	400	400
001-150.4152-210.000	ASSG Health Insurance	23,254	23,351.97	28,368	27,924.60	28,368	28,368	30,722	30,722	28,368
001-150.4152-212.000	ASSG Dental Insurance	398	592.61	615	606.12	615	615	615	615	615
001-150.4152-214.000	ASSG Life & Disability Ins	1,566	1,200.51	1,609	1,622.88	1,708	1,708	1,708	1,708	1,609
001-150.4152-220.000	ASSG FICA Taxes	8,910	8,879.24	8,945	8,808.89	9,207	9,207	9,207	9,207	8,945
001-150.4152-230.000	ASSG NH Retirement	13,010	12,496.32	13,061	13,478.34	13,444	13,444	16,922	16,922	16,326
001-150.4152-290.000	ASSG Uniforms	1	0.00	1	0.00	1	1	1	1	1
001-150.4152-294.000	ASSG Training & Dues	2,376	1,419.00	2,916	1,728.00	2,617	2,617	2,617	2,617	2,916
001-150.4152-324.000	ASSG Revaluation	0	0.00	0	0.00	0	0	0	0	0
001-150.4152-330.000	ASSG Professional Services	27,000	22,888.07	21,500	20,930.50	21,700	21,700	21,700	21,700	13,000
001-150.4152-344.000	ASSG Property Record Maintenance	100	38.10	100	33.10	100	100	100	100	100
001-150.4152-530.000	ASSG Telephone	1,680	1,145.12	1,680	1,240.52	1,081	1,081	1,081	1,081	1,680
001-150.4152-550.000	ASSG Printing	39	38.15	100	152.98	100	100	100	100	100
001-150.4152-560.000	ASSG Postage	566	495.75	500	226.65	750	750	750	750	500
001-150.4152-600.000	ASSG Office Supplies	500	674.86	500	657.00	850	850	850	850	500
001-150.4152-751.000	ASSG New Equipment	1	223.99	1,500	1,005.87	1,500	1	1	1	1,500
	Total Assessing	195,874	192,004.73	198,322	198,056.92	202,400	200,901	206,733	206,733	193,087

Community Development

Planning & Engineering										
001-200.4191-111.000	CD Full-Time Employees	225,842	226,991.76	231,481	231,006.51	235,205	235,205	235,205	235,205	231,481
001-200.4191-113.000	CD Part-Time Employees	4,090	3,592.52	4,600	4,669.77	4,600	4,600	4,600	4,600	4,600
001-200.4191-130.000	CD Overtime	2,500	2,246.98	2,000	2,129.66	2,500	2,500	2,500	2,500	2,000

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
001-200.4191-210.000	CD Health Insurance	47,897	46,117.39	49,443	47,678.90	49,443	49,443	53,132	53,132	49,443
001-200.4191-212.000	CD Dental Insurance	1,166	1,168.25	1,218	1,099.38	1,218	1,218	1,218	1,218	1,218
001-200.4191-214.000	CD Life & Disability Ins	3,175	3,078.34	3,246	3,222.84	3,346	3,346	3,346	3,346	3,246
001-200.4191-220.000	CD FICA Taxes	17,781	17,555.44	18,213	17,772.31	18,536	18,536	18,536	18,536	18,213
001-200.4191-230.000	CD NH Retirement	25,506	25,608.19	26,080	26,226.31	26,552	26,552	33,421	33,421	32,600
001-200.4191-294.000	CD Training & Dues	3,000	469.80	3,000	335.00	3,500	3,500	3,500	3,500	3,000
001-200.4191-330.000	CD Professional Services	3,600	1,078.64	3,600	0.00	2,500	2,500	2,500	2,500	3,600
001-200.4191-342.000	CD Software & Programs	0	215.46	240	178.09	200	200	200	200	240
001-200.4191-344.000	CD Property Record Maintenance	1,000	155.70	1,000	416.10	750	750	750	750	1,000
001-200.4191-434.000	CD Vehicle Maintenance	0	3,601.93	5,000	2,072.15	4,000	4,000	4,000	4,000	5,000
001-200.4191-530.000	CD Telephone	1,428	1,621.92	2,040	1,991.69	1,680	1,680	1,680	1,680	2,040
001-200.4191-550.000	CD Printing	1,000	327.50	1,000	775.22	800	800	800	800	1,000
001-200.4191-580.000	CD Mileage	1	0.00	1	0.00	1	1	1	1	1
001-200.4191-600.000	CD Office Supplies	3,000	2,454.54	3,000	2,197.81	3,500	3,500	3,500	3,500	3,000
001-200.4191-626.000	CD Fuel	3,000	983.64	1,500	846.30	1,100	1,100	1,100	1,100	1,500
001-200.4191-630.000	CD Meals & Food	1	0.00	1	0.00	1	1	1	1	1
001-200.4191-751.000	CD New Equipment	2,500	1,626.25	2,500	108.44	1	1	1	1	2,500
001-200.4191-800.018	CD Southern NH Planning Comm	9,700	9,820.93	10,000	9,820.93	10,200	10,200	10,200	10,200	10,000
	Subtotal Planning & Engineering	356,187	348,715.18	369,163	352,547.41	369,633	369,633	380,191	379,191	375,683
Planning Board										
001-201.4191-110.000	PB Public Officials	1,700	1,200.00	1,700	1,046.31	1,700	1,700	1,700	1,700	1,700
001-201.4191-220.000	PB FICA Taxes	130	91.80	130	110.93	130	130	130	130	130
001-201.4191-294.000	PB Training & Dues	1,000	68.50	1,000	72.00	500	500	500	500	1,000
001-201.4191-540.000	PB Advertising	1,000	2,650.70	1,000	901.90	1,000	1,000	1,000	1,000	1,000
001-201.4191-560.000	PB Postage	6,000	6,283.20	6,000	5,872.40	6,500	6,500	6,500	6,500	6,000
	Subtotal Planning Board	9,830	10,294.20	9,830	8,003.54	9,830	9,830	9,830	9,830	9,830
Building Inspection										
001-202.4240-111.000	CEO Full-Time Employees	64,675	66,438.51	66,266	60,862.79	66,266	66,266	66,266	66,266	66,266
001-202.4240-113.000	CEO Part-Time Employees	1,500	0.00	500	784.00	500	500	500	500	500
001-202.4240-130.000	CEO Overtime	0	0.00	0	1,409.53					
001-202.4240-210.000	CEO Health Insurance	9,127	8,625.42	9,456	10,905.16	9,456	9,456	10,241	10,241	9,456
001-202.4240-212.000	CEO Dental Insurance	199	202.46	208	278.44	208	208	208	208	208
001-202.4240-214.000	CEO Life & Disability Ins	911	898.80	925	461.10	954	954	954	954	925
001-202.4240-220.000	CEO FICA Taxes	5,063	5,056.35	5,107	4,752.65	5,108	5,108	5,108	5,108	5,107
001-202.4240-230.000	CEO NH Retirement	7,224	7,282.45	7,402	6,318.13	7,402	7,402	9,317	9,317	9,252
001-202.4240-290.000	CEO Uniforms	200	149.96	200	0.00	200	200	200	200	200
001-202.4240-294.000	CEO Training & Dues	1,500	666.00	2,000	725.00	2,000	2,000	2,000	2,000	2,000
001-202.4240-330.000	CEO Professional Services	1	0.00	1	0.00	1	1	1	1	1
001-202.4240-342.000	CEO Software & Programs	0	215.46	240	178.09	200	200	200	200	240
001-202.4240-430.000	CEO Equipment Maintenance	0	20.80	0	0.00	1	1	1	1	0
001-202.4240-434.000	CEO Vehicle Maintenance	1,000	180.04	3,000	727.93	2,500	2,500	2,500	2,500	3,000
001-202.4240-530.000	CEO Telephone	1,812	1,814.49	1,552	1,842.04	1,832	1,832	1,832	1,832	1,552
001-202.4240-550.000	CEO Printing	1,000	719.16	1,000	107.51	750	750	750	750	1,000
001-202.4240-560.000	CEO Postage	1	72.80	1	8.49	1	1	1	1	1
001-202.4240-526.000	CEO Fuel	1,500	833.12	1,500	1,828.98	1,250	1,250	1,250	1,000	1,500

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
001-202.4240-751.000	CEO New Equipment	1	0.00	1	488.07	1	1	1	1	1
	Subtotal Building Inspections	95,714	93,175.82	99,359	91,677.91	98,630	98,630	101,330	99,080	101,209
Public Health										
001-202.4411-330.000	PH Professional Services	1	0.00	2,000	0.00	1,000	1,000	1,000	1	2,000
	Subtotal Public Health	1	0.00	2,000	0.00	1,000	1,000	1,000	1	2,000
Zoning Board of Adjustments										
001-203.4191-110.000	ZBA Public Officials	1,300	450.00	1,300	400.00	1,300	1,300	1,300	1,300	1,300
001-203.4191-220.000	ZBA FICA Taxes	99	34.44	99	30.60	99	99	99	99	99
001-203.4191-294.000	ZBA Training & Dues	500	54.80	500	43.20	250	250	250	250	500
001-203.4191-540.000	ZBA Advertising	1,200	497.60	1,200	1,244.00	1,200	1,200	1,200	1,200	1,200
001-203.4191-560.000	ZBA Postage	500	2.60	500	5.65	250	250	250	250	500
	Subtotal Zoning Board of Adjustments	3,599	1,039.44	3,599	1,723.45	3,099	3,099	3,099	3,099	3,599
	Total Community Development	465,331	453,224.64	483,951	453,952.31	482,192	482,192	495,450	491,201	492,321
Family Services										
001-250.4441-113.000	FS Part-Time Employees	37,264	33,188.51	37,418	20,065.10	37,418	37,418	37,418	37,418	37,418
001-250.4441-130.000	FS Overtime	1	0.00	1	0.00	1	1	1	1	1
001-250.4441-220.000	FS FICA Taxes	2,851	2,538.93	2,863	1,433.11	2,862	2,862	2,862	2,862	2,863
001-250.4441-294.000	FS Training & Dues	140	55.00	140	0.00	100	100	100	100	140
001-250.4441-530.000	FS Telephone	492	454.17	492	982.62	492	480	480	480	492
001-250.4441-550.000	FS Printing	475	4.33	100	30.24	1	1	1	1	100
001-250.4441-560.000	FS Postage	300	161.05	320	109.58	320	320	320	320	320
001-250.4441-600.000	FS Office Supplies	500	227.80	600	42.14	400	400	400	400	600
001-250.4441-751.000	FS New Equipment	1	295.00	1	0.00	1	1	1	1	1
	Subtotal FS Administration	42,024	36,924.79	41,935	22,662.79	41,595	41,583	41,583	41,583	41,935
FS Direct Assistance										
001-250.4442-510.000	FS Town Welfare	90,000	45,418.39	90,000	18,002.34	80,000	80,000	80,000	80,000	90,000
	Subtotal FS Direct Assistance	90,000	45,418.39	90,000	18,002.34	80,000	80,000	80,000	80,000	90,000
FS Agencies										
001-250.4444-800.020	FS Community Action Program	14,000	14,000.00	14,000	14,000.00	14,000	14,000	14,000	14,000	14,000
001-250.4444-800.022	FS Visiting Nurses	7,402	7,402.00	7,402	0.00	7,402	7,402	7,402	7,402	7,402
001-250.4444-800.026	FS Home Health & Hospice Care	1	0.00	1	0.00	1	1	1	1	1
001-250.4444-800.028	FS Bus Transportation	9,900	14,541.50	9,900	15,012.00	14,040	14,040	14,040	14,040	9,900
	Subtotal FS Agencies	31,303	35,943.50	31,303	29,012.00	35,443	35,443	35,443	35,443	31,303
	Total Family Services	163,327	118,286.68	163,238	69,677.13	157,038	157,026	157,026	157,026	163,238
Finance										
001-300.4150-110.000	FIN Public Officials	900	900.00	1,800	1,800.00	1,800	1,800	1,800	1,800	1,800
001-300.4150-111.000	FIN Full-Time Employees	124,698	126,783.67	129,619	128,817.10	129,688	129,688	129,688	129,688	129,619
001-300.4150-113.000	FIN Part-Time Employees	19,425	19,756.96	23,882	21,151.88	23,709	23,709	23,709	23,709	23,882
001-300.4150-130.000	FIN Overtime	200	134.52	150	12.02	150	150	150	150	150
001-300.4150-210.000	FIN Health Insurance	29,643	28,329.73	30,531	29,587.72	30,531	30,531	32,650	32,650	30,531
001-300.4150-212.000	FIN Dental Insurance	1,158	1,366.74	1,209	1,353.31	1,209	1,209	1,209	1,209	1,209

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
001-300.4150-214.000	FIN Life & Disability Ins	1,737	1,721.04	1,780	1,763.40	1,822	1,822	1,822	1,822	1,780
001-300.4150-220.000	FIN FICA Taxes	11,179	11,594.66	11,824	11,905.40	11,884	11,884	11,884	11,884	11,824
001-300.4150-230.000	FIN NH Retirement	13,840	13,946.03	14,176	14,201.65	14,176	14,176	17,844	17,844	17,720
001-300.4150-294.000	FIN Training & Dues	615	195.00	865	259.00	1,000	1,000	1,000	1,000	865
001-300.4150-314.000	FIN Banking Services	8,500	7,315.98	8,000	6,084.07	8,000	8,000	8,000	8,000	8,000
001-300.4150-321.000	FIN GASB Compliance	3,501	0.00	1	0.00	4,500	4,500	4,500	4,500	1
001-300.4150-322.000	FIN Audit Services	15,200	16,510.00	16,500	16,760.00	16,500	16,500	16,500	16,500	16,500
001-300.4150-430.000	FIN Equipment Maintenance	100	81.95	200	87.50	200	200	200	200	200
001-300.4150-530.000	FIN Telephone	1,080	1,146.04	1,200	1,279.11	1,200	1,200	1,200	1,200	1,200
001-300.4150-550.000	FIN Printing	1,000	1,480.81	1,450	542.85	1,450	1,450	1,450	1,450	1,450
001-300.4150-560.000	FIN Postage	1,900	1,814.05	1,900	1,913.18	2,000	1,900	1,900	1,900	1,900
001-300.4150-600.000	FIN Office Supplies	1,150	1,094.88	1,150	1,042.66	1,080	1,080	1,080	1,080	1,150
001-300.4150-751.000	FIN New Equipment	1	0.00	1	29.24	1	1	1	1	1
Total Finance		235,827	234,172.06	246,238	238,590.09	250,900	250,800	256,587	256,587	249,782
Fire-Rescue										
Fire Division										
001-350.4220-111.000	FD Full-Time Employees	1,637,146	1,527,157.37	1,732,478	1,594,851.59	1,755,689	1,741,689	1,792,249	1,792,249	1,790,527
001-350.4220-111.002	FD Full-Time Employees - Admin	239,523	241,124.01	247,133	294,582.26	333,299	344,272	293,395	293,395	247,133
001-350.4220-113.000	FD Part-Time Employees	116,185	129,365.45	118,211	93,612.39	145,212	139,212	133,212	133,212	118,211
001-350.4220-130.000	FD Overtime	236,073	291,722.84	278,542	294,329.55	399,616	284,000	275,250	337,433	289,546
001-350.4220-210.000	FD Health Insurance	564,896	555,890.66	569,459	518,390.41	622,365	622,365	613,753	613,753	569,459
001-350.4220-212.000	FD Dental Insurance	13,526	14,291.08	15,334	13,045.24	14,939	14,939	14,939	14,939	15,334
001-350.4220-214.000	FD Life & Disability Ins	22,950	21,938.29	23,775	22,339.23	26,907	26,907	26,543	26,543	23,775
001-350.4220-220.000	FD FICA Taxes	43,476	34,152.36	45,386	35,874.19	52,879	49,850	48,500	48,500	46,388
001-350.4220-230.000	FD NH Retirement	602,918	587,721.79	675,399	616,275.04	742,347	702,337	709,112	709,112	765,795
001-350.4220-230.002	FD Surviving Spouse Benefit	6,000	0.00	6,000	0.00	0	0	0	0	0
001-350.4220-290.000	FD Uniforms	34,350	38,065.96	39,000	51,195.36	46,400	46,400	36,400	36,400	39,000
001-350.4220-294.000	FD Training & Dues	39,000	33,303.61	55,000	57,597.00	57,353	55,000	41,250	41,250	55,000
001-350.4220-298.000	FD Employment Testing	5,000	2,922.00	2,500	6,951.00	6,000	6,000	6,000	6,000	2,500
001-350.4220-330.000	FD Professional Services	80,000	79,955.50	80,500	80,667.50	83,000	80,000	80,000	80,000	80,500
001-350.4220-342.000	FD Software & Programs	17,550	15,614.03	17,300	13,101.42	19,553	18,593	18,593	18,593	17,300
001-350.4220-430.000	FD Equipment Maintenance	20,000	22,223.78	20,000	32,286.14	27,100	22,000	21,500	21,500	20,000
001-350.4220-430.002	FD Office Equipment Maintenance	1	255.10	0	420.00	1	1	1	1	0
001-350.4220-434.000	FD Vehicle Maintenance	100,000	152,582.66	90,000	125,256.27	100,000	100,000	90,000	90,000	90,000
001-350.4220-440.000	FD Rental & Leases	309,000	248,233.43	270,348	264,066.28	334,396	334,396	300,396	300,396	270,348
001-350.4220-500.000	FD Forest Fires	3,000	3,118.36	3,000	6,955.83	5,000	2,500	1,000	1,000	3,000
001-350.4220-530.000	FD Telephone	7,800	7,301.14	7,920	7,437.54	10,320	8,220	8,220	8,220	7,920
001-350.4220-532.000	FD Internet Services	3,480	3,391.53	4,500	4,186.63	3,600	3,600	3,600	3,600	4,500
001-350.4220-550.000	FD Printing	300	0.00	700	897.00	1,000	500	500	500	700
001-350.4220-560.000	FD Postage	500	347.84	500	368.64	500	500	500	500	500
001-350.4220-580.000	FD Mileage	0	9.66	0	0.00	1	1	1	1	0
001-350.4220-600.000	FD Office Supplies	2,500	2,430.97	3,000	3,617.07	3,000	3,000	2,500	2,500	3,000
001-350.4220-600.002	FD Publications	980	2,890.00	0	0.00	0	0	0	0	0
001-350.4220-600.004	FD Fire Prevention	5,000	3,598.45	7,500	6,267.57	7,500	5,000	5,000	5,000	7,500
001-350.4220-614.000	FD Public Relations	0	0.00	0	1,769.91	0	0	0	0	0
001-350.4220-626.000	FD Fuel	25,000	24,439.92	24,750	21,184.88	24,750	24,750	24,750	24,750	24,750

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
001-350.4220-530.000	FD Meals & Food	1,000	1,337.29	1,500	2,132.32	1,500	1,500	1,000	1,000	1,500
001-350.4220-751.000	FD New Equipment	37,500	17,455.19	33,500	61,829.55	44,800	40,000	25,000	25,000	33,500
001-350.4220-751.002	FD Operating Equipment	8,500	7,903.98	6,000	8,679.64	7,000	6,000	5,000	5,000	6,000
001-350.4220-752.000	FD Vehicle & Related Purch	0	4,657.17	0	0.00	1	1	1	1	0
	Subtotal Fire Division	4,183,154	4,075,401.42	4,379,235	4,240,207.45	4,896,028	4,683,533	4,578,165	4,640,348	4,533,686
Emergency Management										
001-350.4290-294.000	EM Training & Dues	500	0.00	500	0.00	500	1	1	1	500
001-350.4290-294.008	EM EOC Exercises	1,000	0.00	1,000	0.00	1,000	1	1	1	1,000
001-350.4290-330.000	EM EOC Professional Services	0	0.00	1	0.00	0	0	0	0	1
001-350.4290-330.000	EM Telephone	480	515.72	500	1,050.17	960	750	750	750	500
001-350.4290-532.000	EM Internet (moved to FD Internet)	720	720.00	0	0.00	0	0	0	0	0
001-350.4290-751.000	EM New Equipment	1	133.82	4,000	7,757.41	9,000	7,000	2,000	2,000	4,000
001-350.4290-800.024	EM American Red Cross	1,550	1,550.00	1,550	1,500.00	1,550	1,550	1,550	1,550	1,550
	Subtotal Emergency Management	4,251	2,919.54	7,551	10,307.58	13,010	9,302	4,302	4,302	7,551
	Total Fire-Rescue	4,187,405	4,078,320.96	4,386,786	4,250,515.03	4,909,038	4,692,835	4,582,467	4,644,650	4,541,237
Police										
001-400.4210-111.000	PD Full-Time Employees	2,679,475	2,539,985.34	2,748,382	2,654,563.96	2,814,541	2,814,541	2,758,682	2,855,467	2,815,630
001-400.4210-113.000	PD Part-Time Employees	57,269	29,001.91	73,143	25,272.60	44,454	44,454	30,454	30,454	73,143
001-400.4210-130.000	PD Overtime	180,000	158,697.42	156,010	80,831.14	195,000	195,000	145,220	145,220	206,261
001-400.4210-210.000	PD Health Insurance	539,859	529,362.39	582,955	596,969.95	591,966	591,966	649,447	649,447	582,955
001-400.4210-212.000	PD Dental Insurance	13,228	12,916.00	13,431	13,881.25	13,630	13,630	13,223	13,223	13,431
001-400.4210-214.000	PD Life & Disability Ins	36,404	32,048.88	36,133	35,371.19	38,368	38,368	37,600	37,600	36,133
001-400.4210-220.000	PD FICA Taxes	87,405	82,113.90	97,864	83,591.96	89,689	89,689	87,460	87,460	99,692
001-400.4210-230.000	PD NH Retirement	654,435	633,133.08	711,830	642,437.84	727,979	727,979	838,860	838,860	871,421
001-400.4210-240.000	PD Education (contractual)	5,000	0.00	5,000	937.99	8,000	8,000	8,000	8,000	5,000
001-400.4210-290.000	PD Uniforms	43,000	41,718.29	47,250	37,046.42	45,100	45,100	43,100	43,100	47,250
001-400.4210-294.000	PD Training & Dues	41,719	41,304.42	43,284	46,700.39	41,323	41,323	39,323	39,323	43,284
001-400.4210-298.002	PD Selection Process	5,150	3,385.00	4,947	810.50	3,140	3,140	1,570	1,570	4,947
001-400.4210-330.000	PD Professional Services	12,000	2,486.75	5,213	3,723.50	3,531	3,531	3,231	3,231	5,213
001-400.4210-332.000	PD Communication Maintenance	22,735	18,258.52	22,144	22,204.23	22,444	22,444	21,694	21,694	22,144
001-400.4210-342.000	PD Software & Programs	17,054	15,488.58	15,881	16,791.41	18,338	18,338	18,338	18,338	15,881
001-400.4210-430.000	PD Equipment Maintenance	2,475	2,238.01	2,700	4,130.82	2,200	2,200	1,200	1,200	2,700
001-400.4210-434.000	PD Vehicle Maintenance	28,800	22,390.84	32,625	28,637.67	26,750	26,750	26,750	26,750	32,625
001-400.4210-440.000	PD Rental & Leases	9,407	9,369.15	10,082	10,587.35	10,192	10,192	10,192	10,192	10,082
001-400.4210-506.000	PD Animal Control Operation	500	0.00	250	124.95	250	250	250	250	500
001-400.4210-530.000	PD Telephone	10,800	11,544.69	12,000	10,173.86	12,300	12,120	12,120	12,120	12,000
001-400.4210-532.000	PD Internet Services	2,600	1,378.80	1,400	1,828.35	1,400	1,400	1,400	1,400	1,400
001-400.4210-550.000	PD Printing	2,000	1,387.47	1,000	1,434.65	1,000	1,000	1,000	1,000	1,000
001-400.4210-560.000	PD Postage	2,000	1,240.45	1,200	1,000.00	1,200	1,200	1,200	1,200	1,200
001-400.4210-580.000	PD Mileage	0	0.00	1	0.00	1	1	1	1	1
001-400.4210-500.000	PD Office Supplies	7,000	4,124.11	6,100	5,511.63	6,100	5,500	4,500	4,500	6,100
001-400.4210-xxx.000	PD K-9 Supplies	1	0.00	1	0.00	1	1	1	1	1
001-400.4210-614.000	PD Public Relations	2,000	1,855.84	2,000	804.47	2,000	2,000	1,500	1,500	2,000
001-400.4210-626.000	PD Fuel	52,000	35,273.50	59,400	42,561.72	51,060	51,060	36,060	36,060	59,400
001-400.4210-630.000	PD Meals & Food	2,500	2,484.26	3,000	2,297.60	2,600	2,600	2,350	2,350	3,000

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
001-400.4210-751.000	PD New Equipment	2,500	5,821.48	3,000	14,713.08	3,000	3,000	2,750	2,750	3,000
001-400.4210-751.002	PD Police Equipment	7,730	26,959.41	6,455	12,712.57	5,228	5,228	4,728	4,728	6,455
001-400.4210-752.000	PD Vehicle & Related Purchases	81,600	86,367.46	85,600	94,203.13	98,690	98,690	98,690	98,690	85,600
Total Police		4,608,656	4,352,335.95	4,750,281	4,491,856.18	4,881,475	4,879,695	4,900,894	4,947,679	5,069,199
Public Works										
Highway Division										
DPW Administration										
001-450.4311-111.000	DPW ADMIN Full-Time Employees	143,804	145,027.31	147,410	146,786.16	149,689	149,689	149,689	149,689	147,410
001-450.4311-113.000	DPW ADMIN Part-Time Employees	1	0.00	1	0.00	1	1	1	1	1
001-450.4311-130.000	DPW ADMIN Overtime	2,500	1,693.42	2,000	2,033.48	1,200	2,000	2,000	2,000	2,000
001-450.4311-210.000	DPW ADMIN Health Insurance	26,508	22,416.99	23,912	23,393.22	23,912	23,912	25,481	25,481	23,912
001-450.4311-212.000	DPW ADMIN Dental Insurance	780	847.48	814	799.62	814	814	814	814	814
001-450.4311-214.000	DPW ADMIN Life & Disability Ins	2,008	1,998.00	2,050	2,040.72	2,121	2,121	2,121	2,121	2,050
001-450.4311-220.000	DPW ADMIN FICA Taxes	11,192	11,360.67	11,468	11,491.81	11,543	11,604	11,604	11,604	11,468
001-450.4311-230.000	DPW ADMIN NH Retirement	16,341	16,388.64	16,743	16,747.35	16,854	16,943	21,327	21,327	20,929
001-450.4311-290.000	DPW ADMIN Uniforms	15,300	14,767.79	16,425	8,732.62	13,775	13,775	13,775	13,775	16,425
001-450.4311-294.000	DPW ADMIN Training & Dues	2,180	1,430.98	2,780	775.00	2,725	2,725	2,725	2,725	2,780
001-450.4311-342.000	DPW ADMIN Software & Programs	4,400	9,541.01	8,290	8,113.46	7,720	7,720	7,720	7,720	8,290
001-450.4311-344.000	DPW ADMIN Property Record Maintenance	1	49.65	1	0.00	1	1	1	1	1
001-450.4311-440.000	DPW ADMIN Rental & Leases	2,500	2,077.79	2,000	2,392.73	2,100	2,100	2,100	2,100	2,000
001-450.4311-530.000	DPW ADMIN Telephone	3,840	4,737.17	3,840	4,390.26	5,068	4,668	4,668	4,668	3,840
001-450.4311-532.000	DPW ADMIN Internet Services	1,500	1,651.80	1,800	1,639.02	1,800	1,700	1,700	1,700	1,800
001-450.4311-540.000	DPW ADMIN Advertising	2,000	995.20	2,000	2,491.81	2,000	2,000	2,000	2,000	2,000
001-450.4311-550.000	DPW ADMIN Printing	0	31.20	0	0.00	1	1	1	1	0
001-450.4311-560.000	DPW ADMIN Postage	200	134.05	200	174.34	200	200	200	200	200
001-450.4311-580.000	DPW ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1
001-450.4311-600.000	DPW ADMIN Office Supplies	2,000	2,268.57	2,500	2,561.15	2,000	2,000	2,000	2,000	2,500
001-450.4311-600.008	DPW ADMIN Technical Supplies	1	0.00	0	0.00	0	0	0	0	0
001-450.4311-604.000	DPW ADMIN Safety Supplies	2,000	1,713.02	2,000	1,528.41	2,600	2,600	2,600	2,600	2,000
001-450.4311-630.000	DPW ADMIN Meals & Food	2,300	2,969.02	2,650	3,431.71	3,000	2,700	2,700	2,700	2,650
001-450.4311-751.000	DPW ADMIN New Equipment	0	0.00	1	1,372.18	1	1	1	1	1
Subtotal DPW Administration		241,357	242,099.76	248,886	240,895.05	249,126	249,276	255,229	255,229	253,072
Road Maintenance										
001-450.4312-111.000	RD MNT Full-Time Employees	388,250	306,496.79	387,283	335,794.70	381,398	381,398	381,398	381,398	387,283
001-450.4312-130.000	RD MNT Overtime	99,471	98,851.38	96,469	81,264.97	106,409	100,000	100,000	100,000	96,469
001-450.4312-210.000	RD MNT Health Insurance	127,843	121,889.00	131,558	120,215.47	145,025	145,025	162,621	162,621	131,558
001-450.4312-212.000	RD MNT Dental Insurance	3,295	4,021.29	4,034	3,784.22	3,639	3,639	3,639	3,639	4,034
001-450.4312-214.000	RD MNT Life & Disability Ins	5,182	4,723.99	5,524	4,476.06	5,367	5,367	5,367	5,367	5,524
001-450.4312-220.000	RD MNT FICA Taxes	37,137	30,137.32	37,007	31,450.60	37,317	36,827	36,827	36,827	37,007
001-450.4312-230.000	RD MNT NH Retirement	54,297	45,076.28	54,035	46,904.29	54,488	53,772	67,685	67,685	67,544
001-450.4312-330.000	RD MNT Professional Services	39,080	11,250.37	39,080	21,467.22	39,080	39,080	39,080	39,080	39,080
001-450.4312-330.010	RD MNT NPDES Stormwater	100,000	21,473.76	100,000	16,911.61	25,000	25,000	25,000	25,000	100,000
001-450.4312-430.000	RD MNT Equipment Maintenance	1,500	4,454.54	1,500	2,005.94	3,000	3,000	3,000	3,000	1,500
001-450.4312-434.000	RD MNT Vehicle Maintenance	100,000	109,555.89	100,000	102,917.55	100,000	100,000	100,000	100,000	100,000
001-450.4312-440.000	RD MNT Rental & Leases	2,500	3,508.54	2,500	3,192.08	3,065	3,065	3,065	3,065	2,500
001-450.4312-616.000	RD MNT Road Salt & Sand	165,000	163,715.34	180,000	167,815.70	180,000	170,000	170,000	170,000	180,000

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
001-450.4312-618.000	RD MNT Signage	8,000	12,794.29	8,000	4,221.17	9,000	9,000	9,000	9,000	8,000
001-450.4312-626.000	RD MNT Fuel	50,000	33,053.14	46,000	38,000.48	39,500	39,500	39,500	35,500	46,000
001-450.4312-720.000	RD MNT Resurfacing	600,000	504,461.84	600,000	508,696.75	900,000	900,000	626,090	626,090	600,000
001-450.4312-722.000	RD MNT Construction Materials	70,000	64,878.60	80,000	81,720.93	60,000	60,000	60,000	60,000	80,000
001-450.4312-751.000	RD MNT New Equipment	2,100	10,477.09	2,100	7,918.05	2,000	2,000	2,000	2,000	2,100
001-450.4312-752.000	RD MNT Vehicle & Related Purchase	1	54,674.92	1	0.00	1	1	1	1	1
001-450.4312-754.000	RD MNT Plow Edges & Chains	20,000	19,904.48	20,000	15,032.84	20,000	20,000	20,000	20,000	20,000
	Subtotal Road Maintenance	1,873,656	1,625,398.85	1,895,091	1,593,790.63	2,114,289	2,096,674	1,854,273	1,850,273	1,908,600
Bridges										
001-450.4313-330.000	DPW Bridge Professional Services	85,001	0.00	1	3,564.06	1	1	1	1	1
	Subtotal Bridges	85,001	0.00	1	3,564.06	1	1	1	1	1
Street Lighting										
001-450.4316-330.000	ST Lights Professional Service	39,940	56,027.49	0	12,665.22	1	1	1	1	0
001-450.4316-622.000	ST Lights Electric	62,000	68,135.80	65,000	44,015.58	30,000	30,000	30,000	30,000	65,000
	Subtotal Street Lighting	101,940	124,163.29	65,000	56,680.80	30,001	30,001	30,001	30,001	65,000
Fleet										
001-450.4319-111.000	FLEET Full-Time Employees	108,382	102,800.03	112,187	113,888.92	114,892	114,892	114,892	114,892	112,187
001-450.4319-130.000	FLEET Overtime	15,382	12,063.23	15,000	16,956.56	15,000	14,000	14,000	14,000	15,000
001-450.4319-210.000	FLEET Health Insurance	49,004	45,199.16	50,461	49,378.97	50,461	50,461	55,281	55,281	50,461
001-450.4319-212.000	FLEET Dental Insurance	1,536	1,468.24	1,604	1,579.80	1,604	1,604	1,604	1,604	1,604
001-450.4319-214.000	FLEET Life & Disability Ins	1,466	1,446.11	1,581	1,561.56	1,595	1,595	1,595	1,595	1,581
001-450.4319-220.000	FLEET FICA Taxes	9,468	8,586.33	9,730	9,791.35	9,937	9,860	9,860	9,860	9,730
001-450.4319-230.000	FLEET NH Retirement	13,831	12,703.78	14,207	14,719.50	14,509	14,397	18,122	18,122	17,759
001-450.4319-342.000	FLEET Software & Programs	3,000	1,500.00	3,000	2,770.00	3,000	3,000	3,000	3,000	3,000
001-450.4319-430.000	FLEET Equipment Maintenance	1,000	2,220.71	1,000	0.00	1,500	1,500	1,500	1,500	1,000
001-450.4319-606.000	FLEET Shop Supplies & Hand Tools	14,900	12,331.62	14,900	14,597.58	14,900	14,900	14,900	14,900	14,900
001-450.4319-751.000	FLEET New Equipment	5,000	89.99	6,500	0.00	6,500	6,500	6,500	6,500	6,500
	Subtotal Fleet	222,969	200,409.20	230,170	225,244.24	233,898	232,709	241,254	234,755	233,722
Building Maintenance										
001-451.4194-111.000	TB Full-Time Employees	47,299	42,606.85	45,504	45,108.41	45,504	45,504	45,504	45,504	45,504
001-451.4194-113.000	TB Part-Time Employees	35,820	30,421.16	40,481	28,431.82	40,482	40,482	40,482	40,482	40,481
001-451.4194-130.000	TB Overtime	5,223	3,028.02	4,921	10,578.31	4,921	4,921	4,921	4,921	4,921
001-451.4194-210.000	TB Health Insurance	18,254	9,014.94	9,233	9,555.06	9,233	9,233	10,234	10,234	9,233
001-451.4194-212.000	TB Dental Insurance	390	202.46	208	204.96	208	208	208	208	208
001-451.4194-214.000	TB Life & Disability Ins	640	595.05	654	594.48	612	612	612	612	654
001-451.4194-220.000	TB FICA Taxes	6,757	5,651.42	6,955	6,252.13	6,954	6,954	6,954	6,954	6,955
001-451.4194-230.000	TB NH Retirement	5,873	5,077.81	5,632	6,290.18	5,632	5,632	7,090	7,090	7,040
001-451.4194-330.000	TB Professional Services	0	0.00	0	96.50	0	0	0	0	0
001-451.4194-410.000	TB Other Utilities	6,000	5,132.56	3,300	9,160.25	5,000	5,000	5,000	5,000	3,300
001-451.4194-411.000	TB Sewer	6,000	4,652.79	6,000	4,375.14	4,500	4,500	4,500	4,500	6,000
001-451.4194-412.000	TB Water	7,500	9,327.80	7,500	10,406.40	12,000	12,000	12,000	12,000	7,500
001-451.4194-413.000	TB Heating	65,500	53,927.84	65,500	54,448.64	61,300	61,300	61,300	61,300	65,500
001-451.4194-420.000	TB Custodial Supplies	15,750	12,271.09	15,750	13,112.89	15,500	13,500	13,500	13,500	15,750

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
001-451.4194-434.000	TB Vehicle Maintenance	500	1,656.21	500	779.34	1,000	1,000	1,000	1,000	500
001-451.4194-436.000	TB Building Maintenance	140,000	101,239.62	142,286	126,840.52	139,346	139,346	139,346	139,346	142,286
001-451.4194-440.000	TB Rental & Leases	9,280	10,941.60	10,085	11,899.17	10,985	10,985	10,985	10,985	10,085
001-451.4194-530.000	TB Telephone	600	605.05	600	600.07	600	600	600	600	600
001-451.4194-522.000	TB Electric	90,000	91,506.79	90,000	100,854.54	98,700	92,000	92,000	92,000	90,000
001-451.4194-526.000	TB Fuel	900	1,605.90	2,500	1,925.41	2,576	2,576	2,576	2,076	2,500
001-451.4194-751.000	TB New Equipment	1	4,878.28	1	96.97	1	1	1	1	1
001-452.4194-111.000	TB CH Full-Time Employees	1	662.89	1	561.11	1	1	1	1	1
001-452.4194-113.000	TB CH Part-Time Employees	10,368	0.00	15,990	0.00	15,600	15,600	15,600	15,600	15,990
001-452.4194-130.000	TB CH Overtime	0	12,952.00	1	15,845.08	1	1	1	1	1
001-452.4194-220.000	TB CH FICA Taxes	793	1,028.54	1,223	1,240.00	1,193	1,193	1,193	1,193	1,223
001-452.4194-230.000	TB CH NH Retirement	1	1,520.83	1	1,847.31	1	1	1	1	1
001-452.4194-330.000	TB CH Professional Services				0.00					
001-452.4194-410.000	TB CH Other Utilities	250	0.00	250	60.00	250	250	250	250	250
001-452.4194-413.000	TB CH Heating	8,000	5,638.72	8,000	6,170.32	7,000	7,000	7,000	7,000	8,000
001-452.4194-420.000	TB CH Custodial Supplies	1,800	1,671.04	1,800	2,284.16	1,600	1,600	1,600	1,600	1,800
001-452.4194-436.000	TB CH Building Maintenance	18,080	15,682.63	18,080	20,804.89	17,700	17,700	17,700	17,700	18,080
001-452.4194-522.000	TB CH Electric	11,000	12,341.31	14,000	14,164.62	13,000	13,000	13,000	13,000	14,000
001-452.4194-630.000	TB CH Meals & Food	0	0.00	180	91.80	180	180	180	180	180
Subtotal Building Maintenance		512,580	445,841.20	517,136	504,680.48	521,581	512,880	515,339	514,839	518,544
Total Highway Division		3,037,503	2,637,912.30	2,956,284	2,624,855.26	3,148,896	3,121,541	2,896,097	2,885,098	2,978,939
Parks & Recreation										
001-450.4520-111.000	P&R Full-Time Employees	299,273	261,772.85	292,139	252,286.78	290,812	290,812	290,812	290,812	292,139
001-450.4520-113.000	P&R Part-Time Employees	13,440	0.00	13,440	0.00	13,440	6,720	6,720	6,720	13,440
001-450.4520-130.000	P&R Overtime	12,706	7,842.20	10,000	7,567.48	11,400	10,000	10,000	10,000	10,000
001-450.4520-210.000	P&R Health Insurance	92,581	87,060.97	105,860	85,522.61	115,094	115,094	109,516	109,516	105,860
001-450.4520-212.000	P&R Dental Insurance	2,913	2,427.92	2,843	1,925.14	3,042	3,042	3,042	3,042	2,843
001-450.4520-214.000	P&R Life & Disability Ins	4,114	3,591.32	4,186	3,499.92	4,129	4,129	4,129	4,129	4,186
001-450.4520-220.000	P&R FICA Taxes	24,895	20,318.19	24,141	19,732.14	24,147	23,526	23,526	23,526	24,141
001-450.4520-230.000	P&R NH Retirement	34,878	30,233.43	33,749	29,230.18	33,757	33,601	42,294	42,294	42,186
001-450.4520-342.000	P&R Software & Programs	0	1,015.13	1,627	994.60	1,150	1,150	1,150	1,150	1,627
001-450.4520-421.000	P&R Water	30,000	32,332.67	41,000	40,644.25	33,021	33,021	33,021	33,021	41,000
001-450.4520-430.000	P&R Equipment Maintenance	5,000	15,928.18	5,000	5,374.94	9,000	10,000	10,000	10,000	5,000
001-450.4520-434.000	P&R Vehicle Maintenance	7,000	15,700.58	7,000	10,485.29	7,000	8,000	8,000	8,000	7,000
001-450.4520-438.000	P&R Ground Maintenance	40,000	27,780.09	43,000	43,557.96	43,000	43,000	43,000	43,000	43,000
001-450.4520-440.000	P&R Rental & Leases	2,200	868.66	2,200	1,070.01	2,000	2,000	2,000	2,000	2,200
001-450.4520-530.000	P&R Telephone	1,068	1,622.70	1,620	1,723.22	1,620	1,620	1,620	1,620	1,620
001-450.4520-532.000	P&R Internet Services	1,680	1,211.52	1,000	1,467.91	1,300	1,300	1,300	1,300	1,000
001-450-4520-600.000	P&R Office Supplies	1	49.49	0	0.00	1	1	1	1	0
001-450.4520-600.010	P&R Recreation Supplies	1	431.83	1	0.00	1	1	1	1	1
001-450.4520-604.000	P&R Safety Supplies	1,000	772.84	1,000	360.24	1,000	1,000	1,000	1,000	1,000
001-450.4520-622.000	P&R Electric	15,000	16,709.59	18,000	17,181.84	17,266	17,266	17,266	17,266	18,000
001-450.4520-626.000	P&R Fuel	11,000	14,420.80	13,794	7,844.34	14,500	14,500	14,500	14,500	13,794
001-450.4520-626.000	P&R New Equipment	1	9,589.47	1	3,842.16	31,000	16,000	16,000	16,000	1
001-450.4520-751.000	P&R Old Home Day	10,000	9,259.73	10,000	0.00	10,000	10,000	10,000	10,000	10,000
Subtotal Parks & Recreation		608,751	560,940.16	631,601	534,311.01	667,680	645,783	648,898	648,898	640,038

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
Cemeteries										
001-500.4321-438.000	DPW CEM Grounds Maintenance	24,500	14,476.00	10,000	14,344.13	5,000	5,000	5,000	5,000	10,000
	Subtotal Cemeteries	24,500	14,476.00	10,000	14,344.13	5,000	5,000	5,000	5,000	10,000
Total Parks, Recreation & Cemeteries Division										
		633,251	575,416.16	641,601	548,655.14	672,680	650,783	653,898	653,898	650,038
Recycling & Transfer Division										
R&T Administration										
001-500.4321-111.000	R&T ADMIN Full-Time Employees	56,704	47,139.91	88,714	50,342.29	93,455	93,455	93,455	93,455	88,714
001-500.4321-113.000	R&T ADMIN Part-Time Employees	17,626	19,458.13	769	0.00	0	0	0	0	769
001-500.4321-130.000	R&T ADMIN Overtime	6,177	5,111.98	6,177	6,705.13	6,177	6,177	6,177	6,177	6,177
001-500.4321-210.000	R&T ADMIN Health Insurance	18,254	18,142.42	37,166	13,702.05	37,166	37,166	25,481	25,481	37,166
001-500.4321-212.000	R&T ADMIN Dental Insurance	199	202.56	598	626.26	598	598	598	598	598
001-500.4321-214.000	R&T ADMIN Life & Disability Ins	769	763.44	1,238	642.21	1,338	1,338	1,338	1,338	1,238
001-500.4321-220.000	R&T ADMIN FICA Taxes	6,160	6,095.23	8,611	5,001.34	7,622	7,622	7,622	7,622	8,611
001-500.4321-230.000	R&T ADMIN NH Retirement	7,024	6,731.41	10,600	8,006.53	11,129	11,129	14,008	14,008	13,250
001-500.4321-294.000	R&T ADMIN Training & Dues	1,600	1,962.12	1,600	2,108.48	1,250	1,250	1,250	1,250	1,600
001-500.4321-342.000	R&T ADMIN Software & Programs	1,475	3,677.56	3,533	9,445.91	3,800	3,800	3,800	3,800	3,533
001-500.4321-430.000	R&T ADMIN Equipment Maintenance	1	185.00	1	659.42	1	1	1	1	1
001-500.4321-502.000	R&T ADMIN Facility Permits	335	35.00	335	215.00	235	235	235	235	335
001-500.4321-530.000	R&T ADMIN Telephone	756	735.03	756	694.04	960	750	750	750	756
001-500.4321-532.000	R&T ADMIN Internet Services	1,700	2,087.34	2,000	2,259.48	2,200	2,000	2,000	2,000	2,000
001-500.4321-560.000	R&T ADMIN Postage	200	24.50	200	133.13	200	200	200	200	200
001-500.4321-600.000	R&T ADMIN Office Supplies	1,500	642.06	1,500	895.27	1,000	1,000	1,000	1,000	1,500
001-500.4321-604.000	R&T ADMIN Safety Supplies	1,000	574.62	1,000	709.23	750	750	750	750	1,000
001-500.4321-630.000	R&T ADMIN Meals & Food	300	307.06	300	351.41	300	300	300	300	300
001-500.4321-751.000	R&T ADMIN New Equipment	300	97.96	300	179.37	300	300	300	300	300
	Subtotal R&T Administration	122,080	113,973.33	165,398	102,716.55	168,481	168,071	159,265	159,265	168,048
Collection										
001-500.4323-111.000	R&T COLL Full-Time Employees	124,025	82,185.58	122,985	84,990.28	126,248	126,248	126,248	126,248	122,985
001-500.4323-130.000	R&T COLL Overtime	10,962	5,785.19	10,000	14,570.62	10,000	9,000	9,000	9,000	10,000
001-500.4323-210.000	R&T COLL Health Insurance	53,796	43,769.55	48,397	29,673.24	48,397	48,397	53,099	53,099	48,397
001-500.4323-212.000	R&T COLL Dental Insurance	1,536	1,290.76	1,209	789.84	1,209	1,209	1,209	1,209	1,209
001-500.4323-214.000	R&T COLL Life & Disability Ins	1,680	1,539.24	1,766	1,173.60	1,708	1,708	1,708	1,708	1,766
001-500.4323-220.000	R&T COLL FICA Taxes	10,327	6,690.25	10,173	7,735.20	10,423	10,346	10,346	10,346	10,173
001-500.4323-230.000	R&T COLL NH Retirement	15,098	9,819.03	14,854	11,211.04	15,219	15,107	19,016	19,016	18,567
001-500.4323-290.000	R&T COLL Uniforms	2,400	1,539.88	2,625	1,758.05	2,085	2,085	2,085	2,085	2,625
001-500.4323-434.000	R&T COLL Vehicle Maintenance	60,000	42,857.07	50,000	27,677.24	50,000	50,000	50,000	50,000	50,000
001-500.4323-626.000	R&T COLL Fuel	43,000	24,298.85	26,125	23,153.87	26,125	26,125	26,125	26,125	26,125
	Subtotal Collections	322,824	219,775.40	288,134	202,732.98	291,414	290,225	298,836	298,836	291,847
Disposal										
001-500.4324-111.000	R&T Full-Time Employees	96,480	72,654.50	98,543	70,736.08	92,324	92,324	92,324	92,324	98,543
001-500.4324-113.000	R&T Part-Time Employees	8,922	4,346.82	8,944	2,359.91	14,275	14,275	14,275	14,275	8,944
001-500.4324-130.000	R&T Overtime	10,346	18,619.94	9,600	32,821.78	10,000	10,000	10,000	10,000	9,600
001-500.4324-210.000	R&T Health Insurance	27,333	19,672.48	49,860	29,230.29	43,397	43,397	48,099	48,099	49,860
001-500.4324-212.000	R&T Dental Insurance	1,158	643.48	1,604	900.57	1,209	1,209	1,209	1,209	1,604

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
001-500.4324-214.000	R&T Life & Disability Ins	1,296	554.50	1,396	496.65	1,296	1,296	1,296	1,296	1,396
001-500.4324-220.000	R&T FICA Taxes	8,855	7,033.38	8,957	7,963.60	8,920	8,920	8,920	8,920	8,957
001-500.4324-230.000	R&T NH Retirement	11,946	10,146.81	12,080	11,316.20	11,430	11,430	14,387	14,387	15,100
001-500.4324-290.000	R&T Uniforms	2,000	2,439.86	1,750	3,155.21	1,465	1,465	1,465	1,465	1,750
001-500.4324-330.000	R&T Professional Services	2,180	298.50	2,680	1,881.00	2,200	2,200	2,200	2,200	2,680
001-500.4324-421.000	R&T Tipping Fees	518,237	490,401.36	518,237	508,094.00	535,367	518,237	518,237	518,237	518,237
001-500.4324-421.002	R&T Hazardous Waste Disposal	10,000	5,005.40	15,000	15,360.13	15,000	15,000	10,000	10,000	15,000
001-500.4324-430.000	R&T Equipment Maintenance	2,500	2,150.29	3,000	10,882.60	7,000	3,000	3,000	3,000	3,000
001-500.4324-434.000	R&T Vehicle Maintenance	25,000	27,956.36	30,000	28,737.24	30,000	30,000	30,000	30,000	30,000
001-500.4324-506.000	R&T Shop Supplies & Hand Tools	4,000	5,721.54	5,000	7,092.55	5,000	5,000	5,000	5,000	5,000
001-500.4324-526.000	R&T Fuel	17,000	19,244.95	19,965	16,388.43	21,425	21,425	21,425	21,425	19,965
001-500.4324-751.000	R&T New Equipment	1	600.04	1	1,627.60	1	1	1	1	1
	Subtotal Disposal	747,254	687,490.21	786,617	749,043.84	800,308	779,179	786,838	781,838	789,637
Total Recycling & Transfer Division		1,192,158	1,021,238.94	1,240,149	1,054,493.37	1,260,203	1,237,475	1,244,939	1,239,939	1,249,532
Total Public Works		4,862,912	4,234,567.40	4,838,034	4,228,003.77	5,081,779	5,009,799	4,794,934	4,778,935	4,878,509
Tax Collection										
001-550.4150-111.000	TAX Full-Time Employees	160,923	154,612.36	165,936	165,334.30	166,677	166,677	166,677	166,677	165,936
001-550.4150-113.000	TAX Part-Time Employees	1	0.00	1	0.00	1	1	1	1	1
001-550.4150-130.000	TAX Overtime	2,500	6,045.74	4,000	7,593.60	4,000	3,500	3,500	3,500	3,000
001-550.4150-210.000	TAX Health Insurance	38,330	36,671.10	39,547	38,270.40	39,547	39,547	42,451	42,451	39,547
001-550.4150-212.000	TAX Dental Insurance	967	981.46	1,010	994.80	1,010	1,010	1,010	1,010	1,010
001-550.4150-214.000	TAX Life & Disability Ins	2,263	2,235.96	2,449	2,293.56	2,392	2,392	2,392	2,392	2,449
001-550.4150-220.000	TAX FICA Taxes	12,502	12,251.50	12,923	13,201.05	13,057	13,019	13,019	13,019	12,923
001-550.4150-230.000	TAX NH Retirement	18,254	17,945.96	18,870	19,274.07	19,065	19,009	23,927	23,927	23,587
001-550.4150-294.000	TAX Training & Dues	838	610.00	862	40.00	862	862	862	862	862
001-550.4150-330.000	TAX Professional Services	8,000	5,371.30	7,180	5,933.30	11,765	9,765	9,765	9,765	7,180
001-550.4150-344.000	TAX Property Record Maintenance	1,500	300.00	1,000	790.00	1,000	1,000	1,000	1,000	1,000
001-550.4150-430.000	TAX Equipment Maintenance	180	57.00	180	87.50	263	263	263	263	180
001-550.4150-530.000	TAX Telephone	1,920	1,824.50	1,920	1,972.25	1,920	2,040	2,040	2,040	1,920
001-550.4150-550.000	TAX Printing	121	30.00	125	184.56	125	125	125	125	125
001-550.4150-560.000	TAX Postage	7,000	4,043.35	7,190	8,952.67	7,190	6,500	6,500	6,500	7,190
001-550.4150-600.000	TAX Office Supplies	2,000	555.14	3,000	2,634.83	3,702	3,000	3,000	3,000	3,000
001-550.4150-751.000	TAX New Equipment	1,500	723.60	1,845	449.99	1,845	1,845	1,845	1,845	1,845
Total Tax Collection		258,799	244,258.97	268,038	268,006.88	274,421	270,555	278,377	278,377	271,755
Town Clerk & Elections										
001-600.4140-110.000	TC Public Officials	5,000	5,000.00	5,000	6,500.00	5,000	5,000	5,000	5,000	5,000
001-600.4140-111.000	TC Full-Time Employees	3,595	3,624.71	3,683	3,646.40	3,683	3,683	3,683	3,683	3,683
001-600.4140-113.000	TC Part-Time Employees	1	0.00	1	0.00	1	1	1	1	1
001-600.4140-130.000	TC Overtime	1,500	1,608.95	2,400	1,995.29	1,500	1,500	1,500	1,500	2,400
001-600.4140-210.000	TC Health Insurance	240	242.41	241	235.88	242	242	242	242	241
001-600.4140-214.000	TC Life & Disability Ins	55	49.92	55	51.24	55	55	55	55	55
001-600.4140-220.000	TC FICA Taxes	772	801.81	811	947.33	779	779	779	779	811
001-600.4140-230.000	TC NH Retirement	581	584.53	626	632.99	579	579	729	729	782
001-600.4140-294.000	TC Training & Dues	815	597.81	1,075	130.00	1,075	1,075	1,075	1,075	1,075
001-600.4140-330.000	TC Professional Services	4,000	0.00	2,000	0.00	1	1	1	1	2,000

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
001-600.4140-540.000	TC Advertising	500	373.20	500	62.20	500	500	500	500	500
001-600.4140-550.000	TC Printing	0	717.56	0	453.65	525	525	525	525	0
001-600.4140-560.000	TC Postage	1,570	1,008.78	5,705	1,811.71	5,160	5,160	5,160	5,160	5,705
001-600.4140-600.000	TC Office Supplies	948	415.75	803	2,173.44	278	278	278	278	803
001-600.4140-751.000	TC New Equipment	1	0.00	1	0.00	1	1	1	1	1
	Subtotal To wn Clerk	19,578	15,025.43	22,901	18,640.13	19,379	19,379	19,529	19,529	23,057
Election										
001-601.4140-110.000	ELEC Public Officials	2,600	2,600.00	2,600	3,600.00	2,600	2,600	2,600	2,600	2,600
001-601.4140-220.000	ELEC FICA Taxes	199	198.90	199	373.10	199	199	199	199	199
001-601.4140-311.000	ELECTown Deliberative & Election	6,000	6,566.68	5,400	9,756.75	6,175	6,175	6,175	6,175	5,400
001-601.4140-311.002	ELEC State/Federal	7,680	7,739.93	14,000	0.00	1	1	1	1	0
001-601.4140-312.000	ELEC Special To wn Meeting	1	0.00	1	0.00	1	1	1	1	1
001-601.4140-430.000	ELEC Equipment Maintenance	450	574.00	450	500.00	674	674	674	674	450
001-601.4140-560.000	ELEC Postage	100	0.00	0	34.95	0	0	0	0	0
001-601.4140-751.000	ELEC New Equipment	640	203.92	640	1,960.69	610	610	610	610	640
	Subtotal Elections	17,670	17,883.43	23,290	16,225.49	10,260	10,260	10,260	10,260	9,290
	Total Town Clerk & Elections	37,248	32,908.86	46,191	34,865.62	29,639	29,639	29,789	29,789	32,347
Budget Committee										
001-650.4150-110.000	BC Public Officials	1,850	550.00	1,050	400.00	1,850	1,850	1,850	1,450	1,050
001-650.4150-113.000	BC Part-Time Employees	5,113	4,910.31	4,763	4,524.54	5,000	5,000	5,000	5,000	4,763
001-650.4150-220.000	BC FICA Taxes	533	417.73	506	376.73	524	524	524	524	506
001-650.4150-230.000	BC NH Retirement	572	42.56	0	0.00	0	0	0	0	0
001-650.4150-294.000	BC Training & Dues	335	0.00	350	0.00	255	255	255	255	350
001-650.4150-540.000	BC Advertising	150	124.40	150	248.80	150	150	150	150	150
001-650.4150-560.000	BC Postage	1	0.00	1	0.50	1	1	1	1	1
	Total Budget Committee	8,554	6,045.00	6,820	5,550.57	7,780	7,780	7,780	7,380	6,820
Cemetery Commission										
001-660.4195-294.000	CEM Training & Dues	60	30.00	210	0.00	210	210	210	210	210
001-660.4195-342.000	CEM Software & Programs	480	420.00	750	420.00	450	450	450	450	750
001-660.4195-438.000	CEM Ground Maintenance	1	67.96	1	99.98	950	950	950	950	1
001-660.4195-600.000	CEM Office Supplies	100	0.00	50	0.00	50	50	50	50	50
	Total Cemetery Commission	641	517.96	1,011	519.98	1,660	1,660	1,660	1,660	1,011
Conservation Commission										
001-670.4611-294.000	CC Training & Dues	1,000	810.00	1,000	116.00	1,000	1,000	1,000	1,000	1,000
001-670.4611-330.000	CC Professional Services	100	0.00	1	0.00	1	1	1	1	1
001-670.4611-504.000	CC Scholarship	125	0.00	125	0.00	125	125	125	125	125
001-670.4611-540.000	CC Advertising	1	0.00	250	155.50	250	250	250	250	250
001-670.4611-550.000	CC Printing	0	12.52	250	5.36	250	250	250	250	250
001-670.4611-560.000	CC Postage	24	124.81	15	317.65	15	15	15	15	15
001-670.4611-600.000	CC Office Supplies	25	9.67	25	0.00	25	25	25	25	25
001-670.4611-614.000	CC Public Relations	0	320.00	0	0.00	0	0	0	0	0
001-670.4611-751.000	CC New Equipment	1	0.00	150	0.00	150	150	150	150	150
001-670.4611-830.000	CC Transfer To Conservation Ac	1	0.00	1	1,222.49	1	1	1	1	1

Budget Details FY 2021-22

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY as of 6/30/20	2020-21 AMENDED BUDGET	2020-21 ACTIVITY as of 6/30/21	2021-22 DEPARTMENT REQUEST	2021-22 TA's REQUEST	2021-22 COUNCIL'S REQUEST	2021-22 BC's REQUEST	2021-22 DEFAULT BUDGET
Total Conservation Commission										
		1,277	1,277.00	1,817	1,817.00	1,817	1,817	1,817	1,219	1,817
Leases										
001-680.4312-752.000	Lease Excavator	36,456	36,455.40	36,456	36,278.65	0	0	0	0	0
	Total Leases	36,456	36,455.40	36,456	36,278.65	0	0	0	0	0
Debt - Principal										
001-681.4711-850.002	2018 - SC Imp & Fire Truck	101,750	101,750.00	105,000	105,000.00	100,000	100,000	100,000	100,000	100,000
001-681.4711-851.003	2019 - TIF Se ver & Other Inf	0	0.00	125,000	250,000.00	250,000	250,000	250,000	250,000	250,000
	Total Principal	101,750	101,750.00	230,000	355,000.00	350,000	350,000	350,000	350,000	350,000
Debt - Interest										
001-681.4721-850.002	2018 - SC Imp & Fire Truck	47,220	47,219.63	41,948	41,947.50	36,720	36,720	36,720	36,720	36,721
001-681.4721-851.003	2019 - TIF Se ver & Other Inf	64,000	2,525.50	97,500	63,750.00	57,375	57,375	57,375	57,375	57,375
	Total Interest	111,220	49,745.13	139,448	105,697.50	94,095	94,095	94,095	94,095	94,096
Tax Anticipation Note										
001-681.4723-851.000	Bond Interest Payments	1	0.00	1	0.00	1	1	1	1	1
	Total Tax Anticipation Note	1	0.00	1	0.00	1	1	1	1	1
Library										
001-684.4550-830.002	LIB Appropriation	865,289	865,400.00	885,666	885,666.00	883,527		900,815	900,815	895,998
	Total Library	865,289	865,400.00	885,666	885,666.00	883,527	0	900,815	900,815	895,998
Wastewater										
001-875.4914-830.004	Wastewater Appropriation	2,075,153	2,074,192.00	2,329,482	0.00	2,439,045			2,383,045	2,307,907
	Total Wastewater	2,075,153	2,074,192.00	2,329,482	0.00	2,439,045	0	0	2,383,045	2,307,907
	Grand Totals	19,398,497	18,247,686.11	20,304,262	16,818,832.07	21,365,000	17,746,988	18,341,664	20,805,931	20,778,150



Proposed Budget

Hooksett

For the period beginning July 1, 2021 and ending June 30, 2022

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 1-25-2021

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete

Name	Position	Signature
Jason Hyde	Chair	
Chris Morneau	Secretary	
Michael Yakubovich	Member	
Brian Soucy	Member	
Germano Martins	Member	
Elliot Axelmann	Member	
Richard Ross	Member	
Luis Amadeo	Member	
Kara Selvas	School Board Rep	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division

(603) 230-5090

<http://www.revenue.nh.gov/mun-arop/>



New Hampshire
Department of
Revenue Administration

2021
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2020	Appropriations for period ending 6/30/2021	Selectmen's Appropriations for period ending 6/30/2022 (Recommended)	Selectmen's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	03	\$121,750	\$230,000	\$350,000	\$0	\$350,000	\$0
4721	Long Term Bonds and Notes - Interest	03	\$43,745	\$139,448	\$54,035	\$0	\$54,035	\$0
4723	Tax Anticipation Notes - Interest	03	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$151,495	\$369,448	\$444,036	\$0	\$444,036	\$0
Capital Outlay								
4901	Land	03	\$0	\$1	\$1	\$0	\$1	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$150,000	\$0	\$0	\$0	\$0
4903	Buildings		\$284,639	\$208,830	\$0	\$0	\$0	\$0
4908	Improvements Other than Buildings		\$2,500,000	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$2,784,639	\$358,831	\$1	\$0	\$1	\$0
Operating Transfers Out								
4512	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4513	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4514A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4514L	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4514O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4514S	To Proprietary Fund - Sewer	03	\$7,075,153	\$7,329,482	\$0	\$2,383,045	\$2,383,045	\$0
4514W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4518	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4519	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$2,075,153	\$7,329,482	\$0	\$2,383,045	\$2,383,045	\$0
Total Operating Budget Appropriations					\$18,341,664	\$2,492,013	\$20,865,931	\$27,746



New Hampshire
Department of
Revenue Administration

2021
MS-737

Special Warrant Articles

Account	Purpose	Article	Selectman's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Selectman's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4915	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4907	Machinery, Vehicles, and Equipment	CR	\$300,000	\$0	\$300,000	\$0
	Purpose: R&T Auto Truck					
4902	Machinery, Vehicles, and Equipment	12	\$150,000	\$0	\$150,000	\$0
	Purpose: R&T Front End Loader					
4909	Improvements Other than Buildings	08	\$320,950	\$0	\$620,950	\$0
	Purpose: Merrimack Riverfront Trail System					
4915	To Capital Reserve Fund	10	\$250,000	\$0	\$250,000	\$0
	Purpose: Fire Apparatus CR Fund					
4915	To Capital Reserve Fund	11	\$200,000	\$0	\$200,000	\$0
	Purpose: DPV/Vehicles CR					
4915	To Capital Reserve Fund	15	\$100,000	\$0	\$100,000	\$0
	Purpose: TB Maintenance CR					
4915	To Capital Reserve Fund	17	\$55,000	\$0	\$55,000	\$0
	Purpose: ID CR - Air Tools, Tools & Equipment					
4915	To Capital Reserve Fund	18	\$50,000	\$0	\$50,000	\$0
	Purpose: Emergency Radio CR					
4915	To Capital Reserve Fund	19	\$60,000	\$0	\$60,000	\$0
	Purpose: Drainage Upgrades CR					
4915	To Capital Reserve Fund	20	\$30,000	\$0	\$30,000	\$0
	Purpose: Automated Collection Equipment CR Fund					
4915	To Capital Reserve Fund	21	\$25,000	\$0	\$25,000	\$0
	Purpose: Parks & Recreation Facilities Development CR Fund					
4915	To Capital Reserve Fund	22	\$20,000	\$0	\$20,000	\$0
	Purpose: Recreation CR Fund					
4915	To Capital Reserve Fund	23	\$10,000	\$0	\$10,000	\$0
	Purpose: Conservation CR Fund					



New Hampshire
Department of
Revenue Administration

2021
MS-737

Special Warrant Articles

4916	To Expendable Trusts/Fiduciary Funds	13			
Purpose: Retirement Expendable					
Total Proposed Special Articles					
			\$150,000	\$0	\$0
			\$1,710,950	\$0	\$0



Individual Warrant Articles

Account	Purpose	Article	Purpose	Selectmen's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)
4130-4139	Executive	14	Purpose: Non-Union raises	\$61,379	\$0	\$61,379	\$0
4150-4159	Financial Administration	06	Purpose: New Union Contract	\$4,129	\$0	\$4,129	\$4,129
4150-4151	Financial Administration	14	Purpose: Non-Union raises	\$5,076	\$0	\$5,076	\$0
4152	Revaluation of Property	06	Purpose: New Union Contract	\$1,368	\$0	\$1,368	\$1,368
4152	Revaluation of Property	14	Purpose: Non-Union raises	\$1,781	\$0	\$1,781	\$0
4155-4158	Personnel Administration	06	Purpose: New Union Contract	\$396	\$0	\$396	\$396
4155-4158	Personnel Administration	06	Purpose: New Union Contract	\$2,044	\$0	\$2,044	\$0
4191-4193	Planning and Zoning	06	Purpose: New Union Contract	\$5,102	\$0	\$5,102	\$5,102
4191-4193	Planning and Zoning	14	Purpose: Non-Union raises	\$99	\$0	\$99	\$0
4194	General Government Buildings	14	Purpose: Non-Union raises	\$1,207	\$0	\$1,207	\$0
4194	General Government Buildings	06	Purpose: New Union Contract	\$3,947	\$0	\$3,947	\$0
4210-4219	Police	14	Purpose: Non-Union raises	\$32,416	\$0	\$32,416	\$0
4220-4229	Fire	06	Purpose: New Union Contract	\$1,324	\$0	\$1,324	\$1,324
4220-4229	Fire	14	Purpose: Non-Union raises	\$7,585	\$0	\$7,585	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-737

Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)
4240-4249	Building Inspection	14	\$1,613	\$0	\$1,613	\$0
	Purpose: Non-Union raises					
4311	Administration	14	\$3,644	\$0	\$3,644	\$0
	Purpose: Non-Union raises					
4311	Administration	04	\$1,445	\$0	\$1,445	\$0
	Purpose: DPW Union					
4312	Highways and Streets	06	\$1,835	\$0	\$0	\$1,835
	Purpose: New Union Contract					
4312	Highways and Streets	04	\$24,585	\$0	\$24,585	\$0
	Purpose: DPW Union					
4319	Other	04	\$8,285	\$0	\$8,285	\$0
	Purpose: DPW Union					
4321	Administration	06	\$1,641	\$0	\$0	\$1,641
	Purpose: New Union Contract					
4321	Administration	04	\$2,658	\$0	\$2,658	\$0
	Purpose: DPW Union					
4323	Solid Waste Collection	04	\$8,878	\$0	\$8,878	\$0
	Purpose: DPW Union					
4324	Solid Waste Disposal	14	\$307	\$0	\$307	\$0
	Purpose: Non-Union raises					
4324	Solid Waste Disposal	04	\$7,117	\$0	\$7,117	\$0
	Purpose: DPW Union					
4411-4412	Administration and Direct Assistance	14	\$726	\$0	\$726	\$0
	Purpose: Non-Union raises					
4520-4529	Parks and Recreation	06	\$1,454	\$0	\$0	\$1,454
	Purpose: New Union Contract					
4520-4529	Parks and Recreation	04	\$19,729	\$0	\$19,729	\$0
	Purpose: DPW Union					



Individual Warrant Articles

Account	Purpose	Article	Purpose	Selectmen's Appropriations for period ending 6/30/2022 (Recommended)	Selectmen's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
4550-4550	Library	12	Purpose: Non-Union raises	\$24,772	\$0	\$24,772	\$0
4902	Machinery Vehicles and Equipment	16	Purpose: Fire Command Vehicle	\$55,000	\$0	\$55,000	\$0
Total Proposed Individual Articles				\$301,414	\$0	\$284,175	\$17,239



New Hampshire
Department of
Revenue Administration

2021
MS-737

		Revenues			
Account	Source	Article	Actual Revenues for period ending 6/30/2020	Selectmen's Estimated Revenues for period ending 6/30/2022	Budget Committee's Estimated Revenues for period ending 6/30/2022
Taxes					
3120	Land Use Charge Tax - General Fund		\$0	\$0	\$0
3180	Recruit Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$2,666	\$3,000	\$5,000
3108	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	03	\$18,482	\$12,000	\$12,000
3185	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$188,777	\$200,000	\$200,000
9681	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$209,302	\$217,000	\$217,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	03	\$250	\$250	\$250
3220	Motor Vehicle Permit Fees	03	\$4,159,582	\$4,350,000	\$4,350,000
3230	Building Permits	03	\$222,545	\$200,000	\$200,000
3290	Other Licenses, Permits, and Fees	03	\$25,436	\$22,051	\$22,051
3311-3319	From Federal Government	08	\$286,168	\$80,000	\$80,000
Licenses, Permits, and Fees Subtotal			\$4,643,982	\$4,652,301	\$4,652,301
State Sources					
3351	Municipal Aid/Shared Revenues		\$152,393	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$744,020	\$741,330	\$741,330
3353	Highway Build Grant	03	\$316,628	\$285,386	\$289,288
3554	Water Pollution Grant		\$0	\$0	\$0
3555	Housing and Community Development		\$0	\$0	\$0
3556	State and Federal Forest Land Reimbursement	03	\$574	\$574	\$574
3357	Flood Control Reimbursement		\$0	\$0	\$0
3358	Other (Including Railroad Tax)	03	\$1,276	\$1,632	\$1,632
3376	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$1,214,893	\$1,042,922	\$1,042,922



New Hampshire
Department of
Revenue Administration

2021
MS-737

Revenues		Actual Revenues for period ending 6/30/2020	Selectmen's Estimated Revenues for period ending 6/30/2022	Budget Committee's Estimated Revenues for period ending 6/30/2022
Account	Source	Article		
Charges for Services				
3401-2435	Income from Departments	03	\$67,812	\$74,968
3408	Other Charges		\$0	\$0
	Charges for Services Subtotal		\$67,812	\$74,968
Miscellaneous Revenues				
3501	Sale of Municipal Property	03	\$40,480	\$30,000
3502	Interest on Investments	03	\$198,897	\$30,000
3503-3509	Other	03	\$403,066	\$129,618
	Miscellaneous Revenues Subtotal		\$646,242	\$189,618
Interfund Operating Transfers In				
3812	From Special Revenue Funds	12, 09	\$111,506	\$275,000
3913	From Capital Projects Funds		\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0
3914F	From Enterprise Funds: Electric (Offset)		\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	03	\$0	\$307,375
3914Z	From Enterprise Funds: Sewer (Offset)	03	\$2,075,163	\$2,363,045
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0
3915	From Capital Reserve Funds	08, 09	\$248,346	\$165,563
3916	From Trust and Fiduciary Funds	03	\$17,195	\$19,300
3917	From Conservation Funds	08	\$0	\$20,000
	Interfund Operating Transfers In Subtotal		\$2,453,202	\$3,161,370
Other Financing Sources				
9934	Proceeds from Long Term Bonds and Notes		\$2,500,300	\$0
9998	Amount Voted from Fund Balance	16, 45	\$0	\$200,000
9999	Fund Balance to Reduce Taxes	03	\$0	\$30,912
	Other Financing Sources Subtotal		\$2,500,000	\$230,912
	Total Estimated Revenues and Credits		\$11,735,403	\$9,659,091



Budget Summary

Item	Selectmen's Period ending 6/30/2022 (Recommended)	Budget Committee's Period ending 6/30/2022 (Recommended)
Operating Budget Appropriations	\$18,341,864	\$20,805,931
Special Warrant Articles	\$1,710,950	\$1,710,950
Individual Warrant Articles	\$301,474	\$284,175
Total Appropriations	\$20,354,028	\$22,801,056
Less Amount of Estimated Revenues & Credits	\$7,276,046	\$9,659,091
Estimated Amount of Taxes to be Raised	\$13,077,982	\$13,141,965



Supplemental Schedule

1. Total Recommended by Budget Committee	\$22,801,056
Less Exclusions:	
2. Principal Long-Term Bonds & Notes	\$350,000
3. Interest Long-Term Bonds & Notes	\$94,096
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$444,096
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$22,356,960
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$2,235,696
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$96,027
10. Voted Cost Items (Voted at Meeting)	\$78,788
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$25,036,752



Default Budget of the Municipality
Hooksett

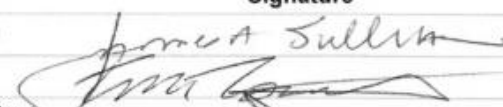


For the period beginning July 1, 2021 and ending June 30, 2022

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
James A Sullivan	Council Chair – At-Large	
Timothy Tsantoulis	Vice Chair – District 1	
John Durand	Council Secretary – District 4	
Alex Walczyk	At-Large	
Clark Karolian	District 5	
Cliff Jones	At-Large	
Roger Duhamie	District 3	
David Boutin	District 2	
Randall Lapierre	District 6	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2021
MS-DTB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$462,465	\$6,659	\$0	\$469,124
4140-4149	Election, Registration, and Vital Statistics	\$46,191	\$156	(\$14,000)	\$32,347
4150-4151	Financial Administration	\$708,697	\$8,261	\$0	\$716,958
4152	Revaluation of Property	\$189,822	\$3,265	\$0	\$193,087
4153	Legal Expense	\$98,000	\$0	\$0	\$98,000
4155-4159	Personnel Administration	\$206,280	\$4,884	\$0	\$211,164
4191-4193	Planning and Zoning	\$382,592	\$6,520	\$0	\$389,112
4194	General Government Buildings	\$517,136	\$1,408	\$0	\$518,544
4195	Cemeteries	\$11,011	\$0	\$0	\$11,011
4196	Insurance	\$231,188	\$0	\$0	\$231,188
4197	Advertising and Regional Association	\$15,000	\$0	\$0	\$15,000
4199	Other General Government	\$1	\$0	\$0	\$1
General Government Subtotal		\$2,868,383	\$31,153	(\$14,000)	\$2,885,536
Public Safety					
4210-4214	Police	\$4,834,781	\$234,418	\$0	\$5,069,199
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$4,379,235	\$160,451	(\$6,000)	\$4,533,686
4240-4249	Building Inspection	\$99,359	\$1,850	\$0	\$101,209
4290-4298	Emergency Management	\$7,551	\$0	\$0	\$7,551
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$9,320,926	\$396,719	(\$6,000)	\$9,711,645
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$248,886	\$4,186	\$0	\$253,072
4312	Highways and Streets	\$1,931,547	(\$22,947)	\$0	\$1,908,600
4313	Bridges	\$1	\$0	\$0	\$1
4316	Street Lighting	\$65,000	\$0	\$0	\$65,000
4319	Other	\$230,170	\$3,552	\$0	\$233,722
Highways and Streets Subtotal		\$2,475,604	(\$15,209)	\$0	\$2,460,395



New Hampshire
Department of
Revenue Administration

2021
MS-DTB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Administration	\$165,398	\$2,650	\$0	\$168,048
4323	Solid Waste Collection	\$288,134	\$3,713	\$0	\$291,847
4324	Solid Waste Disposal	\$786,617	\$3,020	\$0	\$789,637
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
	Sanitation Subtotal	\$1,240,149	\$9,383	\$0	\$1,249,532
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal	\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
	Electric Subtotal	\$0	\$0	\$0	\$0
Health					
4411	Administration	\$2,000	\$0	\$0	\$2,000
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
	Health Subtotal	\$2,000	\$0	\$0	\$2,000
Welfare					
4441-4442	Administration and Direct Assistance	\$131,935	\$0	\$0	\$131,935
4444	Intergovernmental Welfare Payments	\$31,303	\$0	\$0	\$31,303
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
	Welfare Subtotal	\$163,238	\$0	\$0	\$163,238
Culture and Recreation					
4520-4529	Parks and Recreation	\$631,602	\$8,437	\$0	\$640,039
4550-4559	Library	\$885,666	\$10,332	\$0	\$895,998
4583	Patriotic Purposes	\$2,945	\$0	\$0	\$2,945
4589	Other Culture and Recreation	\$11,500	\$0	\$0	\$11,500
	Culture and Recreation Subtotal	\$1,531,713	\$18,769	\$0	\$1,550,482



New Hampshire
Department of
Revenue Administration

2021
MS-DTB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$1,817	\$0	\$0	\$1,817
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$1,500	\$0	\$0	\$1,500
	Conservation and Development Subtotal	\$3,317	\$0	\$0	\$3,317
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$230,000	\$120,000	\$0	\$350,000
4721	Long Term Bonds and Notes - Interest	\$139,448	(\$45,352)	\$0	\$94,096
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
	Debt Service Subtotal	\$369,449	\$74,648	\$0	\$444,097
Capital Outlay					
4901	Land	\$1	\$0	\$0	\$1
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal	\$1	\$0	\$0	\$1
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,299,482	\$8,425	\$0	\$2,307,907
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$2,299,482	\$8,425	\$0	\$2,307,907
	Total Operating Budget Appropriations	\$20,274,262	\$523,888	(\$20,000)	\$20,778,150



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4311	NHRS
4321	NHRS
4240-4249	NHRS
4140-4149	NHRS, Less FED Elections
4130-4139	NHRS
4150-4151	NHRS
4220-4229	NHRS & Union Contract, Less Surviving Spouse Benefit
4194	NHRS
4312	NHRS & Less End of Lease
4550-4559	NHRS
4721	Less interest
4711	TIF increase
4319	NHRS
4520-4529	NHRS
4155-4159	Union Contracts
4191-4193	NHRS
4210-4214	NHRS & Union Contract
4152	NHRS
4323	NHRS
4324	NHRS
4914S	NHRS & Change in debt

Budget Status Report FY 2020-21

Department	Approved Budget	Budget Transfers	Budget Increases	Adjusted Budget	Encumbered	Year to Date Expenditures	(Over) Under Spent	Percent Expended
Administration								
Executive	\$ 462,465	\$0	\$0	\$ 462,465	\$0	\$ (439,935)	\$ 22,530	95%
Computers	188,601	0	103,302	291,903	(6,700)	(280,083)	5,120	98%
Legal	98,000	35,000	410	133,410	0	(131,356)	2,054	98%
Benefits	206,280	0	15,983	222,263	0	(205,946)	16,317	93%
Insurance	231,188	0	0	231,188	0	(231,188)	0	100%
Planning	15,000	0	0	15,000	0	(14,324)	677	95%
Other General Gov't	1	0	0	1	0	(3,449)	(3,448)	344850%
Patriotic	2,946	0	0	2,946	0	0	2,946	0%
Other Culture	11,500	0	0	11,500	0	(3,500)	8,000	30%
Economic Development	1,500	0	0	1,500	0	(563)	938	38%
Land Purchases	1	0	0	1	0	0	1	0%
Administration Total	1,217,482	35,000	119,695	1,372,177	(6,700)	(1,310,343)	55,134	96%
Assessing	189,822	8,500	0	198,322	0	(198,057)	265	100%
Bonded Debt Principal & Interest	369,448	0	0	369,448	0	(460,698)	(91,250)	125%
Budget Committee	6,820	0	0	6,820	0	(5,551)	1,269	81%
Capital Leases	36,456	0	0	36,456	0	(36,279)	177	100%
Cemetery Commission	1,011	0	0	1,011	0	(520)	491	51%
Community Development								
Planning & Engineering	378,993	0	0	378,993	0	(360,551)	18,442	95%
Building Inspections	102,958	0	0	102,958	0	(93,401)	9,557	91%
Public Health	2,000	0	0	2,000	0	0	2,000	0%
Community Development Total	483,951	0	0	483,951	0	(453,952)	29,999	94%
Conservation Commission	1,817	0	0	1,817	0	(1,817)	0	100%
Family Services	163,238	0	2,457	165,695	0	(72,134)	93,561	44%
Finance	246,238	0	4,780	251,018	0	(243,370)	7,648	97%
Fire-Rescue								
Fire	4,379,235	0	386,594	4,765,829	(16,900)	(4,626,802)	122,128	97%
Emergency Management	7,551	0	0	7,551	0	(10,308)	(2,757)	137%
Fire-Rescue Total	4,386,786	0	386,594	4,773,380	(16,900)	(4,637,109)	119,371	97%
Library	885,666	0	14,807	900,473	0	(900,473)	0	100%
Police	4,834,781	(44,500)	125,896	4,916,177	0	(4,617,752)	298,425	94%
Public Works								
Highway	2,956,284	0	228,590	3,184,874	(122,522)	(2,853,446)	208,907	93%
Parks, Recreation & Cemeteries	641,601	0	500	642,101	0	(549,155)	92,946	86%
Recycling & Transfer	1,240,149	0	373	1,240,522	(1,248)	(1,054,866)	184,408	85%
Public Works Total	4,838,034	0	229,463	5,067,497	(123,769)	(4,457,467)	486,261	90%
Tax Anticipation Interest	1	0	0	1	0	0	1	0%
Tax Collector	267,038	1,000	414	268,452	0	(268,421)	31	100%
Town Clerk	46,191	0	34,840	81,031	0	(57,804)	23,227	71%
Wastewater Department	2,329,482	0	0	2,329,482	0	0	2,329,482	0%
Total Operating Budget	\$ 20,304,262	\$0	\$ 918,946	\$ 21,223,208	\$ (147,369)	\$ (17,721,747)	\$ 3,354,093	84%
Warrant Articles								
Sewer and/or other Infrastructure on Westside	\$0	\$0	\$ 86,606	\$ 86,606	(\$84,186)	\$ (2,420)	\$0	100%
Solid Waste Truck Trailer	150,000	0	0	150,000	0	(106,345)	43,655	71%
Scale System Recycling & Transfer	115,000	0	0	115,000	0	(110,932)	4,068	96%
P&R Pavilion	93,390	0	0	93,390	(93,390)	0	0	100%
Fire Apparatus CR	250,000	0	0	250,000	0	(250,000)	0	100%
Public Works Vehicles CR	200,000	0	0	200,000	0	(200,000)	0	100%
Town Building Maintenance CR	100,000	0	0	100,000	0	(100,000)	0	100%
Air Pack and Bottles CR	25,000	0	0	25,000	0	(25,000)	0	100%
Emergency Radio Communications CR	50,000	0	0	50,000	0	(50,000)	0	100%
Fire Equipment CR	35,000	0	0	35,000	0	(35,000)	0	100%
Fire Cisterns CR	20,000	0	0	20,000	0	(20,000)	0	100%
Drainage Upgrades CR	50,000	0	0	50,000	0	(50,000)	0	100%
Automated Collection Equipment CR	30,000	0	0	30,000	0	(30,000)	0	100%
Revaluation CR	30,000	0	0	30,000	0	(30,000)	0	100%
Parks & Recreation Facilities Development CR	25,000	0	0	25,000	0	(25,000)	0	100%
Conservation Land Improvements CR	10,000	0	0	10,000	0	(10,000)	0	100%
Total Warrant Articles	\$ 1,183,390	\$0	\$ 86,606	\$ 1,269,996	\$ (177,576)	\$ (1,044,697)	\$ 47,723	
Grand Totals	\$ 21,487,652	\$0	\$ 1,005,552	\$ 22,493,204	\$ (324,945)	\$ (18,766,444)	\$ 3,401,816	85%

Submitted by:

Christine Tewksbury, Finance Director (603)-485-2712

Revenue to Offset Taxes FY 2020-21

Type	Source	Budget		Year to Date	Over (Under)	Percent
		Approved	Unanticipated	Collected	Collected	Collected
Taxes						
	Yield Tax	\$ 5,000	\$0	\$ 376	\$ (4,624)	8%
	Excavation Tax	12,000	0	13,026	1,026	109%
	Interest and Penalties on Taxes	200,000	0	287,073	87,073	144%
Licenses, Permits & Fees						
	Business Licenses an Permits	250	0	500	0	200%
	Motor Vehicles Permits	4,350,000	0	4,512,274	162,274	104%
	Building Permits	200,000	0	258,592	58,592	129%
	Other Licenses, Permits & Fees	22,051	0	34,242	12,191	155%
From Federal						
	CARES, FEMA, EMPG, BPV	0	717,144	989,663	272,519	138%
From State						
	Shared Revenues	158,010	0	158,010	0	100%
	Meals & Rooms Tax	741,330	0	741,330	(0)	100%
	Highway Block Grant	299,386	0	299,310	(76)	100%
	State & Federal Forest Land	574	0	573	(1)	100%
	Other - Railroad, Grants	2,158	0	2,157	0	100%
Charges For Services						
	Assessing	18	0	4	(14)	22%
	Community Development	38,500	0	34,552	(3,948)	90%
	Fire	12,400	0	36,938	24,538	298%
	Police	10,000	0	9,801	(199)	98%
	Public Works	14,000	0	16,132	2,132	115%
	Town Clerk	50	0	847	797	1695%
Miscellaneous						
	Sale of Town Property	30,000	0	4,378	(25,622)	15%
	Interest on Investments	30,000	0	20,403	(9,597)	68%
	Rental of Town Property	76,501	0	77,568	1,067	101%
	Court Fines	12,515	0	8,565	(3,950)	68%
	Insurance Dividends and Reimbursements	36,234	0	127,200	90,966	0%
	Gifts and Grants	1	8,500	13,435	4,934	158%
	Elderly Lien Payoff	1	0	0	(1)	0%
	Welfare Reimbursement	10,000	0	11,483	1,483	115%
	Other	27,600	0	7,376	(20,224)	27%
Other Funds						
	Special Revenue Funds - Solid Waste	108,750	0	106,345	(2,405)	98%
	Special Revenue Funds - Rte. 3A TIF	313,750	0	313,750	0	100%
	Capital Reserve	43,390	0	0	(43,390)	0%
	Enterprise Fund - Wastewater	2,329,482	0	0	(2,329,482)	0%
	Trust Funds	14,000	0	16,533	2,533	118%
Totals Revenues		\$ 9,097,951	\$ 725,644	\$ 8,102,435	\$ (1,721,408)	82%

Submitted by:

Christine Tewksbury, Finance Director (603) 485-2712

General Obligation Debt

Long-Term Debt Payable at June 30, 2021 is comprised of the following:

Safety Center Renovations & Fire Engine purchase issued in 2018 for \$976,750.00	770,000
Route 3A TIF Sewer and Other infrastructure issued in 2019 for \$2,500,000.00	1,904,000
Total	\$ 2,674,000

The annual requirement to amortize all debt as of June 30, 2020 including interest payments are as follows:

Year Ending			
June 30,	Principal	Interest	Total
2022	319,000	106,311	425,311
2023	300,000	117,555	417,555
2024	295,000	102,383	397,383
2025	300,000	87,338	387,338
2026-2030	1,460,000	209,040	1,669,040
Total	\$ 2,674,000	\$ 622,626	\$ 3,296,626

Business-type Debt

Repayments of this debt is paid from the Sewer Fund.

Wastewater Treatment Facility Upgrades issued in 2010 for \$3,500,000	1,950,072
Wastewater Treatment Facility Upgrades issued in 2012 for \$3,106,470	1,553,235
Wastewater Treatment Facility Upgrades issued in 2018 for \$924,284.32	508,702
Total	\$ 4,012,009

The annual requirement to amortize all debt as of June 30, 2021 including interest payments are as follows:

Year Ending			
June 30,	Principal	Interest	Total
2022	500,217	131,085	631,302
2023	510,202	116,279	626,481
2024	520,503	101,157	621,660
2025	354,733	85,710	440,444
2026-2031	2,126,353	243,844	2,370,198
Total	\$ 4,012,009	\$ 678,076	\$ 4,690,085

Submitted by:

Christine Tewksbury, Finance Director (603) 485-2712

Other Town Funds FY 2020-21

Name of Fund	Balances as of 7/1/2020	Revenues	Expenses	Interest	Balances as of 6/30/2021
Reserve and Trust Funds					
16 Main Street Town Hall Preservation Trust	\$ 6,101	\$0	\$0	\$ 496	\$ 6,596
Air Pack & Fire Bottles for Fire Department	10,096	25,000	0	922	36,018
Automated Collection Equipment	169,068	30,000	(22,261)	5,308	182,115
Conservation Land Improvements	30,810	10,000		1,089	41,899
Drainage Upgrades	231,893	50,000	(59,521)	6,682	229,053
Emergency Radio Communications	182,772	50,000	(99,317)	4,600	138,054
Fire Apparatus	467,777	250,000	(249,346)	13,261	481,692
Fire Cistern	37,526	20,000	(4,685)	1,487	54,328
Fire Rescue Tools and Equipment	1,134	35,000	(2,132)	928	34,931
K-9 Trust	26,254	270	(11,299)	1,897	17,122
Leon C Bosvert Fire Equipment Trust	49,521	0	0	4,023	53,544
Parks & Recreation Facilities Development	123,066	25,000	0	3,961	152,027
Permanent Records Archiving System	25,517	0	0	687	26,204
Public Works Vehicles	49,579	200,000	(165,314)	4,229	88,495
Revaluation	69,323	30,000	0	2,645	101,968
Right of Way for West Alice Ave	27,141	0	0	730	27,872
Sanitary Landfill	57,247	0	(11,226)	1,449	47,470
Town Building Maintenance	409,364	100,000	(7,053)	13,607	515,918
Town of Hooksett's Master Plan	18,658	0	(720)	492	18,431
Town Wide Digitized Mapping System	27,516	0	0	740	28,256
Wastewater Plant & Composting Improve	6,128,445	745,581	(181,096)	167,460	6,860,390
Wastewater Landscape & Security Projects	50,180	15,300	0	1,560	67,039
Wastewater Vehicles & Equipment	52,397	124,413	0	4,120	180,930
Special Revenues Funds					
Heritage Commission	28,066	3,084	(204)	44	30,990
Heritage Markers	6,192	500	(1,000)	14	5,706
Heads' School	4,048	0	0	6	4,053
Conservation	336,541	78,154	(40,130)	298	374,863
* Fire Impact Fee	234,840	176,763	0	471	412,073
* Police Impact Fee	34,515	19,632	0	64	54,212
* Public Recreation Facilities Impact Fee	149,071	56,533	(19,805)	256	186,055
* Traffic\Roadway Impact Fee	788,230	208,834	0	1,287	998,351
* School Impact Fee	199,796	307,059	(285,428)	258	221,686
Solid Waste Disposal Fund	552,739	156,604	(106,345)	817	603,815
Drug Forfeiture	11,940	3,160	(3,160)	17	11,958
Police Detail	251,719	352,644	(231,199)	430	373,593
Fire Detail	281	100,610	(95,770)	1	5,122
Recreation Revolving	160,365	0	(2,378)	229	158,216
Ambulance Service	96,887	681,364	(488,507)	54	289,799
Route 3A Infrastructure TIF	3,024,776	402,394	(770,178)	5,096	2,662,087

Note: Reported on the accrual basis of accounting.

* Details of Impact fee activity can be found on the Town's website.

Submitted by:

Christine Tewksbury, Finance Director (603) 485-2712

TOWN OF HOOKSETT



Capital Improvement Plan

FY Ending 2022 - 2027

Adopted by Planning Board on 7/20/20.

Please note this document is merely an
extract Contact the Finance Department for
a full copy of the plan.

Town of Hooksett
Capital Improvement Plan
FY Ending 2022-2027

Table of Contents

Introduction	4
Financing Methods	4
Identification of Departmental Capital Needs.....	6
Priority Systems	6
Municipal Project	8
Funding By Year	9
Project Summaries	10
Merrimack Riverwalk Trail:	10
Revaluation Update:	11
GIS Digital Parcel Recompile:.....	11
Town Hall Pool Car:	12
Town Engineer's Vehicle:.....	13
Code Enforcement's Vehicle:	14
Engine #4 Replacement:	15
Engine #5 Replacement:	16
Forestry #2 Replacement:	17
Car #2 Replacement:	18
Car #3 Replacement:	19
Car #4 Replacement:	20
Utility #1 Replacement:	21
Boat #1 Replacement:	22
Cruiser Replacement:	23
Baily Tower Shed Expansion & Improvements:	23
Rte. 3A TIF Project:	24
Drainage Upgrades – Lehoux Drive:	24
Drainage Upgrades – Scott Avenue:	27
Drainage Upgrades – Sherwood Drive:	29
Rte. 3A Corridor Improvements Study:	30
Town Wide Paving:.....	30
Traffic Light Pre-Exemption Equipment:	31
Pickup Truck P4-08 Replacement:.....	32
Plow Truck/Sander T1-00 Replacement:	33
Pickup Truck PR1-08 Replacement:	34
Plow Truck/Sander T1-01 Replacement:	35
Wood Chipper Replacement:	35
Maintenance Van M1-09 Replacement:.....	36
Fleet Maintenance Truck P1-10 Replacement:	37
Pickup Truck P5-08 Replacement:.....	38
Plow Truck/Sander T1-02 Replacement:	39
Plow Truck/Sander T1-03 Replacement:	40
Roller HW7-9 Replacement:	41
Dump Truck non CDL D1-05 Replacement:	42

Town of Hooksett
Capital Improvement Plan
FY Ending 2022-2027

Plow Truck/Sander T1-05 Replacement:	43
Public Works' Building Upgrades:	43
Safety Center Flat Roof Replacement:	44
Historical Old Town Hall:	44
ADA Restrooms at Donati Concession Stands:	44
Concession Stand at Petersbrook Park:	44
Parks Maintenance Building at Donati Upgrades includes ADA public facility:	45
Cat Loader SW-924 Replacement:	46
Trailer Dump SW-T1 Replacement:	47
Truck Tractor SW-401 Replacement:	48
Trailer Live Body SW-T4 Replacement:	49
Auto #1 Replacement:	50
Auto #2 Replacement:	51
Auto #3 Replacement:	52
Sanitary Landfill:	52
Potential Projects after FY 2026-27	53
Municipal Bond Schedule	53
Appendix A - EXCEPRT OF THE HOOKSETT PLANNING BOARD MEETING	54

Introduction

Hooksett's Capital Improvement Program (CIP) identifies the capital needs of the Town and indicates how these needs might be funded over a six-year period.

It describes long-term capital needs for all municipal departments including general government, fire-rescue, police, public works, wastewater, water, and school.

The CIP is a planning document. As such, it is updated annually and subject to change as the needs of the Town change. Adjustments are made for new regulations, growth in population, transportation alternatives, changes in priorities, or other needs. One effective use of the CIP is that it provides for considerable advance project identification, public discussion, project design and definition of scope, cost estimating, and financial planning.

The goal of the CIP is to establish a system of procedures and priorities by which to evaluate public improvement projects in terms of public safety, public need, project continuity, financial resources, and the strategic goals of the Town. The CIP allows Town departments to establish a methodology and priority system for providing efficient and effective services. It also provides an opportunity for citizens and interested parties to voice their requests for community improvement projects.

For the purposes of this document, a capital improvement is defined by its cost and its useful life. Items include costs of at least \$50,000 and generally have a useful life of at least five (5) years. Eligible items include acquisition of land or interests in land for public purposes, new buildings or additions, public infrastructure such as highways, sewer or water lines, or similar projects and major equipment purchases and replacements.

Routine or recurring expenses or obligations for services to the community or maintenance of Town assets which are the mission and normal duties of a Department are not capital improvement projects, even when their individual or combined cost or obligation is at least fifty thousand dollars (\$50,000) and/or five (5) years.

The Capital Improvement Program is coordinated annually by the Town's Finance Department. Municipal departments submit a 6-year listing of proposed CIP projects, including vehicle and equipment needs that are in excess of \$50,000. The requests are then reviewed and updated by the Town Administrator, Town Planner, and Finance Director and after some revision, the requests are presented to the Planning Board. The Planning Board provides recommendations at a working meeting in June, and subsequently adopts the CIP. The Town Administrator then submits the CIP to Town Council in late July. Town Council reviews the CIP and determines the final list of projects to be presented at the Town Meeting each year.

Financing Methods

In the project summaries below, there are a number of different local financing methods referenced. Some of these methods require appropriations, either as part of the Town's annual operating budget or as independent warrant articles at Town Meeting.

- The **Taxation** refers to those projects with proposed funding from real property tax revenues.

Town of Hooksett
Capital Improvement Plan
FY Ending 2022-2027

- The **Capital Reserve** method requires appropriations over more than one year, with the actual project being accomplished only when the total appropriations meet the project cost. This approach is for expenditures having a known fixed life such as vehicle replacement, building maintenance and road repair. In conjunction with the Capital reserve method of financing, there may be State or Federal monies available to pay for portions of the project, which require the Town to raise their percentage of matching funds prior to receiving these Federal or State dollars. An example is State bridge aid where the town needs to raise their 20% matching share prior to applying for the State 80% share. Identification of these needs early is critical to starting a Capital Reserve in time to fund projects when needed.
- The **Lease/ Purchase** method has been used in the past for the purchase of Fire trucks and Highway department vehicles. Although this is a valid financing method, this method of payment is more costly due to interest. The Town prefers funding vehicle replacement through Capital reserves where the Town pays itself the interest on Capital balances rather than a financing company for the purchase of needed vehicles. The town feels this would be a substantial tax savings for Hooksett residents based on the number of current vehicles and equipment owned by the town along with additional vehicles that will be needed in the future. The annual interest earned or saved on a properly funded vehicle replacement Capital reserve would pay for the cost of certain vehicle replacements when needed.
- The **Bond or Bank Note** method of payment is recommended for Capital Expenditure needs of \$1,000,000 or more. Typically, the most expensive projects such as renovations, additions, or new construction of buildings or infrastructure that allow for capital facilities requests to be met immediately while spreading out the cost over several years in the future. We highly recommend this method of payment on all Capital projects scheduled in the CIP costing over \$1,000,000 and obviously based on our review of historical spending patterns in the town, the year we propose it to you.
- **Impact fees** are also a viable financing method for some portion of future capital improvement needs as long as they are placed in a fund until they are either expended within 6 years as part of a project financing or returned to the party from which they were collected. The town has adopted an impact fee ordinance.
- **Tax Increment Financing** allows the Town to use increased in valuation of property to directly pay off bonds for infrastructure improvements and capital projects within a defined district
- **Other financing** methods available to us for funding projects include gifts, grants and matching funds from any source. All of these can be used to offset the cost of Capital Improvement projects. The CIP recommends that all Department Heads, the School Board and the Board of Selectmen research and use these methods whenever available in order to lessen the burden on taxpayers as much as possible even though they will play a less important role in the overall funding of needed projects. In addition, if there are instances where fiscal resources from outside the community have been committed to help finance a local capital project, the offsetting revenues are shown in association with the proposed capital project.

Identification of Departmental Capital Needs

Department's requests include project description, the department's priority, facility service area; and justification of the project. Departments are also responsible for obtaining project cost estimates and identifying appropriate revenue sources for the project.

Priority Systems

Capital project requests have been prioritized using the following system:

"U" – Urgent	Cannot be delayed. Needed for health or safety.
"C" – Committed	Part of an existing contractual agreement or otherwise legally required.
"N" – Necessary	Needed within 3 years to maintain existing level and quality of community services.
"D" – Desirable	Needed within 4-6 years to improve quality or level of service.
"F" – Deferrable	Can be placed on hold until after 6-year period but supports community development goals.
"R" – Research	Pending results of ongoing research, planning, and coordination. The project may be important, but the lacks all the information to make a definitive decision.
"I" – Inconsistent	Contrary to land use planning or community goals.

Town of Hooksett
Capital Improvement Plan
FY Ending 2022-2027

					Financing Method	Priority								
						Recommendations								
Page	Department/Project	Costs	Year		Recommended	U	C	N	D	F	R	I		
General Government														
10	Merrimack Riverwalk Trail	570,950	2021	Taxation		X		X						
11	Revaluation Update	150,000	2022	Capital Reserve			X							
11	GIS Digital Parcel Recompile	100,000	2023	CR & Taxation			X							
12	Town Hall Pool Car			Taxation			X							
13	Town Engineer's Vehicle	35,000	2023	Taxation			X							
14	Code Enforcement's Vehicle	30,000	2026	Taxation					X					
Fire-Rescue														
15	Engine #4	700,000	2021	Capital Reserve		X								
16	Engine #5	700,000	2023	Capital Reserve				X						
17	Forestry #2	75,000	2024	Capital Reserve							X			
18	Car #2	65,000	2025	Taxation					X					
19	Car #3 (old Car #1)	65,000	2021	Taxation & FB			X							
20	Car #4 (old Car #5)	65,000	2022	Taxation			X							
21	Utility #1	75,000	2023	Taxation								X		
22	Boat #1	30,000	2022	Taxation									X	
Police														
23	Cruiser Replacement	97,090	2021	Taxation				X						
23	Baily Tower Shed Expansion & Improvements	20,000	2022	CR & Impact Fees				X						
Public Works														
	Highway													
24	Rte. 3A TIF Project	21,070,000		Bonding & TIF			X							
24	Drainage Upgrades - Lehoux Drive	122,500	2022	Capital Reserve				X						
27	Drainage Upgrades - Scott Avenue	62,500	2023	Capital Reserve				X						
29	Drainage Upgrades - Sherwood Drive	27,000	2023	Capital Reserve				X						
30	Rte. 3A Corridor Improvements Study	250,000	2021	State & Taxation		X								
30	Town Wide Paving	900,000	2021	Taxation				X						
31	Traffic Light Pre-Exemption Equipment	200,000	2022	Tax & Impact Fees						X				
32	Pickup Truck P4-08	40,000	2021	Capital Reserve				X						
33	Plow Truck/Sander T1-00	180,000	2022	Capital Reserve				X						
34	Pickup Truck PR1-08	50,000	2021	Capital Reserve				X						
35	Plow Truck/Sander T1-01	180,000	2023	Capital Reserve				X						
35	Wood Chipper	45,000	2022	Capital Reserve				X						
36	Maintenance Van M1-09	25,000	2023	Capital Reserve				X						
37	Fleet Maintenance Truck P1-10	50,000	2023	Capital Reserve				X						
38	Pickup Truck P5-08	40,000	2024	Capital Reserve						X				
39	Plow Truck/Sander T1-02	180,000	2024	Capital Reserve						X				
40	Plow Truck/Sander T1-03	180,000	2025	Capital Reserve						X				
41	Roller HW7-97	25,000	2025	Capital Reserve						X				
42	Dump Truck non CDL D1-05	75,000	2026	Capital Reserve						X				
43	Plow Truck/Sander T1-05	180,000	2026	Capital Reserve						X				
43	Public Works' Building Upgrades	250,000	2021	Capital Reserve		X								
44	Safety Center Flat Roof Replacement	200,000	2022	Capital Reserve				X						
44	Historical Old Town Hall	600,000	2025	Taxation									X	
Parks & Recreation														
44	ADA Restrooms Donati Concession Stands	30,000	2022	Capital Reserve		X								
44	Concession Stand Petersbook Park	120,000	2023	Impact Fees				X						
45	Parks Maintenance Building at Donati	150,000	2021	CR & Impact Fees					X					
Recycling & Transfers														
46	Cat Loader SW-924	150,000	2021	Solid Waste SR				X						
47	Trailer Dump SW-T1	80,000	2023	Solid Waste SR				X						
48	Truck Tractor SW-401	150,000	2024	Solid Waste SR				X						
49	Trailer Live Body SW-T4	80,000	2025	Solid Waste SR				X						
50	Auto #1	300,000	2021	SW SR & CR		X								
51	Auto #2	300,000	2022	Solid Waste SR				X						
52	Auto #3	300,000	2025	Solid Waste SR					X					
52	Sanitary Landfill			SW SR & CR			X							

Town of Hooksett
Capital Improvement Plan
FY Ending 2022-2027

Municipal Project

ProjectDescription	Coet	Funding Method	Capital Budget 2021-22	Program Years					Total Project Cost
				2022-23	2023-24	2024-25	2025-26	2026-27	
Town's future projected needs									
General Government									
Meminack Riverwalk Trail	570,950	Taxation	320,950			250,000			570,950
Revaluation Update	150,000	CR		150,000					150,000
GIS Digital Parcel Recompilation	100,000	CR & Taxation			100,000				100,000
Town Hall Pool Car	25,000	Taxation							-
Town Engineer's Vehicle	35,000	Taxation			35,000				35,000
Code Enforcement's Vehicle	30,000	Taxation						30,000	30,000
Fire-Rescue									
Engine #4	700,000	CR	700,000						700,000
Engine #5	700,000	CR			700,000				700,000
Forestry #2	75,000	CR				75,000			75,000
Car #2	65,000	Taxation					65,000		65,000
Car #3 (old Car #1)	65,000	Taxation & FB	65,000						65,000
Car #4 (old Car #5)	65,000	Taxation		65,000					65,000
Utility #1	75,000	Taxation			75,000				75,000
Boat #1	30,000	Taxation		30,000					30,000
Police									
Cruiser Replacement	942,042	Taxation	97,090	152,916	160,561	168,589	177,018	185,868	942,042
Baily Tower Shed Expansion & Improvements	20,000	CR & IF		20,000					20,000
Public Works									
Highway									
Rte. 3A TIF Project	21,070,000	Bonding & TIF							21,070,000
Drainage Upgrades - Lehoux Drive	122,500	CR		122,500					122,500
Drainage Upgrades - Scott Avenue	62,500	CR			62,500				62,500
Drainage Upgrades - Sherwood Drive	27,000	CR			27,000				27,000
Rte. 3A Corridor Improvements Study	250,000	State & Taxation	250,000						250,000
Town Wide Paving	5,400,000	Taxation	900,000	900,000	900,000	900,000	900,000	900,000	5,400,000
Traffic Light Pre-Exemption Equipment	200,000	Taxation & IF		200,000					200,000
Pickup Truck P4-08	40,000	CR	40,000						40,000
Plow Truck/Sander T1-00	180,000	CR		180,000					180,000
Pickup Truck PR1-08	50,000	CR	50,000						50,000
Plow Truck/Sander T1-01	180,000	CR			180,000				180,000
Wood Chipper	45,000	CR		45,000					45,000
Maintenance Van M1-09	25,000	CR			25,000				25,000
Fleet Maintenance Truck P1-10	50,000	CR			50,000				50,000
Pickup Truck P5-08	40,000	CR				40,000			40,000
Plow Truck/Sander T1-02	180,000	CR				180,000			180,000
Plow Truck/Sander T1-03	180,000	CR					180,000		180,000
Roller HW7-97	25,000	CR					25,000		25,000
Dump Truck non CDL D1-05	75,000	CR						75,000	75,000
Plow Truck/Sander T1-05	180,000	CR						180,000	180,000
Public Works' Building Upgrades	250,000	CR	250,000						250,000
Safety Center Flat Roof Replacement	200,000	CR		200,000					200,000
Historical Old Town Hall	600,000	Taxation	200,000					400,000	600,000
Parks & Recreation									
ADA Restrooms Donati Concession Stands	30,000	CR		30,000					30,000
Concession Stand Petersbrook Park	120,000	Impact Fees			120,000				120,000
Parks Maintenance Building at Donati	150,000	CR & IF	150,000						150,000
Recycling & Transfers									
Cat Loader SW-924	150,000	Solid Waste SR	150,000						150,000
Trailer Dump SW-T1	80,000	Solid Waste SR			80,000				80,000
Truck Tractor SW-401	150,000	Solid Waste SR				150,000			150,000
Trailer Live Body SW-T4	80,000	Solid Waste SR					80,000		80,000
Auto #1	300,000	SW SR & CR	300,000						300,000
Auto #2	300,000	Solid Waste SR		300,000					300,000
Auto #3	300,000	Solid Waste SR					300,000		300,000
Sanitary Landfill		SW SR & CR							-
Grand Total All Requests	34,739,992		\$ 3,473,040	\$ 2,395,416	\$ 2,515,061	\$ 1,763,589	\$ 1,727,018	\$ 1,770,868	\$34,714,992

Town of Hooksett
Capital Improvement Plan
FY Ending 2022-2027

Funding By Year

		Funding	Capital					
		Method	Budget			Program Years		
			2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Taxes								
Conservation Land Improvements and Maintenance CR	Taxation	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Merrimack Riverwalk Trail	Taxation	320,950				250,000		
Revaluation Update CR	Taxation	41,000	41,000	30,000	30,000	30,000	30,000	30,000
Master Plan CR	Taxation	10,000	10,000	10,000	10,000	10,000	10,000	10,000
GIS Digital Parcel Recompile	Taxation			74,000				
Town Hall Pool Car	Taxation							
Town Engineer's Vehicle	Taxation			35,000				
Code Enforcement's Vehicle	Taxation							30,000
Fire Apparatus CR	Taxation	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Air Pack & Bottles Replacement CR	Taxation	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Fire Rescue Tools & Equipment CR	Taxation	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Fire Cistern CR	Taxation	20,000						
Car #2	Taxation						65,000	
Car #3 (old Car #1)	Taxation	15,000						
Car #4 (old Car #5)	Taxation		65,000					
Utility #1	Taxation			75,000				
Boat #1	Taxation		30,000					
Cruiser Replacement	Taxation	97,090	152,916	160,561	168,589	177,018	185,868	
Emergency Radio Communications CR	Taxation	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Drainage Upgrades CR	Taxation	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Rte. 3A Corridor Improvement Study	Taxation	50,000						
Town Wide Paving	Taxation	900,000	900,000	900,000	900,000	900,000	900,000	900,000
Traffic Light Pre-Exemption Equipment	Taxation		75,000					
PW Vehicles CR	Taxation	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Town Building Maintenance CR	Taxation	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Historical Old Town Hall	Taxation	200,000						400,000
Parks & Recreation Facilities Development CR	Taxation	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Automated Collection CR	Taxation	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Sanitary Landfill CR	Taxation							
Subtotal - Taxes			\$ 2,429,040	\$ 2,048,916	\$ 2,059,561	\$ 2,133,589	\$ 1,957,018	\$ 2,330,868
Other Revenues								
GIS Digital Parcel Recompile CR	CR				26,000			
Car #3 (old Car #1)	Fund Balance	50,000						
Baily Tower Shed Expansion & Improvements	Impact Fees		10,000					
Rte. 3A TIF Project	TIF Taxes							
Rte. 3A Corridor Study	State	200,000						
Traffic Light Pre-Exemption Equipment	Impact Fees		125,000					
Concession Stand Petersbrook Park	Impact Fees			120,000				
Parks Maintenance Building at Donati	Impact Fees	75,000						
Cat Loader SW-924	Solid Waste SR	150,000						
Trailer Dump SW-T1	Solid Waste SR			80,000				
Truck Tractor SW-401	Solid Waste SR					150,000		
Trailer Live Body SW-T4	Solid Waste SR						80,000	
Auto #1	SR & CR	300,000						
Auto #2	Solid Waste SR		300,000					
Auto #3	Solid Waste SR						300,000	
Subtotal - Other Revenues			\$ 775,000	\$ 435,000	\$ 226,000	\$ 150,000	\$ 380,000	\$ -
Total Funding all sources								
			\$ 3,204,040	\$ 2,483,916	\$ 2,285,561	\$ 2,283,589	\$ 2,337,018	\$ 2,330,868

TOWN OF HOOKSETT, NEW HAMPSHIRE
Financial Statements
June 30, 2020
and
Independent Auditor's Report

**TOWN OF HOOKSETT, NEW HAMPSHIRE
FINANCIAL STATEMENTS
June 30, 2020**

TABLE OF CONTENTS

INDEPENDENT AUDITOR'S REPORT	<u>Page(s)</u>
MANAGEMENT'S DISCUSSION AND ANALYSIS	i-viii
BASIC FINANCIAL STATEMENTS	
EXHIBITS:	
A Statement of Net Position	1
B Statement of Activities	2
C Balance Sheet – Governmental Funds	3
C-1 Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	4
D Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	5
D-1 Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	6
E Statement of Net Position – Proprietary Funds	7
F Statement of Revenues, Expenses and Changes in Net Position – Proprietary Funds	8
G Statement of Cash Flows – Proprietary Funds	9
H Statement of Fiduciary Net Position – Fiduciary Funds	10
NOTES TO BASIC FINANCIAL STATEMENTS	11-39

**TOWN OF HOOKSETT, NEW HAMPSHIRE
FINANCIAL STATEMENTS
June 30, 2020**

TABLE OF CONTENTS (CONTINUED)

	<u>Page(s)</u>
REQUIRED SUPPLEMENTARY INFORMATION	
SCHEDULES:	
1 Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund	40
2 Schedule of Changes in the Town's Proportionate Share of the Net OPEB Liability	41
3 Schedule of Town OPEB Contributions	42
4 Schedule of Changes in the Town's Total OPEB Liability and Related Ratios	43
5 Schedule of Changes in the Town's Proportionate Share of the Net Pension Liability	44
6 Schedule of Town Pension Contributions	45
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION	46-47
SUPPLEMENTAL SCHEDULES	
SCHEDULES:	
A Combining Balance Sheet – Governmental Funds – All Nonmajor Funds	48
A-1 Combining Balance Sheet – Governmental Funds – All Nonmajor Special Revenue Funds	49-50
B Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds – All Nonmajor Funds	51
B-1 Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds – All Nonmajor Special Revenue Funds	52-53
C Combining Statement of Fiduciary Net Position – Fiduciary Funds – All Agency Funds	54

INDEPENDENT AUDITOR'S REPORT

To the Town Council
Town of Hooksett, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of June 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the Town's proportionate share of the net OPEB liability, schedule of Town OPEB contributions, schedule of changes in the Town's total OPEB liability and related ratios, schedule of changes in the Town's proportionate share of the net pension liability, and schedule of Town pension contributions on pages i-viii and 40-47 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hooksett, New Hampshire's basic financial statements. The combining nonmajor governmental and fiduciary fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor governmental and fiduciary fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental and fiduciary fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Vashon Clukay & Company PC

Manchester, New Hampshire
March 1, 2021

Management's Discussion and Analysis

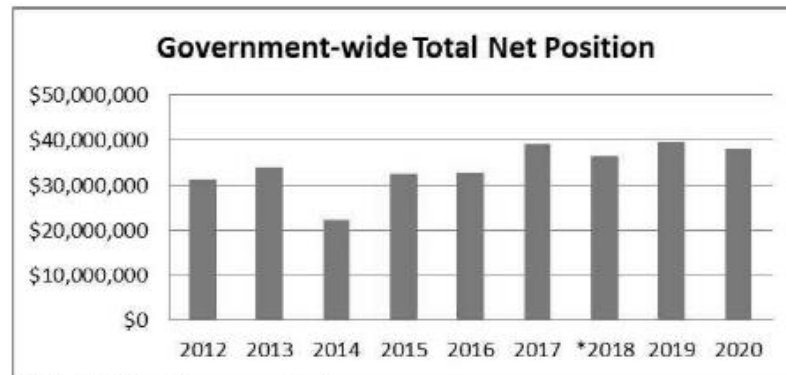
As management of the Town of Hooksett (Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2020.

This discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Town's financial activity, (3) identify changes in the Town's financial position (its ability to address the next and subsequent year's challenges), and (4) identify any material deviations from the financial plan (the approved budget).

Financial Highlights

Government – wide highlights

- The Town's government-wide assets and deferred outflows of resources exceeded its liabilities and deferred inflows at the close of the most recent year by \$38,329,945 (*net position*), a decrease of \$1,116,424 in comparison to the prior year.



*2018 Net Posostion was restated.

- At year end, the Town reported a combined net pension liability of \$16,163,409 for all of its governmental and business-type activities.

Fund highlights

- At the close of the current year, the Town's governmental funds reported a combined balance of all funds of \$13,082,243, an increase of \$1,231,841 from the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$3,200,959, a decrease of \$606,862 in comparison to the prior year.
- Total bonds and notes payable at the close of the current fiscal year was \$8,011,223, an increase of \$2,771,593 in comparison to the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. The basic financial statements present two (2) different views of the Town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Town.

Government-wide financial statements

The government-wide financial statements provide a broad overview of the Town's finances. These statements (*Statement of Net Position* and the *Statement of Activities*) provide both short-term and long-term information about the Town's overall financial position. They are prepared using the accrual basis of accounting, which recognizes all revenues and expenses connected with the year even if cash has not been received or paid.

The *Statement of Net Position* presents information on all of the Town's non-fiduciary assets, deferred outflows of resources, liabilities and deferred inflow of resources, with the difference reported as net position. Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods (such as uncollected taxes and licenses). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

The *Statement of Net Position* and the *Statement of Activities* divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town's basic functions are reported here which include the general government, public safety, highways and streets, sanitation, welfare, culture and recreation, conservation, and economic development. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.
- **Business-type Activities** – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town's Sewer Department is reported here.

The government-wide financial statements can be found on pages 1 and 2 of this report.

Fund financial statements

Unlike government-wide financial statements, the focus of the fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements, focus on the individual parts of the Town government, and report the Town's operations in more detail than the government-wide statements. The Town's funds are divided into three categories: 1) governmental, 2) proprietary, and 3) fiduciary.

Governmental funds: Most of the basic services provided by the Town are financed through governmental funds. Unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented here with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations found on page 4 and 6 are provided for both the governmental fund *Balance Sheet* and the governmental fund *Statement of Revenues, Expenditures, and Changes in Fund Balances* to the government-wide statements in order to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 11 individual governmental funds. Information is presented in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures and Changes in Fund Balances* for these funds. They can be found on page 3 and 5.

The General Fund is considered to be a major fund. The General Fund accounts for governmental services provided to the Town's residents. As of June 30, 2011, to comply with GASB Statement 54, the Town moved the Library,

Heritage Commission, Head's Chapel Preservation, and the Expendable Trust funds into the General Fund from the Other Governmental Funds.

The Route 3A Infrastructure Tax Increment Funding Fund is also considered to be a major fund. This fund is used to account for financial resources related to the development of infrastructure improvements along the Route 3A corridor section between exit 10 and exit 11.

Data from the other nine governmental funds are combined into a single, aggregated presentation termed Other Governmental Funds. More information can be found on pages 48-53 regarding these other governmental funds.

Proprietary funds: The Town charges sewer customers for the services it provides; they are reported in the proprietary fund, which can be found, on pages 7-9. Proprietary funds are reported in the same way that all business-type activities are reported in the governmental-wide financial statements, but provide more detail and a statement of cash flows.

Fiduciary funds: These funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the Town, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements. The Town's fiduciary funds statements can be found on page 10.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

Government-wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior years. The Town's combined net position (government and business-type activities) totaled \$38,329,945 at the end of 2020, which decreased by \$1,116,424.

Town of Hooksett Condensed Statement of Net Position						
	Governmental Activities		Business-Type Activities		Combined Totals	
	2020	2019	2020	2019	2020	2019
Current and other assets	\$ 18,840,951	\$ 30,411,620	\$ 10,746,530	\$ 10,824,787	\$ 29,587,481	\$ 41,236,407
Capital assets	27,421,537	26,721,774	14,033,147	13,993,004	41,454,684	40,714,778
Total assets	46,262,488	57,133,394	24,779,677	24,817,791	71,042,165	81,951,185
Deferred outflows of Resources	2,466,516	3,153,744	72,526	82,146	2,539,042	3,235,890
Current Liabilities	1,947,193	1,235,162	1,451,107	781,161	3,398,300	2,016,323
Non Current Liabilities	23,019,868	20,690,610	4,553,227	5,384,280	27,573,095	26,074,890
Total liabilities	24,967,061	21,925,772	6,004,334	6,165,441	30,971,395	28,091,213
Deferred inflows of Resources	4,254,337	17,615,341	25,530	34,152	4,279,867	17,649,493
Net position:						
Net investment in capital assets	26,048,378	25,846,223	9,016,697	8,871,269	35,065,075	34,717,492
Restricted	2,612,020	1,956,580	-	-	2,612,020	1,956,580
Unrestricted	(9,152,792)	(7,056,778)	9,805,642	9,829,075	652,850	2,772,297
Total net position	\$ 19,507,606	\$ 20,746,025	\$ 18,822,339	\$ 18,700,344	\$ 38,329,945	\$ 39,446,369

The largest portion of the government's net position, \$35,065,075 (91%), reflects investment in assets such as land, buildings, equipment, and infrastructure (roads and bridges), less any outstanding related debt used to acquire those assets. These assets are used to provide services to citizens; consequently, they are not available for future spending.

An additional portion of net position, \$2,612,020 (7%) represents resources that are subject to external restrictions on how they may be use.

The remaining balance of unrestricted net position \$652,850 (2%) may be used to meet the government's operating needs and ongoing obligations. The deficit in the Governmental Activities unrestricted net position is \$9,152,792. The largest component of the deficit is due to the cumulative effect of the implementation of GASB 68, specifically the net pension liability recorded as of June 30, 2020 of \$15,718,423.

The following is a summary of the information presented in the Statement of Activities for the current and prior years.

Town of Hooksett Condensed Statement of Net Position						
	Governmental Activities		Business-Type Activities		Combined Totals	
	2020	2019	2020	2019	2020	2019
Current and other assets	\$ 18,840,951	\$ 30,411,620	\$ 10,746,530	\$ 10,824,787	\$ 29,587,481	\$ 41,236,407
Capital assets	27,421,537	26,721,774	14,033,147	13,993,004	41,454,684	40,714,778
Total assets	46,262,488	57,133,394	24,779,677	24,817,791	71,042,165	81,951,185
Deferred outflows of Resources	2,466,516	3,153,744	72,526	82,146	2,539,042	3,235,890
Current Liabilities	1,947,193	1,235,162	1,451,107	781,161	3,398,300	2,016,323
Non Current Liabilities	23,019,868	20,690,610	4,553,227	5,384,280	27,573,095	26,074,890
Total liabilities	24,967,061	21,925,772	6,004,334	6,165,441	30,971,395	28,091,213
Deferred inflows of Resources	4,254,337	17,615,341	25,530	34,152	4,279,867	17,649,493
Net position:						
Net investment in capital assets	26,048,378	25,846,223	9,016,697	8,871,269	35,065,075	34,717,492
Restricted	2,612,020	1,956,580	-	-	2,612,020	1,956,580
Unrestricted	(9,152,792)	(7,056,778)	9,805,642	9,829,075	652,850	2,772,297
Total net position	\$ 19,507,606	\$ 20,746,025	\$ 18,822,339	\$ 18,700,344	\$ 38,329,945	\$ 39,446,369

Financial Results

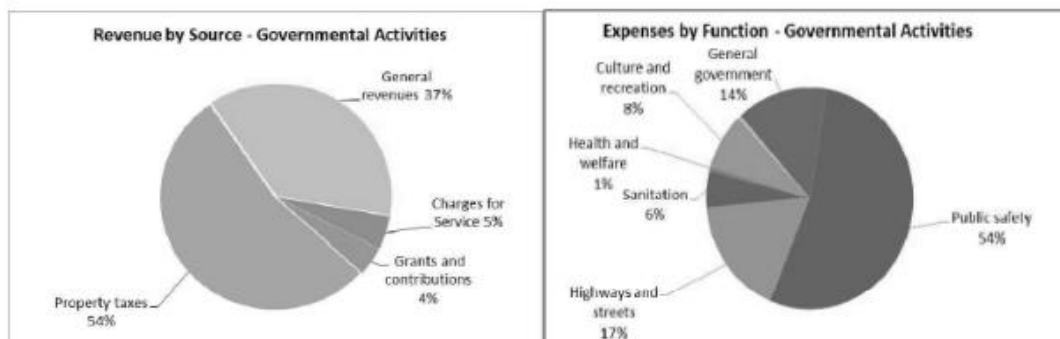
The *governmental activities* decrease in net position was \$1,238,419. Key elements of this increase are as follows:

Governmental Activities	
General fund	\$ (1,171,001)
Route 3A Infrastructure Tax Increment Finance fund	2,589,659
Special revenue funds	(170,095)
Permanent funds	(16,722)
Revenues that do not provide current financial resources	93,698
Depreciation expense in excess of capital outlays	795,849
Leased debt repayment	34,450
Disposal of capital assets	(96,086)
Proceeds for bonds and notes	(2,529,856)
Repayment of bonds and issuance costs	123,093
Change in compensated absences, accrued interest expense and accrued landfill post closure care costs	(116,515)
Change in net OPEB obligation	(623,297)
Tax abatement	(151,596)
Decrease in Governmental Activities Net Position	<u>\$ (1,238,419)</u>

The total cost of governmental activities this year was \$20,354,018. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$10,940,270 (54%) because those who directly benefited from the programs paid \$986,613 (5%) and other governments and organizations subsidized certain programs in the amount of \$819,804 (4%).

The Town paid for the remaining governmental activities with revenue not specifically targeted for specific programs. 37% of all revenues are known as general revenues, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

The Town's expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 54% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$1,222,806 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections and emergency services.



The Wastewater fund reported in the *business-type activities* resulted in an increase to net position of \$121,995 for the year. Key elements of this increase are as follows:

Operating expenses in excess of revenues	\$ (235,588)
Interest revenue	403,088
Interest expense	(167,861)
Capital contributions	<u>122,356</u>
Increase in business-type activities net position	<u>\$ 121,995</u>

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

At the end of the current year, the governmental funds reported a combined ending fund balance of \$13,082,243, a increase of \$1,231,841, in comparison with the prior year. The general fund decreased \$1,171,001, the Route3A Infrastructure Tax Increment Financing fund increased \$2,589,659, and the other governmental funds decreased by \$186,817. Key elements of these changes are as follows:

<u>General Fund</u>	
Revenues and transfers collected less than budgeted	\$ (157,773)
Excess appropriations unspent by departments	1,074,490
Fund balance used to reduce tax rate	(1,385,094)
Net change in Encumbrances	(298,579)
Deferred tax revenue not collected within 60 days	93,698
Expenditures on carryforward appropriations and other items	(468,535)
Net change in Library	18,014
Net change in Expendable Trusts	(51,843)
Net change in Heritage Commission	<u>4,621</u>
Total General Fund	<u><u>\$(1,171,001)</u></u>

<u>Route 3A Infrastructure Tax Increment Financing Fund</u>	
Revenues from tax increment district	\$ 89,659
Bond proceeds	<u>2,500,000</u>
Total Route 3A Infrastructure Tax Increment Financing Fund	<u>\$ 2,589,659</u>

<u>Other Governmental Funds</u>	
Conservation revenues	\$ 1,645
Conservation land improvements	(305,644)
Impact Fee revenues	446,194
Impact Fees Police equipment	(31,813)
Impact Fees Fire equipment	(26,200)
Impact Fees Catch Basin Cleaner	(206,148)
Impact Fees other purchases and refunds	(4,166)
Solid Waste Disposal revenues	36,758
Net change in Recreation Revolving fund	(2,460)
Net change in Ambulance Revolving fund	(192,223)
Drug Forfeiture interest revenue	140
Net change in Police Special Details fund	77,830
Net change in Fire Special Details fund	(1,992)
Net change in Private Trust funds	37,984
Net change in Permanent fund	<u>(16,722)</u>
Total Other Governmental Funds	<u>\$ (186,817)</u>

The general fund is the chief operating fund of the Town. As of June 30, 2020 the total unassigned fund balance was \$3,200,959, while the total fund balance was \$6,957,901. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and the total fund balance to the total fund expenditures. Unassigned fund balance represents 17% of total general fund expenditures, while total fund balance represents 37% of that same amount.

General Fund Budgetary Highlights

Difference between the original general fund operating budget, removing Wastewater and Capital Reserve appropriations, and the final amended budget was \$124,078. The increase in budget represents unanticipated revenues which the Town has not spent.

Significant budget to actual variances for the general fund revenues and expenditures include the following:

- Tax revenues was lower than the budgeted amount by \$276,352 largely due to interest on delinquent taxes not collected during the deed process. The Town delayed deeding property due to the COVID-19 pandemic.
- Licenses and Permits revenues surpassed projections by \$114,038 largely due to the increase in motor vehicle registrations.
- Miscellaneous revenues were higher than anticipated by \$129,195, due to donations from Southern NH University for the ladder truck.
- Public safety expenditures came in below budget by \$384,413. 73% of that savings was in staff turnover in the police department and 27% was in fire rescue department.
- Highway & Streets lower than appropriations by \$221,781. Two major areas under spent was paving \$95,538 and building maintenance \$66,739.
- Salaries and benefits were budget by \$170,919, primarily as a result of staff turnover and vacant positions in Sanitation.
- Interest on note was lower than budget due to timing of the note.

Capital Assets and Debt Administration

Capital Assets

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2020 amounts to \$41,454,684 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, vehicles and equipment, infrastructure and intangible assets.

Town of Hooksett						
Capital Assets						
	Governmental Activities		Business-type Activities		Combined Totals	
	2020	2019	2020	2019	2020	2019
Land	\$ 2,434,929	\$ 2,434,929	\$ 300,000	\$ 300,000	\$ 2,734,929	\$ 2,734,929
Easements	254,269	254,269	-	-	254,269	254,269
Construction in progress	373,450	954,332	1,869,642	2,124,402	2,243,092	3,078,734
Intangible assets	237,135	205,935	-	-	237,135	205,935
Land improvements	1,049,974	792,990	17,750	-	1,067,724	792,990
Infrastructure	111,222,984	111,222,984	24,372,720	24,372,720	135,595,704	135,595,704
Buildings and improvements	10,102,438	9,179,763	4,752,218	3,759,891	14,854,656	12,939,654
Vehicles and equipment	10,088,011	9,906,155	996,159	962,436	11,084,170	10,868,591
Total	135,763,190	134,951,357	32,308,489	31,519,449	168,071,679	166,470,806
Accumulated depreciation	(108,341,653)	(108,229,583)	(18,275,342)	(17,526,445)	(126,616,995)	(125,756,028)
Total capital assets	\$ 27,421,537	\$ 26,721,774	\$ 14,033,147	\$ 13,993,004	\$ 41,454,684	\$ 40,714,778

Major capital asset activity for the governmental activities during the current year included the following:

- Construction in progress
 - Removed police station renovations \$538,230.
 - Removed replacement of the scale at the recycling station \$33,492.
 - Removed down payment for ladder truck and rescue pumper \$382,610.
 - Added engineering cost for infrastructure on Route 3A \$373,450.
- Intangible
 - Vision V8 software upgraded added \$31,200.
- Land Improvements
 - Phase II completed of the Hooksett Riverwalk Trail added \$256,984.
- Building and improvements
 - Safety Center Renovations added \$824,875.
 - Scale for Recycling Station added \$71,000.
 - Pump station for concession stand at Donati Park added \$26,800.
- Vehicles and equipment
 - Purchased 2019 Ford Explorer for police \$39,320.
 - Purchased 2019 Chevy Tahoe for police \$35,432.
 - Purchased Radio Antenna for \$28,749.
 - Removed 2005 Chevy Impala from police \$16,075.
 - Removed 1998 American Rescue Pumper from fire \$285,000.
 - Removed 2003 KME Aerial Ladder from fire \$586,009.
 - Removed 2004 Ford Expedition from fire \$26,400.
 - Removed 2005 Ford Expedition from fire \$36,746.
 - Removed 2010 International Ambulance from fire \$274,937.
 - Removed 2008 HME Silver Fox from fire \$253,589.
 - Purchased 2007 Pierce Ladder for fire \$326,206.
 - Purchased 2019 Chevy Tahoe for fire \$50,743.
 - Purchased 2019 Ford F-550 Ambulance for fire \$247,767.
 - Purchased 2019 Rosenbauer Pumper for fire \$655,655.
 - Removed 2005 Freightliner Street Sweeper from public works \$177,000.
 - Removed 2002 Ford F250 from public works \$22,144.
 - Removed 2008 Ford F250 from public works \$30,701.
 - Removed 2009 Ford F350 from public works \$36,528.
 - Removed 1988 Melroe Bobcat from public works \$20,000.
 - Removed 1999 Chevy Tahoe from public works \$29,000.
 - Removed 2007 Ford Crown Victoria from public works \$23,400.
 - Purchased 2019 Falcon Asphalt Hot Box for public works \$27,424.

Purchased 2020 Freightliner Catch Basin/Street Sweeper for public works \$291,001.
Purchased 2020 International Dump truck for public works \$179,995.
Purchased two 2020 Ford F350 trucks for public works \$80,244.
Removed 2004 Spectra Live Bottom Trailer from public works \$43,280.
Purchased 2020 Summit Live Bottom Trailer for public works \$80,129.

Major capital asset activity for the business-type activities during the current year included the following:

- Construction of renewable energy system \$572,198
- Construction of Main Street pump dryer \$117,787
- Purchased 2020 Chevy Silverado \$31,719

Debt administration

At the end of the current fiscal year, the Town's governmental activities had total outstanding bonds of \$3,464,271, loan of \$29,856 and capital lease obligation of \$35,438.

The Wastewater fund had outstanding notes payable of \$4,502,364 as of June 30, 2020, which are related to the upgrades of the wastewater treatment facility. Additionally, the Wastewater fund has \$14,729 of State Revolving Loans which upon completion of associated projects will be converted to notes. These notes are repaid by the users of the sewer system.

Additional information on the debt can be found in Note 4 in the Notes to the Basic Financial Statements.

Economic Factors and the Future:

The Town's financial position remains stable. The Town has sufficient cash flow to meet its current obligations. As of September 2020, unemployment was 5.6% for the Manchester area, which compares to the state of 6% and the national averages 7.9%. Hooksett continues to see growth in its commercial and residential tax base. The town believes it is well positioned in terms of its capital reserves and low outstanding debt obligations to be able to meet its needs of our residents for the foreseeable future.

The Town's voters adopted the 2020-2021 operating budget of \$21,487,652, which represents \$17,974,780 for the general fund budget, \$2,329,482 for wastewater operations, \$825,000 for capital reserves, \$115,000 for a new salt shed, \$150,000 from Solid Waste Fund for a new truck, and \$93,390 for reserves for a Pavilion. This budget includes funding for the capital improvement program and the necessary funding to maintain Town services at their current level with improved services in the public safety.

Requests for Information:

This financial report is designed to provide a general overview of the Town of Hooksett's finances for all of the citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director can also be reached at (603) 485-2017 or at csoucic@hooksett.org.

EXHIBIT A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
June 30, 2020

	Primary Government		
	Governmental	Business-type	
	Activities	Activities	Total
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 13,658,656	\$ 2,060,620	\$ 15,719,276
Investments	2,764,662	7,707,154	10,471,816
Taxes receivable, net	1,120,782		1,120,782
Accounts receivable, net	169,465	71,216	240,681
Unbilled charges		907,955	907,955
Due from other governments	483,322		483,322
Internal balances	415	(415)	-
Prepaid expenses	58,864		58,864
Tax deeded property	584,785		584,785
Total Current Assets	<u>18,840,951</u>	<u>10,746,530</u>	<u>29,587,481</u>
Noncurrent Assets:			
Capital assets:			
Non-depreciable capital assets	3,062,648	2,169,642	5,232,290
Depreciable capital assets, net	<u>24,358,889</u>	<u>11,863,505</u>	<u>36,222,394</u>
Total Noncurrent Assets	<u>27,421,537</u>	<u>14,033,147</u>	<u>41,454,684</u>
Total Assets	<u>46,262,488</u>	<u>24,779,677</u>	<u>71,042,165</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to OPEB	274,886	2,653	277,539
Deferred outflows related to pension	<u>2,191,630</u>	<u>69,873</u>	<u>2,261,503</u>
Total Deferred Outflows of Resources	<u>2,466,516</u>	<u>72,526</u>	<u>2,539,042</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	728,956	566,846	1,295,802
Accrued expenses	521,485	67,653	589,138
Retainage payable		8,925	8,925
Due to other governments	1,494		1,494
Deposits payable	114,573	21,147	135,720
Advances from grantors	1,539		1,539
Unearned connection fees		296,000	296,000
Tax abatement settlement	151,596		151,596
Current portion of bonds payable	105,000		105,000
Current portion of tax increment financing bond payable	250,000		250,000
Current portion of notes payable		490,536	490,536
Current portion of capital leases payable	35,438		35,438
Current portion of compensated absences payable	31,492		31,492
Current portion of accrued landfill postclosure care costs	<u>5,620</u>		<u>5,620</u>
Total Current Liabilities	<u>1,947,193</u>	<u>1,451,107</u>	<u>3,398,300</u>
Noncurrent Liabilities:			
Bonds payable	859,271		859,271
Tax increment financing bond payable	2,250,000		2,250,000
Notes payable		4,011,828	4,011,828
State of New Hampshire revolving loan	29,856	14,729	44,585
Compensated absences payable	469,245	45,241	514,486
Accrued landfill postclosure care costs	44,960		44,960
OPEB liability	3,648,113	36,443	3,684,556
Net pension liability	<u>15,718,423</u>	<u>444,986</u>	<u>16,163,409</u>
Total Noncurrent Liabilities	<u>23,019,868</u>	<u>4,553,227</u>	<u>27,573,095</u>
Total Liabilities	<u>24,967,061</u>	<u>6,004,334</u>	<u>30,971,395</u>
DEFERRED INFLOWS OF RESOURCES			
Property taxes collected in advance	3,475,247		3,475,247
Deferred inflows related to OPEB	39,458	466	39,924
Deferred inflows related to pension	<u>739,632</u>	<u>25,064</u>	<u>764,696</u>
Total Deferred Inflows of Resources	<u>4,254,337</u>	<u>25,530</u>	<u>4,279,867</u>
NET POSITION			
Net investment in capital assets	26,048,378	9,016,697	35,065,075
Restricted	2,612,020		2,612,020
Unrestricted (deficit)	<u>(9,152,792)</u>	<u>9,805,642</u>	<u>652,850</u>
Total Net Position	<u>\$ 19,507,606</u>	<u>\$ 18,822,339</u>	<u>\$ 38,329,945</u>

See accompanying notes to the basic financial statements

EXHIBIT B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Activities
For the Year Ended June 30, 2020

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government Governmental Activities	Business-type Activities	
Governmental Activities:							
General government	\$ 2,902,000	\$ 27,577	\$ 91,287		\$ (2,783,136)		\$ (2,783,136)
Public safety	10,928,895	810,917	203,871	\$ 208,018	(9,706,089)		(9,706,089)
Highways and streets	3,509,121	14,200	316,628		(3,178,293)		(3,178,293)
Sanitation	1,131,855	127,769			(1,004,086)		(1,004,086)
Health and welfare	123,837				(123,837)		(123,837)
Culture and recreation	1,648,172	6,150			(1,642,022)		(1,642,022)
Conservation	51,439				(51,439)		(51,439)
Economic development	700				(700)		(700)
Interest and fiscal charges	57,999				(57,999)		(57,999)
Total governmental activities	<u>20,354,018</u>	<u>986,613</u>	<u>611,786</u>	<u>208,018</u>	<u>(18,547,601)</u>	<u>\$ -</u>	<u>(18,547,601)</u>
Business-type activities:							
Wastewater	<u>2,459,051</u>	<u>2,042,122</u>		<u>122,356</u>		<u>(294,573)</u>	<u>(294,573)</u>
Total business-type activities	<u>2,459,051</u>	<u>2,042,122</u>	<u>-</u>	<u>122,356</u>	<u>-</u>	<u>(294,573)</u>	<u>(294,573)</u>
Total primary government	<u>\$ 22,813,069</u>	<u>\$ 3,028,735</u>	<u>\$ 611,786</u>	<u>\$ 330,374</u>	<u>(18,547,601)</u>	<u>(294,573)</u>	<u>(18,842,174)</u>
General revenues:							
Property and other taxes					10,940,270		10,940,270
Licenses and permits					4,376,488		4,376,488
Grants and contributions:							
Rooms and meals tax distribution					744,020		744,020
Municipal aid					152,393		152,393
State railroad tax					1,278		1,278
State & federal forest land reimbursement					574		574
Interest and investment earnings					375,970	403,088	779,058
Miscellaneous					812,475	13,480	825,955
Contributions to permanent fund principal					1,800		1,800
Loss on disposal of capital assets					(96,086)		(96,086)
Total general revenues, contributions to permanent fund principal, and loss on disposal of capital assets					<u>17,309,182</u>	<u>416,568</u>	<u>17,725,750</u>
Change in net position					(1,238,419)	121,995	(1,116,424)
Net Position at beginning of year					<u>20,746,025</u>	<u>18,700,344</u>	<u>39,446,369</u>
Net Position at end of year					<u>\$ 19,507,606</u>	<u>\$ 18,822,339</u>	<u>\$ 38,329,945</u>

See accompanying notes to the basic financial statements

EXHIBIT C
TOWN OF HOOKSETT, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
June 30, 2020

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 11,004,609	\$ 2,199,778	\$ 454,269	\$ 13,658,656
Investments	2,433,242		331,420	2,764,662
Taxes receivable, net	1,120,782			1,120,782
Accounts receivable, net	731		168,734	169,465
Due from other governments	468,478		14,844	483,322
Due from other funds	43,214	887,511	2,192,451	3,123,176
Prepaid items	58,864			58,864
Tax deeded property	584,785			584,785
Total Assets	<u>15,714,705</u>	<u>3,087,289</u>	<u>3,161,718</u>	<u>21,963,712</u>
DEFERRED OUTFLOWS OF RESOURCES				
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 15,714,705</u>	<u>\$ 3,087,289</u>	<u>\$ 3,161,718</u>	<u>\$ 21,963,712</u>
LIABILITIES				
Accounts payable	\$ 452,996	\$ 62,514	\$ 7,390	\$ 522,900
Accrued expenses	460,343		11,962	472,305
Due to other governments	1,494			1,494
Due to other funds	3,286,018		42,799	3,328,817
Deposits	114,573			114,573
Advances from grantors	1,539			1,539
Total Liabilities	<u>4,316,963</u>	<u>62,514</u>	<u>62,151</u>	<u>4,441,628</u>
DEFERRED INFLOWS OF RESOURCES				
Property taxes collected in advance	3,475,247			3,475,247
Uncollected property taxes	964,594			964,594
Total Deferred Inflows of Resources	<u>4,439,841</u>	<u>-</u>	<u>-</u>	<u>4,439,841</u>
FUND BALANCES				
Nonspendable	643,649		207,679	851,328
Restricted	180,974	3,024,775	1,325,142	4,530,891
Committed	2,207,191		1,566,746	3,773,937
Assigned	725,128			725,128
Unassigned	3,200,959			3,200,959
Total Fund Balances	<u>6,957,901</u>	<u>3,024,775</u>	<u>3,099,567</u>	<u>13,082,243</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 15,714,705</u>	<u>\$ 3,087,289</u>	<u>\$ 3,161,718</u>	<u>\$ 21,963,712</u>

See accompanying notes to the basic financial statements

EXHIBIT C-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Position
June 30, 2020

Total Fund Balances - Governmental Funds (Exhibit C)	\$ 13,082,243
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	27,421,537
Property taxes are recognized on an accrual basis in the statement of net position, not the modified accrual basis.	964,594
Deferred outflows of resources and deferred inflows of resources that do not require or provide the use of current financial resources are not reported within the funds.	
Deferred outflows of resources related to OPEB liability	274,886
Deferred outflows of resources related to net pension liability	2,191,630
Deferred inflows of resources related to OPEB liability	(39,458)
Deferred inflows of resources related to net pension liability	(739,632)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Long-term liabilities at year end consist of:	
Tax abatement settlement	(151,596)
Bonds payable	(964,271)
Tax increment financing bond payable	(2,500,000)
Capital leases payable	(35,438)
State of NH revolving loan	(29,856)
Accrued interest on long-term obligations	(49,180)
Compensated absences payable	(500,737)
Accrued landfill postclosure care costs	(50,580)
OPEB liability	(3,648,113)
Net pension liability	<u>(15,718,423)</u>
Net Position of Governmental Activities (Exhibit A)	<u>\$ 19,507,606</u>

See accompanying notes to the basic financial statements

EXHIBIT D
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2020

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 10,552,728	\$ 445,440		\$ 10,998,168
Licenses and permits	4,376,488			4,376,488
Intergovernmental	1,480,286		\$ 35,196	1,515,482
Charges for services	61,486		925,127	986,613
Interest and investment income	332,405	17,669	25,896	375,970
Miscellaneous	510,246		506,616	1,016,862
Total Revenues	<u>17,313,639</u>	<u>463,109</u>	<u>1,492,835</u>	<u>19,269,583</u>
Expenditures:				
Current operations:				
General government	2,814,481		600	2,815,081
Public safety	9,530,731		1,026,139	10,556,870
Highways and streets	2,641,053		207,883	2,848,936
Sanitation	1,030,453			1,030,453
Health and welfare	123,837			123,837
Culture and recreation	1,507,445		10,683	1,518,128
Conservation	2,779		305,644	308,423
Economic development	700			700
Capital outlay	840,224	373,450		1,213,674
Debt service:				
Principal retirement	101,750			101,750
Interest and fiscal charges	49,746			49,746
Total Expenditures	<u>18,643,199</u>	<u>373,450</u>	<u>1,550,949</u>	<u>20,567,598</u>
Excess revenues over (under) expenditures	<u>(1,329,560)</u>	<u>89,659</u>	<u>(58,114)</u>	<u>(1,298,015)</u>
Other financing sources (uses):				
Bond issuance		2,500,000		2,500,000
State of NH revolving loan issuance	29,856			29,856
Transfers in	128,703			128,703
Transfers out			(128,703)	(128,703)
Total Other financing sources (uses)	<u>158,559</u>	<u>2,500,000</u>	<u>(128,703)</u>	<u>2,529,856</u>
Net change in fund balances	(1,171,001)	2,589,659	(186,817)	1,231,841
Fund Balances at beginning of year	<u>8,128,902</u>	<u>435,116</u>	<u>3,286,384</u>	<u>11,850,402</u>
Fund Balances at end of year	<u>\$ 6,957,901</u>	<u>\$ 3,024,775</u>	<u>\$ 3,099,567</u>	<u>\$ 13,082,243</u>

See accompanying notes to the basic financial statements

EXHIBIT D-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended June 30, 2020

Net Change in Fund Balances - Governmental Funds (Exhibit D)	\$ 1,231,841
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.	795,849
Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. This is the amount of the net loss of disposed capital assets reduced by the actual proceeds received from the sale of capital assets.	(96,086)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	93,698
Repayment of bond principal is an expenditure in the governmental funds when due, but the repayment reduces long-term liabilities in the statement of net position.	101,750
Repayment of principal on capital leases is an expenditure in the governmental funds when due, but the repayment reduces long-term liabilities in the statement of net position.	34,450
Proceeds from bond issuances are other financing sources in the funds, but bond issuances increase long-term liabilities in the statement of net position.	(2,500,000)
Governmental funds report the effect of bond issuance premiums when debt is first issued, whereas these amounts are amortized in the statement of activities over the life of the related debt.	21,343
Proceeds from state revolving loan funds are reported as other financing sources in the governmental funds, but state revolving loan funds increase long-term liabilities in the statement of net position.	(29,856)
Governmental funds only report payments on tax abatement settlements when payments are due, whereas in the statement of net position a long-term liability is recognized once a settlement agreement is reached.	(151,596)
In the statement of activities, interest is accrued on outstanding bonds and capital leases, whereas in governmental funds, an interest expenditure is reported when due.	(29,596)
Some expenses reported in the statement of activities, such as compensated absences and landfill postclosure care costs, do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	(86,919)
Governmental funds report OPEB and pension contributions as expenditures. However, in the statement of activities, OPEB and pension expense reflects the change in the OPEB liability and net pension liability and related deferred outflows and inflows of resources, and does not require the use of current financial resources. This is the amount by which OPEB and pension expense differed from OPEB and pension contributions in the current period.	
Net changes in OPEB	(165,439)
Net changes in pension	<u>(457,858)</u>
Change in Net Position of Governmental Activities (Exhibit B)	<u>\$ (1,238,419)</u>

See accompanying notes to the basic financial statements

EXHIBIT E
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
Proprietary Funds
June 30, 2020

	Business-type Activities Wastewater Fund
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 2,060,620
Investments	7,707,154
Accounts receivable, net	71,216
Unbilled charges	907,955
Total Current Assets	<u>10,746,945</u>
Noncurrent Assets:	
Capital assets:	
Non-depreciable capital assets	2,169,642
Depreciable capital assets, net	<u>11,863,505</u>
Total Noncurrent Assets	<u>14,033,147</u>
Total Assets	<u>24,780,092</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows related to OPEB	2,653
Deferred outflows related to pension	<u>69,873</u>
Total Deferred Outflows of Resources	<u>72,526</u>
LIABILITIES	
Current Liabilities:	
Accounts payable	566,846
Accrued expenses	67,653
Retainage payable	8,925
Deposits payable	21,147
Due to other funds	415
Unearned connection fees	296,000
Current portion of notes payable	<u>490,536</u>
Total Current Liabilities	<u>1,451,522</u>
Noncurrent Liabilities:	
Notes payable	4,011,828
State of New Hampshire revolving loan	14,729
Compensated absences payable	45,241
OPEB liability	36,443
Net pension liability	<u>444,986</u>
Total Noncurrent Liabilities	<u>4,553,227</u>
Total Liabilities	<u>6,004,749</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows related to OPEB	466
Deferred inflows related to pension	<u>25,064</u>
Total Deferred Inflows of Resources	<u>25,530</u>
NET POSITION	
Net investment in capital assets	9,016,697
Unrestricted	<u>9,805,642</u>
Total Net Position	<u>\$ 18,822,339</u>

See accompanying notes to the basic financial statements

EXHIBIT F
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended June 30, 2020

	Business-type Activities Wastewater Fund
Operating revenues:	
Charges for services	\$ 2,042,122
Miscellaneous	13,480
Total Operating revenues	<u>2,055,602</u>
Operating expenses:	
Personnel services	741,623
Contractual services	57,936
Materials and supplies	105,131
Repairs and maintenance	285,009
Utilities	217,740
Depreciation	762,397
Miscellaneous	121,354
Total Operating expenses	<u>2,291,190</u>
Operating loss	<u>(235,588)</u>
Non-operating revenue (expenses):	
Interest revenue	403,088
Interest expense	<u>(167,861)</u>
Total Non-operating revenue (expenses)	<u>235,227</u>
Loss before capital contributions	(361)
Capital contributions	<u>122,356</u>
Change in net position	121,995
Net Position at beginning of year	<u>18,700,344</u>
Net Position at end of year	<u>\$ 18,822,339</u>

See accompanying notes to the basic financial statements

EXHIBIT G
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2020

	Business-type Activities Wastewater Fund
Cash flows from operating activities:	
Cash received from customers	\$ 2,117,740
Cash paid to suppliers	(1,109,495)
Cash paid to employees	(477,234)
Net cash provided by operating activities	<u>531,011</u>
Cash flows from capital financing activities:	
Purchases of capital assets	(324,735)
Proceeds received from state revolving loans	20,860
Principal paid on notes payable	(481,594)
Interest paid on long-term debt	(159,805)
Net cash used for capital financing activities	<u>(945,274)</u>
Cash flows from investing activities:	
Interest on investments	403,088
Redemptions of investments	<u>1,350,703</u>
Net cash provided by investing activities	<u>1,753,791</u>
Net decrease in cash and cash equivalents	1,339,528
Cash and cash equivalents at beginning of year	<u>721,092</u>
Cash and cash equivalents at end of year	<u>\$ 2,060,620</u>
Reconciliation of operating loss to net cash provided by operating activities:	
Operating loss	\$ (235,588)
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Depreciation expense	762,397
Change in deferred outflows related to OPEB	2,915
Change in deferred outflows related to pension	6,705
Change in deferred inflows related to OPEB	(1,982)
Change in deferred inflows related to pension	(6,640)
Changes in assets and liabilities:	
Accounts receivable, net	66,667
Accounts payable	20,481
Accrued expenses	(1,019)
Deposits payable	1,471
Due to other funds	415
Unearned connection fees	(6,000)
Compensated absences payable	2,787
OPEB liability	(88,980)
Net pension liability	<u>7,382</u>
Net cash provided by operating activities	<u>\$ 531,011</u>
Noncash transactions affecting financial position:	
Principal forgiveness on notes payable	<u>\$ 122,356</u>

See accompanying notes to the basic financial statements

EXHIBIT H
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2020

	Agency Funds
ASSETS	
Investments	\$ 2,470,744
Due from other funds	<u>206,056</u>
Total Assets	<u>\$ 2,676,800</u>
LIABILITIES	
Accounts payable	\$ 6,260
Due to others	644,541
Due to other governments	<u>2,025,999</u>
Total Liabilities	<u>\$ 2,676,800</u>

See accompanying notes to the basic financial statements

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Hooksett, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Town of Hooksett, New Hampshire (the Town) was incorporated in 1822. The Town operates under the Town Meeting/Town Council form of government and performs local governmental functions as authorized by State law.

The financial statements include those of the various departments governed by the Town Council and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

Basis of Presentation

The Town's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

1. Government-Wide Financial Statements:

The statement of net position and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statement of net position presents the financial condition of the governmental and business-type activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

2. Fund Financial Statements:

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

Fund Accounting

The Town uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary, and fiduciary.

1. Governmental Funds:

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources, and liabilities and deferred inflows of resources, is reported as fund balance. The following are the Town's major governmental funds:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

The *Route 3A Infrastructure Tax Increment Financing Fund* is used to account for financial resources related to the development of infrastructure improvements along the Route 3A corridor section between exit 10 and exit 11.

2. Proprietary Funds:

Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position and cash flows. Proprietary funds are classified as enterprise or internal service. The Town has no internal service funds. The following is the Town's major proprietary fund:

The *Wastewater Fund* accounts for all revenues and expenses pertaining to the Town's wastewater treatment operations.

The Wastewater Fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation) of providing goods or services to the residents on a continuing basis are financed or recovered primarily through user charges.

3. Fiduciary Funds:

Fiduciary fund reporting focuses on net position and changes in net position. The Town's fiduciary fund category is comprised solely of agency funds. The Town's agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. The Town's agency funds consist of school impact fees and developer's escrow funds which are all held by the Town, and the capital reserve funds of the Hooksett School District, Central Hooksett Water Precinct and the Hooksett Village Water Precinct which are held by the Town as required by State law.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

Measurement Focus

1. Government-Wide Financial Statements:

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of the Town are included on the Statement of Net Position.

2. Fund Financial Statements:

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the proprietary fund type is accounted for on a flow of economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. The statement of revenues, expenses and changes in net position presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statement of cash flows provides information about how the Town finances and meets the cash flow needs of its proprietary activities.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue and in the presentation of expenses versus expenditures.

1. Revenues – Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (see Note 11). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes, charges for services and interest on investments.

Licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

Grants received before the eligibility requirements are met are recorded as advances from grantors. On governmental fund financial statements, taxes receivable that will not be collected within the available period have been reported as deferred inflows of resources.

2. Expenses/Expenditures:

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

Budgetary Data

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. Town Council may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended June 30, 2020, the Town applied \$1,385,094 of its unappropriated fund balance to reduce taxes.

Cash and Cash Equivalents

The Town maintains separate cash accounts for its governmental and proprietary funds. The General Fund pays for certain items throughout the year and is subsequently reimbursed by the Wastewater Fund. For the purpose of the Statement of Cash Flows, cash and cash equivalents consist of the following:

	Wastewater Fund
Cash and cash equivalents	<u>\$ 2,060,620</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

Investments

Investments are stated at their fair value in all funds. Certificates of deposit and repurchase agreements with a maturity of greater than ninety days from the date of issuance are included in investments.

Taxes Receivable

Taxes levied during the current fiscal year and prior and uncollected at June 30, 2020 are recorded as receivables net of reserves for estimated uncollectibles of \$1,180,727 in the General Fund.

Accounts Receivable

Charges for services billed during the current fiscal year and prior and uncollected at June 30, 2020 are recorded as receivables net of reserves for estimated uncollectibles of \$523,480 in the Nonmajor Governmental Funds.

Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net position, but are not reported in the governmental fund financial statements. In the government-wide financial statements, capital assets are reported in the applicable governmental or business-type activities column.

All capital assets including infrastructure and intangible assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their acquisition value as of the date received. The Town maintains a capitalization threshold of \$10,000. The Town's infrastructure consists of roads, bridges, sidewalks, wastewater collection and treatment system, and similar items. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except for land, easements with an indefinite life, and construction in process are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Years</u>
Intangibles	7
Land improvements	10-20
Infrastructure	10-99
Buildings and improvements	10-40
Vehicles and equipment	5-21

Compensated Absences and Retirement Benefits

Employees earn vacation and sick leave as they provide services. Provision is made in the annual budget for vacation and sick leave. Pursuant to Town personnel policy and collective bargaining agreements, employees may accumulate (subject to certain limitations) unused vacation and sick leave earned and, upon retirement, resignation or death will be compensated for such amounts at current rates of pay.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide and proprietary fund financial statements.

Bond Premiums

Bond premiums are amortized as a component of interest expense over the life of the related bond using the effective interest rate method. Bonds payable are reported in the accompanying financial statements gross of any applicable unamortized bond premiums.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current fiscal year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) OPEB Plan and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, NHRS recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for non-registered commingled funds valued at net asset value (NAV) as a practical expedient to estimate fair value.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

Net Position

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Fund Balance Policy

The Town has segregated fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned. These components of fund balance are defined as follows:

- *Nonspendable Fund Balance*: Amounts that are not in a spendable form or are required to be maintained intact.
- *Restricted Fund Balance*: Amounts that can only be spent for specific purposes stipulated by external resource providers or by enabling legislation. Restrictions may be changed or lifted only with the consent of the external resource providers or the enabling legislation.
- *Committed Fund Balance*: Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
- *Assigned Fund Balance*: Amounts the Town intends to use for a specific purpose; intent can be expressed by Town Council or by an official or body to which Town Council delegates the authority. For all governmental funds other than the General Fund, any remaining positive balances are to be classified as 'Assigned'.
- *Unassigned Fund Balance*: Amounts that are available for any purpose; these amounts are reported only in the General Fund.

The Town Council delegates to the Town Administrator the authority to assign amounts to be used for specific purposes.

Spending Prioritizations

The Town's policy is to first apply restricted resources when expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications may be applied, committed resources are to be applied first, followed by assigned and unassigned.

Minimum Fund Balance

The Town will strive to maintain an unassigned fund balance in its General Fund equal to 8-17% of total annual appropriations of the Town (includes Town, County, School District and Precincts). The Town Council has the authority to apply the Town's beginning unassigned fund balance in order to balance the budget and to reduce the subsequent fiscal year property tax rate.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in the proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the wastewater fund, these revenues are charges to customers for sales and services. Operating expenses, which include depreciation on capital assets, are necessary costs incurred to provide the service that is the primary activity of the proprietary fund. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

NOTE 2—DEPOSITS AND INVESTMENTS

Deposits and investments as of June 30, 2020 are classified in the accompanying financial statements as follows:

Statement of net position:	
Cash and cash equivalents	\$ 15,719,276
Investments	10,471,816
Statement of fiduciary net position:	
Investments	<u>2,470,744</u>
Total deposits and investments	<u>\$ 28,661,836</u>

Deposits and investments as of June 30, 2020 consist of the following:

Cash on hand	\$ 2,035
Deposits with financial institutions	16,747,552
Investments	<u>11,912,249</u>
Total deposits and investments	<u>\$ 28,661,836</u>

The Town's investment policy for governmental and proprietary fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

federal depository insurance programs. The Town limits its investments to demand deposits, short-term governmental securities or obligations, certificates of deposit, and repurchase agreements in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. Responsibility for the investments of the Trust Funds and Library Funds is with the Trustees of Trust Funds and Library Trustees, respectively.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the more its fair value becomes sensitive to changes in market interest rates. The Town's investment policy regarding interest rate risk indicates that safety and liquidity are the primary objectives. Investments shall be limited to those with maturity dates which meet projected cash flow needs, 180 days or under.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is provided by the following table that shows the distribution of investments by maturity:

<u>Investment Type</u>	<u>Fair Value</u>	Remaining Maturity (In Years)		
		<u>0-1 Years</u>	<u>1-5 Years</u>	<u>> 5 Years</u>
Bond mutual funds	\$ 9,190,542	\$ -	\$ 9,000,649	\$ 189,893

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

The Town's investment policy addresses credit risk by limiting investments to the safest types of securities and diversifying the investment portfolio. The Town limits its investments to U.S. Treasury securities, U.S. Government agencies, Certificates of Deposit, Overnight Investments, and the New Hampshire Public Deposit Investment Pool.

The following is the actual rating as of year-end for each investment type:

<u>Investment Type</u>	<u>Fair Value</u>	Ratings as of Year End	
		<u>AAA</u>	<u>Not Rated</u>
State investment pool	\$ 1,000,906	\$ 1,000,906	
Bond mutual funds	9,190,542		\$ 9,190,542
Equity mutual funds	1,636,321		1,636,321
Money market funds	84,480		84,480
	<u>\$ 11,912,249</u>	<u>\$ 1,000,906</u>	<u>\$ 10,911,343</u>

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The custodial credit risk for investments is the risk that, in the event of the failure of

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

In accordance with the Town's investment policy, all security transactions must be secured by collateral having a value at least 102% of the cash deposit in each case. The collateral shall only consist of securities in which Towns may invest, as provided in New Hampshire State law (RSA 368:57).

Of the Town's deposits with financial institutions at year end, \$15,199,404 was collateralized by securities held by the bank in the bank's name. As of June 30, 2020, Town investments in the following investment types were held by the same counterparty that was used to buy the securities:

<u>Investment Type</u>	<u>Reported Amount</u>
Bond mutual funds	\$ 9,190,542
Equity mutual funds	1,636,321
Money market funds	84,480
	<u>\$ 10,911,343</u>

Investment in NHPDIP

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by State law and is administered by a public body of state, local and banking officials. Financial statements for the NHPDIP can be accessed through the NHPDIP's website at www.NHPDIP.com.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

Fair Value Measurement of Investments

The Town categorizes the fair value measurements of its investments within the fair value hierarchy established by accounting principles generally accepted in the United States. The fair value hierarchy categorizes the inputs to valuation techniques used for fair value measurement into three levels as follows (in order of priority):

- Level 1 Inputs - Inputs that reflect quoted prices (unadjusted) in active markets for identical assets or liabilities that the Town has the ability to access at the measurement date.
- Level 2 Inputs - Inputs other than quoted prices that are observable for assets or liabilities either directly or indirectly, including inputs in markets that are not considered to be active.
- Level 3 Inputs - Significant unobservable inputs.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

As of June 30, 2020, the Town's investments measured at fair value, by type, were as follows:

<u>Investment Type</u>	<u>Fair Value Measurements Using:</u>			<u>Total</u>
	<u>Level 1</u> <u>Inputs</u>	<u>Level 2</u> <u>Inputs</u>	<u>Level 3</u> <u>Inputs</u>	
Bond mutual funds	\$ 9,190,542			\$ 9,190,542
Equity mutual funds	1,636,321			1,636,321
	<u>\$ 10,826,863</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,826,863</u>

Bond and equity mutual funds classified as Level 1 are valued using unadjusted quoted prices in active markets for those securities.

Investments that are measured at fair value using the net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy.

NOTE 3—CAPITAL ASSETS

The following is a summary of changes in capital assets in the governmental activities:

	<u>Balance</u> <u>7/1/2019</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>6/30/2020</u>
Governmental activities:				
Capital assets not depreciated:				
Land	\$ 2,434,929			\$ 2,434,929
Easements	254,269			254,269
Construction in process	954,332	\$ 373,450	\$ (954,332)	373,450
Total capital assets not being depreciated	<u>3,643,530</u>	<u>373,450</u>	<u>(954,332)</u>	<u>3,062,648</u>
Other capital assets:				
Intangibles	205,935	31,200		237,135
Land improvements	792,990	256,984		1,049,974
Infrastructure	111,222,984			111,222,984
Buildings and improvements	9,179,763	922,675		10,102,438
Vehicles and equipment	9,906,155	2,042,626	(1,860,770)	10,088,011
Total other capital assets at historical cost	<u>131,307,827</u>	<u>3,253,485</u>	<u>(1,860,770)</u>	<u>132,700,542</u>
Less accumulated depreciation for:				
Intangibles	(152,318)	(31,648)		(183,966)
Land improvements	(264,219)	(77,400)		(341,619)
Infrastructure	(95,859,590)	(786,736)		(96,646,326)
Buildings and improvements	(5,341,291)	(225,428)		(5,566,719)
Vehicles and equipment	(6,612,165)	(641,642)	1,650,784	(5,603,023)
Total accumulated depreciation	<u>(108,229,583)</u>	<u>(1,762,854)</u>	<u>1,650,784</u>	<u>(108,341,653)</u>
Total other capital assets, net	<u>23,078,244</u>	<u>1,490,631</u>	<u>(209,986)</u>	<u>24,358,889</u>
Total capital assets, net	<u>\$ 26,721,774</u>	<u>\$ 1,864,081</u>	<u>\$ (1,164,318)</u>	<u>\$ 27,421,537</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

Depreciation was charged to governmental functions as follows:

General government	\$ 55,512
Public safety	468,110
Highways and streets	1,024,248
Sanitation	93,467
Culture and recreation	121,517
Total governmental activities depreciation expense	<u>\$ 1,762,854</u>

The balance of the assets acquired through capital leases as of June 30, 2020, is as follows:

	Vehicles and equipment
Cost	\$ 234,795
Less: accumulated depreciation	<u>(161,422)</u>
	<u>\$ 73,373</u>

The following is a summary of changes in capital assets in the proprietary funds:

	Balance 7/1/2019	Additions	Reductions	Balance 6/30/2020
Business-type activities:				
Capital asset not depreciated:				
Land	\$ 300,000			\$ 300,000
Construction in process	2,124,402	\$ 737,194	\$ (991,954)	1,869,642
Total capital assets not being depreciated	<u>2,424,402</u>	<u>737,194</u>	<u>(991,954)</u>	<u>2,169,642</u>
Other capital assets:				
Land improvements		17,750		17,750
Infrastructure	24,372,720			24,372,720
Buildings and improvements	3,759,891	992,327		4,752,218
Vehicles and equipment	962,436	47,223	(13,500)	996,159
Total other capital assets at historical cost	<u>29,095,047</u>	<u>1,057,300</u>	<u>(13,500)</u>	<u>30,138,847</u>
Less accumulated depreciation for:				
Land improvements				-
Infrastructure	(12,986,073)	(664,647)		(13,650,720)
Buildings and improvements	(3,750,595)	(43,104)		(3,793,699)
Vehicles and equipment	(789,777)	(54,646)	13,500	(830,923)
Total accumulated depreciation	<u>(17,526,445)</u>	<u>(762,397)</u>	<u>13,500</u>	<u>(18,275,342)</u>
Total other capital assets, net	<u>11,568,602</u>	<u>294,903</u>	<u>-</u>	<u>11,863,505</u>
Total capital assets, net	<u>\$ 13,993,004</u>	<u>\$ 1,032,097</u>	<u>\$ (991,954)</u>	<u>\$ 14,033,147</u>

Depreciation was charged to proprietary funds as follows:

Wastewater fund	<u>\$ 762,397</u>
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TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

NOTE 4—LONG-TERM OBLIGATIONS

General Long-term Obligations

The changes in the Town's long-term obligations for the year ended June 30, 2020 are as follows:

	Balance <u>7/1/2019</u>	<u>Additions</u>	<u>Reductions</u>	Balance <u>6/30/2020</u>	Due Within <u>One Year</u>
Governmental activities:					
General obligation bonds	\$ 976,750		\$ (101,750)	\$ 875,000	\$ 105,000
Unamortized bond premium	110,614		(21,343)	89,271	
Total General obligation bonds payable	1,087,364	\$ -	(123,093)	964,271	105,000
Tax increment financing bond		2,500,000		2,500,000	250,000
State of New Hampshire revolving loan		29,856		29,856	
Capital leases payable	69,888		(34,450)	35,438	35,438
Compensated absences	418,648	93,078	(10,989)	500,737	31,492
Total governmental activities	<u>\$ 1,575,900</u>	<u>\$ 2,622,934</u>	<u>\$ (168,532)</u>	<u>\$ 4,030,302</u>	<u>\$ 421,930</u>
Business-type activities:					
Notes payable	\$ 4,152,266	\$ 954,048	\$ (603,950)	\$ 4,502,364	\$ 490,536
State of New Hampshire revolving loan	947,917	20,860	(954,048)	14,729	
Compensated absences	42,454	17,981	(15,194)	45,241	
Total business-type activities	<u>\$ 5,142,637</u>	<u>\$ 992,889</u>	<u>\$ (1,573,192)</u>	<u>\$ 4,562,334</u>	<u>\$ 490,536</u>

Payments on the general obligation bonds, capital leases and compensated absences of the governmental activities are paid out of the General Fund. Payments on the tax increment financing bond payable are paid out of the Route 3A Infrastructure Tax Increment Financing Fund. Payments on the notes payable and compensated absences of the business-type activities are paid out of the Wastewater Fund.

General Obligation Bonds

Governmental Activities

Bonds payable at June 30, 2020 are comprised of the following individual issue:

	Interest <u>Rate</u>	Final Maturity <u>Date</u>	Balance at <u>6/30/2020</u>
2018 Series B	2.56%	August 2028	\$ 875,000
Add: Unamortized Bond Premium			89,271
Total Bonds Payable			<u>\$ 964,271</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

Debt service requirements to retire general obligation bonds outstanding at June 30, 2020 are as follows:

Year Ending June 30,	Principal	Interest	Total
2021	\$ 105,000	\$ 41,947	\$ 146,947
2022	100,000	36,720	136,720
2023	100,000	31,620	131,620
2024	95,000	26,648	121,648
2025	95,000	21,803	116,803
2026-2029	380,000	38,760	418,760
Total	875,000	197,498	1,072,498
Add: <i>Unamortized Bond Premium</i>	89,271		89,271
Total Bonds payable	<u>\$ 964,271</u>	<u>\$ 197,498</u>	<u>\$ 1,161,769</u>

Tax Increment Financing Bond

The tax increment financing bond payable at June 30, 2020 is comprised of the following individual issue:

	Interest Rate	Final Maturity Date	Balance at 6/30/2020
2019 Route 3A Bond	2.55%	December 2029	<u>\$ 2,500,000</u>

Debt service requirements to retire the tax increment financing bond for governmental activities at June 30, 2020 are as follows:

Year Ending June 30,	Principal	Interest	Total
2021	\$ 250,000	\$ 63,750	\$ 313,750
2022	250,000	57,375	307,375
2023	250,000	51,000	301,000
2024	250,000	44,625	294,625
2025	250,000	38,250	288,250
2026-2030	1,250,000	95,625	1,345,625
Total	<u>\$ 2,500,000</u>	<u>\$ 350,625</u>	<u>\$ 2,850,625</u>

The Town has pledged a portion of future tax increment financing revenues to repay \$2,500,000 in tax increment bonds issued in December 2019 to finance infrastructure improvements within the Route 3A Corridor. The bonds are payable solely from the tax increment financing taxes. Incremental taxes were projected to produce in excess of 100% of the debt service requirements over the life of the bonds. For the current year total tax increment finance revenues were \$445,440.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

Notes Payable

Business-type Activities

Notes payable at June 30, 2020 are comprised of the following individual issues:

	Interest Rate	Final Maturity Date	Balance at 6/30/2020
<u>Wastewater Fund:</u>			
Wastewater treatment plant upgrade	3.73%	January 2030	\$ 2,122,324
Wastewater treatment facility upgrade	3.10%	June 2031	1,708,558
Wastewater treatment facility phase 3	2.00%	September 2023	671,482
			<u>\$ 4,502,364</u>

Debt service requirements to retire notes payable for business-type activities at June 30, 2020 are as follows:

Year Ending June 30,	Principal	Interest	Total
2021	\$ 490,536	\$ 145,587	\$ 636,123
2022	500,217	131,085	631,302
2023	510,202	116,279	626,481
2024	520,323	101,157	621,480
2025	354,733	85,710	440,443
2026-2030	1,971,030	239,023	2,210,053
2031	155,323	4,821	160,144
Total	<u>\$ 4,502,364</u>	<u>\$ 823,662</u>	<u>\$ 5,326,026</u>

Capital Lease Obligations

Governmental Activities

Capital lease obligations represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds not be appropriated to meet payment obligations. Amounts are annually budgeted in the applicable function. The following are the individual capital lease obligations of the governmental activities at June 30, 2020:

	Interest Rate	Final Maturity Date	Balance at 6/30/2020
Equipment	2.87%	December 2020	<u>\$ 35,438</u>

Debt service requirements to retire capital lease obligations outstanding for governmental activities at June 30, 2020 are as follows:

Year Ending June 30,	Principal	Interest	Total
2021	<u>\$ 35,438</u>	<u>\$ 1,017</u>	<u>\$ 36,455</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

State of New Hampshire Revolving Loans

The Town has drawn \$14,729 of \$3,465,716 in funds under the State of New Hampshire Water Pollution Control Revolving Loan Fund Program for the wastewater treatment facility phase 3A capital improvements project. Payments on the State of New Hampshire revolving loan balance are not scheduled to commence until the first anniversary of the scheduled completion date of the project or the date of substantial completion, whichever is earliest. Interest is accrued at 1% during the construction period of the project and is to be paid upon completion of the project within the following year.

As authorized by the Water Pollution Control Revolving Fund Program, the Town shall be provided federal financial assistance, whereby a portion of the principal sum will be forgiven. The principal forgiveness will be applied at the time of the initial loan repayment.

The Town has drawn \$29,856 of \$30,000 in funds under the State of New Hampshire Water Pollution Control Revolving Loan Fund Program for the stormwater collection system asset management program. Payments on the State of New Hampshire revolving loan balance are not scheduled to commence until the first anniversary of the scheduled completion date of the project or the date of substantial completion, whichever is earliest. Interest is accrued at 1% during the construction period of the project and is to be paid upon completion of the project within the following year.

As authorized by the Water Pollution Control Revolving Fund Program, the Town shall be provided federal financial assistance, whereby the principal sum of amounts drawn will be forgiven. The principal forgiveness will be applied at the time of the initial loan repayment.

NOTE 5—OTHER POSTEMPLOYMENT BENEFITS

Total OPEB Liabilities, Deferred Outflows of Resources, Deferred Inflows of Resources and OPEB Expense

	Deferred Outflows	OPEB Liability	Deferred Inflows	OPEB Expense
Cost-Sharing Multiple Employer Plan	\$ 161,648	\$ 1,712,337	\$ 4,945	\$ 257,613
Single Employer Plan	<u>115,891</u>	<u>1,972,219</u>	<u>34,979</u>	<u>100,962</u>
Total	<u>\$ 277,539</u>	<u>\$ 3,684,556</u>	<u>\$ 39,924</u>	<u>\$ 358,575</u>

The net amount of deferred outflows of resources and deferred inflows of resources related to OPEB is reflected as an increase to unrestricted net position in the amount of \$237,615.

COST-SHARING MULTIPLE EMPLOYER PLAN

Plan Description

The New Hampshire Retirement System (NHRS) administers a cost-sharing multiple-employer other postemployment benefit plan (OPEB Plan). The OPEB Plan provides a medical insurance subsidy to qualified retired members.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System at 54 Regional Drive, Concord, New Hampshire 03301 or from their website at www.nhrs.org.

The OPEB Plan is divided into four membership types. The four membership types are Group II Police Officer and Firefighters, Group I Teachers, Group I Political Subdivision Employees, and Group I State Employees. The OPEB plan is closed to new entrants.

Benefits Provided

Benefit amounts and eligibility requirements for the OPEB Plan are set by state law (RSA 100-A:52, RSA 100-A:52-a and RSA 100-A:52-b), and members are designated in statute by type. The medical insurance subsidy is a payment made by NHRS to the former employer or its insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certified dependent children with a disability who are living in the household and being cared for by the retiree. If the health insurance premium amount is less than the medical subsidy amount, then only the health insurance premium amount will be paid. If the health insurance premium amount exceeds the medical subsidy amount, then the retiree or other qualified person is responsible for paying any portion that the employer does not pay.

Group I benefits are based on creditable service, age and retirement date. Group II benefits are based on hire date, age and creditable service. Medical subsidy rates established by RSA 100-A:52 II are dependent upon whether retirees are eligible for Medicare. Retirees not eligible for Medicare may receive a maximum medical subsidy of \$375.56 for a single person plan and \$751.12 for a two-person plan. Retirees eligible for Medicare may receive a maximum medical subsidy of \$236.84 for a single person plan and \$473.68 for a two-person plan.

Funding Policy

Per RSA-100:16, contribution rates are established and may be amended by the New Hampshire State legislature and are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contribution rates for the covered payroll of public safety employees and political subdivision employees were 3.66% and 0.29%, respectively, for the year ended June 30, 2020. Contributions to the OPEB plan for the Town were \$159,480 for the year ended June 30, 2020. Employees are not required to contribute to the OPEB plan.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2020, the Town reported a liability of \$1,712,337 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by a roll forward of the actuarial valuation from June 30, 2018. The Town's proportion of the net OPEB liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2019, the Town's proportion was approximately 0.3906 percent, which was an increase of 0.0044 percentage points from its proportion measured as of June 30, 2018.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

For the year ended June 30, 2020, the Town recognized OPEB expense of \$257,613. At June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience		\$ 2,979
Net difference between projected and actual earnings on OPEB plan investments		1,925
Changes in proportion and differences between Town contributions and proportionate share of contributions	\$ 2,168	41
Town contributions subsequent to the measurement date	159,480	
Totals	<u>\$ 161,648</u>	<u>\$ 4,945</u>

The Town reported \$159,480 as deferred outflows of resources related to OPEB resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net OPEB liability in the measurement period ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense for the measurement periods as follows:

<u>June 30,</u>	
2020	\$ (2,128)
2021	(1,277)
2022	133
2023	495
	<u>\$ (2,777)</u>

Actuarial Assumptions

The total OPEB liability was determined by a roll forward of the actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.50%
Wage inflation	3.25% (3.00% for Teachers)
Salary increases	5.60%, average, including inflation
Investment rate of return	7.25% per year, net of OPEB plan investment expense, including inflation for determining solvency contributions

Mortality rates were based on the RP-2014 healthy annuitant and employee generational mortality tables for males and females with credibility adjustments, adjusted for fully generational mortality improvements using scale MP-2015, based on the last experience study.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 – June 30, 2015.

The long-term expected rate of return on OPEB Plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Weighted Average Long-Term Expected Real Rate of Return</u>
Domestic equity	30%	4.25-4.50%
International equity	20%	4.50-6.00%
Fixed income	25%	1.12-2.46%
Alternative investments	15%	4.86-7.90%
Real estate	10%	3.00%
Total	<u>100%</u>	

The discount rate used to measure the collective total OPEB liability as of June 30, 2019 was 7.25%. The projection of cash flows used to determine this single discount rate assumed that employer contributions will be made under the current statutes RSA 100-A:16 and RSA 100-A:53. Based on those assumptions, the OPEB Plan's fiduciary net position was projected to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB Plan investments was applied to all periods of projected benefit payments to determine the collective total OPEB liability.

Sensitivity of the Town's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net OPEB liability calculated using the discount rate of 7.25 percent, as well as what the Town's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

	1% Decrease	Current Discount Rate	1% Increase
	<u>(6.25%)</u>	<u>(7.25%)</u>	<u>(8.25%)</u>
Net OPEB Liability	\$ 1,857,291	\$ 1,712,337	\$ 1,586,383

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

SINGLE EMPLOYER PLAN

Plan Description

The Town of Hooksett, New Hampshire administers the retiree health care benefits program, a single employer defined benefits plan that is used to provide postemployment benefits other than pensions (OPEB) for all permanent full-time employees. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided

The Town provides medical benefits to its eligible retirees and their covered dependents. To qualify for these benefits general employees hired prior to July 1, 2011 must reach age 60, reach age 50 with 10 years of service, or age plus service years equal 70. General employees hired on or after July 1, 2011 must reach age 65 with no service requirement or reach age 60 with 30 years of service to qualify for this benefit. Public safety employees hired prior to July 1, 2011 are required to reach age 45 with 20 years of service or reach age 60 with no service requirement to qualify for this benefit. Public safety employees hired on or after July 1, 2011 must reach age 50 or 52.5 with 25 years of service or reach age 60 with no service to qualify for this benefit. Eligible retirees and surviving spouses pay the full costs of the benefits premiums. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50.

Employees Covered By Benefit Terms

As of July 1, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	23
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>123</u>
	<u>146</u>

Total OPEB Liability

The Town's total OPEB liability of \$1,972,219 was measured as of June 30, 2020 and was determined by an actuarial valuation as of July 1, 2019.

Actuarial Assumptions and Other Inputs for OPEB

The total OPEB liability in the July 1, 2019 valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Salary increases	3.50%
Discount rate	2.44%
Healthcare cost trend rates	7.00% for 2021, decreasing 0.25% per year to an ultimate rate of 4.50% for 2031 and later years.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

The discount rate was based on an average of three 20-year bond indices as of June 30, 2020.

Mortality rates were based on the Society of Actuaries Pub-2010 Public Retirement Plans Healthy Male and Female Total Dataset Headcount-Weighted Mortality Tables with the Society of Actuaries Mortality Improvement Scale MP-2019.

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at June 30, 2019	\$ 1,934,856
Changes for the year:	
Service cost	45,598
Interest	45,724
Changes of benefit terms	-
Differences between expected and actual experience	-
Changes in assumptions or other inputs	67,844
Benefit payments	(121,803)
Net changes	<u>37,363</u>
Balance at June 30, 2020	<u>\$ 1,972,219</u>

Changes of assumptions and other inputs reflect a change in the discount rate of 3.50% at June 30, 2019 to 2.44% at June 30, 2020. Additionally, the mortality table and mortality improvement scale assumptions were updated.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

	1% Decrease	Current Discount Rate	1% Increase
	<u>(1.44%)</u>	<u>(2.44%)</u>	<u>(3.44%)</u>
Total OPEB Liability	\$ 2,120,181	\$ 1,972,219	\$ 1,837,689

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (6.00 percent decreasing to 3.50 percent) or 1-percentage-point higher (8.00 percent decreasing to 5.50 percent) than the current healthcare cost trend rate:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

	1% Decrease (6.00% decreasing to 3.50%)	Healthcare Cost Trend Rates (7.00% decreasing to 4.50%)	1% Increase (8.00% decreasing to 5.50%)
Total OPEB Liability	\$ 1,812,947	\$ 1,972,219	\$ 2,153,885

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the Town recognized OPEB expense of \$100,962. At June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Changes of assumptions	\$ 115,891	\$ 34,979
Totals	<u>\$ 115,891</u>	<u>\$ 34,979</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>June 30,</u>	
2021	\$ 9,640
2022	9,640
2023	9,640
2024	9,640
2025	9,640
Thereafter	<u>32,712</u>
	<u>\$ 80,912</u>

NOTE 6—DEFINED BENEFIT PENSION PLAN

Plan Description

The Town contributes to the New Hampshire Retirement System (NHRS), a public employee retirement system that administers a single cost-sharing multiple-employer defined benefit pension plan. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature.

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

Substantially all full-time state and local employees, public school teachers, permanent firefighters and permanent police officers within the State are eligible and required to participate in the Pension Plan.

The Pension Plan is divided into two membership groups. State and local employees and teachers belong to Group I. Police and firefighters belong to Group II.

Benefits Provided

Benefit formulas and eligibility requirements for the pension plan are set by State law (RSA 100-A).

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service and a benefit multiplier depending on vesting status as of January 1, 2012. The maximum retirement allowance for Group II members vested by January 1, 2012 (45 years of age with 20 years of service or age 60 regardless of years of creditable service) is the average final compensation multiplied by 2.5% multiplied by creditable service. For Group II members not vested by January 1, 2012 the benefit is calculated the same way but the multiplier used in the calculation will change depending on age and years of creditable service as follows:

<u>Years of Creditable Service as of January 1, 2012</u>	<u>Minimum Age</u>	<u>Minimum Service</u>	<u>Benefit Multiplier</u>
At least 8 but less than 10 years	46	21	2.4%
At least 6 but less than 8 years	47	22	2.3%
At least 4 but less than 6 years	48	23	2.2%
Less than 4 years	49	24	2.1%

Funding Policy

Covered police officers and fire employees are required to contribute 11.55% and 11.80%, respectively of their covered salary, whereas general employees are required to contribute 7.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers, fire employees, and general employees were 24.77%, 26.43%, and 10.88%, respectively, for the year ended June 30, 2020. The Town contributes 100% of the employer cost for police officers, fire employees, and general employees of the Town.

Per RSA-100-A:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the year ending June 30, 2020 were \$1,436,915.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the Town reported a liability of \$16,163,409 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

liability used to calculate the net pension liability was determined by a roll forward of the actuarial valuation from June 30, 2018. The Town's proportion of the net pension liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2019, the Town's proportion was approximately 0.3359 percent, which was an increase of 0.0018 percentage points from its proportion measured as of June 30, 2018.

For the year ended June 30, 2020, the Town recognized pension expense of \$1,901,939. At June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 89,369	\$ 347,559
Net difference between projected and actual earnings on pension plan investments		132,032
Changes of assumptions	579,937	
Changes in proportion and differences between Town contributions and proportionate share of contributions	155,282	285,105
Town contributions subsequent to the measurement date	<u>1,436,915</u>	
Totals	<u>\$ 2,261,503</u>	<u>\$ 764,696</u>

The net amount of deferred outflows of resources and deferred inflows of resources related to pension is reflected as an increase to unrestricted net position in the amount of \$1,496,807. The Town reported \$1,436,915 as deferred outflows of resources related to pension resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net pension liability in the measurement period ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense for the measurement periods as follows:

<u>June 30,</u>	
2020	\$ 410,528
2021	(384,784)
2022	(18,947)
2023	<u>53,095</u>
	<u>\$ 59,892</u>

Actuarial Assumptions

The total pension liability was determined by a roll forward of the actuarial valuation as of June 30, 2018, using the following actuarial assumptions:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

Inflation	2.50%
Wage inflation	3.25% (3.00% for Teachers)
Salary increases	5.60%, average, including inflation
Investment rate of return	7.25 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2014 employee generational mortality tables for males and females, with credibility adjustments, adjusted for fully generational mortality improvements using Scale MP-2015, based on the last experience study.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 – June 30, 2015.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Weighted Average Long-Term Expected Real Rate of Return</u>
Domestic equity	30%	4.25-4.50%
International equity	20%	4.50-6.00%
Fixed income	25%	1.12-2.46%
Alternative investments	15%	4.86-7.90%
Real estate	10%	3.00%
Total	<u>100%</u>	

Discount Rate

The discount rate used to measure the collective pension liability was 7.25. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer contributions are projected based on the expected payroll of current members only. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the collective pension liability.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.25 percent, as well as what the Town's proportionate share of the net pension liability

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

	1% Decrease <u>(6.25%)</u>	Current Discount Rate <u>(7.25%)</u>	1% Increase <u>(8.25%)</u>
Town's proportionate share of the net pension liability	\$ 21,643,471	\$ 16,163,409	\$ 11,634,181

NOTE 7—LANDFILL POSTCLOSURE CARE COSTS

State and federal laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. During November 1999, a final cover was placed on the landfill. An estimated liability has been recorded based on the future postclosure care costs that will be incurred. The estimated liability for landfill postclosure care costs has a balance of \$50,580 as of June 30, 2020. However, the actual cost of postclosure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations. The Town will finance the post closure costs by making an annual appropriation.

The following is a summary of changes in the estimated liability for postclosure care costs for the year ended June 30, 2020:

Balance - July 1, 2019	\$ 45,750
Expenditures recognized in the General Fund	(3,214)
Net change in estimated liability	<u>8,044</u>
Balance - June 30, 2020	<u>\$ 50,580</u>

NOTE 8—RESTRICTED NET POSITION

Net position is restricted for specific purposes at June 30, 2020 as follows:

	Governmental <u>Activities</u>
Permanent Funds - Principal	\$ 207,679
Permanent Funds - Income	21,316
Impact fees	1,206,656
Police asset forfeitures	11,940
Route 3A tax increment financing	898,225
Library operations	180,974
Private trusts	<u>85,230</u>
	<u>\$ 2,612,020</u>

NOTE 9—INTERFUND BALANCES AND TRANSFERS

The Town has combined the cash resources of its governmental fund types. For accounting and reporting purposes, that portion of the pooled cash balance is recorded in the specific fund as an interfund balance. Interfund balances at June 30, 2020 are as follows:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

	General Fund	Due from Nonmajor Governmental Funds	Wastewater Fund	Totals
General Fund		\$ 42,799	\$ 415	\$ 43,214
Route 3A Infrastructure Tax Increment				
Due to Financing Fund	\$ 887,511			887,511
Nonmajor Governmental Funds	2,192,451			2,192,451
Agency Funds	206,056			206,056
	<u>\$ 3,286,018</u>	<u>\$ 42,799</u>	<u>\$ 415</u>	<u>\$ 3,329,232</u>

During the year, the Nonmajor Governmental Funds transferred \$128,703 to the General Fund. The transfers were made in accordance with budgetary authorizations.

NOTE 10—COMPONENTS OF FUND BALANCE

The components of the Town's fund balance for its governmental funds at June 30, 2020, are as follows:

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable for:				
Prepaid expenses	\$ 58,864			\$ 58,864
Tax deeded property	584,785			584,785
Permanent Funds - principal			\$ 207,679	207,679
Restricted for:				
Permanent Funds - income			21,316	21,316
Impact fees			1,206,656	1,206,656
Police asset forfeiture			11,940	11,940
Route 3A tax increment financing		\$ 3,024,775		3,024,775
Private trusts			85,230	85,230
Library operations	180,974			180,974
Committed for:				
Capital reserves	1,826,771			1,826,771
Carryforward appropriations	380,420			380,420
Conservation			336,521	336,521
Solid waste			552,739	552,739
Recreation			159,865	159,865
Ambulance			214,559	214,559
Police			302,781	302,781
Fire			281	281
Assigned for:				
Encumbrances	187,624			187,624
Heritage	36,767			36,767
Compensated absences	500,737			500,737
Unassigned:				
Unassigned - General operations	3,200,959			3,200,959
	<u>\$ 6,957,901</u>	<u>\$ 3,024,775</u>	<u>\$ 3,099,567</u>	<u>\$ 13,082,243</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

NOTE 11—PROPERTY TAXES

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$2,030,759,417 as of April 1, 2019) and are due in two installments on July 1, 2019 and December 23, 2019. Taxes paid after the due dates accrue interest at 8% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year-end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. Priority tax liens obtained prior to April 1, 2019 accrue interest at 18% per annum. Priority tax liens obtained after April 1, 2019 accrue interest at 14% per annum. If the property is not redeemed within a two year redemption period, the property may be tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Hooksett School District and Merrimack County, both independent governmental units, which are remitted to them as required by law. The Town also collects education taxes for the State of New Hampshire which are remitted directly to the school district. Total taxes appropriated during the year were \$26,903,326 and \$5,456,880 for the Hooksett District and Merrimack County, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.

NOTE 12—RISK MANAGEMENT

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year ended June 30, 2020, the Town was a member of and participated in a public entity risk pool (Trust) for property and liability insurance and worker's compensation coverage. Coverage has not been significantly reduced from the prior year and settled claims have not exceeded coverage in any of the past three years.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at June 30, 2020.

Property and Liability Insurance

The Trust provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. The program includes a Self-Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000, up to an aggregate of \$1,200,000. Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2020

Worker's Compensation

The Trust provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

NOTE 13—CONTINGENT LIABILITIES

Litigation

There may be various claims and suits pending against the Town, which arise in the normal course of the Town's activities. In the opinion of Town management, any potential claims against the Town which are not covered by insurance are immaterial and would not affect the financial position of the Town.

Federal Grants

The Town participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Consolidated Communications Tax Abatement Settlement

During November 2019, the Town settled the telephone pole tax abatement case with Consolidated Communications for the tax years 2011 through 2018. Terms of the settlement require the Town to refund Consolidated Communications \$303,191 through a combination of tax credits and refunds to be split over 2019 and 2020 tax years. At June 30, 2020 the remaining balance due to Consolidated Communications is \$151,596.

NOTE 14—IMPLEMENTATION OF FUTURE ACCOUNTING STANDARDS

The Governmental Accounting Standards Board (GASB) has issued Statement No. 84, *Fiduciary Activities*, which the Town is required to implement in the fiscal year ending June 30, 2021. Management believes that this pronouncement will have a potentially significant impact on the Town's financial statements, wherein certain funds currently reported as Fiduciary Funds will require classification as a Governmental Fund. Additionally, certain balances currently reported within the Town's Governmental Funds will require classification within the Fiduciary Funds. Lastly, Agency Funds will be known as Custodial Funds and the Town will be required to report on the additions to and deductions from the Custodial Funds.

SCHEDULE 1

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Revenues, Expenditures and Changes in Fund Balance

Budget and Actual (Budgetary Basis) - General Fund

For the Year Ended June 30, 2020

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
Revenues:				
Taxes	\$ 10,829,080	\$ 10,829,080	\$ 10,552,728	\$ (276,352)
Licenses and permits	4,262,450	4,262,450	4,376,488	114,038
Intergovernmental	1,214,950	1,472,651	1,480,286	7,635
Charges for services	88,520	88,520	61,486	(27,034)
Interest income	250,000	250,000	196,704	(53,296)
Miscellaneous	164,750	419,699	548,894	129,195
Total Revenues	<u>16,809,750</u>	<u>17,322,400</u>	<u>17,216,586</u>	<u>(105,814)</u>
Expenditures:				
Current operations:				
General government	2,727,869	2,852,217	2,769,260	82,957
Public safety	9,057,196	9,326,236	8,941,823	384,413
Highways and streets	2,752,355	2,594,349	2,372,568	221,781
Sanitation	1,207,158	1,192,158	1,021,239	170,919
Health and welfare	163,328	168,878	123,837	45,041
Culture and recreation	640,447	625,199	578,293	46,906
Conservation	1,277	1,277	1,278	(1)
Economic development	700	700	700	-
Capital outlay	979,677	893,071	840,224	52,847
Debt service:				
Principal retirement	101,750	101,750	101,750	-
Interest and fiscal charges	111,221	111,221	49,746	61,475
Total Expenditures	<u>17,742,978</u>	<u>17,867,056</u>	<u>16,800,718</u>	<u>1,066,338</u>
Excess revenues over (under) expenditures	<u>(933,228)</u>	<u>(544,656)</u>	<u>415,868</u>	<u>960,524</u>
Other financing sources (uses):				
State of NH revolving loan issuance	30,000	30,000	29,856	(144)
Transfers in	430,008	430,008	378,049	(51,959)
Transfers out	(1,573,289)	(1,581,441)	(1,573,289)	8,152
Total Other financing sources (uses)	<u>(1,113,281)</u>	<u>(1,121,433)</u>	<u>(1,165,384)</u>	<u>(43,951)</u>
Net change in fund balance	(2,046,509)	(1,666,089)	(749,516)	916,573
Fund Balance at beginning of year				
- Budgetary Basis	<u>6,439,875</u>	<u>6,439,875</u>	<u>6,439,875</u>	<u>-</u>
Fund Balance at end of year				
- Budgetary Basis	<u>\$ 4,393,366</u>	<u>\$ 4,773,786</u>	<u>\$ 5,690,359</u>	<u>\$ 916,573</u>

See accompanying notes to the required supplementary information

SCHEDULE 2

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net OPEB Liability

For the Year Ended June 30, 2020

Measurement Period Ended	Cost-Sharing Multiple Employer Plan Information Only				
	Town's Proportion of the Net OPEB Liability	Town's Proportionate Share of the Net OPEB Liability	Town's Covered Payroll	Town's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability
June 30, 2019	0.39057804%	\$ 1,712,337	\$ 7,456,023	22.97%	7.75%
June 30, 2018	0.38620507%	\$ 1,768,224	\$ 7,212,186	24.52%	7.53%
June 30, 2017	0.25496169%	\$ 1,165,771	\$ 6,805,386	17.13%	7.91%
June 30, 2016	0.26770334%	\$ 1,295,966	\$ 6,718,349	19.29%	5.21%

See accompanying notes to the required supplementary information

SCHEDULE 3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Town OPEB Contributions
For the Year Ended June 30, 2020

<u>Year Ended</u>	Cost-Sharing Multiple Employer Plan Information Only				
	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to the Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Town's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
June 30, 2020	\$ 159,480	\$ (159,480)	\$ -	\$ 7,696,734	2.07%
June 30, 2019	\$ 178,343	\$ (178,343)	\$ -	\$ 7,456,023	2.39%
June 30, 2018	\$ 170,830	\$ (170,830)	\$ -	\$ 7,212,186	2.37%
June 30, 2017	\$ 151,116	\$ (151,116)	\$ -	\$ 6,805,386	2.22%
June 30, 2016	\$ 155,552	\$ (155,552)	\$ -	\$ 6,718,349	2.32%

See accompanying notes to the required supplementary information

SCHEDULE 4

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Total OPEB Liability and Related Ratios

For the Year Ended June 30, 2020

Single Employer Plan Information Only			
	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability:			
Service cost	\$ 45,598	\$ 93,401	\$ 96,766
Interest	45,724	70,561	63,420
Changes of benefit terms	-	-	-
Changes of assumptions or other inputs	67,844	71,350	(52,238)
Differences between expected and actual experience	-	-	-
Benefit payments	<u>(121,803)</u>	<u>(60,128)</u>	<u>(45,617)</u>
Net change in total OPEB liability	37,363	175,184	62,331
Total OPEB liability at beginning of year	<u>1,934,856</u>	<u>1,759,672</u>	<u>1,697,341</u>
Total OPEB liability at end of year	<u>\$ 1,972,219</u>	<u>\$ 1,934,856</u>	<u>\$ 1,759,672</u>
Covered employee payroll	\$ 8,649,246	\$ 6,200,946	\$ 6,049,703
Total OPEB liability as a percentage of covered employee payroll	22.80%	31.20%	29.09%
Significant Actuarial Assumptions			
Discount rate	2.44%	3.50%	3.87%
Health cost trend rates:			
Initial	7.0% - 2021	9.0% - 2017	9.0% - 2017
Ultimate	4.5% - 2031	5.0% - 2025	5.0% - 2025
Mortality improvement scale	MP-2019	MP-2014	MP-2014
Salary increase rate	3.50%	3.50%	3.50%

See accompanying notes to the required supplementary information

SCHEDULE 5

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net Pension Liability

For the Year Ended June 30, 2020

<u>Measurement Period Ended</u>	<u>Town's Proportion of the Net Pension Liability</u>	<u>Town's Proportionate Share of the Net Pension Liability</u>	<u>Town's Covered Payroll</u>	<u>Town's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
June 30, 2019	0.33592205%	\$ 16,163,409	\$ 7,456,023	216.78%	65.59%
June 30, 2018	0.33409581%	\$ 16,069,677	\$ 7,212,186	222.81%	64.73%
June 30, 2017	0.33357614%	\$ 16,405,250	\$ 6,805,386	241.06%	62.66%
June 30, 2016	0.34560942%	\$ 18,378,110	\$ 6,718,349	273.55%	58.30%
June 30, 2015	0.34184351%	\$ 13,542,223	\$ 6,582,012	205.75%	65.47%
June 30, 2014	0.35368587%	\$ 13,275,903	\$ 6,631,475	200.20%	66.32%
June 30, 2013	0.34427117%	\$ 14,816,689	\$ 6,308,421	234.87%	59.81%

See accompanying notes to the required supplementary information

SCHEDULE 6
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Town Pension Contributions
For the Year Ended June 30, 2020

<u>Year Ended</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to the Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Town's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
June 30, 2020	\$ 1,436,915	\$ (1,436,915)	\$ -	\$ 7,696,734	18.67%
June 30, 2019	\$ 1,462,153	\$ (1,462,153)	\$ -	\$ 7,456,023	19.61%
June 30, 2018	\$ 1,410,527	\$ (1,410,527)	\$ -	\$ 7,212,186	19.56%
June 30, 2017	\$ 1,222,034	\$ (1,222,034)	\$ -	\$ 6,805,386	17.96%
June 30, 2016	\$ 1,237,555	\$ (1,237,555)	\$ -	\$ 6,718,349	18.42%
June 30, 2015	\$ 1,146,844	\$ (1,146,844)	\$ -	\$ 6,582,012	17.42%
June 30, 2014	\$ 1,147,439	\$ (1,147,439)	\$ -	\$ 6,631,475	17.30%
June 30, 2013	\$ 856,043	\$ (856,043)	\$ -	\$ 6,308,421	13.57%

See accompanying notes to the required supplementary information

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
For the Year Ended June 30, 2020

NOTE 1—BUDGET TO ACTUAL RECONCILIATION

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary revenues and other financing sources and expenditures and other financing uses were adjusted for encumbrances, non-budgetary revenues and expenditures, and budgetary transfers in and out as follows:

	Revenues and Other Financing <u>Sources</u>	Expenditures and Other Financing <u>Uses</u>
Per Exhibit D	\$ 17,472,198	\$ 18,643,199
Difference in property taxes meeting susceptible to accrual criteria	93,698	
Encumbrances - June 30, 2019		(486,203)
Encumbrances - June 30, 2020		187,624
Non-budgetary revenues and expenditures	(190,751)	(1,543,902)
Budgetary transfers in and out	249,346	1,573,289
Per Schedule 1	<u>\$ 17,624,491</u>	<u>\$ 18,374,007</u>

Major Special Revenue Fund

The Town adopts its budgets under regulations of the New Hampshire Department of Revenue Administration which differ from accounting principles generally accepted in the United States of America. Consequently, budgetary information is not presented for the Route 3A Infrastructure Tax Increment Financing Fund, as the information is neither practical nor meaningful.

NOTE 2—BUDGETARY FUND BALANCE

The components of the budgetary fund balance for the General Fund as of June 30, 2020 are as follows:

Nonspendable:	
Prepaid expenses	\$ 58,864
Tax deeded property	584,785
Committed for:	
Carryforward appropriations	380,420
Assigned for:	
Compensated absences	500,737
Unassigned:	
General operations	4,165,553
	<u>\$ 5,690,359</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)
For the Year Ended June 30, 2020

NOTE 3—SCHEDULE OF CHANGES IN THE TOWN'S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY AND SCHEDULE OF TOWN OPEB CONTRIBUTIONS

In accordance with GASB Statement #75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town's proportionate share of the net OPEB liability, and schedule of Town OPEB contributions. The Town implemented the provisions of GASB Statement #75 during the year ended June 30, 2018. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as additional information becomes available.

NOTE 4—SCHEDULE OF CHANGES IN THE TOWN'S TOTAL OPEB LIABILITY AND RELATED RATIOS

In accordance with GASB Statement #75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town's total OPEB liability and related ratios. The Town implemented the provisions of GASB Statement #75 during the year ended June 30, 2018. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as additional information becomes available.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

NOTE 5—SCHEDULE OF CHANGES IN THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY AND SCHEDULE OF TOWN PENSION CONTRIBUTIONS

In accordance with GASB Statement #68, *Accounting and Financial Reporting for Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town's proportionate share of the net pension liability, and schedule of Town pension contributions. The Town implemented the provisions of GASB Statement #68 during the year ended June 30, 2015. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as additional information becomes available.

Changes in Actuarial Assumptions

For the June 30, 2015 actuarial valuation, the New Hampshire Retirement System reduced its assumption for the investment rate of return from 7.75% to 7.25%, decreased the price inflation from 3.0% to 2.5%, decreased the wage inflation from 3.75% to 3.25%, and decreased the salary increases from 5.8% to 5.6%. Additionally, the mortality table was changed from the RP-2000 projected to 2020 with Scale AA to the RP-2014 employee generational mortality table for males and females, adjusted for mortality improvements using Scale MP-2015.

SCHEDULE A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Funds
June 30, 2020

	Special Revenue Funds	Permanent Funds	Combining Totals
ASSETS			
Cash and cash equivalents	\$ 454,269		\$ 454,269
Investments	85,230	\$ 246,190	331,420
Accounts receivable, net	168,734		168,734
Due from other governments	14,844		14,844
Due from other funds	<u>2,192,451</u>		<u>2,192,451</u>
Total Assets	<u>2,915,528</u>	<u>246,190</u>	<u>3,161,718</u>
DEFERRED OUTFLOWS OF RESOURCES			
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 2,915,528</u>	<u>\$ 246,190</u>	<u>\$ 3,161,718</u>
LIABILITIES			
Accounts payable	\$ 7,390		\$ 7,390
Accrued expenses	11,962		11,962
Due to other funds	<u>25,604</u>	<u>\$ 17,195</u>	<u>42,799</u>
Total Liabilities	<u>44,956</u>	<u>17,195</u>	<u>62,151</u>
DEFERRED INFLOWS OF RESOURCES			
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Nonspendable		207,679	207,679
Restricted	1,303,826	21,316	1,325,142
Committed	<u>1,566,746</u>		<u>1,566,746</u>
Total Fund Balances	<u>2,870,572</u>	<u>228,995</u>	<u>3,099,567</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 2,915,528</u>	<u>\$ 246,190</u>	<u>\$ 3,161,718</u>

SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Special Revenue Funds
June 30, 2020

	Conservation Commission Fund	Impact Fees Fund	Solid Waste Disposal Fund	Recreation Revolving Fund	Ambulance Service Fund
ASSETS					
Cash and cash equivalents	\$ 336,051				\$ 118,218
Investments					
Accounts receivable, net					117,672
Due from other governments					14,844
Due from other funds	490	\$ 1,206,656	\$ 552,739	\$ 161,772	
Total Assets	<u>336,541</u>	<u>1,206,656</u>	<u>552,739</u>	<u>161,772</u>	<u>250,734</u>
DEFERRED OUTFLOWS OF RESOURCES					
Total Deferred Outflows of Resources	-	-	-	-	-
Total Assets and Deferred Outflows of Resources	<u>\$ 336,541</u>	<u>\$ 1,206,656</u>	<u>\$ 552,739</u>	<u>\$ 161,772</u>	<u>\$ 250,734</u>
LIABILITIES					
Accounts payable	\$ 20			\$ 1,907	\$ 4,904
Accrued expenses					5,667
Due to other funds					25,604
Total Liabilities	<u>20</u>	<u>\$ -</u>	<u>\$ -</u>	<u>1,907</u>	<u>36,175</u>
DEFERRED INFLOWS OF RESOURCES					
Total Deferred Inflows of Resources	-	-	-	-	-
FUND BALANCES					
Restricted		1,206,656			
Committed	336,521		552,739	159,865	214,559
Total Fund Balances	<u>336,521</u>	<u>1,206,656</u>	<u>552,739</u>	<u>159,865</u>	<u>214,559</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 336,541</u>	<u>\$ 1,206,656</u>	<u>\$ 552,739</u>	<u>\$ 161,772</u>	<u>\$ 250,734</u>

(continued)

SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Special Revenue Funds
June 30, 2020
(continued)

	Drug Forfeiture Fund	Police Special Details Fund	Fire Special Details Fund	Private Trust Funds	Total Nonmajor Special Revenue Funds
ASSETS					
Cash and cash equivalents				\$ 85,230	\$ 454,269
Investments		\$ 51,062			85,230
Accounts receivable, net					168,734
Due from other governments					14,844
Due from other funds	\$ 11,940	258,573	\$ 281		2,192,451
Total Assets	<u>11,940</u>	<u>309,635</u>	<u>281</u>	<u>85,230</u>	<u>2,915,528</u>
DEFERRED OUTFLOWS OF RESOURCES					
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 11,940</u>	<u>\$ 309,635</u>	<u>\$ 281</u>	<u>\$ 85,230</u>	<u>\$ 2,915,528</u>
LIABILITIES					
Accounts payable		\$ 559			\$ 7,390
Accrued expenses		6,295			11,962
Due to other funds					25,604
Total Liabilities	<u>\$ -</u>	<u>6,854</u>	<u>\$ -</u>	<u>\$ -</u>	<u>44,956</u>
DEFERRED INFLOWS OF RESOURCES					
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES					
Restricted	11,940			85,230	1,303,826
Committed		302,781	281		1,566,746
Total Fund Balances	<u>11,940</u>	<u>302,781</u>	<u>281</u>	<u>85,230</u>	<u>2,870,572</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 11,940</u>	<u>\$ 309,635</u>	<u>\$ 281</u>	<u>\$ 85,230</u>	<u>\$ 2,915,528</u>

SCHEDULE B

TOWN OF HOOKSETT, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds - All Nonmajor Funds

For the Year Ended June 30, 2020

	Special Revenue Funds	Permanent Funds	Combining Totals
Revenues:			
Intergovernmental	\$ 35,196		\$ 35,196
Charges for services	925,127		925,127
Interest and investment income (loss)	26,492	\$ (596)	25,896
Miscellaneous	504,816	1,800	506,616
Total Revenues	<u>1,491,631</u>	<u>1,204</u>	<u>1,492,835</u>
Expenditures:			
Current operations:			
General government		600	600
Public safety	1,026,139		1,026,139
Highways and streets	207,883		207,883
Culture and recreation	10,552	131	10,683
Conservation	305,644		305,644
Total Expenditures	<u>1,550,218</u>	<u>731</u>	<u>1,550,949</u>
Excess revenues over (under) expenditures	<u>(58,587)</u>	<u>473</u>	<u>(58,114)</u>
Other financing sources (uses):			
Transfers out	(111,508)	(17,195)	(128,703)
Total Other financing sources (uses)	<u>(111,508)</u>	<u>(17,195)</u>	<u>(128,703)</u>
Net change in fund balances	(170,095)	(16,722)	(186,817)
Fund Balances at beginning of year	<u>3,040,667</u>	<u>245,717</u>	<u>3,286,384</u>
Fund Balances at end of year	<u>\$ 2,870,572</u>	<u>\$ 228,995</u>	<u>\$ 3,099,567</u>

SCHEDULE B-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Special Revenue Funds
For the Year Ended June 30, 2020

	Conservation Commission Fund	Impact Fees Fund	Solid Waste Disposal Fund	Recreation Revolving Fund	Ambulance Service Fund
Revenues:					
Intergovernmental					\$ 35,196
Charges for services	\$ 995	\$ 13,296	\$ 127,769	\$ 6,150	520,132
Interest and investment income	650	432,898	6,100	1,942	138
Miscellaneous	1,645	446,194	14,397		
Total Revenues			148,266	8,092	555,466
Expenditures:					
Current operations:					
Public safety		60,444			747,689
Highways and streets		207,883		10,552	
Culture and recreation					
Conservation	305,644				
Total Expenditures	305,644	268,327	-	10,552	747,689
Excess revenues over (under) expenditures	(303,999)	177,867	148,266	(2,460)	(192,223)
Other financing sources (uses):					
Transfers out			(111,508)		
Total Other financing sources (uses)	-	-	(111,508)	-	-
Net change in fund balances	(303,999)	177,867	36,758	(2,460)	(192,223)
Fund Balances at beginning of year	640,520	1,028,789	515,981	162,325	406,782
Fund Balances at end of year	\$ 336,521	\$ 1,206,656	\$ 552,739	\$ 159,865	\$ 214,559

(continued)

SCHEDULE B-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Special Revenue Funds
For the Year Ended June 30, 2020
 (continued)

	Drug Forfeiture Fund	Police Special Details Fund	Fire Special Details Fund	Private Trust Funds	Total Nonmajor Special Revenue Funds
Revenues:					
Intergovernmental					\$ 35,196
Charges for services		\$ 268,737	\$ 2,339		925,127
Interest and investment income	\$ 140	2,487	16	\$ 1,378	26,492
Miscellaneous				56,871	504,816
Total Revenues	<u>140</u>	<u>271,224</u>	<u>2,355</u>	<u>58,249</u>	<u>1,491,631</u>
Expenditures:					
Current operations:					
Public safety		193,394	4,347	20,265	1,026,139
Highways and streets					207,883
Culture and recreation					10,552
Conservation					305,644
Total Expenditures	<u>-</u>	<u>193,394</u>	<u>4,347</u>	<u>20,265</u>	<u>1,550,218</u>
Excess revenues over (under) expenditures	<u>140</u>	<u>77,830</u>	<u>(1,992)</u>	<u>37,984</u>	<u>(58,587)</u>
Other financing sources (uses):					
Transfers out					(111,508)
Total Other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(111,508)</u>
Net change in fund balances	<u>140</u>	<u>77,830</u>	<u>(1,992)</u>	<u>37,984</u>	<u>(170,095)</u>
Fund Balances at beginning of year	<u>11,800</u>	<u>224,951</u>	<u>2,273</u>	<u>47,246</u>	<u>3,040,667</u>
Fund Balances at end of year	<u>\$ 11,940</u>	<u>\$ 302,781</u>	<u>\$ 281</u>	<u>\$ 85,230</u>	<u>\$ 2,870,572</u>

SCHEDULE C
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Fiduciary Net Position
Fiduciary Funds - All Agency Funds
June 30, 2020

	Central Hooksett		Hooksett Village		Hooksett School District		Escrow Agency Funds		School Impact Fee Agency Fund		Combining Totals
	Water Precinct Agency Fund		Water Precinct Agency Fund		School District Agency Fund		Agency Funds		Impact Fee Agency Fund		
ASSETS											
Investments	\$ 511,385	\$	\$ 518,155	\$	\$ 796,663	\$	\$ 644,541	\$	\$ 199,796	\$	\$ 2,470,744
Due from other funds							6,260				206,056
Total Assets	<u>\$ 511,385</u>		<u>\$ 518,155</u>		<u>\$ 796,663</u>		<u>\$ 650,801</u>		<u>\$ 199,796</u>		<u>\$ 2,676,800</u>
LIABILITIES											
Accounts payable							\$ 6,260				\$ 6,260
Due to others	\$ 511,385	\$	\$ 518,155	\$	\$ 796,663	\$	644,541		\$ 199,796		644,541
Due to other governments	<u>\$ 511,385</u>		<u>\$ 518,155</u>		<u>\$ 796,663</u>		<u>\$ 650,801</u>		<u>\$ 199,796</u>		<u>2,025,999</u>
Total Liabilities											\$ 2,676,800

Board of Elections

The Board of Elections and Voting, consisting of Town Moderator, Supervisors of the Checklist, and Town Clerk, wish to thank all Hooksett voters, Town staff and employees, and the *dozens of volunteers* that assisted in what was a challenging 2020-2021 election cycle!

The 2020 election year in Hooksett was very busy, with a total of 7 election events, including the Town and School deliberative sessions. As the world changed in late March, so did preparations and processes for the 2020 State Primary and General Elections. Untold hours were worked behind the scenes to prepare for the safety of voters at the September and November elections while maintaining election integrity. Sworn volunteers and election officials worked together diligently to fulfill a tremendous number of absentee ballot requests by Hooksett voters. These efforts were rewarded with an increase in voter turnout for these elections. Over 2900 voters cast ballots in the September primary, including a record 914 absentee ballots. November 3 general election saw over 8500 ballots cast, with over 3000 absentee ballots, another record for Hooksett.

Town and School officials worked together to plan an adjusted format for 2021 Town and School deliberative sessions to allow social distancing. Both entities worked together with an audio-video company to facilitate precautions, with great results.

In late spring 2021 the Supervisors of the Checklist began the review of checklist integrity mandated by NH Statute, as indicated below in an excerpt taken from the legal posting:

New Hampshire law requires that the Supervisors of the Checklist verify the checklist every ten years. Any person on the checklist who has not voted in the past four years must re-register to remain on the checklist. The Supervisors are sending notice letters to these voters at the address the voter provided when registering. A significant number of hours were spent by the Supervisors of the Checklist, and two sworn volunteers, to execute this process.

By all accounts, the 2020-2021 election cycle was one for the record books and a resounding success for the citizens of Hooksett!

Respectfully submitted,

Todd Rainier

Town Clerk

MINUTES
2021 TOWN OF HOOKSETT DELIBERATIVE SESSION
FEBRUARY 6, 2021

CALL TO ORDER: Assistant Moderator Don Riley called the meeting to order at 9:01 am, at the Cawley Middle School on February 06, 2021.

Assistant Moderator Riley: I would like to welcome all of you to Hooksett's annual Deliberative Session on February 6, 2021 at 9:01 am. I am the Assistant Moderator, a position I have held since August of 2020. Cindy Robertson is the appointed moderator. She is not here because she just returned from a trip and is quarantining for two weeks.

PLEDGE OF ALLEGIANCE: Assistant Moderator Riley called for the Pledge of Allegiance.

Assistant Moderator Riley: To the inhabitants of the Town of Hooksett, New Hampshire, in the County of Merrimack in said state, qualified to vote in town affairs, you are hereby notified to meet at Cawley Middle School on Saturday, February 06, 2021 at 9:00 am for the first session of the Town Meeting to discuss and amend as required Warrant Articles #3 through #23. The final ballot vote for all Warrant Articles will take place here at Cawley Middle School on Tuesday, March 09, 2021. The polls will be open from 6:00 am until 7:00 pm. Mr. Nick Germain has provided proof of posting at Town Hall, the Library and on the Town Website. This was done on January 25, 2021.

INTRODUCTIONS: Assistant Moderator Riley introduced the Supervisors of the Checklist: Chair Barbara Brennan, Kim Daggett and Javier Olivarez. They report 26 voters present. Next, he introduced Town Clerk Todd Rainier and Town Administrator André Garron. The Town Council Chairman Jim Sullivan introduced the members of the Town Council in attendance: Vice Chair Timothy Tsantoulis, Secretary John Durand, Councilor Clifford Jones, Councilor David Boutin and Councilor Randall Lapierre. (Councilor Roger Duhaime arrived at 9:26 pm.) Next, André Garron introduced the Hooksett employees in attendance: Fire Chief James Burkush, Assistant Fire Chief Steven Colburn, DPW Director Earl Labonte, Tax Collector Kim Blichmann, Assessor Jon Duhamel, Deputy Town Clerk Billie Hebert, Family Services Director Abby Reeves, Human Resources Coordinator Donna Fitzpatrick, Projects Coordinator Nick Germain, Finance Director Christine Soucie, Town Engineer Bruce Thomas, former Sewer Department Superintendent Bruce Kudrick and Police Chief Janet Bouchard. He next introduced Steven Whitley from Drummond Woodsum, filling in for Matt Serge, the Town Attorney. The Assistant Moderator next asked Budget Committee Chairman Jason Hyde to introduce the members of the Budget Committee. Chair Hyde introduce Vice Chair Chris Morneau, Secretary Brian Soucy, Michael Yakubovich, Rick Ross and Germano Martins. Members not present include Luis Amadeo and Kara Salvas, School Board Representative. (Elliot Axelman arrived late.)

Assistant Moderator Riley: I would be remiss if I did not express deep and sincere thanks to the Hooksett School Department, with special thanks to Superintendent William Rearick, Maintenance Director Dean Farmer, and Technology Director Daniel Roma, who helped tremendously with setting up, which was challenging due to the pandemic. Many Town employees assisted as well. All registered voters in

attendance should have checked in with the Supervisors of the Checklist. Going back to September, everyone did an exemplary job for the two elections – the Primary in September and the Presidential in November. I now ask all veterans present to stand and be recognized. Thank you for your service.

Assistant Moderator Riley: Regarding the setup for today, the gymnasium, where we are now, is the main room. The cafeteria is set up as an overflow room and the Media Center is for non-residents and non-registered voters, other than non-resident Town employees. A fourth location, the Band Room, is for those unable or unwilling to wear a mask. All four locations have sound and video, as well as the ability to communicate during the session. Cell phones should be turned off or silenced during the session.

Assistant Moderator Riley indicated the fire exits for all four room. He then briefly reviewed the purpose and rules for the meeting. RSA 40:13 IV defines the purpose of the Deliberative Session as a forum to explain, discuss, debate and amend the Town's Warrant Articles and move them to the ballot. The Moderator (or Assistant Moderator) facilitates this, but the voters may override any decision of the Moderator. Speakers should use one of the two microphones, which will be sanitized between speakers. Comments are to be addressed to the Moderator. Speakers and non-speakers shall be courteous; disruptive behavior will not be tolerated. The Assistant Moderator will read each article and then entertain a motion and a second on that article. Discussion of issues not on the Warrant is not allowed. Only one amendment at a time will be considered, and the subject matter cannot be changed. A motion to call or move the question stops debate. Voice votes will be used unless it is deemed that another method is needed.

Town Administrator Garron: I would like to provide a brief overview of the events, decisions and actions leading up to this session. This is the second Deliberative Session which I have participated in, and I am grateful to serve as your Town Administrator. The COVID-19 virus has taken a toll on Hooksett, on our state and on our whole country. With vaccines available and being distributed, we can be encouraged. Early in the pandemic, we closed Town Hall for 2.5 months in an effort to minimize the spread of the virus. We know that the pandemic has had a negative financial impact on Hooksett and its residents. Our department heads aggressively pursued grants to offset the extra expenses incurred, including funds from FEMA, DOJ, the CARES Act, and GOEFFR. These funds were put to good use for plexiglass, distancing signage, sanitizer, air filtration and masks. Some funds were used to retrofit the gymnasium at Town Hall in order to accommodate groups of people, while providing the means to social distance. The budget process was rigorous this year; some planned initiatives were postponed because of the financial impact of COVID. We did negotiate two union contracts this year – one with the DPW and a new one in December for middle management. The Route 3A Tax Increment Financing (TIF) District project has been delayed but will still go forward. To the hardworking staff which always has the best interest of the Hooksett residents in mind, the Town Council with its steady leadership, and the residents here today, I thank you for your cooperation, dedication and patience.

Article 1

To choose all necessary Town officers for the year ensuing.

Article 2

Zoning Amendments.

Assistant Moderator Riley read Article 3:

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$20,805,931.00**? Should this article be defeated, the operating budget shall be \$20,788,150.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting or by law, or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$5.82. Recommended by Town Council (5 Yes – 3 No). Recommended by Budget Committee (7 Yes – 3 No).

Budget Committee Chair Hyde motioned to move Article 3 to the official ballot. Budget Committee Vice Chair Morneau seconded the motion.

Chairman Hyde: I would like to thank the members of the Town Council, André Garron, the School Board Rep, Leeann Moynihan, Christine Soucie and all of the department heads for the time and effort they put into this budget. There were many late nights. What happened this year is rarely seen: The Town Council's initial ask was less than the 2020 actuals. It is a responsible budget. We know that folks are struggling. We added a couple of things to the Police and Fire budgets. We reduced the Wastewater budget a bit, and we also reviewed the budgets of the Water Precincts.

Assistant Moderator Riley declared Article 3 moved to the official ballot.

Assistant Moderator Riley read Article 4:

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works' Employees Local 633, Teamsters, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Estimated increase over prior year</u>			
<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2021-22	\$62,326.00	\$16,462.00	\$78,788.00
2022-23	\$25,067.00	\$ 5,129.00	\$30,196.00
2023-24	\$25,439.00	\$ 5,154.00	\$30,593.00

and further to raise and appropriate **\$78,788.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.04. Recommended by Town Council (8 Yes – 0 No). Recommended by Budget Committee (5 Yes – 4 No). (Majority vote required)

Councilor Lapierre motioned to move Article 8 to the official ballot. Councilor Durand seconded the motion.

Councilor Lapierre: I was part of the union negotiations...

Budget Committee Chair Hyde: Point of Order. This is Article 4, not Article 8.

Councilor Lapierre: I will correct my motion to say Article 4.

Assistant Moderator Riley declared Article 4 moved to the official ballot.

Assistant Moderator Riley read Article 5:

Shall the town, if ARTICLE #4 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #4 cost items only? (Majority vote required)

Assistant Moderator Riley: Attorney Whitley, is it necessary to move Article 5 to the ballot?

Attorney Whitley: It is not necessary to do so because it will automatically go to the ballot, but you may do so if you want to.

Assistant Moderator Riley read Article 6:

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Employees of Local 633, Teamsters, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Estimated increase over prior year</u>			
<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2021-22	\$14,213.00	\$3,026.00	\$17,239.00

and further to raise and appropriate **\$17, 239.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.01. Recommended by Town Council (9 Yes – 0 No). Not recommended by the Budget Committee (4 Yes – 5 No). (Majority vote required)

Councilor Durand motioned to move Article 6 to the official ballot. Councilor Lapierre seconded the motion.

Assistant Moderator Riley declared Article 6 moved to the official ballot.

Assistant Moderator Riley read Article 7:

Shall the town, if ARTICLE #6 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #6 cost items only? (Majority vote required)

Assistant Moderator Riley read Article 8:

To see if the town will vote to raise and appropriate the sum of **\$320,950.00** for the purpose of constructing Phase III of the Merrimack Riverfront Trail, with \$20,000.00 to come from the Conservation Fund; \$20,950.00 to come from the Conservation Land Improvements Capital Reserve Fund; \$80,000.00 from NH Parks and Recreational Trail Program Grant and \$200,000 from general taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Phase III of the Merrimack Riverfront Trail is completed or by June 30, 2026, whichever is sooner. Estimated tax rate impact is \$0.10. Recommended by Town Council (6 Yes – 1 No). Recommended by Budget Committee (6 Yes – 3 No).

Councilor Lapierre, for Councilor Walczyk in his absence, motioned to move Article 8 to the official ballot. Council Vice Chair Tsantoulis seconded the motion.

Assistant Moderator Riley declared Article 8 moved to the official ballot.

Assistant Moderator Riley read Article 9:

To see if the town will vote to raise and appropriate the sum of **\$300,000.00** to purchase an Auto Collection Truck to haul trash to the Recycling and Transfer Division of Public Works, with \$125,000.00 to come from the Solid Waste Disposal Special Revenue fund and \$175,000.00 to come from the Automated Collection Equipment Capital Reserve. No amount to be raised from general taxation. Recommended by Town Council (7 Yes – 0 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Vice Chair Tsantoulis motioned to move Article 9 to the ballot. Council Chair Sullivan seconded the motion.

Budget Committee Vice Chair Morneau: We received an amendment to this motion which was not included in what the Assistant Moderator read.

Vice Chair Tsantoulis motioned to amend Article 9, adding “with the 2012 Auto Collection Truck used as a trade-in.” Council Chair Sullivan seconded the motion to amend Article 9.

Council Chair Sullivan: The trade-in would offset the cost of the new truck.

Donna Fitzpatrick, 47 Lindsay Road: I would ask the Public Works Director to tell us what the impact of this amendment would be.

Public Works Director Labonte: The amount we get for the trade-in would reduce the amount we would have to take from the Capital Reserve fund. We do not expect a very good trade-in amount.

Assistant Moderator Riley read Article 9, including the amendment.

To see if the town will vote to raise and appropriate the sum of **\$300,000.00** to purchase an Auto Collection Truck to haul trash to the Recycling and Transfer Division of Public Works, with

\$125,000.00 to come from the Solid Waste Disposal Special Revenue fund and \$175,000.00 to come from the Automated Collection Equipment Capital Reserve; **with the 2012 Auto Collection Truck used as a trade-in.** No amount to be raised from general taxation. Recommended by Town Council (7 Yes – 0 No). Recommended by Budget Committee (9 Yes – 0 No).

Assistant Moderator Riley called for a voice vote on the amendment, which carried unanimously.

Assistant Moderator Riley declared Article 9 as amended moved to the official ballot.

Assistant Moderator Riley read Article 10:

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.12. Recommended by Town Council (7 Yes – 1 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Chair Sullivan motioned to move Article 10 to the official ballot. Councilor Boutin seconded the motion.

Council Chair Sullivan: The Voters' Guide provides the detail on this Article.

Assistant Moderator Riley declared Article 10 moved to the official ballot.

Assistant Moderator Riley read Article 11:

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (7 Yes – 0 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Vice Chair Tsantoulis motioned to move Article 11 to the official ballot. Council Chair Sullivan seconded the motion.

Council Vice Chair Tsantoulis: As explained in the Voters' Guide, we set aside money in Capital Reserve accounts to offset large purchases.

Assistant Moderator Riley declared Article 11 moved to the official ballot.

Assistant Moderator Riley read Article 12:

To see if the town will vote to raise and appropriate the sum of **\$150,000.00** to purchase a Front-End Loader to process, load and haul trash for the Recycling and Transfer Division of Public works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by town Council (7 Yes – 0 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Chair Sullivan motioned to move Article 12 to the official ballot. Council Vice Chair Tsantoulis seconded the motion.

Council Chair Sullivan motioned to amend Article 12 adding “with the 2012 Auto Collection Truck used as a trade-in.” Councilor Secretary Durand seconded the motion.

Council Chair Sullivan: This is similar to the amendment for Article 9. The trade-in will offset the cost of the new Front-End Loader and therefore reduce the amount we will need to take from the Special Revenue fund.

Council Vice Chair Tsantoulis: This provides a means of disposing of old vehicles which are not needed. Also, I would note that the funds for this article are not from general taxation. Revenues from fees gathered at the Solid Waste Department have been placed in a Special Revenue fund for more than 20 years. The fund has a balance of \$525,742.00.

Assistant Moderator Riley read Article 12, including the amendment.

To see if the town will vote to raise and appropriate the sum of **\$150,000.00** to purchase a Front-End Loader to process, load and haul trash for the Recycling and Transfer Division of Public works with said funds to come from the Solid Waste Disposal Special Revenue Fund; **with the 2000 Cat Front-End Loader used as a trade-in.** No amount to be raised from general taxation. Recommended by town Council (7 Yes – 0 No). Recommended by Budget Committee (9 Yes – 0 No).

Assistant Moderator Riley called for a voice vote on the amendment, which carried unanimously.

Assistant Moderator Riley declared Article 12 as amended moved to the official ballot.

Assistant Moderator Riley read Article 13:

To see if the town will vote to establish a Retirement Expendable Trust Fund per RSA 31:19-a, for payments paid out to retiring employees and to raise and appropriate **\$150,000.00** to put in the fund, with the amount to come from unassigned fund balance; further to name the Town Administrator as agent to expend from said fund. No amount to be raise from general taxation. Recommended by Town Council (6 Yes – 1 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Chair Sullivan motioned to move Article 13 to the official ballot. Councilor Boutin seconded the motion.

Council Chair Sullivan: This is a new type of warrant article, which eliminates the need to budget for unanticipated retirements.

Budget Committee Chair Hyde: Finance Director Soucie explained this to us clearly. This is a good move. The Town is taking the time to plan ahead, which saves the residents from spikes in the tax rate.

Assistant Moderator Riley declared Article 13 moved to the official ballot.

Assistant Moderator Riley read Article 14:

To see if the town will vote to raise and appropriate the sum of **\$140,387.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
2021-22	\$112,618.00	\$27,769.00	\$140,387.00

Estimated tax rate impact is \$0.07. Recommended by Town Council (8 Yes – 1 No).
Recommended by Budget Committee (9 Yes – 0 No).

Councilor Durand motioned to move Article 14 to the official ballot. Councilor Boutin seconded the motion.

Assistant Moderator Riley declared Article 14 moved to the official ballot.

Assistant Moderator Riley read Article 15:

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes – 1 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Vice Chair Tsantoulis motioned to move Article 15 to the official ballot. Councilor Boutin seconded the motion.

Council Vice Chair Tsantoulis: This is a budgeting mechanism we use frequently as a means of tackling large purchases over time.

Assistant Moderator Riley declared Article 15 moved to the official ballot.

Assistant Moderator Riley read Article 16:

To see if the town will vote to raise and appropriate the sum of **\$65,000.00** to purchase a Fire Command vehicle for the Fire-Rescue Department with \$50,000.00 to come from unassigned fund balance and \$15,000.00 from general taxation. Estimated tax rate impact is \$0.01. Recommended by Town Council (5 Yes – 3 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Chair Sullivan motioned to move Article 16 to the official ballot. Council Vice Chair Tsantoulis seconded the motion.

Council Chair Sullivan motioned to amend Article 16, adding “and equip” after the phrase “to purchase” in the first sentence. Council Secretary Durand seconded the amendment.

Council Chair Sullivan: The amendment will allow the Fire-Rescue Department to outfit the Command vehicle with the tools needed. The current Command vehicle is 14 or 15 years old.

Assistant Moderator Riley read Article 16, including the amendment.

To see if the town will vote to raise and appropriate the sum of **\$65,000.00** to purchase **and equip** a Fire Command vehicle for the Fire-Rescue Department with \$50,000.00 to come from unassigned fund balance and \$15,000.00 from general taxation. Estimated tax rate impact is \$0.01. Recommended by Town Council (5 Yes – 3 No). Recommended by Budget Committee (9 Yes – 0 No).

Assistant Moderator Riley called for a voice vote on the amendment, which carried unanimously.

Budget Committee Chair Hyde motioned to amend Article 16 to read that \$65,000.00 is to come from the Unassigned Fund Balance and no amount is to come from general taxation. Budget Committee Secretary Soucy seconded the amendment.

Assistant Moderator Riley: Attorney Whitley, is this a valid amendment?

Attorney Whitley: It is a valid amendment.

Budget Committee Chair Hyde: Even though \$15,000.00 is a small amount, there is lots of money in the Unassigned Fund Balance, so we can avoid adding to general taxation and to the tax rate.

Assistant Moderator Riley read Article 16, including the second amendment.

To see if the town will vote to raise and appropriate the sum of **\$65,000.00** to purchase and equip a Fire Command vehicle for the Fire-Rescue Department **with \$65,000.00 to come from unassigned fund balance. Estimated tax rate impact is \$0.00.** Recommended by Town Council (5 Yes – 3 No). Recommended by Budget Committee (9 Yes – 0 No).

Assistant Moderator Riley called for a voice vote on the amendment. Councilor Jones voted no.

Budget Committee Secretary Soucy: Do we need a motion to change the tax rate impact?

Finance Director Soucie: The tax rate impact can be changed to \$0.00 without a motion.

Assistant Moderator Riley declared Article 16 as amended moved to the official ballot.

Assistant Moderator Riley read Article 17:

To see if the town will vote to raise and appropriate the sum of **\$55,000.00** to be added to the previously established Capital Reserve Funds noted below and to apportion the sum among them as listed below:

Air Packs & Bottles	\$ 20,000.00
Fire-Rescue Tools & Equipment	<u>35,000.00</u>

Total \$ 55,000.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (7 Yes – 0 No).
Recommended by Budget Committee (9 Yes – 0 No).

Council Vice Chair Tsantoulis motioned to move Article 17 to the official ballot. Councilor Boutin seconded the motion.

Budget Committee Chair Hyde: There are many of these Capital Reserve funds, which help us avoid tax rate spikes. The only change for this one is that it is lower than in the past.

Assistant Moderator Riley declared Article 17 moved to the official ballot.

Assistant Moderator Riley read Article 18:

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 1 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Chair Sullivan motioned to move Article 18 to the official ballot. Council Vice Chair Tsantoulis seconded the motion.

Assistant Moderator Riley declared Article 18 moved to the official ballot.

Assistant Moderator Riley read Article 19:

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 1 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Secretary Durand motioned to move Article 19 to the official ballot. Council Chair Sullivan seconded the motion.

Assistant Moderator Riley declared Article 19 moved to the official ballot.

Assistant Moderator Riley read Article 20:

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 1 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Vice Chair Tsantoulis motioned to move Article 20 to the official ballot. Councilor Boutin seconded the motion.

Assistant Moderator Riley declared Article 20 moved to the official ballot.

Assistant Moderator Riley read Article 21:

To see if the town will vote to raise and appropriate the sum of **\$25,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 1 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Vice Chair Tsantoulis motioned to move Article 21 to the official ballot. Council Secretary Durand seconded the motion.

Council Vice Chair Tsantoulis: Again, this is a capital reserve fund, which helps us fund large items by setting aside small amounts each year.

Assistant Moderator Riley declared Article 21 moved to the official ballot.

Assistant Moderator Riley read Article 22:

To see if the town will vote to raise and appropriate the sum of **\$20,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 1 No). Recommended by Budget Committee (8 Yes – 1 No).

Council Chair Sullivan motioned to move Article 22 to the official ballot. Council Vice Chair Tsantoulis seconded the motion.

Budget Committee Chair Hyde: A revaluation is required by the state every five years. Because of advances in technology, the cost has been coming down. This fund enables the town to spread the cost over five years instead of having a tax spike every five years.

Assistant Moderator Riley declared Article 22 moved to the official ballot.

Assistant Moderator Riley read Article 23:

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is less than \$0.01 Recommended by Town Council (6 Yes – 1 No). Recommended by Budget Committee (9 Yes – 0 No).

Council Chair Sullivan motioned to move Article 23 to the official ballot. Council Vice Chair Tsantoulis seconded the motion.

Councilor Duhaime: This amount should be \$20,000.00. This is a pitiful amount to spend on conservation. Land is growing more valuable, and there is not much left for conservation. Next year, I would like to see this go up.

Assistant Moderator Riley declared Article 23 moved to the official ballot.

Council Chair Sullivan: We will see you next year as we celebrate the 200th anniversary of Hooksett.

Assistant Moderator Riley: It has been a pleasure working with you this morning. You are all wonderful people. I will see you on March 9th when we will have another great election. I declare this session adjourned at 10: 17 am.

Respectfully submitted,

Kathleen Donnelly
Recording Clerk

Election Results

Article 1

Cemetery Commission, 3 Year Term

Michael Horne

Cemetery Commission, 2 Year Term

Kristen Kotlik, (Write-in)

Budget Committee, 3 –Year Term

Richard Ross

Bryan Soucy

Chhatra Gurung

Budget Committee, 2-Year Term

Michael Kowack

Library Trustee, 3-Year Term

Francis “Mac” Broderick

Mary Farwell

Town Moderator, 2-Year Term

Todd Lizotte

Town Councilor, At-Large, 3-Year Term

Alex Walczyk

Town Councilor, District 1, 3Year Term

Timothy Tsantoulis

Town Councilor, District 4, Year Term

John Durand

Trustee of the Trust Funds, 3-Year Term

Don Winterton

Sewer Commission, 3-Year Term

Roger Duhaime

Article 2 – Zoning Amendments

Amendment 1-Yes 513 No 153

Amendment 2-Yes 429 No 280

Amendment 3-Yes 537 No 172

Amendment 4-Yes 548 No 167

Amendment 5-Yes 538 No 173

Article 3 – Operating Budget

Yes 404 No 322

Article 4 - DPW Union Contract

Yes 494 No 252

Article 5 – Special Town Meeting (*Contingent on Article 4*)

Yes 454 No -266

Article 6 – Union Contract (*Employees of local 633*)

Yes 434 No 302

Article 7 – Special Town Meeting (*Contingent on Article 6*)

Yes 420 No 292

Article 8 – Merrimack River Front Trail

Yes 489 No 251

Article 9 – Replace Auto Truck

Yes 597 No 146

Article 10 – Fire Apparatus Capital Reserve Funding

Yes 487 No 251

Article 11 DPW Vehicle Capital Reserve Funding

Yes 471 No 264

Article 12 – Front End Loader

Yes 569 No 158

Article 13 – Retirement Expendable Trust Fund

Yes 533 No 189

Article 14 – Non-union Wages

Yes 520 No 208

Article 15 – Town Building Maintenance

Yes 464 No 257

Article 16 - Fire Command Vehicle

Yes 525 No 202

Article 17 – Fire Capital Reserves Funding

Yes 528 No 197

Article 18 -Emergency Communications Capital Reserve Funding

Yes 498 No 228

Article 19 – Drainage Upgrades Capital Reserve Funding

Yes 499 No 222

Article 20 -Automated Collection Equipment Capital Reserve Funding

Yes 480 No 244

Article 21 – Parks and Recreation Facility Development Capital Reserve Funding

Yes 518 No 213

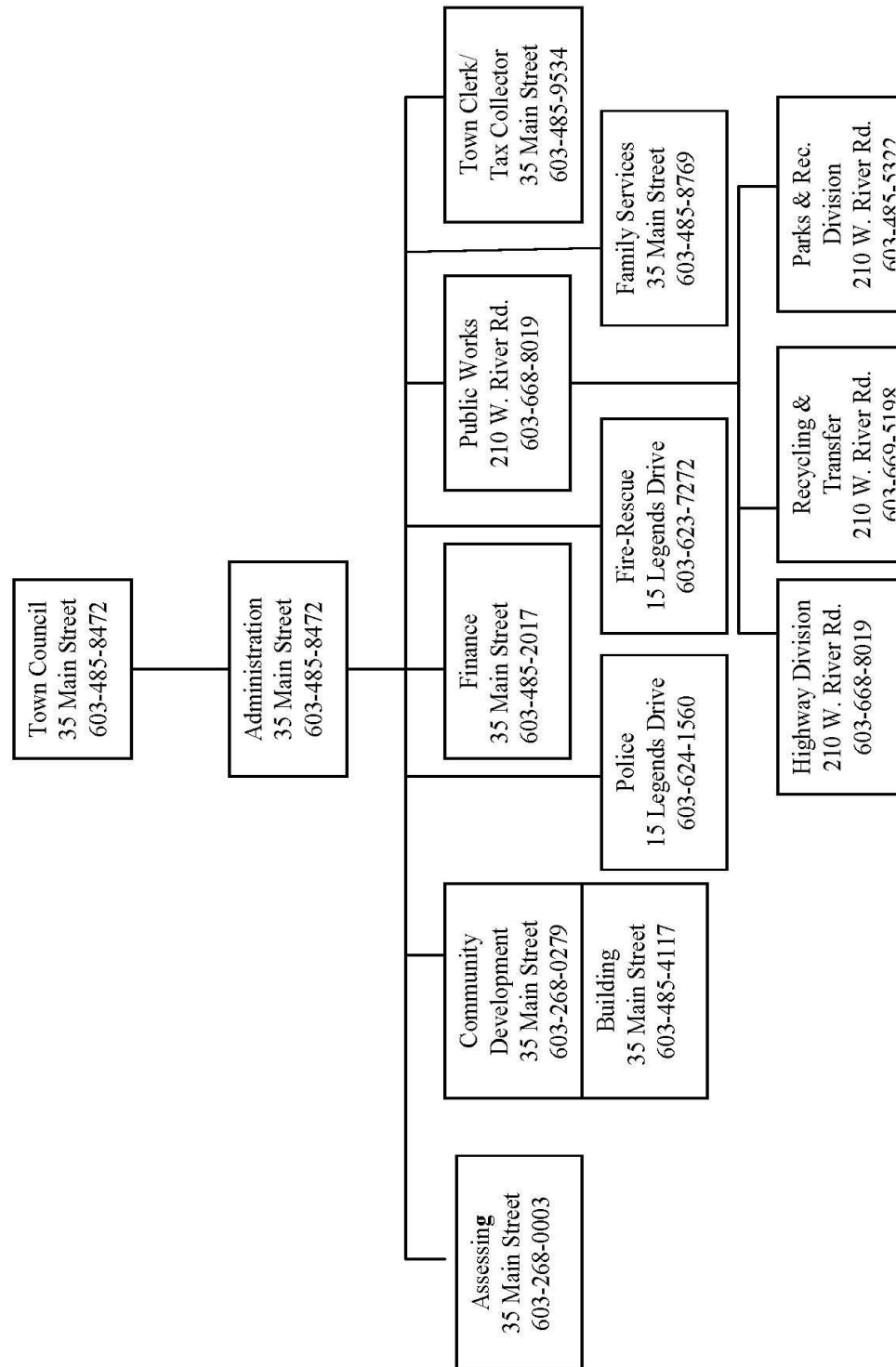
Article 22 – Revaluation Capital Reserve Funding

Yes 418 No 304

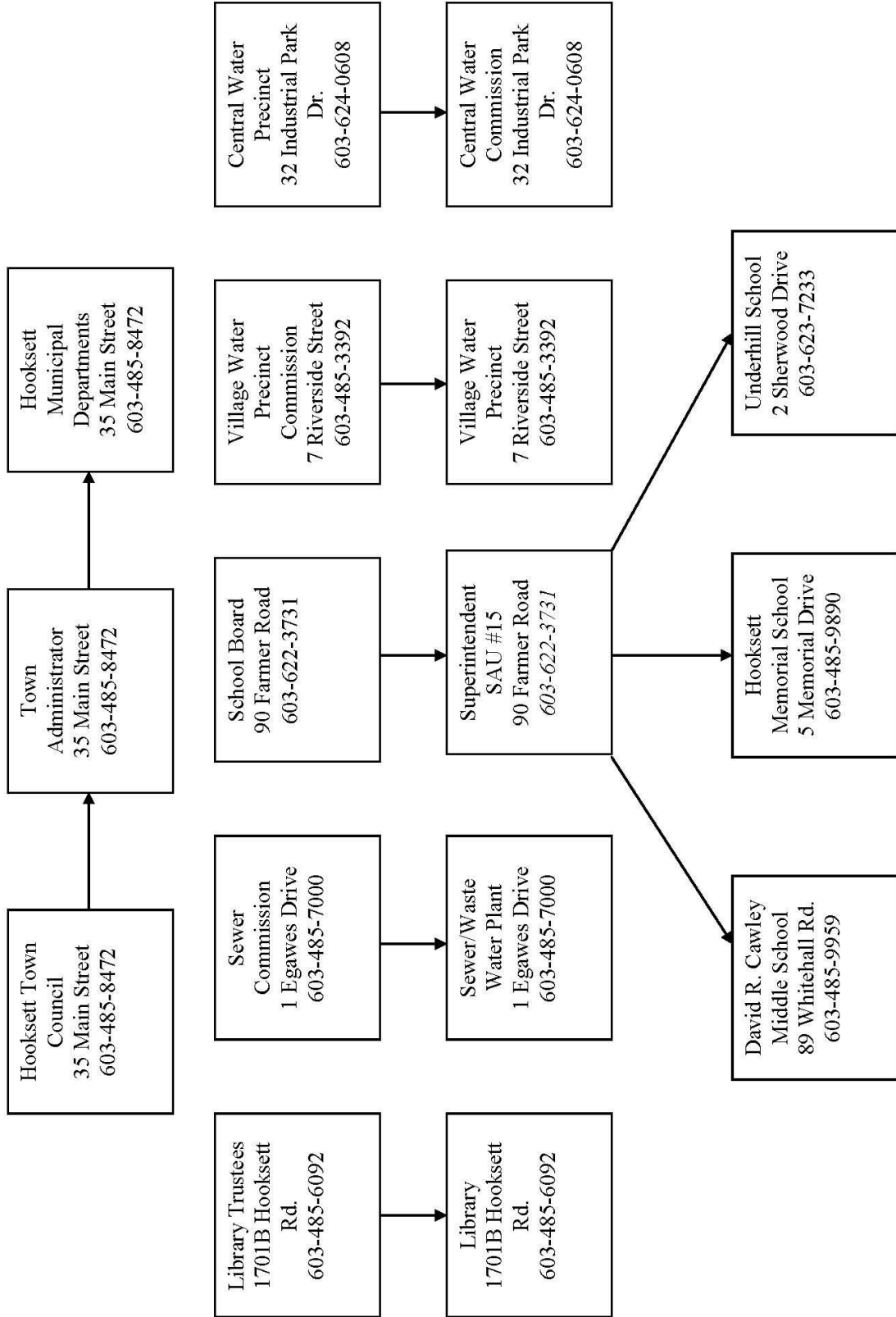
Article 23 - Conservation Capital Reserve Funding

Yes 523 No 208

Town of Hooksett – Town Departments



Locally Elected Public Government Agencies



2020-2021 Officials, Boards, Commissions & Committees

U.S. President

Donald Trump 2020-2021
Joseph Biden 2021-Present

U.S. Senators

Maggie Hassan
Jeanne Shaheen

U.S. Congress

Christopher Pappas
Ann McLane Kuster

Governor

Christopher Sununu

Governor's Council

Ted Gatsas

Representatives to General Court

John Leavitt
Stephen E. Boyd
Thomas C. Walsh
Michael Yakubovich

State Senator

Kevin Cavanaugh

Budget Committee

Jason Hyde
Chris Morneau
Rick Ross
Germano Martins
Luis Amadeo
Nathan Norton
Rep. Michael Yakubovich
Brian Soucy
School Board Representative Adam Gianunzio
Admin. Assistant Leeann Moynihan.

Cemetery Commission

Mike Horne, chair
Denise Cascio Bolduc
Nancy Philbrick
Sharon Champagne, Alt.

Conservation Commission

1. Cindy Robertson- Vice Chair
2. JoCarol Woodburn
3. Philip Fitandes
4. David Ross
5. Deborah Miville
Todd Lizotte, Alternate
David W. Hess, Alternate
Robert Better, Alternate
Alex Walczyk TC Rep

Council

1. Timothy Tsantoulis, District 1
2. David Boutin, District 2
3. Roger Duhaime, District 3
4. John Durand, District 4
5. Clark Karolian, District 5
6. Randall Lapierre, District 6
7. Alex Walczyk, At-Large
8. Clifford Jones At-Large
9. James Sullivan, At-Large

Economic Development

1. David Scarpetti,
2. Peter Stoddard
3. Marc Chagnon
4. Matthew Barrett
5. Alden Beauchemin
6. Roger Duhaime
Michelle Gannon, Alternate
6. James Sullivan, TC Rep.
7. Paul Scarpetti, Planning Board Rep.

Heritage Commission

1. Kathie Northrup
2. John Giotas
3. Volande Contoir-Walsh
James Sullivan, Council Rep

Library Trustees

1. Francis J. Broderick
2. Barbara Davis
3. Mary Farwell
4. Tammy J. Hooker
5. Linda Kleinschmidt

Moderator (Acting)

Cindy Robertson

Parks and Recreation Advisory Board

1. Marc Chagnon
2. Nathan Duplessis
3. Scott Evans
4. Rudy Makara
5. Andy Janoz
Alex Walczyk, Council Rep.

Planning Board

1. Mike Somers
2. Matt Reed
3. Christopher Stelmach
4. Richard G. Marshall, Chair
5. Tom Walsh, Vice-Chair
6. Paul Scarpetti
1-Alt. Denise Pichette-Volk
2-Alt. Don Winterton
David Boutin,

Recycling & Transfer Advisory Committee

1. Richard Bairam
2. Sean McDonald
3. John Giotas
4. Raymond Bonney
5. Robert Schroede
Clark Karolian, Council Rep
Sewer Commission
1. Sidney Baines
2. Richard Bairam
3. Robert Duhaime

Supervisors of the Checklist

1. Barb Brennan
2 – Stephen J. Burkhart
3. Kim Dagget

Southern NH Planning Commission

1. Richard G. Marshall
2. Cutler Brown
3. Marc Chagnon

Town Clerk

Todd Rainier

Treasurer

Carol Andersen
Linda Courtemache, Deputy

Trustees of the Trust Fund

1. Henry Roy
2. Claire Lyons
3. Linda Krewson

Zoning Board of Adjustment

1. Richard Bairam
2. Phil Denbow
3. Gerald Hyde
4. Ann Stelmach
5. Chris Pearson
Timothy Stewart, Alternate
Central Water Precinct
William Alois
Everette Hardy
Ray Bonney
Richard Bairam
Kelly Alois, Treasurer

Carol Hardy, Clerk

Historical Society

1. Brian Baer
2. Diane Valade
3. Jim Sullivan
4. Bob Thinnies

School Board

James Sullivan

Village Water Precinct

Todd Smith
James O'Brien
Russel Pelletier
Michael Jache
Nancy Philibotte, Clerk
Scott Ewing, Treasurer

Assessing

Dear Hooksett Residents,

Another year has passed. It was very busy time in the Assessing Office. The Assessor is now an in-house full-time position, held by Jon Duhamel, CNHA.

Hooksett has Elayne Pierson as the Assessing Clerk and an integral part of the overall coordination of the Assessor's Office, who is responsible for assisting the public with routine questions and maintaining continuity within the office.

The Town of Hooksett continues to maintain new technologies to assist the general public.

The newest technology available is GIS information which can be accessed on the home page at www.hooksett.org. This enables the user to view town maps via aerial imagery. In addition to the assessing information, there are several layers available for the user. This is a great tool which is useful for the general public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

In 2020, the Assessor's Office processed over 25 abatement requests. Furthermore, the Assessor's office will continue with the cyclical data-base maintenance program which entails a complete interior and exterior data verification when possible, we will do as much as the budget allows as this service is contracted out.

Our entire town's median ratio for 2019 is 84.20%.

The entire Assessor's Database is hosted online at www.visionappraisal.com. This feature allows the user to search the assessor's database from the comfort and convenience of their own home. This information is updated monthly to ensure the most up to date data is maintained.

There is a computer terminal in the Assessor's Office for the general public to use so they may search and print property record cards without staff assistance.

The Assessing Tax Maps are available online at www.hooksett.org as well, for printing and viewing from the convenience of the user's home.

As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

Respectfully submitted,

Jon Duhamel, CNHA

Assessor

Town of Hooksett

Veterans or Veterans Widow Credit

Must own property on April 1 of year of application.

Must be NH resident for 1 year prior to April 1 of the application year.

Must be residential property.

Must notify Assessor's Office of any change of address.

Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)

World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)

Korean Conflict – June 25, 1950 and January 31, 1955

Vietnam Conflict – December 22, 1961 and May 7, 1975.

Vietnam Conflict-July 1, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.

Persian Gulf War- August 2, 1990 and the date thereby prescribed by Presidential proclamation by law Any other war or armed conflict that has occurred since May 8, 1975, and in which the resident earned an armed forces expeditionary medal or theater of operations service medal.

All Veterans' Tax Credit RSA 72:28-b

A person shall qualify for the all veterans' tax credit if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service; or the spouse or surviving spouse of such resident, provided that Title 10 training for active duty by a member of a national guard or reserve shall be included as service under this paragraph; provided however that the person is not eligible for and is not receiving a credit under RSA 72:28 or RSA 72:35.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Disabled Veteran or Widow of Disabled Veteran

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$2,000.00 reduction in real estate tax bill.

Certain Disabled Veterans RSA 72:36-a

72:36-a Certain Disabled Veterans. – Any person, who is discharged from military service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military service, who is totally and permanently disabled from service connection and satisfactory proof of such service connection is furnished to the assessors and who is a double amputee of the upper or lower extremities or any combination thereof, paraplegic, or has blindness of both eyes with visual acuity of 5/200 or less as the result of service connection and who owns a specially adapted homestead which has been acquired with the assistance of the Veterans Administration or which has been acquired using proceeds from the sale of any previous homestead which was acquired with the assistance of the Veterans Administration, the person or person's surviving spouse, shall be exempt from all taxation on said homestead.
You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

Exemption Credit: Exempt from all residential Real Estate tax on said homestead

Blind Exemption

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May 12, 1993 Town meeting).

Exemption Credit: \$50,000.00 reduction in assessed value

Elderly Exemption

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15th.

1. The person must have been a New Hampshire resident for at least **three (3) years** preceding April 1st in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least **five (5) years**.
2. The taxpayer must have a gross income of not more than **\$40,000.00**, or if married a combined gross income of not more than **\$52,500.00**. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.
3. Total assets requirement of **\$250,000** excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption **ALL** of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:

For a person 65 years old to 74 years old - **\$68,800.00**

A person 75 years old to 79 years old - **\$96,300.00**

A person 80 years old and older - **\$123,800.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

Applications

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

******IMPORTANT******

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills.

Tax Deferral Program (RSA 72:38-a)

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and

Has owned the property for at least five (5) years; and

Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

Current Use

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more. Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.

Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

Change in Use Tax:

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED.

PROPERTY TAX

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

THE TIMBER LAW (RSA 79)

“Forest Conservation and Taxation,” as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an “Intent to Cut” form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.

The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and “Report to Cut” form.

Failure to file the “Intent to Cut” before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

Report of Cut Requirements

The “Report to Cut” form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

“Report to Cut” forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an “Intent to Cut” form was filed.

The landowner and the person who does the cutting of timber must sign the “Report of Cut” form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess dooimage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on dooimage.

RSA 79-D, Historic Barn Tax Incentive

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, “historic agricultural structure” is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire’s old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state’s history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary Preservation Easement Application. If, after a public hearing, the Town Council acts favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it.

For further information or to obtain an application form, contact the Assessor’s Office at 268-0003.

RSA 79-E, Community Revitalization Tax Relief Incentive

Hooksett’s Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building’s pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing.

For more details about the program, contact the Assessor’s Office at 268-0003.

Inventory of Town Property 2020-2021

PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE
Edgewater Drive	1	4-A		37200	0.48	37200
Railroad Bed	1	18A		300	0.63	300
Railroad	1	18B		18,400	1.95	18,400
Pleasant Street	1	20		5,747	*20.0	5,747
61 Merrimack Street	1	34		9,580	*80.0	9,580
Merimack Street	1	37		8,510	*27.0	8,510
Pleasant Street	2	19		91,900	2.50	91,900
Off Pleasant Street	2	33-18-3		24,600	1.56	24,600
Off Pleasant Street	2	33-18-4		24,100	1.14	24,100
Off Pleasant Street	2	33-18-5		24,200	1.15	24,200
Off Pleasant Street	2	33-18-6		24,400	1.38	24,400
Off Pleasant Street	2	33-18-7		24,100	1.06	24,100
Chester Turnpike	3	14		77,700	87.00	77,700
Chester Turnpike	4	3		11,185	*160.60	11,185
North Candia Road	4	6		29,500	14.60	29,500
North Candia Road	4	9		2,883	*70.31	2,883 Conservation
North Candia Road	4	10		1,132	*10.30	1,132
North Candia Road	4	12		2,465	*13.62	2,465
North Candia Road	4	18		50,900	20.00	50,900
7 North Candia Road	4	22		70,200	44.60	70,200
Wiggins Road	4	24		138,400	131.10	138,400
Mountain Road	4	26		17,400	27.10	17,400
Wiggin Road	4	27		29,626	*163.68	29,626
Chester Turnpike	4	32		7,500	0.53	7,500
Chester Turnpike	4	33		5,118	*57.50	5,118
Chester Turnpike	4	34		1,648	*15.00	1,648
Chester Turnpike	4	35		14,900	20.00	14,900 Conservation
Chester Turnpike	4	37		4,561	*25.20	4,561
110 Merrimack Street	5	16		36,200	0.39	36,200
101 Merrimack Street	5	20	752,700	255,000	5.90	1,007,700
78 Merrimack Street	5	23		74,400	6.14	74,400
Merrimack Street	5	25-1		6,200	0.06	6,200
65 Merrimack Street	5	40	32400	97,200	5.40	129,600
5 Edgewater Drive	5	46	5400	16,300	0.14	21,700
7 Edgewater Drive	5	47		6,400	0.11	6,400
16 Pleasant Street	6	2	23,200	370,400	5.00	393,600
Post Road	6	22-ROAD		0	8.53	0
67 Post Road	6	22-65		123,300	0.91	123,300
Old Railroad Bed	6	22-77		9,500	3.91	9,500
16 Highland Street	6	63		71,800	0.36	71,800
29 Pine Street	7	5		75,800	0.90	75,800
18 Pinnacle Street	7	10		5,143	*34.5	5,143
12 Pinnacle Street	7	18		156,100	19.90	156,100

Ardon Drive	8	3		7,500	0.10	7,500	
Ardon Drive	8	4		7,500	0.10	7,500	
Heather Drive	8	23		7,500	0.10	7,500	
16 Main Street	8	33	575,800	73,300	0.90	649,100	
1 Riverside Street	8	34	429,900	76,600	0.60	506,500	
Riverside Street	8	95		40,300	0.92	40,300	
6 Merrimack Street	9	34-ROAD		1,900	4.61	1,900	
7 Veterans Drive	9	36		52,700	0.15	52,700	
4 Veterans Drive	9	37	40300	36,300	0.40	76,600	
2 Veterans Drive	9	38		36,500	0.41	36,500	
21 Merrimack Street	9	45		6,400	0.10	6,400	
Off Hooksett Road	9	72		6,700	0.19	6,700	
Off Donald Street	10	30		7,900	0.19	7,900	
15 Donald Street	10	31		7,800	0.16	7,800	
35 Main Street	10	75	3,365,100	1,749,100	15.80	5,114,200	
Main Street	10	76	2,000	6,100	1.70	8,100	
Riverside Street	10	83		6,800	0.20	6,800	
Off Everett Turnpike	12	1		212,500	50.60	212,500	Conservation
Hackett Hill Road	12	2		12,100	12.20	12,100	
Maryann Road	12	3		12,000	12.00	12,000	
Hackett Hill Road	12	4		12,500	13.30	12,500	
Off Everett Turnpike	12	5		7,900	0.73	7,900	
Mountain View Road	12	14-3-ROAD	33,800	11,000	1.04	44,800	
Everett Turnpike	13	72		6,400	0.10	6,400	
Hooksett Road	14	A		18,431	189.44	18,431	
31 Mount St Mary's Way	14	1-1	1,663,400	483,900	3.56	2,147,300	
Hooksett Road	14	34		534,700	80.50	534,700	
North Candia Road	15	6		40,500	6.80	40,500	
Whitehall Road	15	10		1,854	*15.50	1,854	
Whitehall Road	15	11		2,799	*23.40	2,799	
Whitehall Road	15	13		6,300	0.09	6,300	
Chester Turnpike	15	52		20,400	12.50	20,400	
60 Chester Turnpike	15	57		89,400	3.20	89,400	
Chester Turnpike	15	63		8,300	1.54	8,300	
Off Chester Turnpike	15	66		7,900	0.77	7,900	
21 Farrwood Drive	15	86-31		12,500	1.08	12,500	
Crane Way	15	85-ROAD		8,000	0.84	8,000	
Farrwood Drive	15	86-ROAD		4,600	8.48	4,600	
Chester Turnpike	15	92		78,400	1.54	78,400	
Chester Turnpike	15	96		33,900	0.20	33,900	
Whitehall Road	15	97		6,200	0.06	6,200	
Andrea Avenue	15	99		9,400	0.86	9,400	
44 South Bow Road	16	24		129,800	14.54	129,800	
Quimby Mountain Road	16	78-ROAD		2,800	5.50	2,800	
Pearl Drive	16	79-ROAD		500	0.91	500	
Pearl Drive	16	79-7		408	*3.19	408	

Pearl Drive	16	79-8		896	*7.63	896
Hilltop Circle	16	80-ROAD		11,000	0.98	11,000
Saw Hill Road	17	2-ROAD		1,800	3.66	1,800
72 Hackett Hill Road	17	3		81,700	1.06	81,700
Memorial Drive Roadway	18	3-1		8,200	1.22	8,200
Egawes Drive	18	3-2		29,300	7.29	29,300
1 Egawes Drive	18	4	28,400	110,300	3.38	138,700
Egawes Drive (off)	18	7-1	62,100	106,400	2.36	168,500
Stirling Avenue	19	11-ROAD		4,900	8.97	4,900
49 Lindsay Road	19	11-TNK	0	359,000	0.00	359,000
Oak Hill Road	19	17	31400	4,900	0.51	
Heron View Drive	20	1-ROAD		12,800	1.63	12,800
Laurel Road	20	7-ROAD		25,600	2.23	25,600
157 Whitehall Road	20	29		58,100	0.40	58,100
Off Laurel Road	21	10		129,900	154.81	129,900
Park Lane	21	34-14		120,100	9.80	120,100
Carmel Way	21	35-ROAD		2,100	4.31	2,100
Garden Song Drive	21	37-ROAD		4,100	7.52	4,100
Goffstown Road	22	2		400,200	97.65	400,200
238 Hackett Hill Road	22	25	300	146,000	7.30	146,300
Goffstown Road	22	37		9,600	1.00	9,600
Off Hackett Hill Road	23	14		14,100	33.47	14,100
20 Industrial Park Drive	24	35-9		311,700	14.12	311,700
Legends Drive	24	36-ROAD		8,600	1.06	8,600
Sunrise Boulevard	24	38-ROAD		13,500	2.77	13,500
155 West River Road	24	39		78,400	0.70	78,400
210 West River Road	24	59	1,075,800	706,500	35.09	1,782,300
16 Julia Drive	25	18-69		10,600	0.70	10,600
Lindsay Road	25	18-79	105,000	89,700	0.16	194,700
Burbank Road	25	19-ROAD		2,100	4.45	2,100
Nancy Lane	25	20-ROAD		4,000	0.83	4,000
15 Legends Drive	25	80-1	3,215,600	339,500	2.05	3,555,100
Legends Drive	25	80-2		244,000	5.57	244,000
101 Whitehall Road	26	2	43,500	491,800	59.00	535,300
Whitehall Road	26	2-A	73,400	0	1.33	73,400
Alderwood, Evelyn & Spruce	26	3-ROAD		42,600	8.83	42,600
Misty Lane	26	77-ROAD		11,300	1.64	11,300
Barberry Street	26	78-ROAD		11,600	2.30	11,600
10 Doris Drive	26	114-6		2,100	0.68	2,100
5 Doris Drive	26	114-17		1,300	0.40	1,300
79 Whitehall Road	26	141		10,900	6.10	10,900
(Off) Depot Road	29	32		13,100	1.40	13,100 Town owns 99%
75 Depot Road	29	38	21,100	262,500	0.34	283,600
79 Depot Road	29	39		3,700	0.35	3,700
53 Kimball Drive	29			6,800	0.21	6,800
Quality Drive	29	64-ROAD		53,000	5.30	53,000

Quality Drive	29	64-6-C		503,000	2.25	503,000
73 Depot Street	29	81		12,800	0.10	12,800
Cemetery Road	30	50		95,900	5.04	95,900
Off Depot Road	30	57	23600	70,300	24.60	93,900
22 Harmony Lane	31	15-10		78,600	0.40	78,600
16 Monroe Drive	31	65		8,700	0.23	8,700
Greystone Terrace	32	15-ROAD		700	1.51	700
Off Martins Ferry Road	33	4		38,300	0.60	38,300
2551 North River Road	33	68		7,100	0.34	7,100
Off Hooksett Road	34	1		87,600	2.70	87,600
Seasons Drive	34	18-ROAD		11,900	0.65	11,900
Summerfare Street	35	1-ROAD		1,900	3.42	1,900
Quarry Road	36	21-ROAD		800	1.75	800
199 Londonderry Turnpike	36	42-7		20,500	0.26	20,500
1 West River Road	37	29		7,000	0.30	7,000
Briar Court	37	53-ROAD		13,300	2.53	13,300
Off Donati Drive	38	12		20,400	0.25	20,400
44 Donati Drive	38	29		55,300	0.45	55,300
Bicentennial Drive	38	30		7,300	0.06	7,300
Bicentennial Drive	38	33		800	0.40	800
Forest Hills Drive	39	14-ROAD		10,800	0.84	10,800
Hooksett Road	39	38		110,800	0.53	110,800
Beacon Hill Road	40	12-ROAD		12,900	1.82	12,900
7 Beechwood Drive	41	40		200	0.06	200
12 Beechwood Drive	41	42		12,000	12.00	12,000
Mammoth Road	42	20		6,500	0.13	6,500
Mammoth Road	42	23		42,500	17.00	42,500
Cindy Drive	43	29-ROAD		700	1.49	700
Winter Drive Ext.	43	53-ROAD		1,000	2.11	1,000
Cindy Drive	43	57		149,100	33.21	149,100
15 K Street	45	17	41,600	100,200	1.40	141,800
Elmer Avenue	45	72		24,400	1.90	24,400
Coaker Avenue	45	123-1		6,100	0.06	6,100
Hooksett Road	45	143		95,800		95,800
Bicentennial Drive	46	12		7,500	0.10	7,500
34 Bartlett Street	46	17		35,500	0.33	35,500
Arah Street	46	28		56,900	0.33	56,900
46 Castle Drive	48	75-27		130,200	3.10	130,200
Fieldstone Drive	48	76-ROAD		1,700	4.00	1,700
		Totals	11,645,800	12,175,486	2025.72	23,784,986

Budget Committee

Extract from Hooksett's 2021 Voter's Guide:

To the Citizens of Hooksett,

The Budget Committee deliberates on appropriate funding levels, based on our town government's requests. The Budget Committee reviews the Municipal, School, and Water Precinct Budgets. For the Municipal Budget which is governed by the Charter and the School District Budget which is governed by SB2, a proposed budget is presented at the Deliberative Session in February. The Deliberative Session is the opportunity for the voters to amend the budget and warrant articles which will be placed on the Ballot for final vote in March.

The Budget Committee reviewed the Municipal Budget which was submitted by the Town Council in the amount of \$18,341,664. The Budget Committee then made adjustments to the budget to move it to \$18,422,886.

The proposed Wastewater budget of \$2,439,045 was reviewed and adjusted to \$2,383,045 and was added by the Budget Committee to make the total proposed budget \$20,805,931. The 2021-2022 Default Budget is \$20,778,150 which is \$27,781 below the Budget Committee's Proposed Operating Budget.

It is important to note the Town Council and Administration were cognizant of the current economic climate this year and presented a budget that was *under* 2019/2020 actual dollars spent. The Budget Committee added money to the 2021-2022 proposed budget for the PD and FD.

The majority of the increase in this budget is due to the following:

- 1) 6% increase in insurance(s) cost
- 2) Increase in NH retirement system costs
- 3) Budget Committee increases to FD and PD
- 4) Contractual salary obligations
- 5) The Wastewater Department budget increase of \$310,000 was largely due to increases in insurance and retirement as well as chemical costs, testing costs and capital improvements.

The Budget Committee also reviewed relevant warrant articles and gave their recommendations.

Respectfully submitted,

Jason Hyde, Chairman

Cemetery Commission

In accordance with NH RSA 289-6, the Town of Hooksett Cemetery Commission consists of three (3) trustees. Hooksett municipal cemeteries are governed by NH RSA 280 and 290, as well as the Town of Hooksett Cemetery Commission regulations.

There were 16 interments: 6 in Martins Cemetery and 10 in Head Cemetery. 17 cemetery lots were sold this year, 8 in Martins Cemetery and 9 in Head Cemetery.

The Parks, Recreation and Cemetery Division arranged and contracted via the DPW for new paving in Martins Cemetery and this was awarded and completed in the spring of 2021.

Hooksett Cemetery Commission continues as a member of the NH Cemetery Association. The database subscription to Cemetery Find was renewed for continued recordkeeping and to facilitate research.

No progress was made with repairs to damaged or fallen stones, due to current regulations that the stones are the responsibility of the owners. Efforts will continue to update the regulations to allow using funds that have been budgeted for making these repairs.

Plans to trim overgrown bushes and trees on grave lots in cemeteries are still in progress.

Damage to the new fence installed last year at Head Cemetery was fully repaired and paid for by the individual who caused the damages.

Plans were established for smaller lots for cremains burials in Martins Cemetery and Head Cemetery. Each 3'x12' lot allows for three (3) cremains interments. Quotes are in process for 8 granite corner markers for two cremains sections.

The Cemetery Commission acknowledged their appreciation for the Hooksett American Legion and Boy Scouts placing American flags on veteran graves annually in Hooksett cemeteries.

The Cemetery Commission appreciates the effort made by Laura MaGargee to fill a vacant position over the past year on the Commission. A newly elected trustee, Kristen Kotrlik, will fill the seat on July 1, 2021.

The Hooksett Department of Public Works, Parks Recreations and Cemeteries Division tended to the cemeteries, mowing turf areas and opening and closing graves. The Cemetery Trustees thank them for their year round commitment to these tasks. The Trustees recognize support efforts of Evelyn Horn/DPW for her assistance in scheduling internments and Kathy Lawrence and Leann Fuller/Community Development for their assistance in posting meetings and composing the deeds for selling grave lots.



Precinct Members:

On behalf of the Central Hooksett Water Precinct, I am pleased to present the Annual Report for 2020 – 2021. The CHWP has seen many changes occur over the past year in which I would like to recognize.

In March of 2020 the CHWP lost a long-time employee with the passing of Irene Beaulieu. Irene was the backbone of this precinct where she served as the office manager during her 20 years of service. It is truly an understatement to define her role as office manager when in fact her hard work ethic and organizational skills were present at every level of the operational structure of the precinct. Irene will be greatly missed and she has set an extremely high goal for all of us to strive for.

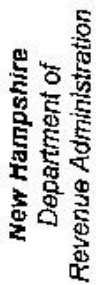
CHWP also experienced changes at the commissioner's level with the retirement of Richard Montieth and the passing of William McDonald who both provided many years of service and dedication as commissioners. Raymond Bonney was appointed in 2021 to fill the seat of Richard and we currently have 1 remaining chair on the commission to fill.

Jay L Smith Jr. is officially retiring on October 1st of this year and we would like to thank Jay for the 20 years of service he has dedicated to the CHWP both as water operator and most recently as Superintendent.

I am excited to be part of the CHWP team as the new Superintendent and bring many years of knowledge and experience as we strive to provide high quality water and friendly service to our customers. Please feel free to stop in to our office during normal business hours so I may introduce myself.

Respectfully Submitted,

Christopher R Culberson
Superintendent



2021
MS-737

Proposed Budget

Central Hooksett Water

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on:

BUDGET COMMITTEE CERTIFICATION

CONFIDENTIALITY CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
RICHARD J ROSS	MEMBER	<i>Richard J. Ross</i>
GERMANO MARTINS	MEMBER	<i>Germano Martins</i>
JASON M. WYDE	chair	<i>Jason M. Wyde</i>
John D. Smith	Secretary	<i>John D. Smith</i>
Elliot Axelman	member	<i>Elliot Axelman</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Commissioner's Appropriations for period ending 12/31/2021 (Recommended)	Commissioner's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
General Government								
0000-0030	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Amulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4250-4259	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								



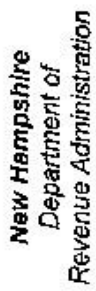
New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

4301-4309	Airport Operations	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal	\$0	\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$0	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal	\$0	\$0	\$0	\$0	\$0
Sanitation						
4321	Administration	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment						
4331	Administration	\$5,144	\$17,650	\$17,650	\$17,650	\$0
4332	Water Services	\$912,196	\$912,196	\$1,156,638	\$1,156,638	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal	\$917,340	\$929,846	\$1,174,288	\$1,174,288	\$0
Electric						
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0	\$0

3/10/2020 Capital Budget Water 2021 MS-737 1:26:20 PM 4/30/21 PM



2021
MS-737

Proposed Budget[illegible]



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

4721	Long Term Bonds and Notes - Interest	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0	\$0
4780-4799	Other Debt Service	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal	\$0	\$0	\$0	\$0	\$0
Capital Outlay						
4801	Land	\$0	\$0	\$0	\$0	\$0
4802	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0	\$0
4803	Buildings	\$0	\$0	\$0	\$0	\$0
4808	Improvements Other than Buildings	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations	\$1,174,288	\$0	\$1,174,288	\$0	\$0



Proposed Budget

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Commissioner's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	06	\$36,058	\$0	\$36,058	\$0
		Purpose: Source Development				
4915	To Capital Reserve Fund	07	\$24,015	\$0	\$24,015	\$0
		Purpose: Water Storage				
4915	To Capital Reserve Fund	08	\$45,000	\$0	\$45,000	\$0
		Purpose: New Construction				
4915	To Capital Reserve Fund	08	\$24,015	\$0	\$24,015	\$0
		Purpose: Repair & Replacement				
4915	To Capital Reserve Fund	10	\$30,000	\$0	\$30,000	\$0
		Purpose: Standpipe				
Total Proposed Special Articles			\$159,088	\$0	\$159,088	\$0



Proposed Budget

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2021 (Recommended)	Commissioner's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Commissioner's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3188	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
9311-9319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$0	\$0
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3356	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3358	Other (Including Railroad Tax)		\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

3379	From Other Governments	\$0	\$0	\$0
	State Sources Subtotal	\$0	\$0	\$0
Charges for Services				
3401-3408	Income from Departments	05,09,08, 10,07	\$1,279,288	\$1,279,288
3409	Other Charges	\$0	\$0	\$0
	Charges for Services Subtotal	\$0	\$1,279,288	\$1,279,288
Miscellaneous Revenues				
3501	Sale of Municipal Property	\$0	\$0	\$0
3502	Interest on Investments	\$0	\$0	\$0
3503-3509	Other	\$0	\$0	\$0
	Miscellaneous Revenues Subtotal	\$0	\$0	\$0
Interfund Operating Transfers In				
3812	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$1
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	09,06,07	\$54,088	\$54,088
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal	\$0	\$54,088	\$54,088
Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget			
9999	Fund Balance to Reduce Taxes	\$0	\$0
	Other Financing Sources Subtotal	\$0	\$0
	Total Estimated Revenues and Credits	\$0	\$1,333,376



Proposed Budget

Item	Commissioner's Period ending 12/31/2021 (Recommended)	Budget Committee's Period ending 12/31/2021 (Recommended)
Operating Budget Appropriations	\$1,174,288	\$1,174,288
Special Warrant Articles	\$159,088	\$159,088
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$1,333,376	\$1,333,376
Less Amount of Estimated Revenues & Credits	\$1,333,376	\$1,333,376
Estimated Amount of Taxes to be Raised	\$0	\$0



Proposed Budget

1. Total Recommended by Budget Committee	\$1,333,376
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$1,333,376
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$133,338
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$1,466,714



Report of Appropriations Actually Voted

Central Hooksett Water

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

GOVERNING BODY CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
RAYMOND BONNEY	COMMISSIONER	
WILLIAM A. COLE	COMMISSIONER	
RICHARD BAINAM	COMMISSIONER	
Everett R. Hardy	COMMISSIONER	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2021
MS-232

Appropriations

Account	Purpose	Article	Appropriations As Voted
General Government			
4130-4139	Executive		\$0
4140-4149	Election, Registration, and Vital Statistics		\$0
4150-4151	Financial Administration		\$0
4152	Revaluation of Property		\$0
4153	Legal Expense		\$0
4155-4159	Personnel Administration		\$0
4191-4193	Planning and Zoning		\$0
4194	General Government Buildings		\$0
4195	Cemeteries		\$0
4196	Insurance		\$0
4197	Advertising and Regional Association		\$0
4199	Other General Government		\$0
General Government Subtotal			\$0
Public Safety			
4210-4214	Police		\$0
4215-4219	Ambulance		\$0
4220-4229	Fire		\$0
4240-4249	Building Inspection		\$0
4290-4298	Emergency Management		\$0
4299	Other (Including Communications)		\$0
Public Safety Subtotal			\$0
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Airport/Aviation Center Subtotal			\$0
Highways and Streets			
4311	Administration		\$0
4312	Highways and Streets		\$0
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
Highways and Streets Subtotal			\$0
Sanitation			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4328	Sewage Collection and Disposal		\$0
4329	Other Sanitation		\$0
Sanitation Subtotal			\$0



**New Hampshire
Department of
Revenue Administration**

**2021
MS-232**

Appropriations

Account	Purpose	Article	Appropriations As Voted
Water Distribution and Treatment			
4331	Administration	05	\$17,650
4332	Water Services	05	\$1,156,638
4335-4339	Water Treatment, Conservation and Other		\$0
Water Distribution and Treatment Subtotal			\$1,174,288
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Electric Subtotal			\$0
Health			
4411	Administration		\$0
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0
Health Subtotal			\$0
Welfare			
4441-4442	Administration and Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Welfare Subtotal			\$0
Culture and Recreation			
4520-4529	Parks and Recreation		\$0
4550-4559	Library		\$0
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
Culture and Recreation Subtotal			\$0
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources		\$0
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Conservation and Development Subtotal			\$0
Debt Service			
4711	Long Term Bonds and Notes - Principal		\$0
4721	Long Term Bonds and Notes - Interest		\$0
4723	Tax Anticipation Notes - Interest		\$0
4790-4799	Other Debt Service		\$0
Debt Service Subtotal			\$0

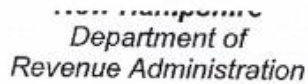


New Hampshire
Department of
Revenue Administration

2021
MS-232

Appropriations

Account	Purpose	Article	Appropriations As Voted
Capital Outlay			
4901	Land		\$0
4902	Machinery, Vehicles, and Equipment		\$0
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
Capital Outlay Subtotal			\$0
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914O	To Proprietary Fund - Other		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	06,07,08,09,10	\$159,088
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Fiduciary Funds		\$0
Operating Transfers Out Subtotal			\$159,088
Total Voted Appropriations			\$1,333,376



2021
WARRANT

The inhabitants of the District/Precinct of Central Hooksett Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Details: 10 Water Works Drive

We certify and attest that on or before _____, a true and attested copy of this document was posted at the place of meeting and at Underhill School and that an original was delivered to Precinct.

166



Article 01 Moderator

To choose a moderator for the ensuing year.

Article 02 Clerk

To choose a clerk for the ensuing year.

Article 03 Treasurer

To choose a treasurer for the ensuing year.

Article 04 Commissioner

To choose two water commissioners for a three year term. That being the seats currently occupied by William Alois and William McDonald

Article 05 Operating Budget

To see if the village district will vote to raise and appropriate the sum of \$1,333,378.67 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Precinct Commissioners) (Majority vote required).

Article 06 Source Development

To see if the Precinct will vote to raise and appropriate the sum of \$36,058 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Source Development & Infrastructure Preservation Reserve Fund, previously established, with said funds to come from Capital Improvement Fees (Recommended by the Precinct Commissioners.) (Majority vote required.)

Article 07 Water Storage

To see if the Precinct will vote to raise and appropriate the sum of \$24,015. to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund, previously established, with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Precinct



Commissioners.) (Majority vote required.)

Article 08 New Construction

To see if the Precinct will vote to raise and appropriate the sum of \$45,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Majority vote required.)

Article 09 Repair & Replacement

To see if the Precinct will vote to raise and appropriate the sum of \$24,015 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund, previously established, with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Precinct Commissioners.) (Majority vote required.)

Article 10 Standpipe

To see if the Precinct will vote to raise and appropriate the sum of \$30,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Standpipe Relining Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Majority vote required.)

Article 11 Ratify and Affirm Ordinance and By-Laws

To see if the Precinct will ratify and affirm as Ordinance and By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioner's written schedule of fees and charges.

Article 12 Transact Other Business

To transact any other business that may legally come before this meeting.

CENTRAL HOOKSETT WATER PRINCET

APRIL 20, 2021 6:30 P.M.

ANNUAL MEETING

The Annual meeting was called to order at 6:37 p. m. Attending were Attorney BJ Branch, Bill Alois, Kelly Alois, Carol Hardy, Jay Smith, Richard (Turk) Bairam, Chris Culberson, Ray Bonny, Everett Hardy

The moderator, Kelly Alois read the opening to confirm on April 6 2021 the Warrant was posted at 10 Water Works Dr. Hooksett, NH., The Fred C. Underhill School and Shaws

Richard Bairam motioned to waive the reading of the entire Warrant prior to business being conducted and in lieu thereof ask the voters to authorize the moderator to read the Warrant from the beginning through the first article and that the meeting then take action on that article with the moderator then proceeding to the next article upon action being completed and so forth through the end of the Warrant. I respectfully ask that this motion be seconded. Ray seconded the motion and all were in favor.

We will now commence with the election of officers.

ARTICLE 1: To choose a moderator for the ensuing year. Bill Alois nominated Kelly Alois for the ensuing year. Ray seconded the motion and all were in favor. There is not any other nominations at this time they are closed.

ARTICLE 2: To choose a Clerk for the ensuing year. Bill Alois nominated Carol Hardy for Clerk, Is there any other nominations There isn't any other nomination . Nominations are closed. It was seconded by Richard Bairam and all were in favor.

ARTICLE 3: To choose a Treasurer for the ensuing year. Bill Alois nominated Kelly Alois for Treasurer. There were no other nominations. There isn't any other nomination. Nominations are closed. It was seconded by Richard Bairam and all were in favor.

ARTICLE 4: To choose 2 Commissioners for a 3- year term. Turk nominates Bill Alois and William McDonald. There were no other nominations. Ray seconds the nominations. Nominations are closed by Bill Alois.

ARTICLE 5: Operating Budget: To see if the village district will vote to raise and appropriate the sum of \$1,333,376.67 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Precinct Commissioners) (Majority vote required). Bill Alois made a motion to accept and vote for Article 5. Richard Bairam seconds the motion and the article passed with all in favor.

ARTICLE 6: Source Development: To see if the Precinct will vote to raise and appropriate the sum of \$36,058 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Source Development and Infrastructure Preservation Reserve Fund, previously established, with said funds to come from Capital Improvement Fees (Recommended by the Precinct Commissioners) (Majority vote required). Bill Alois made a motion to accept and vote for Article 6. Richard Bairam seconds the motion and the article passed with all in favor.

ARTICLE 7: Water Storage: To see if the Precinct will vote to raise and appropriate the sum of \$24,015 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve, previously established, with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Precinct Commissioners.) (Majority vote required). Bill Alois motioned to accept and vote for Article 7. Richard Balram seconds the motion and the article passed with all in favor.

ARTICLE 8: New Constructure: To see if the Precinct will and raise appropriate the sum of \$45,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners) (Majority vote required). Bill Alois made a motion to accept and vote for the article. Richard Balram seconded the motion and the article passed with all in favor.

ARTICLE 9: Repair and Replacement: To see if the Precinct will vote to raise and appropriate the sum of \$24,015 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund, previously established, with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Precinct Commissioners) (Majority vote required). Bill Alois motioned to accept and vote for the article. Richard Balram seconds the motion and the article passed with all in favor.

ARTICLE 10: Standpipe: To see if the Precinct will vote to raise and appropriate the sum of \$30,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Standpipe Relining Capital Reserve Fund, previously established, with said funds to come from Water rents (Recommended by the Precinct Commissioners) (Majority vote required). Bill Alois motioned to accept and vote for the article. Richard Balram seconds the motion and the article passed with all in favor.

ARTICLE 11: Ratify and Affirm Ordinance and By-laws: To see if the Precinct will ratify and affirm as Ordinance and By-laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners written schedule of fees and charges. Bill Alois motioned to accept and vote for the article. Richard Balram seconds the motion and the article passed with all in favor.

ARTICLE 12: Transact Other Business: We are legally accepting the expansion of 48 Zapora Dr. Bill Alois made a motion to enlarge the Precinct by one House at 48 Zapora Dr. Turk seconded the motion and all were in favor.

Attorney Branch asked to have someone motion to have the clerk cast one ballot for each officer elected. Bill Alois asked the clerk to cast one ballot for Moderator and Treasurer, Kelly Alois, Clerk for the ensuing year, Carol Hardy, and Bill Alois was re-elected. Turk seconded the motion and all were in favor.

Attorney Branch asked to have someone adjourn the Annual Meeting. Bill Alois motioned that we adjourn the Annual Meeting. Richard Balram seconds the motion. All were in favor.

Adjourned at 6:50 P. M.

Respectfully Submitted, Carol Hardy, Clerk





Hooksett Conservation Commission

Explore. Protect. Reconnect.

Town of Hooksett
35 Main Street
Hooksett, NH 03106
July 13, 2021

2020-2021 A N N U A L R E P O R T

Year Highlights:

- Awarded an \$80,000 grant by the NH Recreational Trails Program (RTP) and the Town approved a \$200,000 warrant article to complete the **Brick Kiln Historic Trail Loop**
- Created the **Head's Pond Conservation Area Stewardship Plan**, adopted by Town Council and the Conservation Commission in March
- Initiated a contract with the Student Conservation Association to build out a trail loop at **Pinnacle Park** this summer (2021)
- Performed an ecological study on the **Hooksett Riverwalk Trail** to optimize the timing for mowing the fields; the area became a registered Monarch Waystation in May
- Arranged for invasive species removal at **Quimby Mountain**

Hooksett Riverwalk Trail—Brick Kiln Historic Trail Loop

The Conservation Commission (HCC) was notified in September that our grant application was approved for \$80,000 (the maximum amount) by **NH State Parks Recreational Trails Program (RTP)**. Hooksett residents approved a \$200,000 warrant article to complete the **Brick Kiln Historic Trail Loop** at the Town election in March. Hooksett voters approved a \$100,000 warrant article in 2015 towards the Hooksett Riverwalk Trail.

Project engineering and design has been handled by **Stantec**. The Town contracted with **Belko Landscaping** to build the trail. Trail construction will begin in August.

A media event is planned for October to officially open the trail loop. The first half of the loop was completed in October 2019.

Note: *The loop was named to mark the historical significance of brickyards that operated in this area from 1830s to 1930s, and is depicted on the Hooksett Town Seal.*

Head's Pond Conservation Area Stewardship Plan

The Head's Pond Conservation Area Stewardship Plan was adopted by Town Council in March.

It includes the following Town Conservation Properties (438 acres total):

Carriage Manor (28.7 acres), University Heights (165.6 acres), Town Pond (165.3 acres), and School District Property (78.4 acres)

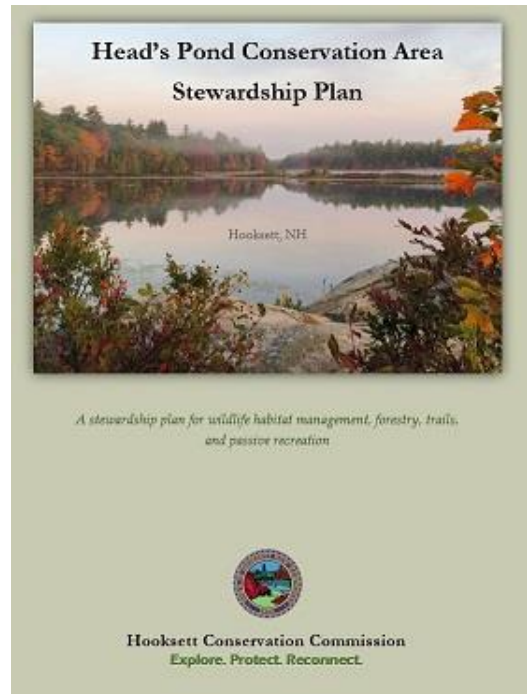
The plan was drafted by:

**Jeff Littleton of Moosewood Ecological
Swift Corwin of Calhoun and Corwin
Forestry**

The plan includes:

- Land assessment and recommendations
- Ecological and timber resources survey
- Updated maps

A Public Meeting was held on November 9 to discuss the plan and receive input from stakeholders and interested citizens.



See the [Hooksett Conservation Commission](#) website for more information:

- Head's Pond Stewardship Plan Public Hearing Slideshow
- Head's Pond Stewardship Plan
- [Public Meeting Notes](#)

Note: *Head's Pond was named after the Governor of NH Nathaniel Head (1879-1881). The Head's were a prominent family in Hooksett during the 1880s and early 1900s. Much of their wealth and influence came from the brick-making industry in Hooksett, along the Merrimack River.*

Pinnacle Park Trail Build-Out

The HCC contracted with the **Student Conservation Commission (SCA)** to build out a trail at Pinnacle Park. This will effectively complete a loop from the trailhead to the Pinnacle peak, and back to the parking lot. Members of HCC conducted a site walk with Bear-Paw Regional Greenways to lay out the trail and monitor existing trails.

Bear-Paw submitted a report of its findings, including which trails should remain open, which trails should be closed to prevent erosion, and where the new trail should be built. Trail construction will begin this summer (2021).

Time permitting, the SCA team will move to the Hooksett Riverwalk Trail to complete a path along the river.



Created for the Town of Hooksett by Bear-Paw Regional Greenways May 2021

Hooksett Riverwalk Trail

The HCC responded to letters from concerned citizens about the timing of the fields being mowed on the Riverwalk Trail. The HCC enlisted the services of Osprey Ecological to advise how and when fields should be mowed to minimize impact on wildlife, vegetation, insects and bees, and migrating species, specifically monarch butterflies. The report will be out later this year.

MonarchWatch.org certified the site as a **Monarch Waystation**, effective **May 3**. Monarch Watch is dedicated to the preservation of monarch habitats.

Monarch Butterflies and bees are seen on milkweed, clover, and other wildflowers at the Hooksett Riverwalk Trail



Project with the Heritage Commission

The HCC worked closely with the Heritage Commission to research the history of brick making in Hooksett and created two trail signs commemorating this heritage. The signs are currently being produced and will be unveiled at an event in October for the opening of the Brick Kiln Historic Trail Loop. Special thanks to **Kathie Northrup** and **Carolyn Cronin** for their contributions. Stay tuned for this event!

Project with the Southern NH Planning Commission

The HCC worked with members of the Southern NH Planning Commission to update our trail profiles in the Regional Trails Plan. The plan identifies an interconnected network of trails across the state. The long-term plan is to connect trails through Hooksett with other towns across the region to support and promote non-motorized transportation.

Quimby Mountain Conservation Area

The Quimby Mountain Conservation Area is managed by the HCC with assistance from Bear-Paw Regional Greenways. During site monitoring, Bear-Paw observed bittersweet choking the trails, making them impassable. Bear-Paw met with three companies who reviewed the property and provided quotes to remove the bittersweet and handle other clean-up on the property. The HCC contracted with Keep It Native for their experience and cost.

Path before cutting, covered in bittersweet:



After Keep It Native performed cutting and removal, opening up the trail:



Hooksett Conservation Blog

You can learn more about conservation activities in Hooksett on the HCC website and blog:

Conservation Commission website: <https://www.hooksett.org/conservation-commission>

HCC Blog: <https://hooksettconservationcommissionblog.wordpress.com/>

Land acquisition and conservation projects

With greater than 25 percent of town land conserved, the HCC is **focusing on stewardship, trail enhancements, signage, and educational opportunities**. Hooksett has achieved the “gold standard” in acquired and permanently conserved lands for the protection of wildlife, preservation of our natural resources, and enjoyment of future generations.

The Hooksett Conservation Commission meets **the second Monday of the month at 4:30 pm** in the Town Hall Chambers of the Municipal Building. All residents are encouraged to provide input on conservation related matters. Residents interested in becoming members or interested in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Respectfully submitted,

Cindy Robertson, Chair

David Ross, Vice Chair

Members: Phil Fitanides Deb Miville JoCarol Woodburn

Alternate Members: Robert Better, William Herlicka, and John Pieroni

Alex Walczyk, Town Council Representative

Leann Fuller, Staff Support

Economic Development Advisory Committee

The Hooksett Economic Development Advisory Committee serves in an advisory capacity to the Planning Board, Zoning Board of Adjustment, and the Town Council. Members are appointed by the Town Council and include one member of the Town Council, the Town Administrator, and the Town Planner.

Economic development opportunities may be assigned to the committee by the Town Council, and the committee may guide and recommend economic development decisions and opportunities to the Town Administrator, Town Council, and the Planning Board as appropriate.

MISSION STATEMENT

The Hooksett Economic Development Advisory Committee shall enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship, and attracting new businesses to Hooksett in support of the Town Council's effort toward the development of public policy and strategies which result in balanced and sustainable economic growth.

GOALS

- Establish a strong rapport with existing businesses to retain and encourage expansion within the Town
- Promote the Town as a destination for new businesses
- Provide support for the Town Council, Planning Board, and Zoning Board of Adjustment while projecting a welcoming and helpful image to the local business community
- Assist the Town Council with the research and development of new business opportunities
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, Chamber of Commerce, and Department of Resources and Economic Development

PROJECTS UNDERTAKEN THIS YEAR INCLUDE...

- Comprehensively updating the Master Plan, which includes developing new action items for the economic development portion
- Continuing to aid in implementing the Route 3A TIF district in order to provide sewer to Exits 10 and 11
- Advising the Planning Board and the newly created Affordable Housing Subcommittee on housing issues
- Streamlining the development review, entitlement, and permitting processes to enhance efficiency
- Work with The State Department of Economic Affairs to promote Revitalization Tax Credit Zones
- Adopting the Commercial and Industrial Development Tax Credit Program
- Working with property owners to adopt an adaptive reuse strategy for vacant and underutilized properties
- Advising the Planning Board on development proposals and guiding the economic development potential of development proposals coming before the Town

2020-2021 Committee Members

Mr. David Scarpetti (Chair)
Mr. Ivan Gult

Mr. Matthew Barrett
Mr. Paul Scarpetti

Mr. Peter Stoddard
Mr. Alden Beauchemin

Ms. Michelle Gannon

Family Services

The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year twenty seven (27) applications were determined as eligible for various types of assistance. This is considerably lower due to extra benefits provided by the Federal Government and the State of NH. Through the Stimulus programs. However it is important to note that the cost of rent in this area continues to be on the rise. As shown below, the majority of support provided was in the form of shelter assistance (rent and mortgage payments).

General Assistance expenditures for July 2020 - June 2021

Shelter	\$	14,448
Medical	\$	0
Utilities	\$	2,214.40
Miscellaneous	\$	1,339.94
Total	\$	18,002.34

In an effort to offset costs to the Town, many families were referred to the following local charitable organizations: The Hooksett Salvation Army Unit, the Hooksett Food Pantry, and the Kiwanis Kid's Klostet. Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars.

Another valuable resource for low-income Hooksett residents is the Community Action Program (CAP) in Suncook. CAP administers the Fuel Assistance and Energy Assistance programs, including Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels. The Kid's Klostet, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing to Hooksett residents. Families can be referred to the Kid's Klostet by contacting the Family Services Department or their child's school nurse. Open houses are held at the Municipal Office Building once a month, typically on the first Monday of each month from 5:30 p.m. to 7:00 p.m., or, residents can schedule individual appointments with the Family Services Director during business hours.

The Town of Hooksett has continued to implement the Hooksett Shuttle Bus Program services through the Manchester Transit Authority two days per week to support residents in the area with reliable transportation at no cost. This bus is handicap accessible, and provides curb-to-curb pick up and drop off for Hooksett residents to anywhere in Hooksett on Tuesday's and Thursday's, as well as medical appointments in Concord on Tuesday's, and Manchester and Bedford on Thursday's.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families in need. Food baskets (through the Hooksett Community Food Pantry), toys and gifts (through the Hooksett Holiday Assistance Program), and winter clothing items are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. Special thanks to the Hooksett Salvation Army for their donations to the program, the Hooksett Knights of Columbus for the donations of pairs of gloves, mittens, and winter hats, Hooksett Lions Club for copious amounts of socks donated through their "Got Socks Program", several other individuals and organizations also contributed to our programs

Several children were provided with summer camp scholarships for the YMCA Summer Camp at Hooksett Memorial School.

Regular Family Service office hours are Monday, Tuesday, and Thursday from 8:00 a.m. to 4:00 p.m. Applications for General Assistance are taken by appointment. Please feel free to contact the office at (603)485-8769 if you would like more information regarding the services offered by this department.

Finally, the Family Services Department has hired me as the new Director.

I am excited that I will have the opportunity to meet the many volunteers and become familiar with the participating organizations involved with this department.

I also would like to take this opportunity to thank Abby Reeves who I am replacing. Abby performed her duties diligently and with compassion. She will be missed by many who had regular contact with her. Thank you Abby.

Respectfully Submitted,

Peter R. Flynn

Family Services Director



The Hooksett Fire Rescue Department is pleased to share with the citizens of Hooksett, your Fire Department's 2020/2021 Annual Report. We provide fire protection, emergency medical services, rescue, hazardous material mitigation, disaster response, community services, and fire prevention - in the form of public education and inspections. In 2020, we employed 32 Full-time members and 4 active on-call and/or part-time members. As the Fire Chief, I am extremely proud of the level of service we have been able to bring to the community. This would not have been accomplished without all the efforts of our dedicated men and women. The goal of the Hooksett Fire Rescue Department is to provide the best service possible to our community whenever called.

Personnel and staffing continue to be an area of focus for the Administration. In the past year we have welcomed six new Firefighters to the department; Joseph Inamorati, Stephanie Lazott-Croteau, Jacob Andrews, Gregory Beals, Josiah Noyes and Nicholas Dumais. Two members moved on in the last year and Chief Burkush recently retired. Statewide departments are experiencing a shortage of applicants for positions, coupled with the pandemic this has been a challenge for hiring new employees. This coupled with the fact that four members will be eligible for retirement in the coming year, means we will continue to focus on hiring and retention in the coming months. We have had two of our members graduate from Paramedic school and have another scheduled to graduate spring 2022.

Since COVID-19 started, our department has been active on the front lines of the pandemic. I am very proud of the dedication and professionalism this department brings in the work they do every day. The residents of Hooksett should rest easy knowing they have some of the best Firefighters and EMS providers protecting them day and night. Below are some details and statistics about our Department and the services we provide.

The men and women of the Hooksett Fire-Rescue Department will continue to be at the ready to serve the residents of the Town of Hooksett, NH as together we navigate forward. As always, we remain grateful for your continued support of our Department! If you have any questions or concerns, please contact me at scolburn@hooksettfire.org. Stay safe and healthy!

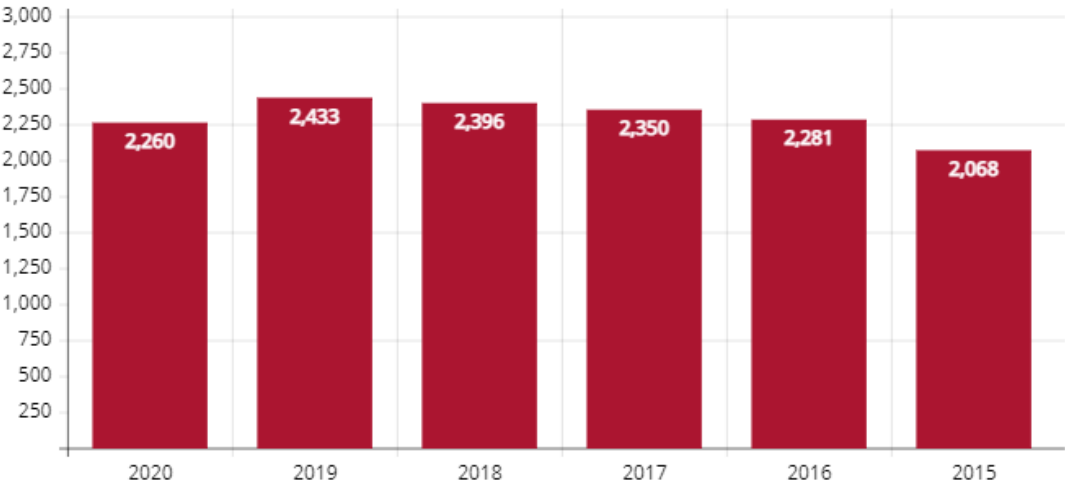
-Steven Colburn, Fire Chief



Our call volume continues to rise annually as we get busier and busier. In 2020, the department responded to 2,260 calls including 14 structure fires and 76 fires involving vehicles, wildland/brush and other items. We had a very slow few months as COVID-19 pandemic unfolded, as the summer approached the call volume returned and even exceeded previous years volume. As I write this report, summer of 2021 we are on pace to have our busiest year possibly reaching 2600-2700 calls for 2021. The department continues to be very active responding to medical emergencies and motor vehicle accidents which account for approximately two-thirds of our emergency calls. 23% of the time we have overlapping incidents which means all staffed apparatus are committed to calls. This averages out to approximately 5 hours a day that all our resources are tied up on calls leaving no additional resources to respond. When our resources are tied up we have to rely on mutual aid resources or wait for our resources to clear a previous call. Statewide NH is seeing a very stressed mutual aid system, especially with ambulances. This is a priority that Fire Administration is hoping to address as we move forward and will explore options for additional staffing and funding sources for staffing.

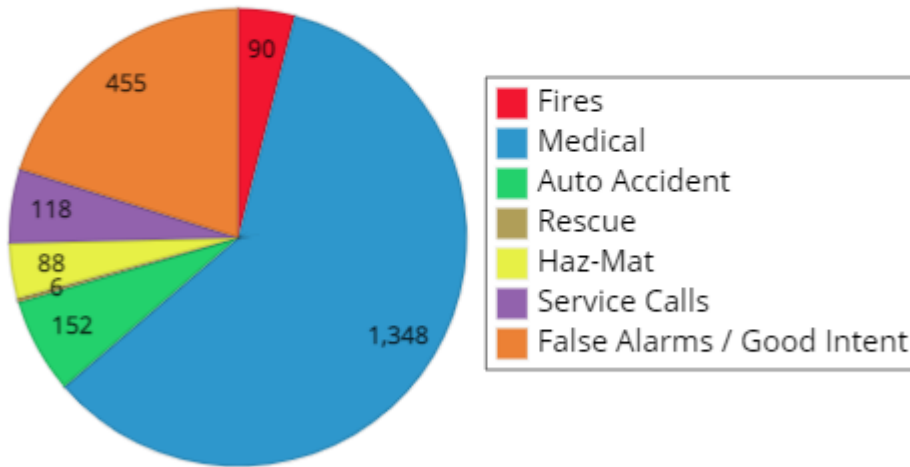
Call Volumes by Year

2020 to 2015



Incident Type

2020



In March of 2021, Fire Chief James Burkush retired from the department after serving as Chief for almost 5 years. Between Manchester and Hooksett, Chief Burkush completed over 44 years in the fire service and we were lucky to have his leadership, guidance and friendship. With his departure, Assistant Fire Chief Steven Colburn was promoted to the position of Fire Chief in April. Chief Colburn has hired in 1999 and has held the positions of Firefighter, Captain, Fire Inspector and Assistant Fire Chief. Chief Colburn is also active with the regional haz-mat team and is active within the Capital Area Fire Compact. Shortly after, Captain David Nadeau was promoted into the position of Assistant Fire Chief. Chief Nadeau has been on the department for 15 years and has held the positions of Firefighter, Lieutenant and Captain of Central Station. Both Chief Colburn and Chief Nadeau bring a wealth of knowledge and experience that will undoubtedly move the department forward!



Recently the department transitioned one of the shift firefighter positions into the administrative offices to fill the role of Fire Inspector. Previous to this, fire prevention, inspection and investigation duties were managed by Chief Colburn. However over the past few years, it has been clear that the department needs a dedicated fire inspector to ensure the proper oversight of fire prevention and inspection within the town. In April of this year, Firefighter Ian Tewksbury was promoted to the position of Captain of Fire Prevention. Congrats Captain!

Other promotions included Robert Wolinski to Captain of Central Station, Stephan David to Lieutenant, Kristy Tobine to Lieutenant and Seth Miller to Lieutenant. All have settled into their positions and are doing great! In the past year, we've also had a few retirements as well. Lieutenant Earl Lincoln retired after 20 years with the department and over 41 years in the fire service. Lieutenant Daniel Silva retired with 18.5 years with the department and 31 years in the fire service. We wish them both the best with their retirements!



Six (6) new employees were hired in FY 20-21 after completing an extensive hiring process which includes an assessment center, practical evaluation, oral boards, chief interviews, and an in-depth background check. The hiring process takes approximately 3 months to complete from start to finish. Each new firefighter completes a 2-week orientation program or 'Recruit School' as we call it. Here they are evaluated on skills and orientated to Hooksett and how we operate. After completing the orientation program, they are placed on shift where over the next 18-24 months they will work to complete an in-depth task book fine tuning their skills and getting checked off to operate our apparatus. In addition to completing the task book, there are many tasks including obtaining their Commercial Driver's License (CDL), NH boating license, the NH Fire Academy Driver Operator. The new hire training program is a challenging time during their new career, but one that is necessary to ensure we provide the best service for the Hooksett residents.

Apparatus and Equipment

Engine 1 was placed into service in the spring of 2020. After a yearlong design process which consisted of meeting with department members to solicit their input, meeting with vendors and putting all that into a very detailed specification, Rosenbauer was the chosen bidder. Focus of

the design was on reliability, standardization of features we have in other vehicles and corrosion prevention.

Department members made several trips to the factory in Minnesota for the pre-build conference, chassis inspection and then the final inspection prior to the vehicle leaving the factory. As complex as these vehicles are, it is critical to be involved in the build process and inspect as the truck is built to ensure the end product is what was ordered.

Over the last year the department has started working on specifications to replace Engine 4, Car 3 and Ambulance 1. The goal is to standardize the fleet as much as possible with creates efficiencies in training and fleet repairs. Although we are not changing a lot in the new specifications there is a lot of work that must take place behind the scenes with these purchases before we place the order. The department will be requesting the purchase of Engine 2 (to replace Engine 4) in the summer of 2021 along with the purchase of a new staff car to replace Car 3 later in the fall of 2021. We are hopeful to place the order for Ambulance 1 sometime late 2021 early 2022. Both the Engine and Ambulance build times are anywhere from 300-400 days so we will not take delivery until sometime in 2022.



Maintenance, repairs and testing took place throughout the year. COVID made for a few challenges but our DPW and repair shops did their best to keep our fleet on the road and safe during the pandemic. Each year the pumps and ladders have to be tested to meet the NFPA standards. We utilize 3rd party testing companies to complete these tests. Our maintenance program allows these apparatus to pass the tests each year.

With the support of the Town Council and Budget Committee the town established an Apparatus Replacement Capital Fund several years ago. The goal with this capital replacement fund is to put money away each year so when the larger apparatus needs to be replaced, the money is there. There are several advantages to this over leasing which the town has done in the past. First the capital reserve fund is making money on the interest that is in the account, and second manufacturers typically offer discounts for pre-payment or partial payments as the truck is built. With leasing we are paying interest on what was borrowed ultimately costing more money at the end of the payments. We ask for your support to continue funding the apparatus replacement warrants, this will help keep the spending level preventing large spikes in taxes.



The firefighters take great pride in our apparatus as it shows when they are on shift at the station or driving around Hooksett. We greatly appreciate the hard work of the firefighters and the mechanics at Highway Department who keep the trucks ready for the next emergency.



Personnel, Training & Professional Development

Between July 1, 2020 and June 30, 2021, members of the department participated in 2,468 staff/hours of fire, rescue, prevention, haz-mat and emergency medical training. This averages 82 hours of training per department member and does not include the additional numerous hours our staff is required to complete each year to meet State and National emergency medical training requirements. This year's training has been focused on fundamental skills, equipment reviews, ice rescue, and forcible entry, all conducted in-house.

Our officers and command staff continue to further their education by enrolling in college degree programs with some members obtaining their bachelor's degree in Management/Public Administration and Fire Service Administration. These programs better equip them for challenges they might face in their leadership and management roles.

The pandemic brought many challenges to the Department, one of those being access to off-site training facilities. The New Hampshire Fire Academy along with the National Fire Academy canceled all classes and seminars for 2020. However in the spring of 2021, we were able to provide "Bail out" training, on-site with a certified instructor for the entire department as part of firefighter safety and survival. 'Bail out' is a technique we need to know but hope to never have to use. This skill is in the high-risk/low frequency category and is important for us to know if we find ourselves in a situation that is immediately dangerous to life and health with the only exit being a window.



During the upcoming fiscal year - the training priorities include in-house state certification process for Driver/Operator Training of All Vehicles, Pumps, and Aerial Apparatus. Other significant areas include strategy and tactics with use of developing pre-fire plans of structures in Hooksett. Continuous refresher training focused on basic and advanced firefighting fundamentals will be instructed by qualified in-house instructors on department developed and owned props. Leadership training will also occur to provide professional development and succession planning.

Fire Prevention, Inspection & Investigation

Fiscal Year 2020 saw many changes to the Fire Prevention Office including the addition of a Fire Prevention Captain. By having a full time fire inspector, the back log of assembly permits, oil burner inspections, new home inspections, and life safety inspections as well as new construction plans review, has been significantly reduced. Specifically, the plans review process for new business and new residential construction has gone from a process taking 6 to 8 weeks or more, to now no more than 2 to 3 weeks.

One of Fire Prevention's duties that we were unable to focus on because of COVID restrictions was the outreach to the schools and daycares in town during Fire Prevention Week in October 2020. We missed seeing and teaching the kids as much as they missed seeing the firefighters in their gear and climbing in and out of the trucks. We are looking forward to this again in 2021 and hope get back out into the schools.

The Fire Prevention division is responsible for more than inspections and plans review. Each year, there is a variety of calls for fire prevention and life safety service and 2020 was no different regardless of the pandemic. Just some of the different responsibilities were storm damage assessments, underground fuel tank mitigation, building/occupancy fire and life safety analysis, fire

extinguisher training, and project oversight. Fire Prevention also works with our schools to conduct monthly emergency and evacuation drills to ensure preparedness in the event of incident or disaster.

Fire Prevention is also responsible for fire investigations. In 2020, there were a total of 75 fires in Hooksett that were investigated. Some are fairly simple while others require a more detailed investigation into cause. Some fires investigations can take several weeks to complete, including numerous staff hours and outside agencies to assist.

Emergency Medical Services (EMS) & COVID-19 Response

The past year has been an unprecedented and uncharted time for not only firefighters, but police officers, nurses, doctors and all other essential workers. COVID-19 has changed the way we operate and the way we look at things. Thank you to all the essential workers who stepped up during this pandemic. Regardless, public safety is and has always been our mission and we continue to answer the call, every day.

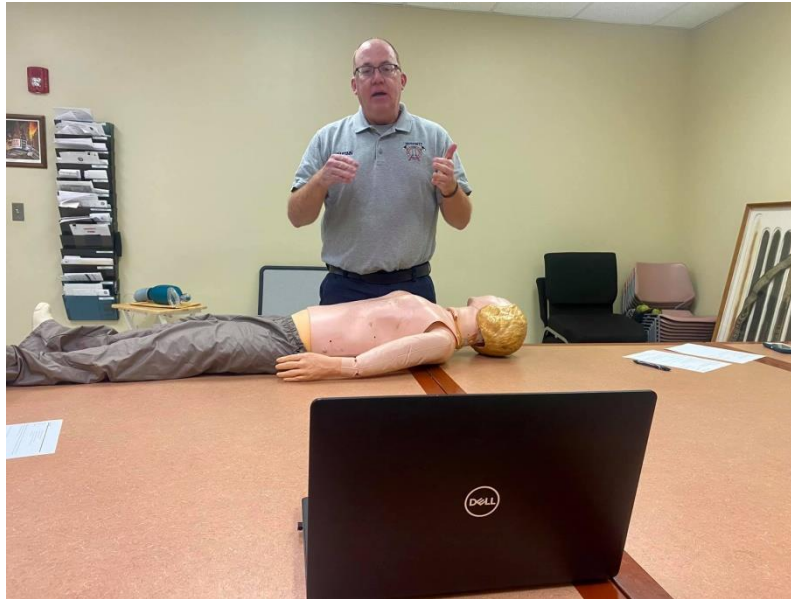
In response the COVID-19 pandemic, our firefighters found themselves performing functions in a new realm: Public health. Personnel from our department, in addition to their shifts at the fire department, assisted with the manning of the COVID-19 Vaccination Site at Southern NH University and in Concord, NH. From early January to June of this year, firefighters from our department, along with other medical personnel and the NH National Guard provided vaccinations to NH residents. Typically EMTs and Paramedics are not administering vaccines, however they are called upon to do so in times of a pandemic. During this time period, department personnel worked over 1,650 hours at the vaccination sites, ensuring the delivery of vaccines to all who needed them. The department also organized vaccine clinics for the Hooksett SAU, Hooksett town employees and other clinics in the area. Captain Stalker, who also serves as the town's Deputy Health Inspector, was also busy checking and enforcing health codes and Emergency Orders in relation to COVID-19.



During the past year, the department also had the ability to perform 'in-house' COVID-19 testing of Firefighters and Police Officers. Given that public safety is at the forefront of this pandemic, ensuring the safety and health of all town employees was important. Performing these tests provided safety and peace of mind to the first

responders, their families and the public.

The department continues to be always busy in the field of emergency medical services (EMS). Of the 2260 total calls for service in 2020, approximately 2/3 of these were medical responses and motor vehicle accidents. In recent years, the department has invested in training our own personnel by sending them to the Paramedic Program at the New England EMS Institute (NEEMSI) in Manchester. Two department members graduated this year, and another is set to complete the program early next year. Doing so, we have increased the number of paramedics on staff and now we have 1-2 paramedics assigned to each shift. With this, we are able to provide the highest level of emergency care to those having medical emergencies and traumatic events.



In June, the department taught our first ‘in-person’ CPR class in over 16 months. Earlier this year, we did improvise and taught CPR virtually to the 7th grade students at Cawley Middle School, as we do usually in person annually. Given the pandemic, in person education was not an option, however we have turned the corner thankfully to where this can begin once again. We believe that public education and injury/illness prevention is of the utmost importance and we are excited to be doing this again!

In addition to the above, we have been busy with grants, equipment maintenance, EMS education and training and our continuous quality improvement (CQI) program. In the next year, we will be seeking to replace our Ambulance 1 with a new ambulance. The current Ambulance 1 is a 2008 International AEV, rescue-style ambulance. This has served us long and well, however its replacement is due. As always, please feel to contact Captain Joseph Stalker, our department’s EMS manager with any of your medical /EMS related concerns. Safe healthy and stay safe!

Forest Fire Warden / Forestry Protection

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers’ fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland-urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires that threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their homes. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire-wise and fire safe!



Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. Smokey's message has always been about personal responsibility – remember his ABC's: Always **Be Careful** with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**

Fire permits are available from either Fire Station #1 at 1 Riverside Drive or the Safety Center at 15 Legends Drive for no cost or can be obtained by visiting www.NHfirepermit.com. The on-line permit has a fee of \$5.00 per permit and this fee is to cover the cost of running the website, the State of NH nor the Town of Hooksett makes any money off the permit. Please note this fee was \$3.00 last year, there was an increase in the spring of 2021 when the new site went live.

As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing **ANY** outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Hooksett has a local ordinance requiring fire permits with snow cover and these are issued in the winter once snow is covering the ground. The burning of household waste is prohibited by the Air Resources Division of

the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/.

Emergency Management

Emergency Management in Hooksett encompasses many roles. Critical roles in emergency management are Prevention, Protection, Mitigation, Response, and Recovery. In 2020, the Fire Chief who serves as the town's Emergency Management Director, managed and provided guidance on many areas related to the COVID-19 pandemic. During the pandemic Hooksett Emergency Management staff worked with local, state, and federal agencies to stay up to date on the latest information/guidance, secure PPE/cleaning supplies, secure grant funding for items related to the pandemic. Staff attended meetings with state and local officials throughout the pandemic. The team has applied for and secured \$1,097,130.43 in state and federal funding. Special thank you to Administrative Assistant Regina Howard for her long and hard work on securing this funding and processing the grants for the town. This money funded PPE/cleaning supplies, additional overtime staffing for Fire which allowed an additional ambulance to be staffed, staffing for the vaccination sites, building HVAC upgrades and several other projects.

In addition to COVID-19 grants, Emergency Management also secured to upgrade the door security system at the Safety Center for a total of \$37,000.00. This system has been installed and replaced two very outdated systems at the Safety Center.

Heritage Commission

RSA 674:44-a states that a “heritage commission may be established in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible or intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts.” Hooksett’s commission was reactivated in July 2003.

The duties of a heritage commission are generally outlined in RSA 674:44-b. A commission has advisory and review authority and is charged with surveying and inventorying all cultural resources; conducting research and publishing findings; assisting the planning board, as requested, in the development and review of those sections of the master plan which address cultural and historic resources; advising, upon request, local agencies and other local boards in their review of requests on matters affecting or potentially affecting cultural and historic resources; coordinating activities with appropriate service organizations and nonprofit groups; and receiving gifts of money and property, both real and personal, in the name of the town, subject to the approval of the council.

The Covid-19 public health crisis continued to impact everyone’s in-person plans for events and other public gatherings, but projects that were completed during the period July 1, 2020, to June 30, 2021, or are continuing:

- Received two new demolition permit applications for review. Neither was found to be significant.
 - The petition regarding the Stone House (1253 Hooksett Road, locally known as the “Hebert House”) was filed last fiscal year (June 5, 2020). It was deemed significant but had not completed proceedings by June 30, 2020, so was carried over to this fiscal year. After holding the required meetings and public hearing as outlined in Development Regulation 17, no agreement was reached to any of the alternatives offered. The Heritage Commission’s responsibilities concluded.
 - Update: Confirmed in May that the storage facility plans had been abandoned. Property is again up for sale.
- Recognized the 10th NH History Week in October using Facebook postings about the rehabilitation of Head School and the creation of the Head School Society. 2020 was also the 10th anniversary of the school’s dedication and implementation of the living history program.
- Offered Historic Hooksett narratives and photos throughout the month of May in celebration of our 18th annual Hooksett Heritage Day. Brief history outlines accompanied by vintage photographs were posted to several Facebook pages and other social media. The Library consolidated all of the entries into a slide show which is available on their website and the town site. The entries were also printed by Neighborhood News. The program was very well received.
- Collaborated with the Conservation Commission on historical signs for the Brick Kiln Historic Trail Loop; they tell the history of the Merrimack Street brickyards, the area’s natural resources, the brick making process, and the early pioneers in the industry

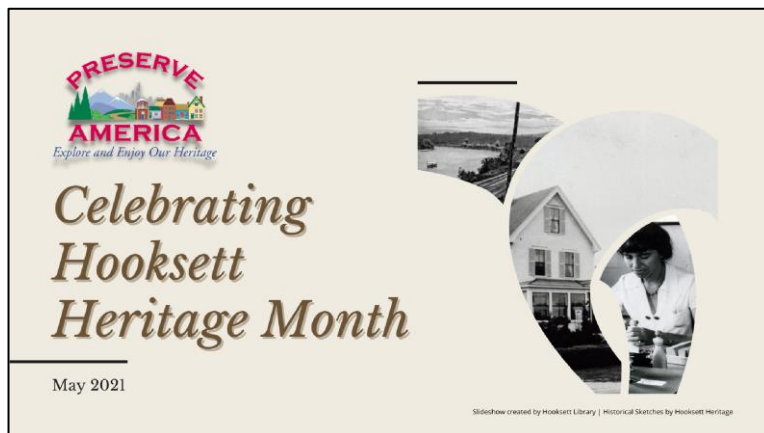
- Continued to sell various merchandise items to supplement the town allocation.
- Included painting of the privy and trim of Head School under a town contract. The living history program was paused during the 2020-2021 school year.

The commission meets on an as-needed basis at the Hooksett Public Library. We welcome volunteers interested in our work and would be pleased to receive input from the public. Contact Hooksett.Heritage@myfairpoint.net or call 669-8926.

Respectfully submitted: Kathleen Northrup, Chair; John Giotas; Yolande Cotnoir-Walsh (February); and James Sullivan, Council Representative. Alternates: None.



Stone House at 1253 Hooksett Road, Subject of Extensive Demolition Proceedings



Introduction to slide show prepared for Heritage Month, May 2021

Historical Society

The Hooksett Historical Society was established in 1974. In 1975 the Arah Prescott Library became its home. For 47 years we have continued to meet its purpose which is to bring together those people interested in history of Hooksett, N.H. It has attempted to help our citizens to understand that the history of our community has been one that has seen many changes, one that has continued to evolve and one that has been filled with great promise and one that faced many challenges. **The Challenge for our Society is Volunteers. Volunteers who would like to serve as board members.**

Throughout the 2020-2021 year despite the impact Covid-19 the Society has continued to discover and collect historical materials, provided for preservation of town artifacts, categorized Hooksett history, cooperated with town officials, and disseminated historical information in various forms.

Though the Society did not have public events were able to obtain items for our collection through the our small operating budget and Town financial Assistance with the acquisition of items such as ; a 1906 postcard of Mt St Mary's with a unique view , a 1912 and 1920 menu of the Profile Club held at the Riverside Inn, a 1946 menu from the Farm kitchen, a 1978 Press photo of the front of Mt. St. Mary's, a 1970's aerial view of NH College, stereo view photo of the Heads Brickyard (circa turn of century) , two large postcards of Mt St Mary's featuring the Administrative building and College dorm, a matchbox from the El Rivardo Motel and a book on Old Home day Celebrations featuring Hooksett from around 1922 and a 1888 school report

We continue to categorize our collection, creating albums of various topic and helping those inquiring about Hooksett history including the history of the dragons in front of the Prescott Library, old homes, researching family trees, dates of events and town landmarks and geography of Dalton Brook.

In Corporation with Town and other organizations, photographed the continuing changing town land scape (before and after) including improvements at the Sewer Department and sponsored the 4th annual 8th grade history award.

And in efforts regarding the dissemination of historic Information we have continued our updates to our Hooksett history site and our Facebook page and have shared updates on plans for the towns 200th birthday in 2022.

The Hooksett Historical Society, now in its 47 years, continues to promote and educate our citizens on the historic significance the Town of Hooksett has played in New Hampshire since

our Town's founding in 1822 and we thank the citizens of Hooksett, Hooksett Public Library and our sister preservation groups.

On behalf of the Hooksett Historical Society Board of Directors

James Sullivan

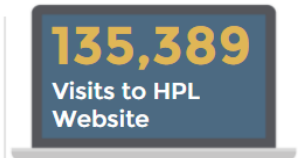
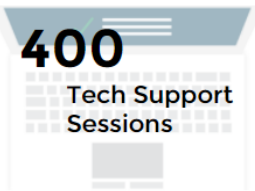
Bob Thinnes

Brian Baer Diane Valde

Hooksett Library

The Hooksett Library is a vital resource in this community that provides information and technology resources, literacy and cultural programming, and varied reading and entertainment materials for all ages. This last year has challenged every public institution, while asking us to reimagine our readiness and reevaluate our core services. The Hooksett Library staff and trustees have made thoughtful changes that allowed us to move forward, bringing the community back together, slowly but surely, in our physical space, while our virtual library continues to expand beyond the reach of our building.

The library's focus on technology has brought many virtual library enhancements over the past year, including an "Ask a Librarian" live chat/text button on our website, allowing ease of communication for patrons wishing for immediate responses regarding current services and porch pick ups. Other additions are virtual newspaper access, wireless remote printing, e-newsletters highlighting new materials and recommended reads, increased social media presence and improvements to our public access catalog. New patrons continue to discover us and

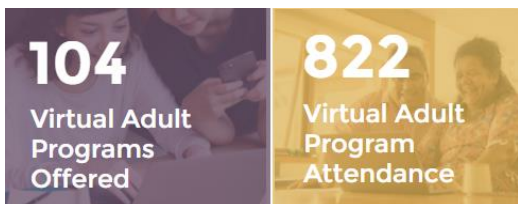


289
New
Cardholders



register for new cards online, and many participate regularly in weekly technology classes, or receive individualized tech support sessions for device troubleshooting and special training. Laptops are available for checkout, and library chromebooks were well utilized by the town during the initial COVID shut downs to cover employees working from home.

As our patrons learned how to cope with pandemic changes and challenges, they looked to the library to support community engagement and connections. Library staff provided technology and Zoom support for standing library groups, including the digital photography group, local art classes, knitting groups, Hooksettites, and our on-going book clubs for adults and kids. Moving established programs to the virtual space required individualized attention, creativity, and flexibility, and we increased our community partnerships, hosting Zoom programs with NH Fish & Game, a live cooking demonstration with a celebrated local chef, presentations with AARP NH, among others. The positive feedback from these programs encouraged us by demonstrating how much patrons valued these connections.



Library staff also focused efforts on our senior population, offering COVID vaccine registration assistance, a public flu vaccination clinic by appointment, and leading seminars on consumer safety, how to avoid scams, and how to use technology to stay connected and keep us safe and healthy. In December 2020, we offered "porch-pick-me-ups", free kits with donated puzzles and treats, as well as information resources for those experiencing isolation. We offered monthly creativity kits for adults, and led a support group series for caregivers and individuals affected by spousal loss with Granite Visiting Nurse Association; these programs provided seniors with friendly encouragement, resource connections, and invitations to reach out again.



Hooksett Library has always served the families and children of Hooksett, and this year was no different in that regard. The youth services team continues to be outstanding; they pivoted to provide early literacy connections for kids through virtual programs, live facebook demos, and take & make craft/STEM kits. Kids who were toddlers attending “Little Movers” classes at the library pre-pandemic are now growing into kids; because our youth services team connected with many of these children in the virtual space, they report that many haven’t missed a beat and still know their librarians from live virtual events like the Polar Express storytime, Miss Lori’s Zoom Baby Rhyme, and Messy Science on Facebook Live. Miss Heather’s team looks forward to welcoming these growing kids into the newly renovated Discovery Room and are enjoying their summer reading programming with them outside in-person this summer.

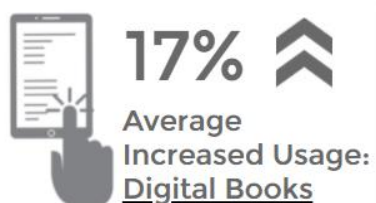


If silver linings can be pulled from the storm clouds of this past year, one major success has been Hooksett Library’s focus on the local. The Hooksett Heritage Commission and the library collaborated to celebrate Hooksett Heritage Month virtually in May, using the Neighborhood News, Facebook, our e-sign, and a virtual slideshow with historical sketches and photos that connect us to our local history. The Hooksett Bicentennial Committee is also hard at work, planning events for this next year’s town wide celebration, including a variety of speakers made possible through grant funding from NH Humanities. These collaborations between town groups and library staff help gather momentum and further amplify what’s outstanding in the Hooksett community.

Turbulent times help narrow our focus, but also shake us up. Because of the changing nature and scale of this global health crisis, the Hooksett Library was not able to accomplish all that we would have liked with the resources and time we had, and that is to be expected. It was challenging to safely provide public access to computers to the greater public, as we have always done; due to limitations on public building access during the winter virus surge and our desire to focus on the town taxpayer, we made hard choices, focused on Hooksett cardholders only. We provided laptops for loan and then computer use by appointment. We expanded wireless printing, performed notary services in the fresh air, and spoke to many, many people on the phone or by chat instead of in-person. We recognized that Hooksett kids were missing our LEGO-lend program, so we made additions to our ‘library of things’ collection, such as a metal detecting kit and a trail camera, to encourage kids and adults to go out exploring the natural world together. We focused on our collection development on timely topics, like coping with anxiety, eating for health, and cultivating resilience and creativity.



During this past year, our digital collections exploded with unprecedented but sustained use.



As we look to this next year, we are grateful for the recent AARPA grant funds we applied for and received from the New Hampshire State Library and the Institute of Museum and Library Services; a mobile Maker Space cart is a fantastic addition to our kids’ programming toolbox, and can be used by other town groups for educational outreach programming. We will continue to use many of the innovations and services we developed as part of

Hooksett Library’s pandemic response, including take & make kits, virtual tech support, virtual/hybrid programs during winter months, and porch pickup.

~ NEW SERVICES ADDED ~	
<ul style="list-style-type: none"> • Porch Pickup & Virtual Browsing • Virtual Storytimes & Programs • Take-and-Make Kits • Live Chat • Virtual Tech Support • Virtual Escape Rooms 	<ul style="list-style-type: none"> • NextReads Newsletters • Fresh Book Picks For You • Custom Book Bundles • Mobile printing • AtoZdatabases & NewsBank • ...and more!

Each year brings further challenges, yet we hope that the lessons learned from this past year will make us all better stewards of our communities. The Hooksett Library plays an essential role in this endeavor. We will continue to focus on providing the best service possible, keeping the following goals and initiatives in mind: to determine and fill the needs of our community with additional virtual and in-person outreach services, digital literacy, increased access to digital resources, and early literacy for our youth through school age.

Respectfully submitted,

Heather Rainier, Library Director

Library Board of Trustees

Mary Farwell, Chair
 Mac Broderick
 Barbara Davis
 Tammy Hooker
 Linda Kleinschmidt

2020-2021 Statistics:

Books and materials purchased (does not include magazine issues):	5,051
Donations added to the collection (includes replacements of existing titles):	387
Books and materials withdrawn from collection:	2,022
Registered patrons as of 06/30/21:	7,313
Visits to the library:	10,116

Adult programs provided virtually:	104	Youth programs - total views:	107,616
Adult program attendance:	822	Youth programs provided in person:	44
Youth programs provided virtually:	224	Youth programs in person attendance:	983
Youth programs live views:	5,852		

Youth programs for FY21 were a combination of virtual and in-person. The virtual programs were hosted on Facebook Live or via Zoom. For those hosted virtually the live view and the total view is included.

FY21 Financial Summary

Income:

3D printing	\$117
Copies/fax/printing	\$343
Fines	\$148
Gift donations	\$834
Governor's Office for Emergency Relief & Recovery (reimbursement)	\$8,153
Greenough bequest	\$4,480
Interest (all accounts)	\$151
Jonathan Murphy Memorial	\$250
Kiwanis grant - Cawley Summer Reading	\$916
Materials replacements / processing fees	\$811
Meeting room donations	\$63
Non-budget reimbursements:NH Interlocal & HealthTrust refunds	\$242
Non-Resident fees	\$3,545
Notary & Proctoring donations	\$27
Program supply fees	\$795
TD Bank Affinity donation	\$16,423
Technology support donations	\$195

Library Accounts as of 06/30/21:

Copy Account	\$2,396
Fine Account	\$15,398
Gift Account	\$12,846
Grants account	\$52,260
Greenough Bequest	\$36,607
Meeting Room Account	\$8,041
Morin Account	\$2,941
Special Checking	\$39,915
Vacation Sick Accrual	\$22,620

Disbursements:

3D printing expenses	\$150
Copy & Printing	\$1,267
Grant - Affinity - Discovery Room renovation	\$17,580
Grant - Kiwanis Cawley summer reading	\$1,573
Grant - LGC Wellness initiative	\$110
Online resources	\$400
Programs (Adult & Youth)	\$1,579
Public internet & computers	\$2,121
Replacements (books & media)	\$1,859

Hooksett Library Budget 2020-2021

Automation	\$28,166	Online Resources	\$6,011
Books and Materials	\$60,524	Postage	\$505
Custodial Supplies	\$1,703	Programs and Services	\$5,120
New Equipment	\$1,834	Staff and trustee expenses	\$7,323
Equipment Maintenance & Repairs	\$3,758	Utilities	\$30,638
Information Technology	\$10,122	Van Service	\$4,130
Maintenance & Repairs	\$62,041		
Office Supplies	\$3,484	Total budget income from the Town of Hooksett: \$885,666	
Payroll Expenses			
	Dental Insurance	\$1,876	
	FICA	\$38,111	
	Health Insurance	\$84,178	
	Life & Disability Insurance	\$5,017	
	NH Retirement	\$40,705	
	Unemployment	\$390	
	Wages	\$489,079	
	Workers Comp	\$950	

Library Holdings & Circulation

	Holdings	Circulation		Holdings	Circulation
Adult Kit	6	8	DVD	4061	5776
Audiobook CD	2252	1491	Graphic Novel	550	816
Audiobook Playaway	288	618	Kit	336	15
Book	21537	19069	Large Print	1495	852
Cake pan	78	10	Music CD	1106	545
Children's Audiobook CD	925	852	Periodical	336	990
Children's Book	17461	34075	Video Game	317	345
Children's DVD	1935	2143			
Children's Music CD	290	126			
Children's Periodical	74	54			

Planning Board

The Planning Board's primary duties include reviewing land use applications for compliance with Land Use Regulations, Development Regulations, the Town Zoning Ordinance, and the Master Plan. Applications include residential and commercial site plans, amended site plans, major and minor subdivisions, project phasing proposals, lot line adjustments, lot mergers, condominium conversions, and site plan waivers.

The Planning Board has reviewed numerous formal applications and development proposals over the last fiscal year. Despite the ongoing COVID-19 pandemic, land speculation and interest from the development community in our community is relatively strong. From July 2020 through June 2021, the Planning Board reviewed a total of 50 formal land use applications, which represents a 10% increase from the year prior. The Board also participated in many other informal project proposal discussions, hosted several public hearings, reviewed a variety of proposed zoning amendments, and developed several ad-hoc subcommittees to review specific land use topics.

During fiscal year 2020/2021, the Planning Board accepted and reviewed a total of 50 formal land use applications, including:

- 6 subdivisions of land
- 4 lot line adjustments
- 15 commercial site plan applications
- 1 condominium conversion
- 7 amendments to existing commercial/industrial site plan applications
- 4 Performance Zone waiver requests
- 4 residential site plan applications
- 5 lot mergers
- Various conceptual discussions, impact fee appeals, zoning amendments, changes of use, public hearings, etc...

Major development projects reviewed by the Board in fiscal year 2020/2021 include:

- Hemlock Hill Estates – 37 lot conservation subdivision
- Bernice Street Subdivision – 27 lot conservation subdivision
- Blue Bird Self Storage – 400 unit expansion
- Starbuck's
- Domino's Plaza
- Platinum Trucking
- Oscar Barn
- Granite Woods Distribution Facility
- Eversource – 40,000 square foot facility expansion
- Hooksett Sewer and Wastewater Solar Array
- Manchester Water Works Treatment Facility
- Londonderry Turnpike Commercial Condominiums

The Planning Board reviewed the draft of the 2020-2030 Master Plan update in February of 2020. The draft plan is currently under review by all Town departments, as well as the Town Council and members of the

public. The Board aims to revise the draft after a period of public comment and review, and the draft should be available in final format and ready for adoption in Autumn of 2021.

Currently, the Planning Board is working to optimize the balance between commercial and residential development within the community. The Town has experienced tremendous pressures from the development community in fiscal year 2020/2021 – most of this pressure has been from developers looking to construct market rate housing in the community. New Hampshire is experiencing the worst housing shortage and associated rise in the cost of housing in over three decades.

Several members of the Planning Board, along with Community Development staff and Administration worked closely to develop and update to the Town Capital Improvements Plan. This document serves as a budgetary planning tool for major Town infrastructure projects, departmental vehicle requests, other equipment and programs over a 6 year period. At the time of this report, the Planning Board has proposed final amendments to the document, which is scheduled for review and approval by the Town Council and the Budget Committee in the coming months.

Planning Board representatives also served on the TIF Advisory Committee, which reviewed planning and engineering for the proposed sewer extension along West River Road servicing Exits 10 and 11. At the time of this report, the Town has entered into a contract with Underwood Engineering to provide design and engineering services through a phased approach to the project. Service to Exit 10 is slated to begin in 2022 and Exit 11 in 2023-2025.

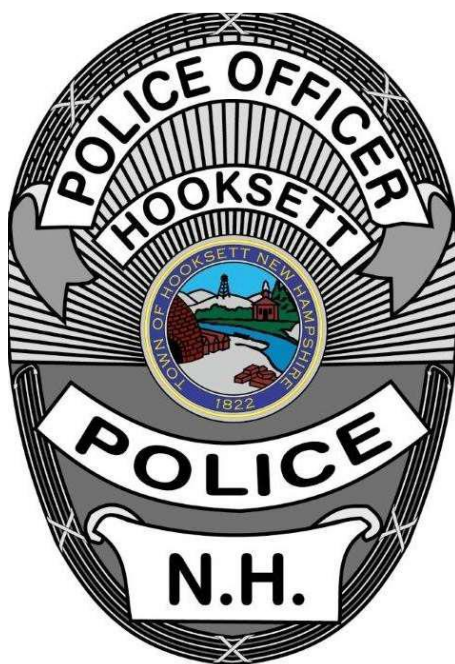
The Town Planner and Community Development Staff, in addition to providing administrative support to the Planning Board, have also worked on several in-house projects throughout the fiscal year, including a comprehensive update to the Town Hazard Mitigation Plan, reviewing and updating the Town's permitting software and GIS files, hosting multiple pre-construction conferences with construction contractors, and providing general guidance and support to the development community regarding development proposals, zoning, building, and code enforcement issues.

We thank the following residents who served on the Planning Board during the 2019-2020 fiscal year:

Richard Marshall, Chair
Tom Walsh, Vice Chair
Paul Scarpetti
Rob Duhaime, Council Representative
David Boutin
Christopher Stelmach
Matt Reed
Donald Winterton, Alternate
Mike Somers, Alternate
Denise Pichette, Alternate

The Hooksett Planning Board meets on the first and third Monday of each month at the Hooksett Municipal Building in Council Chambers. All meetings are open to the public. For more information on the Planning Board, visit www.hooksett.org or contact the Planning Office at (603) 268-0279 or nwilliams@hooksett.org

Hooksett Police Department



Police Command Staff

Janet Bouchard
Chief of Police

Captain Jake Robie
Administrative Captain

Lieutenant James Bradley
Detective Division Commander

Lieutenant Justin Sargent
Patrol Division Commander

Department Staff

Patrol Division

Patrol Supervisors

Sergeant Michael Zappala
Sergeant Valerie Lamy
Sergeant David Scarpino
Sergeant Joseph Ducharme
Sergeant Christopher Buker
Sergeant Daniel Byers

Communications

Supervisor Richard Belanger
Dispatcher Jay Wilson
Dispatcher Christine Barry
Dispatcher Katy Roche
Dispatcher Dawn Smith
Dispatcher Aaron Roy

Detective Division

Detective Dean Lombardo
Detective Brian Williams
Detective Travis Mannon

Prosecution

Attorney Evelyn King
Prosecution Assistant/Victim Advocate Susan Xenakis

Department Support Staff

Executive Assistant Francine Swafford
Administrative Assistant/Evidence Technician Jessie Ulliani
Administrative Clerk Sheryl Kiley
P/T Administrative Clerk/Receptionist Lynn Nash
P/T Support Specialist Gary Blanchette

Patrol Officers

Officer Erin Minihan
Officer Brian Roche
Officer Trevor Dearden
Officer Nicholas Kapteyn
Officer Richard Foshier
Officer Kevin Laliberte
Officer Logan Gardyne
Officer Jordan McCluskey
Officer Joshua Preve
Officer/SRO Angela Bergeron
Officer Brandon Carleton
Officer Jordan Estevez
Officer Eric Foley
Officer Schleiden Meneide
Officer Mary Kitsis
Officer Jennifer Neely
Officer Stephen Sanchez
Part-Time Reserve Officer
Officer Kristofer Dupuis

K-9 Unit

Commander: Sergeant Zappala
Handler: Officer McCluskey
K-9 Timber

Message from Chief Janet Bouchard

As I began to prepare this message I reviewed the past messages I have written as the Chief of Police. I was surprised to realize this is already the 5th time I have had the honor of speaking on behalf of all the men and women of the Hooksett Police Department. Even though COVID-19 remains a threat, we have been able to adjust to our new “normal.” Thankfully we are able to engage with the community again through our events like the Pumpkin Hunt, the Egg Hunt Eggstravaganza, the 1st drive through ice cream social, demonstrations with K9 Timber and of course the popular National Night Out. We are also very happy to have resumed providing child passenger safety seat inspections and holding RAD classes. RAD is a 4 week, hands on, self-defense class for women and girls. The classes are free and very empowering. Please email course instructor Sergeant Valerie Lamy at Vlamy@hooksettpolice.org for more information.

We would also like to remind residents that we have an active Neighborhood Watch program. Officer Logan Gardyne has taken over as the department liaison for the groups. Email him at Lgarydne@hooksettpolice.org to see if your neighborhood has a watch group, and if not, how to set one up.

You may have noticed the Monthly Recaps that we began posting on our social media sites. These are prepared by Dispatchers Katy Roche and Dawn Smith and provide an easy to read, quick recap of just some of the activity that Hooksett Officers were involved in during the month. The recaps have received positive feedback, as these strengthen our ability to remain transparent with the community we serve. We find most people are surprised at the level of activity we are faced with each month.

Training and career development remain a priority for all employees at HPD. Captain Jake Robie ensures that all employees receive more than the State required amount of training hours. While we continue to focus on necessary defensive tactics, firearms and other officer safety training, all sworn officers received additional training on ethics, anti-bias and de-escalation. We were also able to participate in another active shooter training at the Cawley Middle School. We thank the school officials for allowing us to use the building to conduct this essential training. We are fortunate to have a solid partnership with our 3 Hooksett schools.

I am most proud of the men and women of the Hooksett Police Department. Throughout the pandemic they remained positive and professional and continued to work hard for the citizens of Hooksett. I am happy to announce that since April of 2021 we have been fully staffed. Our 30th sworn police officer is set to graduate the NH Police Academy in 3 short weeks. We have not had any employee turnover in well over a year. I believe this can fairly be attributed to the support we receive from the community. We cannot thank the residents and businesses in town who supported us throughout the challenges of last year. It seemed as though weekly we were getting deliveries of desserts and dinners and donations of PPE gear. We certainly felt appreciated.

As with last year, I did not feel it was appropriate to include extensive statistics, as the numbers would not be an accurate representation of our activity. Due to the corona virus pandemic, our interactions with the public were restricted. As you will see from the numbers I did include below, we stayed very busy.

Calls for Service:	13,316	(2019 – 15,748)	M/V Crashes:	521	(2019 – 622)
False Alarms:	511	(2019 – 630)	Business Checks:	2,042	(2019 – 2,063)
M/V Stops:	4,088	(2019 – 5,683)	Arrests:	665	(2019 – 706)

Thank you for your unwavering support. We look forward to a safe and healthy year ahead.

Janet Bouchard
Chief of Police

Public Works Department

The Department of Public Works consists of three (3) divisions, Highway, Parks, Recreation & Cemeteries and Recycling & Transfer. We would like to thank the staff for all their hard work and dedication.

The Highway Division is responsible for maintaining a total of 88 miles of roadway. They addressed 18 winter storms this year in addition to the usual cleaning and repairing catch basins and culverts, filling pot holes and repairing road shoulders. Catch basin cleaning was started and all town roads were swept. During the year, approximately 6 miles of roadway were crack sealed and approximately 3 miles of roadway were re-surfaced. Line striping was also done town-wide.

The Fleet Maintenance is a subdivision of the Highway Division. This subdivision consists of a Master Mechanic and a Mechanic. They maintain and repair over three hundred (300) pieces of equipment consisting of trailers, tractors, pickups, trucks loaders, bobcats, a backhoe, mowers, fire apparatus and police cars.

Building Maintenance is another subdivision of the Highway Division. This subdivision is currently led by an assistant crew chief. They are responsible for day-to-day maintenance of the Town Hall, Safety Center and the Courthouse. The assistant crew chief, along with DPW employees and sub-contractors, help to maintain the Town Hall, Safety Center, Highway Department, Recycling & Transfer, Courthouse, Parks & Recreation Building, radio towers for the Police Department, Fire Station I and historical buildings.

The Parks, Recreation and Cemeteries Division is in charge of the maintenance of the town's fields. They are responsible for mowing, maintenance and excavating of all Town cemeteries. Maintenance of playgrounds, all playing fields, tennis courts, basketball courts, school fields and the landscape at all of the town buildings, Veterans Park, Dog Park and Pinnacle Park are all part of this division's responsibilities. They also prepare the plots for Community Gardens. The division is instrumental in working with Old Home Day Committee preparing for the Annual Hooksett Old Home Day. This division also assists the Hooksett Garden Club in providing and maintaining the flower baskets on the Memorial Bridge every summer.

The Recycling and Transfer Division is responsible for collecting and transporting, to the appropriate facilities, the entire Town's generated solid waste and recyclables. It also operates the transfer station for residential drop off. This year, the town collected and transferred 5008.07 tons of residential trash, 190.97 tons of furniture, 516.39 tons of demolition and 43.25 tons of roofing. The division also moved 23.99 tons of electronics, 295.1 tons of metal, 232.05 tons of cardboard 38.22 tons of glass and 37.28 tons of recycling. While curbside recycling is not available at this time, residents are encouraged to bring recyclable materials to the Transfer Station. All recycle materials brought to the Transfer Station are being sent to recycling facilities. Cardboards, metals, plastic, mixed papers, and aluminum cans, when separated do generate money for the Town while separating glass, cost significantly less for recycling.

Sewer Commission

The Sewer Commissioners met twice a month during the year to approve and sign manifests, meet with residents, developers, engineers, and department heads.

Sludge Dryer: The Sewer Commission has always tried to be innovative in exploring new systems or products that will enhance the sewer system as well as save the rate payers and the department money. In June 2019 the Sewer Commission entered into a partnership with Resource Management Incorporated to install a Shincci sludge dryer. This dryer is the first of its kind in the United States and arrived from China in August 2019. The dryer project ran from May 31, 2020 to May 28, 2021. Unfortunately the dryer did not perform as expected and was more costly to run than anticipated. We are researching other drying technologies at this time.

Solar Field: In 2019 the Sewer Commission cleared approximately 3 acres of land next to the wastewater treatment facility to have solar panels installed. In June 2020 the project got underway and in January 2021 the solar panels went online. The energy generated by these panels will substantially help offset the energy cost required for the treatment plant. One of the biggest expenses for running the wastewater treatment facility is electricity. If everything goes as planned, the panels will have paid for themselves in 9 to 13 years.

Asset Management: The Sewer Commission hired Hoyle, Tanner and Associates, Inc. to develop an Asset Management program for the Hooksett sewer collection system **Phase II**. This program is funded by \$30,000 of grant money secured in a warrant article in 2020. The primary focus of this program is to update the collection system inventory, collection system mapping and to establish a method of calculating inventory replacement. The program will also be **beneficial for organizing reports, documents, budgets and risk management**.

Main Street Pump Station: The pump station project was completed in November 2020 and will provide the area with a reliable system for years to come.

Treatment Plant Upgrade: In 2019 Underwood Engineers documented the performance abilities of the Hooksett treatment process that was installed in 2011. The upgrade design was completed and put out to bid. We hope to start construction in late 2021.

Sewer Bill Payments: Customers can pay their bills through ACH, credit cards and E-Checks online. The benefit of ACH payments is that it provides our customers an alternative to credit cards and checks with **no** additional processing **fees**. Customers who choose ACH must fill out a form (available in the office or online through our website www.hooksettewer.com) to authorize us to debit their bank account for the amount due. Credit card payments and E-Checks can be done online through our website. There is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also view their accounts and history by going to our website. **ONLY CASH AND CHECKS ARE TAKEN IN THE OFFICE.**

What's Flushable: Once again "FLUSHABLE" does NOT mean it's safe for your sewer or septic system. Please do not flush wipes, facial tissues, diapers, cigarettes, paper towels, cotton swabs, tampons, condoms,

dental floss or **grease!** Only human waste and toilet paper are flushable! Remember the “**3 P’s**” (Pee, Poop, Paper)!

The Treatment plant facility and office staff are available to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call us at 485-7000 or 485-4112 or email us at hooksettsewer@comcast.net with your questions, comments or concerns. Please be sure to check out the information on our website at www.hooksettsewer.com.

Sincerely,
Board of Sewer Commissioners

Sid Baines, Chairman
Frank Kotowski
Richard “Turk” Bairam

Tax Collectors Report
July 1, 2020 - June 30, 2021

Motor Vehicles	21,736	\$4,460,804.16
Boats	380	\$1,900.00
Decals		\$51,470.00
Misc. Income		\$6,758.68
Grand Total		\$4,507,415.48

Town Clerk Report
July 1, 2020 - June 30, 2021

Dog License Fee & Penalty	1949	\$22316.00
Vital Statistics		\$13234.25
Filling Fees		\$0.00
Misc. Income		\$20.00
Election Checklists		\$1053.50
UCC		\$4815.00
Grand Total		\$41418.75



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name
Street No. Street Name Phone Number
Email (optional)



New Hampshire
Department of
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
		Year:	2020	Year: 2019	Year: 2018
Property Taxes	3110		\$19,723,437.01		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$1,078.28		
Excavation Tax	3187		\$1,624.76		
Other Taxes	3189				
Property Tax Credit Balance		(\$91,274.12)			
Other Tax or Charges Credit Balance		(\$546.56)			

Taxes Committed This Year	Account	Levy for Year of this Report	2020	Prior Levies	
Property Taxes	3110	\$23,078,055.00	\$24,058,540.00		
Resident Taxes	3180				
Land Use Change Taxes	3120	\$70,000.00			
Yield Taxes	3185		\$163.42		
Excavation Tax	3187	\$13,026.46			
Other Taxes	3189		\$81,022.17		

Overpayment Refunds	Account	Levy for Year of this Report	2020	2019	2018
Property Taxes	3110		\$83,720.69		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Wastewater			\$339.14		
Interest and Penalties on Delinquent Taxes	3190	\$35.00	\$49,450.34		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$23,069,295.78	\$43,999,375.81	\$0.00	\$0.00



New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2020	Prior Levies	
			2019	2018
Property Taxes	\$17,907,368.05	\$43,316,030.14		
Resident Taxes				
Land Use Change Taxes	\$70,000.00			
Yield Taxes		\$1,241.70		
Interest (Include Lien Conversion)	\$35.00	\$49,450.34		
Penalties				
Excavation Tax	\$13,026.46	\$1,624.76		
Other Taxes	(\$544.33)	\$45,710.86		
Conversion to Lien (Principal Only)		\$502,062.02		
Wastewater		\$35,650.45		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2020	Prior Levies	
			2019	2018
Property Taxes	\$2,092.00	\$47,605.54		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$5,197,792.68			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$212.27			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$120,471.85)			
Other Tax or Charges Credit Balance	(\$214.50)			
Total Credits		\$23,069,295.78	\$43,999,375.81	\$0.00
				\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$5,077,318.60
Total Unredeemed Liens (Account #1110 - All Years)	\$0.00



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: Prior
Unredeemed Liens Balance - Beginning of Year		\$575,614.02	\$316,766.25	\$1,038,208.29
Liens Executed During Fiscal Year	\$563,356.22			
Interest & Costs Collected (After Lien Execution)	\$925.90	\$23,127.68	\$35,333.42	\$165,254.10
Refunds		\$60.92	\$12.11	
Total Debits	\$564,282.12	\$598,802.62	\$352,111.78	\$1,203,462.39

Summary of Credits

	Last Year's Levy	Prior Levies		
		2019	2018	Prior
Redemptions	\$141,072.96	\$280,178.26	\$116,456.07	\$164,178.28
Credit Balances	(\$120.20)	(\$21.86)	(\$127.64)	(\$441.35)
Interest & Costs Collected (After Lien Execution) #3190	\$925.90	\$23,127.68	\$35,333.42	\$165,254.10
Abatements of Unredeemed Liens		\$39.99	\$1,019.64	\$250.72
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$422,403.46	\$295,478.55	\$199,430.29	\$874,220.64
Total Credits	\$564,282.12	\$598,802.62	\$352,111.78	\$1,203,462.39

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$0.00
Total Unredeemed Liens (Account #1110 - All Years)	\$1,791,532.94



New Hampshire
Department of
Revenue Administration

MS-61

HOOKSETT (225)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Kimberly

Preparer's Last Name

Blichmann

Date

07/28/2021

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kim A Blichmann Tax Collector

Preparer's Signature and Title

Tax Increment Financing District Report

What is Tax Increment Financing?

Tax Increment Financing (TIF) is a fundraising mechanism provided to New Hampshire municipalities through RSA 162-K. It is based around the planning and creation of territorially defined areas called development districts. When one of these districts is created, the total property valuation of the area is recorded. Property taxes derived from that original valuation enter into town coffers as normal, but taxes derived from increases can be directed towards funding projects laid out in the district's development plan. When managed appropriately, TIF can be used to fund improvements that benefit the whole community by attracting new development, revitalizing blight, and/or enacting quality of life projects. This can have the benefit of significantly expanding the tax base and providing more or easier access to services for residents in a less financially impactful way. The Town of Hooksett has previously completed a successful TIF District from 2006, and in March 2017 created a new TIF District along Route 3A to provide infrastructure to the whole corridor.

What happened of note this year?

Though the ongoing community, state, and national impacts of COVID-19 are many and vast, the work on Hooksett's Route 3A TIF District Project continued. The Town of Hooksett's personnel, the Town's engineering consultant Underwood Engineering and others have been working diligently with community partners from other political subdivisions and private landowners. Significant accomplishments have been made including:

- Executed a land agreement between the town and a private landowner to provide more advantageous positioning for sewer infrastructure in the corridor
- Updated a draft recommendation to Town Council on how to proceed with the development of the TIF District as it relates to the design and installation of the sewer and water systems. The recommendation will include projected annual cash flows to include TIF funds, potential loan funds, and taxpayer funds.
- Designed and planned routes to incorporate water service from the Hooksett Village Water Precinct.
- 3A TIF District Advisory Board members began in earnest to engage businesses on hooking up and assisting with the infrastructure projects.
- As of May 20th, 2021, 90% of the engineering for the district for phases 1 & 2 has been completed.
- Despite spirited advocacy, the Town failed to win Community Project Funding for the development of phases 1 & 2 of the sewer development component.
- Negotiated project planning components with the Hooksett Sewer Commission.
- Applied for a grant funding opportunity through Senator Jean Shaheen's Office.

2021 Route 3A TIF District Open Data		
District’s Original Assessed Value (2017)	\$122,124,712	
2018 District Valuation	\$141,157,727	
2019 District Valuation	\$142,794,759	
2020 District Valuation	\$140,000,959	
Captured Assessed Value Retained	\$17,876,247	
District Costs as of June 30, 2021		
Engineering services	\$451,781.94	\$825,231.53
Financing Costs	\$4,646.27	\$4,646.27
Principal repayments	\$250,000,000	\$250,000,000
Interest payments	\$63,750.00	\$63,750.00
Total Costs	\$770,178.21	\$1,143,627.80
Revenues		
Year 2017	\$9,570	Property Taxation
Year 2018	\$421,010.00	Property Taxation and Interest
Year 2019	\$2,500,000.00	Proceeds for Note
Year 2020	\$445,440.00	Property Taxation
	\$17,669.17	Interest
Year 2021	\$402,394.00	Property Taxation
	\$5095.71	Interest
FY 2020-21 Total Revenue	\$407,489.71	Interest and Property Taxation
Historic Total	\$3,398,784.88	All tracked sources of revenue

////////////////////////////////////
Route 3A TIF District Advisory Board
////////////////////////////////////

David Boutin, Chair, Council Rep.

Russ Letendre

Roger Duhaime

Alden Beauchemin

John Leavitt

Mike Somers

Michael Sorel

David Scarpetti

Special thanks to staff: Andre Garron, Town Administrator, Bruce Thomas, Town Engineer, Christine Soucie, Finance Director, Nicholas Williams, Town Planner, Kathy Lawrence, Administrative Assistant, Jon Duhamel, Town Assessor, Elayne Pierson, Assessing Clerk,

With respect,

Nick Germain, MPA

Project Coordinator

Town Administrator's Report

2020/2021 proved to be a very challenging year. Our responsibilities included navigating the complexities created by COVID-19, keeping town government running and responsive to its citizens and constituents and trying to keep major projects in town moving forward. I commend Town Hall and Library staff for their hard work and resolve to keep services open and available to the public. Our first responders helped to keep our community safe and provide the needed services to facilitate getting Hooksett residents vaccinated and directed to appropriate health services when needed. COVID -19 forced many of our businesses to close their offices or stores. Many residents took the opportunity to address some of their home project they had been putting off. The Public Works Department, although not a first responder, was at the forefront ensuring the roads were plowed, trash was picked up and recycling operations did not miss a step. The Transfer Station achieved some record setting tonnage over the last year, and I appreciate Public Works staff for their hard work and dedication during this difficult time. The COVID-19 virus had a profound effect on our two major elections in 2020. Absentee ballots were sent out at a record pace. Planning and coordination of the voting process by Town Clerk Todd Rainier, Town Moderator Cindy Robertson, and Assistant Town Moderator Don Riley, was successfully done from start to finish. We appreciate the assistance and cooperation of the School in coordinating the use of Cawley Middles School for the Deliberative Session. The COVID safety protocols made the planning and layout of the use of the school very challenging, forcing the Town and School to utilize more rooms of the school than normal to maintain social distancing. We jointly hired an audio/visual firm to provide audio and visual facilities to all rooms used for our respective meetings. Although the turnout was very low, the preparation for this annual event was well done.

I thank the voters of Hooksett for their continued support of the Town's Budget. Last March, we had one union contract and a warrant article for non-union raises. You supported an additional phase of the Merrimack River trail system proposed by the Conservation Commission, and your continued support of Hooksett vehicle and equipment replacement capital reserve items is vital to keeping up with the increasing needs of the community. The budget review process is taken very seriously to maximize addressing the needs derived from the growth of the community while attempting to minimize the financial impact on the voters.

The Administration Department is responsible for the administrative and financial affairs of the town, which includes implementing the policies enacted by Town Council. The department has three full-time employees, and one part time administrative assistant. We also have an administrative assistant to take minutes and handle other administrative functions as necessary.

This small staff provides support to all town departments. We assist departments with human resources matters, contracts, grants, purchasing and other administrative functions as necessary. The Town Administrator is responsible for the preparation and presentation of the town budget. Included in the Administration budget is funding for all technology needs for town departments, as well as the funding for legal assistance when needed to all departments, Council, boards and committees. Administration staff works closely with the town's IT contractor to ensure that town staff has technological resources needed to meet their respective responsibilities.

The Administration Department provides staff support to Town Council, including assisting them in developing their agenda, advising them at meetings, and arranging for the taking of minutes. We also oversee the audio/visual system for Council and other boards and committees.

Town Administration is involved in many aspects of municipal government. Our Projects Coordinator, Nicholas Germain, is involved with ensuring that Right to Know requests are handled in accordance with the Right to Know law. He also assists the Town Administrator on many community-wide projects such as the LED Streetlight conversion, investigating establishing a solar farm in Hooksett, overseeing our technology needs for all departments and ensuring that the Council and the many board and committees have audio and video at their meetings. Hooksett's Human Resource Coordinator, Donna Fitzpatrick, takes care of Hooksett personnel issues, which includes employee healthcare insurance, long/short term disability claims, union contract administration and negotiations and supervision of our administrative assistant and part-time recording clerk. She is also involved in budget preparations and review.

In 2019, Town Meeting approved a \$2.5 million dollar bond for the purpose of sewer and other infrastructure improvements on Rt. 3A in the Tax Increment Finance (TIF) District established on March 17, 2017. A portion of the bond funds was used to develop a plan of action that Town Council approved on January 22, 2020, and subsequently, Town Council approved the engineering of that plan on April 22, 2020. Now the TIF Committee is moving toward implementation of the sewer and infrastructure plan in 2022. The current size of the current TIF District is 731.9 acres, comprised of 68 properties or 3.3% of the Town of Hooksett's total acreage. The current TIF also represent 8% of Hooksett's total assessed valuation (*Source: 2017 Hooksett, NH Rte. 3A Corridor-Infrastructure Tax Increment Finance (TIF) District Development Program and Finance Plan-March 2017*). The TIF Committee, Town Staff and Hooksett's design consultants have been working very hard to bring this project to fruition. Much work is yet to be done but retaining our existing business base within the Exit 10 and 11 and creating the infrastructure to attract new businesses to Hooksett will help to expand its economic base and provide more jobs and opportunities. That is well worth the effort.

COVID-19 made it seem as if we, collectively, lost a year. I no longer feel that way, because much has been accomplished despite the setback caused by the virus. We still have much work to do, but I look forward to the year ahead. We will continue to do our best to keep Hooksett moving forward in the best way possible.

Best regards,

Andre L. Garron

Town Council

The lyrics from Leonard Bernstein's *Candide*

*And let us try,
Before we die,
To make some sense of life.
We're neither pure, nor wise, nor good
We'll do the best we know.
We'll build our house and chop our wood
And make our garden grow...
And make our garden grow.*

Reflects what our town and its citizens try to do, we make our garden grow, we make our town grow. As we approach our 200th birthday let us start to celebrate our towns accomplishments and reflect on the turbulent year of COVID-19 and the year 2020-2021.

As required by Town Charter, the Council has performed its duties and has adhered to its role. We have maintained a good working relationship with all aspects of our town from Town Administrator to you, the citizens of Hooksett. We are secure in the fact that we have lived up to the principle of our Town Charter. The Council will continue to meet challenges and opportunities with open debate, careful deliberations, and the willingness to build a community that brings all aspects of Hooksett together. We will make our garden grow, make our Town grow.

This report, as archived in the minutes of our council meetings of the past year, will reflect those decisions. The list below highlights actions taken by your Council this year:

- Approved and consented to the facility LED Streetlight Conversion project
- To address COVID-19 we approved installation of iWave Air Purifiers at Town hall, made changes to safety guidelines such as moving town meetings to the gymnasium, required face masks on town property, adopted travel policies for town employees, authorized federal funding from CARES, GOEFRR and EMPG programs and accepted the voluntary paid sick leave as provided by the American Rescue Plan Act
- Motioned to approve various projects such as a Pavilion for Lamberts Park, handicapped restrooms for Donati park and the Lilac Bridge Memorial at Veterans Park at Jacobs square
- Accepted various donations, grants and gifts from citizens and businesses
- Adopted a cell phone policy for employees
- Approved resurfacing projects, road name approvals, street striping approvals, town wide roadway crack sealing and a Martins Ferry Road erosion project
- Made changes to the Administrative Code to add a Section for Procurement of Professional Services, rules of procedure, and Town Personnel Plan
- Hosted special recognitions for new hires, retirements, youth achievers, citizens contributions to the town and hosted swearing in ceremonies for fire and police
- Held TIF discussions which included pump station relocation, easements and funding sources
- Accepted a "Welcome to Hooksett" sign proposal

- Passed the ADA Public Notice & ADA Grievance Procedure
- Approved and consented to award the Custodial Support bid for the safety center, courthouse and Public Works Department; motioned to continue the current health and dental plan options and contributions for 2021 non-union employees
- Oversaw a budget process where voters approved \$22,818,295.00 in budgets and warrant articles for fiscal year 21-22
- Directed the Tax Collector to implement the Tax Deed process
- Approved items for a fleet of vehicles such a backhoe, police cruisers, Transit Van, emergency equipment, plow truck, front end loader, Bandit chipper, new Auto Truck, a pickup truck
- Established a subcommittee to draft a new tool for the evaluation of the Town Administrator and a possible charter change on zoning
- Accepted the health insurance surplus of funds from HealthTrust and NH Interlocal
- Allowed the Town Administrator to allocate between \$1.3 million and \$1.4 million of the Unassigned Fund balance to offset the property tax rate, keeping the town portion level and not allowing the fund balance to go below five percent (5%)
- Accepted the tentative agreement between the Town of Hooksett, NH and 102 Teamsters Local 633
- Thoroughly discussed Corriveau Drive and addressed future access issues, easements and logging concerns, which included a motioned to have town staff prepare a timeline and history of those issues
- Approved Pawnbroker / Secondhand Dealer License ordinance change, Non-Union Classification Pay Plan Updates and a social media policy
- Appointed Stephen Colburn as Town Fire Chief to replace Chief James Burkush, appointed Peter Flynn as the new Family Services Director, and approved a Hooksett Health Officer, Deputy Health Office and appointed an ADA Compliance Officer
- Heard presentations on police protocols, NH Department of Environmental Services - Well Assessment regarding Uranium and Radon and a MRI Presentation on Hooksett Municipal Non-union Wage & Classification Study
- Authorized Safety Center Access Control Bids, telephone service contract for three years, Property Liability and Workers' Compensation Insurance coverage; entered into the Loan Agreement with the NH Municipal Bond Bank
- Accepted the Heads Pond Stewardship Plan, Hooksett Riverwalk Trail Phase III Bid, Student Conservation Association Contract, NH Recreational Trail Program Grant and provided a Memorandum of Understanding with the School District
- Motioned to recommend that the Town Administrator create a survey for Hooksett citizens to select the name of the walking bridge, Create Trust Fund for Hooksett's Bicentennial Celebration under RSA 31:19 and approved a proclamation recognizing May as Heritage Month
- Signed the contract with Granite YMCA 221 for the 2021 Summer Day Camp
- Adopted the provisions of NH RSA 72: 80-83 – the Commercial and Industrial Construction Property Tax incentive
- Dealt with Council concerns on electioneering, residency and behavior
- Voted to have the Fire Department contact the State Fire Marshall to address hydrant issues

Throughout 2020-2021 your Town Council, working with the Town's Administrator, departments, staff, and all aspects of the community, has made every effort to improve public services, increase town accountability, provide

transparency, and foster community building. The Town of Hooksett has a proud history of our accomplishments and of dedicated citizens; each serving their community through elected roles, committee involvement and civic activity with one goal in mind: Moving Hooksett forward to improve our lives.

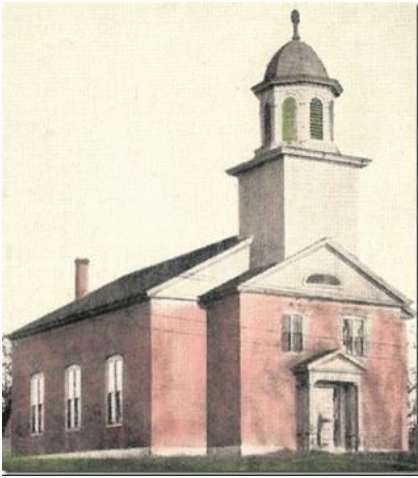
We look forward to our yearlong Bicentennial in 2022, where we can come together to celebrate our 200th birthday, honor our past and look to a better and even brighter future to make Hooksett a better place in which to live.

Respectfully submitted on behalf of Hooksett Town Council

James A Sullivan

Town Hall Preservation Committee

What is Hooksett's Old Town Hall & its Preservation Committee?



The 'Old Town Hall' is a large, Greek revival-style building located at 16 Main Street. It was originally constructed in 1828, and from that time until the recent past was put to continuous public use. This history ended in 2008 after the discovery of critical code issues, and town operations situated in the building were transferred over to their present location at the Village School building at 35 Main Street.

Town officials then considered the building's fate. After finding that the public and other stakeholders were favorable towards preservation, the Town Hall Preservation Committee was created. Since 2008, the Committee is functionally the main planning forum for the building as delegated by Town Council. Projects completed so far include restoring the building's original single level floorplan, tin ceiling, and large main hall windows. The current intended future use of the building is a multi-function public meeting hall.

What happened this year?

The Town Hall Preservation Committee and its staff liaisons used FY2020-2021 to upgrade project planning and renew the Committee's mandate from Town Council. This was due not only to the immense burdens imposed on town resources by the COVID -19 pandemic, but also lack of clarity over how to pursue the building's future. In practice, this means no significant projects were completed, yet there's been significant movement with regards planning the building's restoration.

Specifically, one of these areas of concentration is addressing the lack of detailed base building feature plans. Indeed, while the Existing Conditions Report is very informative about the building's current condition, composition, and alteration history, its recommendations for details about the building's future beyond overall configuration are broad and largely speculative. The Town Engineer, Bruce Thomas, and Code Enforcement Officer(s), Matt Lavoie and now Dana Pendergast, have been addressing this with the Committee by creating more detailed plans that spell out more specific configurations and material requirements. Having this in hand will enable more systemized project planning regardless of what precise preservation strategies are pursued.

This brings up the other important subject pursued in 2020-2021: Increasing the quality of strategic planning related to the project. Given the number of years, the changing personnel composition of relevant public bodies/departments, and lack of authoritative technical documents, there was seemingly confusion as to the state of the building plans and consensus on preservation strategies.

The newly minted CIP Committee had a proposal for a second year in a row to add money to the CIP for town hall in the next budget cycle. The Preservation Committee reviewed the current situation with the Old Town Hall project, and concluded a cohesive path forward wasn't ready yet. The Committee then successfully appealed to have the CIP plan for the project to be put to zero for the year instead. As an alternative, the Preservation Committee would engage Council for a renewal of mandate and cooperate with the development of more precise strategic planning and funding consensus.

In June, Town Council reaffirmed its commitment to using Old Town Hall as a public meeting house with as broad of multi-function capability as possible. The Town Hall Preservation Committee will continue to work on planning with relevant personnel, and when ready, will engage Town Council, other public bodies, and the public about building an overarching plan forward with consensus on building features, funding strategies, and timelines.

How did we get here?

To briefly summarize, Hooksett's Town Council and Town Hall Preservation Committee have been following a very gradual restoration plan based upon building use assumptions originating in 2008. Projects completed since that time have either been performed entirely by staff or subsidized by grant and possessed relatively small direct appropriation requirements. The component projects completed so far were pursued according to basic construction logic or recommendations found in a grant-funded Existing Conditions Report completed in 2016. Town funding had been secured via appropriations through existing budget lines in the Department of Public Works or using extra town funds left over at the end of certain fiscal years.

This changed in 2018 when it was determined the only remaining projects that were logical to pursue required significant planning and bigger price tags. In June 2018, Town Council voted against using extra town funds to complete a structural reinforcement project and then in Fall 2018 did not (4-4) vote to add funds to an existing budget line to help complete bigger projects one at a time. Town Council's significantly larger alternative Warrant Article subsequently failed at the next Town Meeting.

Thereafter, due to state budget law, no money could be spent on the building beyond basic maintenance until after the next budget cycle. COVID-19 further delayed significant multilateral strategic planning and project execution efforts for the building. The previous town council goal of having the building in a usable condition by the Bicentennial was rendered impossible, and the planning development efforts previously described were pursued instead.

How stands the Committee's Charge?

Hooksett's Old Town Hall (35 Main Street) remains still relatively well preserved. No major threats from weathering, Act of God, or theft were detected this year. The exterior is visibly weathering and otherwise feeling the effects of nature, however, and the threat of envelope trespass increases. Ultimately, risk increases every season that restoration treatments and internal climate control is absent. Likewise, the cost of restoration / rehabilitation treatments will likely also increase.

Committee Members:

James Sullivan Denise Pichette Volk

With respect,
Nick Germain, MPA
Project Coordinator

TREASURER'S REPORT, July 1, 2020 to June 30, 2021

CAROL B. ANDERSEN, Treasurer

TOWN ACCOUNTS	Balance 7/1/2020	Receipts	Interest Earned	Payables	Bank Charges	Balance 6/30/2021
Various Banks - Pooled Cash	\$ 9,722,073.35	\$ 79,083,142.99	\$ 25,329.21	\$ (59,763,783.29)	\$ (6,044.21)	\$ 29,060,718.05
TD Bank - Route 3A TIF	2,199,778.05		3,813.91	(474,643.60)		1,728,948.36
People's United Bank - Conservation Fund	336,051.05	77,431.93	297.65	(40,138.76)	(1.05)	373,640.82
People's United Bank - Ambulance Fund	127,308.45	594,063.19	54.34	(449,527.24)	(42.90)	271,855.84
NH PDIP - Sureties for Developers						
001 General Fund	356,364.83		251.19			356,616.02
034 Rt. 3 Corridor Study	1,028.48		0.75			1,029.23
061 Henault Driveway	1,325.16		0.92			1,326.08
114 Verizon Wireless Tower Removal	11,841.74		8.34			11,850.08
168 1134 Hoolsett Rd	14,676.73		10.33			14,687.06
181 Zannini Motor Sports	265.62		0.15			265.77
200 West River Road Surety	47,249.72		35.18	(47,284.90)		-
202 Bluebird Landscape Surety	15,158.13		10.67			15,168.80
203 Pedestrian Bridge Escrow	16,674.46		11.47	(16,685.93)		-
204 SNHU Athletic Landscape Surety	212,705.25		149.93			212,855.18
211 Summit View Surety	180,601.38		127.32			180,728.70
215 Maurais St Ext Road Surety	55,544.87		36.68	(28,000.00)		27,581.55
216 Churchill Dr Well Surety	6,048.42		4.27			6,052.69
217 7 Lehoux Drive Surety	59,446.76		41.91			59,488.67
218 Osborne's Agway Landscape Surety	6,969.28		4.91			6,974.19
225 141 Londonderry Turnpike Site Surety	15,005.24		5.24	(15,010.48)		-
226 Hemlock Hills Estates PSI Site Surety	-	915,388.07	171.14	(600,898.65)		314,660.56
230 Marigold Way Driveway Surety		1,250.00	0.06			1,250.06
TOWN TOTALS	\$ 13,386,116.97	\$ 80,671,276.18	\$ 30,365.57	\$ (61,435,972.85)	\$ (6,088.16)	\$ 32,645,697.71

SEWER ACCOUNTS	Balance 7/1/2020	Receipts	Interest Earned	Payables	Bank Charges	Balance 6/30/2021
TD Bank - Pooled Cash	\$ 1,951,674.94	\$ 3,344,072.36	\$ -	\$ (5,154,656.56)		\$ 141,090.74
TD Bank - Escrow Accounts						
1015-23 Sewer Plan Escrow	22,124.37	39,000.00	33.19	(34,345.66)		26,811.90
1016-01 Sewer System Development Fees - CD	566,670.82	-	126.83	(566,797.65)		-
1016-02 Sewer Debt Reserve - CD	463,639.73	-	103.79	(463,743.52)		-
1030-20 System Development Fees PDIP 046	17,892.08	566,797.65	598.03	(585,287.76)		-
1040-28 Sewer Debt Reserve PDIP 110	49,042.46	463,743.52	737.80	-		513,523.78
SEWER TOTALS	\$ 3,071,044.41	\$ 4,413,613.53	\$ 1,599.64	\$ (6,804,831.15)	\$ -	\$ 681,426.42

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2021

First Deposit	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL			
			Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value	
CEMETERY												
1900-1956	Martin's Ferry Cemetery Trust Fund #1	Lot Maintenance Common TF	23,842.17	1,362.63	25,204.80	4,542.08	782.30	2,047.44	3,276.94	28,481.74	33,522.07	
1957-1974	Head's Cemetery Trust Fund #2	Lot Maintenance Common TF	18,264.00	982.09	19,246.09	2,538.25	564.87	1,815.07	1,288.05	20,534.14	24,168.00	
1961	Head's Cemetery Trust Fund #3	Lot Maintenance Common TF	8,714.29	468.53	9,182.82	1,211.59	269.15	866.39	614.35	9,797.17	11,530.94	
2012	Other Cemeteries	Lot Maintenance Common TF	56,010.16	3,149.59	59,159.75	10,896.94	1,809.80	6,005.56	6,701.18	65,860.93	77,516.08	
1990	Maintenance Fund	Lot Maintenance Common TF	97,304.65	-97,304.65	0.00	9,509.15	973.59	10,482.74	0.00	0.00	0.00	
	Total Cemetery		204,135.27	-91,341.81	112,793.46	28,698.01	4,399.71	21,217.20	11,880.52	124,673.98	146,737.09	
LIBRARY TRUSTS												
1932	Prescott Library Grounds	Library Common TF	115.94	6.01	121.95	4.15	3.43	4.15	3.43	125.38	147.57	
1935	McAfee Library Fund	Library Common TF	1,159.85	60.02	1,219.87	41.61	34.32	41.61	34.32	1,254.19	1,476.14	
1943	John C. Dutton Fund	Library Common TF	1,108.45	57.35	1,165.80	39.78	32.80	39.78	32.80	1,198.60	1,410.71	
1946	Frank E. Cox Fund	Library Common TF	1,159.82	60.02	1,219.84	41.60	34.32	41.60	34.32	1,254.16	1,476.10	
	Total Library Trusts		3,544.06	183.40	3,727.46	127.14	104.87	127.14	104.87	3,832.33	4,510.52	
TOWN TRUSTS												
2020	Leon C. Boisvert Fire Department Trust Fund	Fire Common TF	49,327.92	2,562.33	51,890.25	193.43	1,460.69	0.00	1,654.12	53,544.37	63,019.85	
2012	Town Hall Restoration (16 Main Street)	Town Hall Restoration Common TF	5,459.54	315.68	5,775.22	641.01	180.01	0.00	821.02	6,596.24	7,763.55	
2018	K-9 Program	K-9 Program for Police Dept. Common TF	24,834.66	-8,772.26	16,062.40	1,419.82	685.90	0.00	2,105.72	18,168.12	21,383.26	
	Total Town Trusts		79,622.12	-5,894.25	73,727.87	2,254.26	2,326.60	0.00	4,580.86	78,308.73	92,166.66	
CENTRAL HOOKSETT WATER PRECINCT												
1989	CHWP New Construction-8	Water Common CRF	96,977.79	36,659.54	133,637.33	16,243.34	1,705.77	0.00	17,949.11	153,586.44	169,713.75	
1989	CHWP Repair & Replace-22	Water Common CRF	80,283.26	15,219.08	95,502.34	8,403.16	1,263.82	0.00	9,666.98	105,169.32	115,527.84	
1988	CHWP Source Development-20	Water Common CRF	50,823.94	27,075.22	77,899.16	17,988.11	1,021.28	0.00	19,009.39	96,908.55	108,453.44	
1989	CHWP Standpipe Relining-26	Water Common CRF	105,260.51	31,613.12	136,873.63	8,006.97	1,696.64	0.00	9,703.61	146,577.24	161,014.19	
1989	CHWP Water Storage-2	Water Common CRF	77,540.29	25,317.04	102,857.33	13,969.48	1,370.04	0.00	15,339.52	118,196.85	129,838.50	
	Total Central Hooksett Water Precinct		412,885.79	135,884.00	548,769.79	64,611.06	7,057.55	0.00	71,668.61	620,438.40	681,547.72	

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2021

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
HOOKSETT VILLAGE WATER PRECINCT												
2009	HWPP Repair & Replacement-59	Water	Common CRF	71,591.48	1,083.19	72,654.67	11,668.32	1,176.85	0.00	12,845.17	85,499.84	93,921.04
1989	HWPP Source Development & Infrastructure Preservation Fund-25	Water	Common CRF	143,019.05	2,011.14	145,030.19	14,476.80	2,226.20	0.00	16,703.00	161,733.19	177,662.90
1990	HWPP Tank Fund-27	Water	Common CRF	17,132.11	312.20	17,444.31	7,316.78	345.57	0.00	7,662.35	25,106.66	27,579.51
1990	HWPP Truck Fund-29	Water	Common CRF	4,506.01	77.67	4,583.68	1,576.73	85.98	0.00	1,662.71	6,246.39	6,861.62
1990	HWPP Water Main-5	Water	Common CRF	39,598.13	563.01	40,161.14	4,491.38	623.19	0.00	5,114.57	45,275.71	49,735.09
1994	HWPP Water Tank Maintenance-28	Water	Common CRF	142,992.51	2,150.92	145,143.43	25,448.73	2,380.91	0.00	27,829.64	172,973.07	190,009.84
Total Hooksett Village Water Precinct				418,839.29	6,178.13	425,017.42	64,978.74	6,838.70	0.00	71,817.44	496,834.86	545,770.00
SCHOOLS												
1951	HSD Construction & Equipment-23	Education	Common CRF	429,563.39	-429,436.40	126.99	24,678.46	3,191.56	8,500.10	19,269.92	19,396.91	21,307.38
2020	HSD Maintenance & Improvement	School Maintenance & Improvements	Common CRF	0.00	101,064.53	101,064.53	0.00	785.59	0.00	785.59	101,850.12	111,881.72
2001	HSD Special Education-43	Education	Common CRF	260,483.67	3,680.65	264,164.32	27,753.28	4,074.20	0.00	31,827.48	295,991.80	325,145.15
2008	HSD Technology-60	Education	Common CRF	1,249.71	17.75	1,267.46	141.11	19.65	0.00	160.76	1,428.22	1,568.89
Total Schools				691,296.77	-324,673.47	366,623.30	52,572.85	8,071.00	8,600.10	52,043.75	418,667.05	459,903.14

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2021

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value
				Balance Beginning of Year	Additions-Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year		
TOWN											
1990	Cemetery Maintenance Fund	Cemetery Maintenance	Common CRF	0.00	102,445.45	102,445.45	0.00	4,652.23	0.00	107,097.68	117,646.14
2012	Automated Collection Equipment	Town Operations	Common CRF	158,523.83	10,264.11	168,787.94	10,544.30	2,782.66	0.00	182,114.90	200,052.08
2016	Conservation Land Improvements	Conservation Land Improvements	Common CRF	29,038.46	10,520.98	39,559.44	1,771.18	567.93	0.00	41,898.55	46,025.30
1993	Digitized Map System CRF-13	Map System	Common CRF	24,713.06	351.36	25,064.42	2,803.02	368.94	0.00	28,256.36	31,039.46
2012	Drainage Upgrades	Drainage Upgrades	Common CRF	210,880.65	-6,400.75	204,479.90	21,011.86	3,561.70	0.00	229,053.46	251,513.80
2002	Emergency Radio-46	Town Operations	Common CRF	177,610.16	-47,248.26	130,361.90	5,161.45	2,531.05	0.00	138,054.40	151,651.90
2000	Fire Airpacks Bottle-37	Fire	Common CRF	8,046.15	25,447.80	33,493.95	2,049.87	473.80	0.00	36,017.62	39,565.13
2012	Fire Apparatus	Fire Apparatus	Common CRF	443,914.99	6,728.42	450,643.41	23,861.63	7,186.81	0.00	481,691.85	529,135.50
2008	Fire Cistern-40	Fire	Common CRF	35,635.06	16,745.39	52,380.45	1,891.06	776.63	0.00	55,048.14	60,470.04
2018	Fire-Rescue Equipment	Replace Rescue Tools & Fire Equip.	Common CRF	9.42	33,320.46	33,329.88	1,124.92	475.82	0.00	34,930.62	38,371.07
2008	Master Plan-61	Town Operations	Common CRF	16,986.63	-1,248.34	15,738.29	2,431.86	260.67	0.00	18,430.82	20,246.14
1998	Parks Facilities Development-12	Town Operations	Common CRF	112,160.00	26,890.36	139,050.36	10,905.70	2,070.60	0.00	152,026.66	167,000.34
1999	Permanent Record Archive-35	Town Operations	Common CRF	22,917.65	325.83	23,243.48	2,599.39	360.67	0.00	26,203.54	28,784.43
2014	Public Works Vehicles	Public Works Vehicles	Common CRF	46,058.47	36,578.35	82,636.82	3,520.78	2,336.93	0.00	88,494.53	97,210.69
1998	Revaluation-11	Town Operations	Common CRF	64,367.15	31,267.85	95,635.00	4,955.98	1,377.16	0.00	101,968.14	112,011.37
1987	Sanitary Landfill-1	Town Operations	Common CRF	54,953.82	-10,546.90	44,406.92	2,292.82	770.13	0.00	47,469.87	52,145.36
2007	Town Building Maintenance-58	Town Operations	Common CRF	382,001.12	99,444.66	481,445.78	27,363.26	7,109.25	0.00	515,918.29	566,733.03
2003	W Alice Right of Way-47	Town Operations	Common CRF	24,376.42	346.58	24,723.00	2,764.86	383.64	0.00	27,871.50	30,616.67
Total Town				1,812,193.04	335,233.35	2,147,426.39	127,053.94	38,066.62	0.00	2,312,546.95	2,540,318.45

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2021

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year		
HOOKSETT SEWER COMMISSION											
2014	Plant and Composting Improvements	Capital Improvements	Common CRF	5,609,909.90	644,577.63	6,254,487.53	518,534.91	87,367.43	0.00	6,860,389.87	7,536,095.61
2017	Property Enhancements	Landscape & Security Projects	Common CRF	47,905.49	16,055.65	63,961.14	2,274.28	804.04	0.00	67,039.46	73,642.43
2018	Sewer Capital Reserve	Fund Vehicles & Equipment	Common CRF	48,075.41	126,505.07	174,580.48	4,321.96	2,027.83	0.00	180,930.27	198,750.78
Total Hooksett Sewer Commission				5,705,890.80	787,138.35	6,493,029.15	525,131.15	90,199.30	0.00	7,108,359.60	7,808,488.82
GRAND TOTALS:				9,328,407.14	842,707.70	10,171,114.84	885,427.15	157,064.35	29,944.44	11,163,661.90	12,279,442.40

Henry Roy – Term ends 2022

Claire Lyons – Term ends 2023

Donald Winterton – Term ends 2024

Henry Roy 7/28/21
Claire Lyons
Donald Winterton



Hooksett Village Water Precinct

www.hooksettwater.org

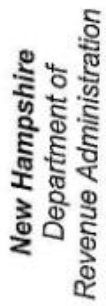
On behalf of HVWP, it is my pleasure to submit this Annual Report for 2020-21. For 80 years, we have provided safe clean drinking water and fire protection to many residences, businesses, and institutions. Your faucets, hydrants and fire sprinklers are fed by several large gravel wells located in the vicinity of Pinnacle Pond. The water is disinfected and treated to reduce corrosion at the wells. From there, the water travels to three storage tanks holding over two million gallons, and through 30± miles of distribution main and thousands of valves, meters, and hydrants. Maintaining this system in working order and in compliance with applicable regulations is no small task. We have been repeatedly recognized by the State of NH and other organizations for our ability to do so and are dedicated to providing you with a high level of service.

In 2020-21, we continued to be very busy with routine maintenance as well as further optimizing and improving our physical, financial, and technical operations. Highlights included but were not limited to:

- Repaired/recoated (\$80K) the 1MG Manor Drive Tank for longevity and regulatory compliance.
- Comprehensive planning and/or construction coordination for: University Heights, LaValley Farms, University Commons, RT3A TIF District, Bluebird Storage, Granite Woods, Ritchie Bros./Silver City, Bow Interconnection, Old Tank Replacement, and Vista Drive-RT3A Main Extension.
- Proud recipient of the *System of the Year Award* from Granite State Rural Water Association and the *Source Water Sustainability Award* from NH DES (see web site for more details).
- Backflow prevention successes in 2020: 448 tests completed w/no outstanding failures, 24 new permits issued, 11 non-compliant or missing devices resolved, and an additional testing kit purchased.
- Completed the *Asset Management Plan Update* (available online), a hydraulic modeling project which allowed us to better understand detailed fire flow and water main improvement needs.
- Finalized and implemented a comprehensive energy audit of our office and pump stations, with a net projected annual savings of up to \$25K and an estimated payback period of <1 year.
- Received a \$20K NHDES grant to begin the *Phase 2 Asset Management Plan* at the stations/tanks.
- Ongoing transition to modern cell-based metering technology with customer-friendly web portal (over 900 new meters installed to date) to improve meter reading efficiency/accuracy.
- Demonstrated unauthorized/unmetered use (including leaks) < 1% in 2020 (NH goal < 15%). No significant leaks were detected during a system-wide leak detection survey in 2020-21.
- Replaced 3 old hydrants and 3 outdated/non-compliant services as part of efforts to improve field operations. Repaired/updated at least a dozen additional hydrants and many valve covers.
- Located a critical long “lost” valve in the NE part of the system, doubling the fire flow there.
- A completely revamped HVWP *Emergency Response Plan* was finalized in March, and a standby generator was installed at the office in June to improve emergency communications/alerts.

Our team of professionally licensed operators, dedicated commissioners and very patient office manager work very hard to “keep the water flowing.” We are very grateful for our customers and we do our best to be responsive to user needs and emergencies. Please call or stop in anytime with water questions/concerns.

Respectfully submitted: **Mike Heidorn**, Water Superintendent



2021
MS-737

Proposed Budget

Hooksett Village Water

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on:

BUDGET COMMITTEE CERTIFICATION

BUDGET COMMITTEE CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
JASON WILSON	Chair	[Signature]
CHRIS MORNEAU	Vice Chair	[Signature]
RICHARD ROSS	Secretary	[Signature]
BILLY SUTHERLAND	Member	[Signature]
GERMANO MARTINS		

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Commissioner's Appropriations for period ending 12/31/2021 (Recommended)	Commissioner's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

Highways and Streets									
4311	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal									
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Sanitation									
4321	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal									
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Water Distribution and Treatment									
4331	Administration	05	\$57,488	\$56,100	\$61,100	\$0	\$61,100	\$0	\$0
4332	Water Services	05	\$227,305	\$265,910	\$315,218	\$0	\$315,218	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	05	\$772,305	\$852,061	\$797,754	\$0	\$797,754	\$0	\$0
Water Distribution and Treatment Subtotal									
			\$1,057,098	\$1,174,071	\$1,174,072	\$0	\$1,174,072	\$0	\$0

Electric									
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal									
			\$0	\$0	\$0	\$0	\$0	\$0	\$0

Health



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

4411	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Welfare

4441-4442	Administration and Direct Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Culture and Recreation

4520-4529	Parks and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Debt Service

4711	Long Term Bonds and Notes - Principal	05	\$73,600	\$73,600	\$73,600	\$0	\$73,600	\$0	\$0
4721	Long Term Bonds and Notes - Interest	05	\$36,519	\$36,519	\$36,519	\$0	\$36,519	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$110,119	\$110,119	\$110,119	\$0	\$110,119	\$0	\$0



2021
MS-737

Capital Outlay				
4901	Land		\$0	\$0
4902	Machinery, Vehicles, and Equipment	05	\$107,249	\$0
4903	Buildings		\$0	\$85,000
4909	Improvements Other than Buildings		\$0	\$0
Capital Outlay Subtotal			\$107,249	\$85,000

	4912	To Special Revenue Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4913	To Capital Projects Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Operating Budget Appropriations	\$1,389,191	\$0	\$1,389,191	\$0
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Proposed Budget

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2021 (Recommended)	Commissioner's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	06	\$45,000	\$0	\$45,000	\$0
Purpose: Transfer to Trust Fund						
Total Proposed Special Articles			\$45,000	\$0	\$45,000	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

Account	Purpose	Article	Commissioner's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Commissioner's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Commissioner's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0

Licenses, Permits, and Fees

3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$0	\$0

State Sources

3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

Charges for Services			
3401-3406	Income from Departments	05	\$1,360,936
3409	Other Charges	05	\$95,587
Charges for Services Subtotal			\$1,456,523
Miscellaneous Revenues			
3501	Sale of Municipal Property		\$0
3502	Interest on Investments		\$0
3503-3509	Other	05	\$31,275
Miscellaneous Revenues Subtotal			\$31,275
Interfund Operating Transfers In			
3912	From Special Revenue Funds		\$0
3913	From Capital Projects Funds		\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0
3914O	From Enterprise Funds: Other (Offset)		\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0
3914W	From Enterprise Funds: Water (Offset)		\$0
3915	From Capital Reserve Funds		\$0
3916	From Trust and Fiduciary Funds		\$0
3917	From Conservation Funds		\$0
Interfund Operating Transfers In Subtotal			\$0
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes		\$0
9998	Amount Voted from Fund Balance	05, 06	\$95,720
9999	Fund Balance to Reduce Taxes		\$0
Other Financing Sources Subtotal			\$95,720
Total Estimated Revenues and Credits			\$1,414,191



New Hampshire
Department of
Revenue Administration

2021
MS-737

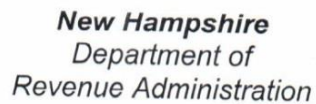
Proposed Budget

Item	Commissioner's Period ending 12/31/2021 (Recommended)	Budget Committee's Period ending 12/31/2021 (Recommended)
Operating Budget Appropriations	\$1,369,191	\$1,369,191
Special Warrant Articles	\$45,000	\$45,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$1,414,191	\$1,414,191
Less Amount of Estimated Revenues & Credits	\$1,414,191	\$1,414,191
Estimated Amount of Taxes to be Raised	\$0	\$0



Proposed Budget

1. Total Recommended by Budget Committee	\$1,414,191
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$73,600
3. Interest: Long-Term Bonds & Notes	\$36,519
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$110,119
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$1,304,072
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$130,407
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$1,544,598



2021[®]
WARRANT

The inhabitants of the District/Precinct of Hooksett Village Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: February 23, 2021

Time: 6:00 pm

Location: 7 Riverside Street, Hooksett, NH

GOVERNING BODY CERTIFICATION

We certify and attest that on or before 12/30/2020, a true and attested copy of this document was posted at the place of meeting and at Hooksett Public Library and that an original was delivered to Hooksett Town Hall.

242



New Hampshire
Department of
Revenue Administration

2021
WARRANT

Article 01 Moderator

To choose a Moderator for the ensuing year

Article 02 Clerk

To choose a Clerk for the ensuing year

Article 03 Treasurer

To choose a Treasurer for the ensuing year

Article 04 Commissioner

To choose a Commissioner for the ensuing five years

Article 05 General Precinct Operations

To see if the village district will vote to raise and appropriate the sum of \$1,369,191 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. With \$50,720.00 to come from Fund Balance to offset Operating Budget. (Recommended by Commissioners)

Article 06 Transfer to Trust Fund

To see if the village district will vote to raise and appropriate the sum of \$45,000.00 to be added to the HVWP Truck Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. Recommended by Commissioners.

Article 07 Ratify and Affirm Ordinances and By-Laws

To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and affirm the Commissioners' written schedule of fees and charges.



New Hampshire
Department of
Revenue Administration

2021
WARRANT

Article 08 To transact any other business

To transact any other business that may legally
come before said Meeting.

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

07/01/2020-06/30/2021

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
RODRIGUEZ, SAMUEL JOSEPH	07/04/2020	MANCHESTER, NH	RODRIGUEZ, JOSEPH	RODRIGUEZ, ANDREA
DIPIETRO, RAYLYNNE ELAINE MACPHERSON	07/10/2020	MANCHESTER, NH	DIPIETRO, MATTHEW	CAMERON, CANDICE
CHASE, SIENNA JENNIE	07/17/2020	MANCHESTER, NH	CHASE, JAMES	CHASE, AMY
NOURI, KYAN	07/20/2020	MANCHESTER, NH	NOURI, SAIF	ALAZRI, SAFA
MICHAUD, ADELE ROSE	08/04/2020	MANCHESTER, NH	MICHAUD, SCOTT	KARWACKI MICHAUD, ABIGAIL
TWOMBLY, LIAM MILLER	08/05/2020	MANCHESTER, NH	TWOMBLY, NATHAN	TWOMBLY, CHELSEY
ILYUK, ANNA DMITRIYNA	08/14/2020	MANCHESTER, NH	ILYUK, DMITRIY	ILYUK, DINA
POLLARD, DYLAN JAY	08/16/2020	CONCORD, NH	POLLARD JR, JOHN	POLLARD, KORI
PAPE, KYDE ERIC	08/23/2020	CONCORD, NH	PAPE, SEAN	PAPE, SARAH
DURAND, WYATT KENNETH	08/26/2020	MANCHESTER, NH	DURAND, NATHAN	DURAND, BRIANNA
GOMES, PAISLEY ANN	08/28/2020	CONCORD, NH	GOMES, JAKE	GOMES, ELAINE
GERVILLE-REACHE, RUBY JOLENE	08/30/2020	NASHUA, NH	GERVILLE-REACHE, MORGAN	GERVILLE-REACHE, MELISSA
FORTIN, ALICE ROUX	09/11/2020	MANCHESTER, NH	FORTIN, JAMES	FORTIN, HANNAH
PRESTESATER, CHASE EDWARD	09/18/2020	MANCHESTER, NH	PRESTESATER, NICHOLAS	CULLY, JENNIFER
MC MENAMIN, KENZIE MARY	09/19/2020	MANCHESTER, NH	MC MENAMIN, ROBERT	MC MENAMIN, MICHAELA
CARBONE, HOLDEN ROBERT	10/01/2020	CONCORD, NH	CARBONE, BENJAMIN	CARBONE, NICOLE
PASQUAL, KOLTON JOHN	10/08/2020	MANCHESTER, NH	PASQUAL II, JOSEPH	PASQUAL, ASHLYN
KELLY, JACOB GERARD	10/13/2020	MANCHESTER, NH	KELLY, ERIK	KELLY, KRISTAL
PABON, EVIANA JANE	10/17/2020	CONCORD, NH	PABON, PEDRO	DIBBLE, ELIZABETH
RUSHIA, GRANT RYAN	10/21/2020	MANCHESTER, NH	RUSHIA, RYAN	RUSHIA, SARAH
DELANO, MADISON AELIN	11/02/2020	MANCHESTER, NH	DELANO IV, GEORGE	DELANO, SARAH
MATTHESON, SKARLETTE MAEVE	11/21/2020	MANCHESTER, NH	MATTHESON, ANDREW	MATTHESON, DANIELLE
SNYDER, KENSLEY PARIS	11/21/2020	MANCHESTER, NH	SNYDER, MICHAEL	SNYDER, COURTNEY
BRADY, SOFIA	12/08/2020	MANCHESTER, NH	BRADY, DEREK	SOULIOS, ZOE
CORBRIDGE, NATALIA ALESSANDRA	12/20/2020	SALEM, NH	CORBRIDGE, LORIN	CORBRIDGE, CINDY
OPPENLAENDER, EMMA LYNN	12/25/2020	MANCHESTER, NH	OPPENLAENDER, MATTHEW	OPPENLAENDER, JENNA
MUIZNIEKS, CAMERON WILLIAM	12/28/2020	MANCHESTER, NH	MUIZNIEKS, PAUL	MENDER, ALAYNA
TARDIFF, WESLEY JAMES	12/30/2020	MANCHESTER, NH	TARDIFF, SETH	TARDIFF, CHRISTINE
DOBLER, DANIEL JAMES	01/07/2021	MANCHESTER, NH	DOBLER, BRIAN	DOBLER, ERICA
DENVER, CHARLOTTE JAMES	01/23/2021	CONCORD, NH	DENVER, MAKENZIE	DENVER, KATELYN
GUAY, ETHAN MICHAEL	02/04/2021	MANCHESTER, NH	GUAY, CONNOR	GUAY, KAYLA
FILIPOWICZ, BECKETT JAMES	02/08/2021	MANCHESTER, NH	FILIPOWICZ, AARON	FILIPOWICZ, JAMIE
GURUNG, SAMYOG LEVI	02/13/2021	MANCHESTER, NH	GURUNG, DIL	GURUNG, GITU
DAVIS, SALEM EVERETT	02/14/2021	CONCORD, NH	DAVIS, JONATHAN	BATHRICK, CEILE
COUITT, KINGSTAN JAMES	02/14/2021	CONCORD, NH		COUITT, CRYSTAL

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

07/01/2020-06/30/2021

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
FOSHER, KENNEDY GRACELYNNE	02/15/2021	MANCHESTER, NH	FOSHER, KALVIN	FOSHER, CASSANDRA
LAMBERT, EMALIE LAYNE	02/16/2021	MANCHESTER, NH	LAMBERT JR, RICHARD	LAMBERT, KIMBERLEY
SOLOMON-WILLIAMS, ALEXANDER JOHN	03/04/2021	CONCORD, NH	SOLOMON, MATTHEW	WILLIAMS, GWEN
GURUNG, YUVIN	03/22/2021	MANCHESTER, NH	GURUNG, BHAJAN	GURUNG, LEENA
SHIPLEY, EMMALYN AVERILL	03/24/2021	MANCHESTER, NH	SHIPLEY, WILLIAM	SHIPLEY, HEATHER
BATTISTELLI, RAYGAN SUNSHINE	04/02/2021	MANCHESTER, NH	BATTISTELLI, RYAN	BATTISTELLI, SARAH
GHELLI, MARGOT GRACE	04/03/2021	MANCHESTER, NH	GHELLI, PAUL	GHELLI, KASSIDY
RYAN, OLIVIA JUNE	04/09/2021	MANCHESTER, NH	RYAN JR, FRANK	DUBE, ASHLEY
BELL, KINGSLEY MALCOLM ALDEN	04/12/2021	CONCORD, NH	BELL, CODY	CONNARTON, MEGHAN
DAVIDSON, ROWAN JOSEPH	04/16/2021	LEBANON, NH	DAVIDSON, TIMOTHY	DAVIDSON, NICOLE
O'BRIEN, AIDEN JOSEPH	04/21/2021	MANCHESTER, NH	O'BRIEN III, ROBERT	MURPHY, ELIZABETH
O'BRIEN, ABIGAIL YVETTE	04/21/2021	MANCHESTER, NH	O'BRIEN III, ROBERT	MURPHY, ELIZABETH
ROGERS, DAVID ABRAHAM	04/27/2021	NASHUA, NH	ROGERS, JONATHAN	ROGERS, KAYLA
PEABODY, CONOR PAUL	05/13/2021	MANCHESTER, NH	PEABODY, MICHAEL	PEABODY, REBECCA
KUSTWAN, ARLO DAVID	05/15/2021	MANCHESTER, NH	KUSTWAN, ADAM	KUSTWAN, TIFFANY
WIESMANN, AMELIA GAYLE	05/18/2021	NASHUA, NH	WIESMANN, JACOB	WIESMANN, ANGIE
ALJIC, INAYA	05/21/2021	MANCHESTER, NH	ALJIC, EDIN	ALJIC, ELLYSA
LEBLANC, LINCOLN RUSSELL	05/25/2021	MANCHESTER, NH	LEBLANC, KYLE	LEBLANC, JENNIFER
NEWTON, CHARLEY GRACE	05/26/2021	MANCHESTER, NH	NEWTON, CHAZ	NEWTON, SAWYER
BOUTHETTE, ISLA GRACE	06/12/2021	HOOKSETT, NH	BOUTHETTE, AARON	BOUTHETTE, LAUREN
MILLS, VERABELLA ELIZABETH	06/18/2021	MANCHESTER, NH	MILLS, FEDERICO	MILLS, MARIAH
TROMBLEY, BECKHAM GEORGE	06/20/2021	MANCHESTER, NH	TROMBLEY, KEVIN	TOMBARELLO, MOLLY
GOUVEIA, MAXWELL FRANCIS	06/20/2021	MANCHESTER, NH	GOUVEIA, MATTHEW	GOUVEIA, KELLY
DENONCOURT, NIKOLAI ALEXANDER	06/27/2021	MANCHESTER, NH	DENONCOURT II, RICHARD	DENONCOURT, DARIA

Total number of records 59

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

07/01/2020 - 06/30/2021

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DAY III, GERALD G HOOKSETT, NH	BOYNTON, JESSICA E HOOKSETT, NH	HOOKSETT	JEFFERSON	03/02/2020
REGO, ALEXANDER J HOOKSETT, NH	BEAUDRY, PATRICIA A MANCHESTER, NH	HOOKSETT	DEERFIELD	08/02/2020
KRAFFT, JESSICA L MILFORD, NH	WRIGHT, TIMOTHY J HOOKSETT, NH	MERRIMACK	DERRY	08/05/2020
EWERT, MEGAN A HOOKSETT, NH	SOUKY, ADAM L HOOKSETT, NH	HOOKSETT	MANCHESTER	08/08/2020
BREWSTER, ZACHARY W HOOKSETT, NH	RIVERA, AMANDA E HOOKSETT, NH	HOOKSETT	MANCHESTER	08/15/2020
MCADAMS JR, PHILIP G HOOKSETT, NH	OMO, MICHELLE D HOOKSETT, NH	HOOKSETT	GOFFSTOWN	08/16/2020
CARUSO, TROY S HOOKSETT, NH	NAGLE, TAMMY L HOOKSETT, NH	HOOKSETT	BARNSTEAD	08/22/2020
HOPPER, KELSEY P HOOKSETT, NH	PETROVIC, SANJA HOOKSETT, NH	HOOKSETT	CLAREMONT	08/22/2020
PLACE, MICHAEL S HOOKSETT, NH	NASCIMENTO, LILIAN B HOOKSETT, NH	HOOKSETT	MANCHESTER	08/24/2020
LECLERC, MICHAEL J HOOKSETT, NH	MITCHELL, STEPHANIE H HOOKSETT, NH	HOOKSETT	BEDFORD	09/12/2020
AUGER, STEVEN D HOOKSETT, NH	PAGE CURTIS, PAYTON A HOOKSETT, NH	WHITEFIELD	DALTON	09/12/2020

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

07/01/2020 - 06/30/2021

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
STRETTON JR, TIMOTHY B HOOKSETT, NH	LAVALLEE, TEENA R HOOKSETT, NH	HOOKSETT	GOFFSTOWN	09/18/2020
PAQUIN, BRENDA M MERRIMACK, NH	PARKINSON JR, DONALD A HOOKSETT, NH	MERRIMACK	GOFFSTOWN	09/19/2020
SCOTT, MATTHEW L HOOKSETT, NH	WHITE, ANNMARIE HOOKSETT, NH	HOOKSETT	RINDGE	09/20/2020
NADEAU, JENNA L HOOKSETT, NH	KEARNS, MICHAEL J HOOKSETT, NH	HOOKSETT	MEREDITH	09/21/2020
AXELMAN, ELLIOT S HOOKSETT, NH	BALANI, KATE CHARMAINE L HOOKSETT, NH	HOOKSETT	GOFFSTOWN	09/25/2020
CANDEGER, MICHAEL S HOOKSETT, NH	BLEHM, RACHAEL A HOOKSETT, NH	HOOKSETT	WINDHAM	09/26/2020
ZOGOPOULOS, RONDA L HOOKSETT, NH	WHITNEY, DANA R HOOKSETT, NH	HOOKSETT	HUDSON	10/31/2020
CRUZ LIRIANO, JUAN A HOOKSETT, NH	SARGENT, NICOLE E HOOKSETT, NH	HOOKSETT	MANCHESTER	12/13/2020
RAJOTTE-TREMBLAY, JAMIE M HOOKSETT, NH	TREMBLAY, DAVID R HOOKSETT, NH	HOOKSETT	HAMPTON	12/19/2020
ARNOLD IV, THOMAS I HOOKSETT, NH	BATTEN, ANDREA L SALEM, NH	HOOKSETT	MANCHESTER	12/27/2020
NALEZINSKI, CALVIN J HOOKSETT, NH	HENDERSON, ARIANA A VIRGINIA BEACH, VA	HOOKSETT	MANCHESTER	02/04/2021

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

07/01/2020 - 06/30/2021

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
WRIGHT JR, SCOTT A HOOKSETT, NH	ROBERTS-COOKSON, COURTNEY L HOOKSETT, NH	HOOKSETT	HOOKSETT	02/16/2021
CONRAD, JANET L HOOKSETT, NH	WINNER, MICHAEL J HOOKSETT, NH	HOOKSETT	MANCHESTER	03/07/2021
SCHWAB, STEPHEN D DOVER, NH	MILLER, AMELIA R HOOKSETT, NH	HOOKSETT	CONCORD	04/16/2021
BOOZE, ROBERT J HOOKSETT, NH	MABARDY, TAYLOR C HOOKSETT, NH	HOOKSETT	GOFFSTOWN	05/29/2021
GENDRON, NATALIE R HOOKSETT, NH	GRAY, CAROL L HOOKSETT, NH	HOOKSETT	PORTSMOUTH	05/30/2021
FOX, JAMES N HOOKSETT, NH	WEXLER, MIKI N SPENCER, MA	HOOKSETT	CONCORD	06/05/2021
MCCLUSKEY, JORDAN R HOOKSETT, NH	CLIFFORD, MEGHANN K HOOKSETT, NH	HOOKSETT	AMHERST	06/05/2021
PLOURDE, MELANIE E HOOKSETT, NH	DROLET JR, DAVID T HOOKSETT, NH	HOOKSETT	AMHERST	06/06/2021
HICKEY, SEAN P HOOKSETT, NH	DAUWER, NAOMI R HOOKSETT, NH	HOOKSETT	CAMPTON	06/12/2021
BLEVINS, JONATHAN A HOOKSETT, NH	DREW, MELISSA J HOOKSETT, NH	HOOKSETT	CONCORD	06/19/2021
DOOLING, DUSTIN C HOOKSETT, NH	DESNOYERS, RACHEL A HOOKSETT, NH	HOOKSETT	CONCORD	06/19/2021

Total number of records 33

07/14/2021



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 1 of 5

RESIDENT DEATH REPORT

07/01/2020 - 06/30/2021

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LANDRIGAN, WILLIAM JOSEPH	07/07/2020	CONCORD	LANDRIGAN, ROBERT	COOKS, DEBRA	N
DUPLESSIS, LESLIE A	07/08/2020	CONCORD	BATISTA, JOSE	SOTO, AUREA	N
HART, LORETTA ANN	07/29/2020	HOOKSETT	PERSING, NORMAN	VALADES, HOPE	Y
DUBBS, FLORENCE V	08/02/2020	MANCHESTER	CAMPBELL, JAMES	GALLANT, ALDONA	N
DICARLO, PATRICIA A	08/07/2020	HOOKSETT	JUDGE, ROBERT	PATRUSIAK, MURIEL	N
JACOBS, HARRIETTE LILLIAN	08/09/2020	HOOKSETT	HORNE, LAWRENCE	FOSTER, ANNIE	N
GALLO, FRANCIS CHARLES	08/09/2020	MANCHESTER	GALLO, FRANK	LOCONTE, ANGELINA	N
SHACKFORD, BARBARA M	08/21/2020	MANCHESTER	WILSON, KENNETH	LEPAGE, LILLIAN	N
ROY, ESTELLE Y	09/02/2020	MANCHESTER	JACOB, LEON	DUHAIME, ALICE	N
ROYCE JR, LAWRENCE HAROLD	09/08/2020	MERRIMACK	ROYCE SR, LAWRENCE	MARTIN, PHYLLIS	N
WING, MICHAEL ANDREW	09/22/2020	HOOKSETT	WING, FRANK	DOERR, MARY	Y
MAACK, HARRY A	09/25/2020	MANCHESTER	ALFANO, DOMENIC	EASTMAN, MARION	Y
BOUCHER, TONYA L	10/04/2020	ANDOVER	DELAMARTER, JAMES	LUNDERVILLE, ROSE MARIE	N
LAFORGE JR, FRANCIS A	10/18/2020	MANCHESTER	LAFORGE SR, FRANCIS	UNKNOWN, LOUISE	N
JONES SR, CARLTON LEE	10/18/2020	HOOKSETT	JONES, HERBERT	PHILLIPS, ANNIE	N
HEBERT, PHYLLIS K	10/21/2020	MANCHESTER	O'KEEFE, PATRICK	DUPUIS, VIOLET	N
STEFANIK, KATIEY JANE	10/22/2020	HOOKSETT	MARSH, SCOTT	MOSES, ELIZABETH	N
MORRISSETTE, NORMAN ROGER	10/24/2020	MANCHESTER	MORRISSETTE, ROGER	JANELLE, SIMONE	N

07/14/2021



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 2 of 5

RESIDENT DEATH REPORT

07/01/2020 - 06/30/2021

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BARRETT, BARBARA CHRISTINE	10/27/2020	MERRIMACK	DEMERS, ALPHONSE	STEVENS, EDITH	N
GRIFFIN, DENNIS M	10/28/2020	HOOKSETT	GRIFFIN, JOHN	FIFTY, PATRICIA	N
SOUNIA, CHRISTOPHER R	10/29/2020	MANCHESTER	SOUNIA, DONALD	AMBROSE, SHIRLEY	N
SHACKFORD, WILLIAM H	11/09/2020	HOOKSETT	SHACKFORD, WILLIAM	PERRIGO, MAUD	N
LAMBERT, ANTOINETTE	11/11/2020	LEBANON	MICHNO, FRANCISZEK	SZABUNIA, JOZEFA	N
ALEXANDER, THERESA L	11/22/2020	HOOKSETT	GOURDE, FERNAND	PERREAULT, EDNA	N
HOULE, ROSE ANN	11/30/2020	MANCHESTER	NOGA, MICHAEL	KARPEN, ANNA	N
GAGNON, LORRAINE B	12/12/2020	JACKSON	BERNARD, BERTRAND	DEMERS, MARION	N
JONES, GREGORY	12/16/2020	HOOKSETT	JONES SR, WILLIS	HOGAN, VERONICA	Y
BURBANK, RICHARD L	12/16/2020	HOOKSETT	BURBANK, EARL	CAMPBELL, MILDRED	Y
BELISLE, LEO GEORGE	12/17/2020	HOOKSETT	BELISLE, NAPOLEON	ABEL, AUREE	Y
LUCE, BRIAN A	12/19/2020	MANCHESTER	LUCE, JOSEPH	KING, MARY	N
GENTLEY, DOROTHY E	12/30/2020	MANCHESTER	EASTMAN, UNKNOWN	MARSHALL, DOROTHY	N
PINARD, MICHAEL D	12/30/2020	HOOKSETT	PINARD, ELDEGE	LEPAGE, ANNETTE	N
MOYO, ESTHER MAVINGIRE	01/09/2021	MANCHESTER	GAMBIZA, ZIBENGWA	DUBE, RABECCA	N
BERGERON, JUDITH	01/09/2021	MANCHESTER	BERGERON, NOVAT	FAIRFIELD, GERALDINE	N
HUNKINS, ROBERT E	01/12/2021	HOOKSETT	HUNKINS, EDWARD	HEATH, DORIS	Y
GIBSON, SUSAN PAULINE	01/13/2021	MANCHESTER	VINCENT, CONRAD	GOULET, EVA	N

07/14/2021



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 3 of 5

RESIDENT DEATH REPORT

07/01/2020 - 06/30/2021

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BRENNAN-BORDALO, SHERRY	01/14/2021	HOOKSETT	BRENNAN, ROBERT	SQUIRES, ALCYONE	N
LAINESSE, PAUL G	01/16/2021	HOOKSETT	LAINESSE, HERVE	PARE, ALEIDA	N
GUERTIN, MADELEINE MARGUERITE	01/20/2021	HOOKSETT	BELLEMARE, MATHIAS	TURMELLE, MARIE ROSE	N
SHRESTHA, BADRI DEVI	01/28/2021	MANCHESTER	SHRESTHA, DASAMI	SHRESTHA, BIDYA	N
HOWE, HEATHER LYNN	01/31/2021	HOOKSETT	BRAZAUSKAS, TODD	MUMFORD, TAMMY	N
WEBSTER, PETER JOSEPH	02/01/2021	HOOKSETT	WEBSTER, BERWIN	MANNING, MARY	N
BISSON, KENT J	02/03/2021	MANCHESTER	BISSON, NORMAN	SARIO, NORMA	N
PELLETIER, ROBERT WILFRED	02/04/2021	HOOKSETT	PELLETIER, THOMAS	ROUTHIER, DEMERISE	Y
CASAVANT, STEVEN ROBERT	02/16/2021	HOOKSETT	CASAVANT, ALFRED	UNDERHILL, DOROTHEA	N
KLARDIE, ESTELLA J	02/18/2021	CONCORD	KLARDIE, JACOB	LAPETE, FLORENCE	N
MCDONALD JR, WILLIAM ANGUS	02/24/2021	MANCHESTER	MCDONALD SR, WILLIAM	MUNDELL, HENRIETTA	Y
KLINCH, ETHEL R	03/02/2021	HOOKSETT	KLINCH, CHARLES	FOISY, RUTH	N
GRAY, ELAINE F	03/05/2021	MANCHESTER	NELSON, JOHN	HOSTY, ELEANORA	N
DUSSEAUT, DONALD P	03/19/2021	MERRIMACK	DUSSEAUT, PIERRE	SENAY, SIMONNE	N
LEMIRE, MICHAEL ADRIEN	03/21/2021	LEBANON	LEMIRE, ADRIEN	RENAUD, PAULINE	N
BLAKE, DAVID A	04/06/2021	HOOKSETT	BLAKE, DAVID	LECLAIR, SHARON	N
AMROL, JANET	04/07/2021	CONCORD	FOSS, DANIEL	PERRY, GLADYS	N
NIEMI, ELIZABETH A	04/12/2021	HOOKSETT	NIEMI, EINO	OSTERMAN, ISABEL	N

07/14/2021



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 4 of 5

RESIDENT DEATH REPORT

07/01/2020 - 06/30/2021

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BEAULIEU, NANCY LOUISE	04/15/2021	MANCHESTER	MCGARRIGLE, PATRICK	BROWN, BEVERLY	Y
MACEACHERN, RITA	04/17/2021	MANCHESTER	DUBOIS, JOSEPH	HENDERSON, YVONNE	N
KOLESAR, DAN	05/06/2021	HOOKSETT	KOLESAR, DAN	FABIAN, HELEN	N
BROSEMAN, MARJORIE JANE ZUG	05/07/2021	HOOKSETT	ZUG, JOHN	SCRIMGEOUR, JANET	N
NELSON, DIANA ELIZABETH	05/11/2021	MANCHESTER	FUNNELL, ARTHUR	BETTS, IDA	N
GORTON, JAMES LEE	05/14/2021	HOOKSETT	GORTON, CLIFFORD	HERRINGTON, PHYLLIS	Y
ANDRUSS, NANCY PAULY	05/16/2021	CONCORD	PAULY, ALBERT	REEVES, HAZEL	N
MYETTE, RICHARD	05/17/2021	MANCHESTER	MYETTE, CARL	MCDONALD, AGNES	Y
TEACHOUT, CAROL L	05/19/2021	MANCHESTER	TEACHOUT, ROBERT	DUMAS, FLORENCE	N
SCRIBNER, LLOYD L	05/24/2021	MANCHESTER	SCRIBNER, FREDERICK	GOLDSMITH, MARGARET	Y
BISHOP, KEITH ROBERT	05/29/2021	WOLFEBORO	BISHOP, ROBERT	PETTERSON, BEVERLY	N
CLAPP, STEPHEN MICHAEL	06/10/2021	CONCORD	CLAPP, EUGENE	FARLEY, MARJORIE	Y
WARD JR, ERNEST	06/13/2021	CONCORD	WARD SR, ERNEST	WALSH, ALICE	Y
MARCHAND, LORETTA CECILE	06/16/2021	MERRIMACK	MARCHAND SR, RICHARD	CHARTIER, DORIS	N
PAULDING, CAROL ANN	06/16/2021	CONCORD	MORRISON, CARROLL	DYKEMAN, GRACE	N
TAYLOR, THOMAS J	06/16/2021	HOOKSETT	FREEZE, THEODORE	GILES, MARGARET	N
DONOHUE, PATRICIA A	06/17/2021	MANCHESTER	CORT, KENNETH	XIMINESS, NORMA	N
LORANGER, THOMAS EDWARD	06/24/2021	HOOKSETT	LORANGER, HARRY	ST ONGE, FLORA	Y

07/14/2021



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 5 of 5

RESIDENT DEATH REPORT

07/01/2020 - 06/30/2021

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GASKILL JR, HOWARD HENRY	06/26/2021	HOOKSETT	GASKILL SR, HOWARD	HARDCASTLE, ALICE	Y
BALAN, ESTERE DUPLESSY	06/30/2021	HOOKSETT	DUPLESSY, DESJARDINS	EXANTUS, HERMANCIA	N
BUTLER, DONNA LEE	06/30/2021	HOOKSETT	HEATH, DON	DRISCOLL, MARGARET	N

Total number of records 75

Zoning Board of Adjustment Report

The Hooksett Zoning Board of Adjustment has the power to:

The Hooksett Zoning Board of Adjustment has the power to:

- Hear appeals from administrative decisions of municipal officers or board responsible for issuing permits or enforcing the zoning ordinance;
- Grant Variances from the zoning ordinance;
- Approve Special Exceptions from the zoning ordinance;
- Grant Equitable Waivers of Dimension; and
- Issue Excavation Permits.

During the period of July 2020 through June 2021, the ZBA heard a total of 23 applications. The applications considered were:

- 15 Variances: all approved
- 3 Special Exceptions: all approved
- 1 Administrative Appeal: denied
- 4 Excavation Permits: 1 new and 3 extensions of existing permits: all issued

We thank the following residents who served on the ZBA during this period:

Anne Stelmach, Chair

Richard Bairam, Vice Chair

Chris Pearson, Member

Phil Denbow, Member

Gerald Hyde, Member

Timothy Stewart, Alternate

Alexander Glennon, Alternate

Roget Duhaime, Town Council Representative

Clifford Jones, Town Council Representative (Alternate)

This past year, we welcomed a new Code Enforcement Officer, Mr. Dana Pendergast, to Hooksett. He brings extensive knowledge and experience, and we are looking forward to working with him. The board also welcomed our newest Alternate, Mr. Alexander Glennon. We appreciate your willingness to volunteer! If you are interested in serving our great community, we encourage you to contact administration to see all available positions. Please consider being an Alternate on the ZBA.

This board meets on the 2nd Tuesday of the month in Council Chambers at Town Hall. All meetings are open to the public. For more information about the ZBA, please visit www.Hooksett.org or contact the Community Development Department at (603) 485-4117 or email dpendergast@hooksett.org or klawrence@hooksett.org.

Respectfully submitted,

Anne Stelmach

Hooksett Zoning Board Chair

Churches and Civic Groups

Churches

Bethel Christian Fellowship (www.bethelchristianfellowshipnh.com)	206 Whitehall Road	669-6712
Church of the Nazarene	7 Silver Avenue	627-2971
Congregational Church of Hooksett	5 Veteran's Drive	485-9009
Emmanuel Baptist Church (www.emmanuelbaptistchurch.com)	14 Mammoth Road	668-6473
Crosspoint Church	21 Londonderry Turnpike	622-6026
Harvest Baptist Church	361 Hackett Hill Road	627-2633
Holy Rosary Catholic Church	21 Main Street	485-8567

Civic Groups or Public Services

American Legion Post #37	Tony Burdo	485-7781
Amoskeag Rowing Club	Information	668-2130
Boy Scout Troop 292	Jeff Scott, Scoutmaster	587-0658
MTA Curb-to-Curb Bus Transportation		623-8801
Cub Scout Pack 292	John Danforth	485-5572
Friends of Hooksett Library	Heather Rainier	485-6092
Fun in the Sun	c/o Parks & Rec	668-8019
Garden Club	Marty Lennon	203-1593
Girl Scouts	Robin Boyd	623-3941
Historical Society	Jim Sullivan	485-4951
Hooksett Youth Athletic Association	Stacy Howe	759-6793
Hooksett-ites – Senior Group	Walter Chase	485-3616
Kiwanis Club of Hooksett	Fred Bishop	625-1555
Knights of Columbus Council 4961	Elmer Lajoie	289-5981
Lions Club	Jon Danforth	603-485-5572
Old Home Day	Carrie Hyde	785-6639
Retired & Senior Volunteer Program	Merrimack County	228-1193
Robie's Country Store Preservation Corp.	Robert Schroeder	485-3881
Salvation Army	Mary Farwell	485-5217

Hooksett School District Annual Report



2020-2021 Annual School Reports

2021-2022 School Warrant and Budget

**OFFICERS OF THE HOOKSETT SCHOOL
DISTRICT FOR THE 2020-2021 SCHOOL YEAR**

Moderator
Kathy Bobay

Clerk
Lee Ann Moynihan

Treasurer
Frank Bizzarro

School Board members as of June 30, 2020

Phil Denbow, Chair	Term Expires 2021
Jillian Godbout	Term Expires 2023
Lindsey Laliberte, Clerk	Term Expires 2022
Greg Martakos, Vice Chair	Term Expires 2022
Kara Salvas	Term Expires 2021
James Sullivan	Term Expires 2023
Wayne Goertel	Term Expires 2023

School Board members as of June 30, 2021

Greg Martakos, Chair	Term Expires 2022
Lindsey Laliberte, Vice Chair	Term Expires 2022
Jillian Godbout, Clerk	Term Expires 2023
Wayne Goertel	Term Expires 2023
Jason Hyde	Term Expires 2024
James Sullivan	Term Expires 2023
Amy Tremblay	Term Expires 2024

Superintendent of Schools
William J. Rearick

Assistant Superintendent of Schools
Margaret W. Polak

Business Administrator
Amy Ransom

Administrative Office
School Administrative Unit #15
90 Farmer Road
Hooksett, New Hampshire 03106
(603) 622-3731

The Hooksett School District is an Equal Opportunity Employer



Proposed Budget

Hooksett Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2021 to June 30, 2022

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Chris Morneau	Vice Chairman	
Lisa M. Hyde	Chairman	
Brian P. Sault	Secretary	
Richard Gless	Member	
Caye Goretel	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2021
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations as Approved by DRA for period ending 6/30/2021	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
Instruction								
1100-1199	Regular Programs	03	\$15,391,259	\$16,347,588	\$16,706,050	\$0	\$16,703,692	\$0
1200-1299	Special Programs	03	\$6,632,017	\$7,147,713	\$7,188,552	\$0	\$7,278,316	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	03	\$95,965	\$127,135	\$123,786	\$0	\$124,086	\$0
1500-1599	Non-Public Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Instruction Subtotal			\$22,119,241	\$23,622,436	\$24,018,388	\$0	\$24,106,094	\$0
Support Services								
2000-2199	Student Support Services	03	\$2,217,575	\$2,314,048	\$2,427,474	\$0	\$2,427,476	\$0
2200-2299	Instructional Staff Services	03	\$540,934	\$549,723	\$565,275	\$0	\$561,879	\$0
Support Services Subtotal			\$2,758,509	\$2,863,771	\$2,992,749	\$0	\$2,989,355	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$80,881	\$98,772	\$98,772	\$0	\$98,772	\$0
General Administration Subtotal			\$80,881	\$98,772	\$98,772	\$0	\$98,772	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations as Approved by DRA for period ending 6/30/2021	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services	03	\$696,484	\$708,351	\$762,850	\$0	\$762,850	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$1,216,531	\$1,267,303	\$1,332,253	\$0	\$1,295,417	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	03	\$1,671,414	\$1,614,723	\$1,752,540	\$0	\$1,684,912	\$0
2700-2799	Student Transportation	03	\$1,561,701	\$1,645,954	\$1,881,993	\$0	\$1,735,954	\$0
2800-2999	Support Service, Central and Other	03	\$326,710	\$255,392	\$274,206	\$0	\$260,397	\$0
	Executive Administration Subtotal		\$5,472,840	\$5,491,723	\$6,003,842	\$0	\$5,739,530	\$0
Non-Instructional Services								
3100	Food Service Operations	03	\$533,568	\$653,002	\$653,002	\$0	\$653,002	\$0
3200	Enterprise Operations		\$0	\$1	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$533,568	\$653,003	\$653,002	\$0	\$653,002	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$1	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$1	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$540,000	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	03	\$12,000	\$13,164	\$13,164	\$0	\$13,164	\$0
	Facilities Acquisition and Construction Subtotal		\$12,000	\$553,166	\$13,164	\$0	\$13,164	\$0
Other Outlays								
5110	Debt Service - Principal	03	\$10,300,000	\$1,030,000	\$1,030,000	\$0	\$1,030,000	\$0
5120	Debt Service - Interest	03	\$180,250	\$128,750	\$77,250	\$0	\$77,250	\$0
	Other Outlays Subtotal		\$10,480,250	\$1,158,750	\$1,107,250	\$0	\$1,107,250	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations as Approved by DRA for period ending 6/30/2021	School Board's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	School Board's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	03	\$203,238	\$20,000	\$20,000	\$0	\$20,000	\$0
5222-5229	To Other Special Revenue	03	\$400,793	\$550,000	\$550,000	\$0	\$550,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	03	\$54,515	\$65,025	\$65,025	\$0	\$65,025	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$658,546	\$635,025	\$635,025	\$0	\$635,025	\$0
Total Operating Budget Appropriations								
					\$35,522,192	\$0	\$35,342,192	\$0



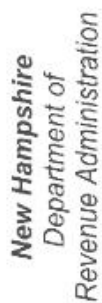
Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	04	\$100,000	\$0	\$100,000	\$0
Purpose: Technology Trust Fund						
Total Proposed Special Articles			\$100,000	\$0	\$100,000	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended) (Not Recommended)
0000-0000	Collective Bargaining	02	\$72,557	\$0	\$72,557	\$0
Purpose: Collective Bargaining Agreement						
Total Proposed Individual Articles			\$72,557	\$0	\$72,557	\$0



Revenues



New Hampshire
Department of
Revenue Administration

2021
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2021	School Board's Estimated Revenues for period ending 6/30/2022	Budget Committee's Estimated Revenues for period ending 6/30/2022
Federal Sources					
4100-4539	Federal Program Grants	03	\$240,000	\$240,000	\$240,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$190,000	\$190,000	\$190,000
4570	Disabilities Programs	03	\$310,000	\$310,000	\$310,000
4580	Medicaid Distribution	03	\$100,000	\$100,000	\$100,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$840,000	\$840,000	\$840,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement: Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$440,000	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	04	\$0	\$100,000	\$100,000
9999	Fund Balance to Reduce Taxes	03	\$0	\$500,000	\$500,000
Other Financing Sources Subtotal			\$440,000	\$600,000	\$600,000
Total Estimated Revenues and Credits			\$2,584,281	\$2,789,492	\$2,789,492



Budget Summary

Item	School Board Period ending 6/30/2022 (Recommended)	Budget Committee Period ending 6/30/2022 (Recommended)
Operating Budget Appropriations	\$35,522,192	\$35,342,192
Special Warrant Articles	\$100,000	\$100,000
Individual Warrant Articles	\$72,557	\$72,557
Total Appropriations	\$35,694,749	\$35,514,749
Less Amount of Estimated Revenues & Credits	\$2,789,492	\$2,789,492
Less Amount of State Education Tax/Grant	\$0	\$0
Estimated Amount of Taxes to be Raised	\$32,905,257	\$32,725,257



Supplemental Schedule

1. Total Recommended by Budget Committee	\$35,514,749
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$1,030,000
3. Interest: Long-Term Bonds & Notes	\$77,250
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$1,107,250
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$34,407,499
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$3,440,750
Collective Bargaining Cost Items:	
9. Recommended Cost Items (<i>Prior to Meeting</i>)	\$72,557
10. Voted Cost Items (<i>Voted at Meeting</i>)	\$72,557
11. Amount voted over recommended amount (<i>Difference of Lines 9 and 10</i>)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$38,955,499

SCHOOL ADMINISTRATIVE UNIT #15 SALARIES

Fiscal Year: 2020-2021

Superintendent of School's Salary Break Down by District: Fiscal Year 2020-2021

District	Percentage	Amount
Auburn	27.06	\$38,641.68
Candia	14.47	\$20,663.16
Hooksett	58.47	\$83,495.16
		\$142,800.00

Assistant Superintendent of School's Salary Break Down by District: Fiscal Year 2020-2021

District	Percentage	Amount
Auburn	27.06	\$31,911.04
Candia	14.47	\$17,064.03
Hooksett	58.47	\$68,951.93
		\$117,927.00

Hooksett School District Enrollment Data

Year	K	1	2	3	4	5	6	7	8	K-8 Total	9-12 Total	K-12 Total
99/00	109	149	158	139	153	170	157	147	154	1,336	512	1,848
00/01	149	156	166	157	156	152	176	157	150	1,419	556	1,975
01/02	107	193	147	158	162	151	156	179	153	1,406	541	1,947
02/03	119	147	202	144	153	163	149	155	181	1,413	591	2,004
03/04	154	152	141	201	152	156	161	160	155	1,432	624	2,056
04/05	115	185	161	162	205	161	159	172	163	1,483	642	2,125
05/06	135	153	183	167	146	211	154	163	164	1,476	646	2,122
06/07	139	172	152	180	169	139	212	159	166	1,488	647	2,135
07/08	135	159	171	144	187	170	146	212	159	1,483	619	2,102
08/09	127	185	160	171	151	189	167	142	197	1,489	597	2,086
09/10	120	160	175	157	173	148	190	171	144	1,438	645	2,083
10/11	131	144	153	174	154	160	155	192	163	1,426	611	2,037
11/12	125	170	153	153	181	155	166	152	198	1,453	639	2,092
12/13	108	151	167	151	150	187	157	169	154	1,394	686	2,080
13/14	121	134	166	174	156	151	179	157	170	1,408	620	2,028
14/15	115	152	141	163	170	155	155	178	150	1,379	650	2,029
15/16	109	130	149	148	161	168	160	153	173	1,351	639	1,990
16/17	107	136	130	139	147	163	171	154	153	1,300	639	1,939
17/18	91	143	138	138	144	144	157	174	154	1,283	655	1,938
18/19	97	128	137	148	140	147	147	173	177	1,294	661	1,955
19/20	91	132	126	135	140	143	146	147	171	1,231	692	1,923
20/21	111	116	138	133	127	138	139	150	150	1,202	680	1,882

Hooksett School District
Special Education Expenditures
Per RSA 32:11-a

Function Description Expenses	Function Code	Actual Cost 2018-2019	Actual Cost 2019-2020	Budgeted 2020-2021
Special Education Costs	1200	\$ 7,174,598.90	\$ 6,632,017.17	\$ 7,147,712.49
Psychological Services	2140	297,141.48	292,629.83	298,039.49
Speech/Audiology Services	2150	714,895.45	728,877.33	723,178.09
Therapy and Contracted Services	2160	229,974.31	308,452.62	303,213.94
Transportation	2700	591,237.38	674,515.26	560,000.00
IDEA Federal Funds		<u>328,874.29</u>	<u>181,128.90</u>	<u>310,000.00</u>
Total Expenditures		<u>\$ 9,336,721.81</u>	<u>\$ 8,817,621.11</u>	<u>\$ 9,032,144.01</u>

Revenues

Medicaid	\$ 224,323.66	\$ 14,713.19
Tuitions	8,516.00	1,733.00
Catastrophic Aid	224,323.66	445,586.08
IDEA Federal Funds	<u>328,874.99</u>	<u>181,128.90</u>
Total Revenues	<u>\$ 786,038.31</u>	<u>\$ 643,161.17</u>

HOOKSETT SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN
OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN
DISTRICT AFFAIRS:**

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 5th day of February 2021, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 5 shall be conducted by official ballot to be held on the 9th day of March 2021. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.

1. To choose the following school district officers:
 - a) Two School Board Members 3-year term

2. Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Educational Support Professionals Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

Year	Estimated Increase
2021-2022	\$72,557
2022-2023	\$40,391
2023-2024	\$40,807

and further to raise and appropriate \$72,557 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$.03 (Recommended by the School Board) (Recommended by the Budget Committee 8-1)

3. Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$35,342,192? Should this article be defeated, the default budget shall be \$35,342,454, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$.17. (Not Recommended by the School Board) (Recommended by the Budget Committee 8-1)
4. Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Technology Expendable Trust Fund previously established in 2008? This sum to come from June 30, 2021 fund balance available for transfer on July 1, 2021. No amount to be raised from additional taxation. Estimated tax rate impact is \$.00. (Majority vote required) (Recommended by the School Board) (Recommended by the Budget Committee 9-0)
5. Shall the Hooksett School District vote to discontinue the Construction and Equipment Capital Reserve Fund created in 1990? Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

Given under our hands and seal at said Hooksett, New Hampshire, this_____ day January, 2021.

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Phil Denbow, Chair
Greg Martakos, Vice Chair
Lindsey Laliberte, Clerk
Jillian Godbout
Wayne Goertel
Kara Salvas
James Sullivan

INDEPENDENT AUDITOR'S REPORT

To the School Board
Hooksett, New Hampshire School District

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Hooksett, New Hampshire School District as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Hooksett, New Hampshire School District, as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the District's proportionate share of the net OPEB liability, schedule of District OPEB contributions, schedule of changes in the District's total OPEB liability and related ratios, schedule of changes in the District's proportionate share of the net pension liability, and schedule of District pension contributions on pages i-ix and 28-35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hooksett, New Hampshire School District's basic financial statements. The combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor governmental fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Vashon Clukay & Company, PC

Manchester, New Hampshire
January 13, 2021

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION
MINUTES
Cawley Middle School
Friday, February 05, 2021**

CALL TO ORDER

Moderator, Kathy Bobay called the First Deliberative Session to Order at Hooksett Cawley Middle School Auditorium at 7:03 PM.

Pledge of Allegiance led by Boy Scouts

ATTENDANCE

School Board Members: Phil Denbow, Chair, Greg Martakos, Wayne Goertel, Jillian Godbout, Lindsey Laliberte, Kara Salvas, and James Sullivan

Staff: Superintendent William Rearick, Assistant Superintendent Marge Polak, And Business Administrator Amy Ransom

School Staff: Principals: Ben Loi, Stephen HARRIS and Matthew Benson

Director of Student Services Christine Gialousis, Media Director Justine Thain, and Dan Roma, Technology Director

Budget Committee Members: Jason Hyde, Chairman, Chris Morneau, Rick Ross, Brian Soucy, and Michael Yakubovich.

Moderator, Kathy Bobay

School District Clerk, Lee Ann Moynihan

Legal Counsel, Barbara Loughman

PROOF OF POSTING

Proof of posting was provided by the Superintendent Rearick.

The Moderator introduced the members of the School Board in Attendance as well as the SAU staff, School Staff, and Budget Committee.

A general overview of the rules and procedures were given.

BUSINESS

Moderator Kathy Bobay read the Warrant Articles into the record:

2, Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Educational Support Professionals Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

Year	Estimated Increase
2021-2022	\$72,557
2022-2023	\$40,391
2023-2024	\$40,807

and further to raise and appropriate \$72,557 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$.03 (Recommended by the School Board) (Recommended by the Budget Committee 8-1)

G. Martakos moved Article 2 as written. Seconded by L. Laliberte.

The Moderator declared Article 2 be moved to the Ballot as written.

3. Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$35,342,192? Should this article be defeated, the default budget shall be \$35,342,454, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$.17. (Not Recommended by the School Board) (Recommended by the Budget Committee 8-1)

K. Salvas moved Article 3 as written. Seconded by J. Godbout.

K. Salvas stated that the school did not recommend this number. The School Board presented a level funded budget to the Budget Committee. After consideration, the Budget Committee asked the School Board to meet them half way and to look at reducing the number so that they didn't have to make cuts. \$297,000 was cut. The Superintendent and Business Administrator were able to obtain a grant to cover the IT needs. On January 7th an additional \$187,000 was cut by the Budget Committee from the bottom line. The reason for the reduction was because they were upset at the School Board for retaining fund balance. This brought the School Board's budget below the default budget. There was no justification for this cut by the Budget Committee. The School Board worked hard to repair the relationship between the Boards. We cannot support a budget that is not done with diligence and fiscally responsible, therefore the School Board cannot support this Article.

J. Godbout: We took to heart the relationship between the School Board and the Budget Committee. We made an effort to attend all Budget Meetings. We were very transparent and supplied all the requested information.

J. Hyde Budget Committee: Thanked the members of the Budget Committee for their work. He also thanked the School Board and acknowledged that this year was an improved process and information needed and requested was received. It went very well. Special thanks Kara, Jill and Wayne for their efforts in attending all meetings.

I don't recall the language meet us half way being used. We did ask the School Board to take another look at the budget and we wanted to see if they could find movement. I don't recall anyone saying we don't like what you did with fund balance so we will cut your budget. When we look at budgets, we don't just look at Schools, we look at all budgets, and looked at the entire tax rate for the taxpayer. We take into account all of the impacts. It was not a level funded

budget. The cuts were made to cut some salary and Spec. Ed tuition to be in line with actuals. There is a Spec. Ed fund balance. We reduced \$180,000 from the bottom line. The original increase was 1.3 million higher than last year's budget. We looked at all the budget and we thought this was high. We made some changes. The School Board reduced the budget by \$283,000 and we reduced it by \$273,000. The relationship between the Board has never been better. We try and protect all the taxpayers in town and make it fair by looking at all the budgets. We can't take another 30 cent per thousand increase. There was no vengeance. We were concerned. It is almost the same as default which is everything that was included last year. So to say it is not a responsible budget, is hard to understand. We did have an issue with the School Board keeping \$600,000 rather than return it to the taxpayer. There was no spite and we have been nothing but thankful. This is what this town needs to keep our schools funded but doesn't unnecessary burden the taxpayer.

C. Morneau 500 W. River: I took the \$180,000 out of the budget. We were told in the past that they are the professionals and would rather they decide where the cuts should be. If they are returning money every year from 400,000 to 1.7 million; I understand 5, 6, 7 hundred thousand but over a million I don't get. I took out \$180,000 and allowed the Superintendent to make the cuts. I can go through the budget line by line and reduce the budget., but I know that money is there.

Amy Tremblay, 1 Laurel Road: I am a mom and also an educator in another town and know the impact on the schools. Two of my children get Special Ed services. I don't care about internal board squabbles; I care that my kids get the best education money can buy. When a budget committee asks them to cut, it is like asking them to cut a limb. I have seen our kids get a great education here. That is why we moved here. I understand times are tough but the school is not the place to make the cuts. Schools is what makes Hooksett a desirable town. I would rather the school have money and not need it, than need money and not have it.

Laurel Plessner 40 Golden Gate Drive motioned to add \$180,000 to the bottom line of the proposed operating budget. Seconded by Mike Somers, 67 Auburn Road

Laurel Plessner: I was surprised after weeks of no discussion at the Budget meeting that they made cuts. I agree with Ms. Tremblay. I want my kids to have a good education. This is important.

J. Sullivan: We have presented a budget that is based on student numbers which fluctuate. The tuition cost are based on what we expect it to be. This year there was a change of 33 high school student. That is 33 more students that the district has to plan on. That is an increase to the budget. The NH Retirement System went up as well. The tuition rate went up and the teacher contract was an increase that we can't ignore. The Special ED is required as well. This increase is slightly over the default budget.

Mike Somers: I commend both boards for working together. What I heard from Ms. Salvas was to cover the issues of the COVID like PPE and I encourage support o this motion

G. Koslowski: This \$180,000 is .005 of \$35 million dollars. It is a drop in the bucket, I don't care which way it goes. I can't believe we are arguing about such a small amount.

J. Hyde: Someone said the quality of education in Hooksett is all that is important and she doesn't care about the cost. When a school under-spends by 1.4 million every year, did the quality diminish because of that? If they can accomplish that why wouldn't we ask less of the taxpayers. \$180,000 isn't a lot but year after year it adds up. We don't mind a little underspend but we are trying to think of every taxpayer and get what needs to get done. I understand \$180,000 doesn't seem like a lot, but it is important to understand what a bottom line budget means. They can spend on any line they want.

G. Martakos: I heard about the fund balance from the Budget Committee. I did ask to look into it and we had an audit and surrounding towns were about the same and it is not unusual.

Amy Tremblay: You brought up the issue of yearly budget and my children got a good education I have seen my kids go without but that's not because of the school or the staff. My youngest is in kindergarten and I had hoped they could go to all day. Studies show that is beneficial. My middle child who had reading support received that from a trailer because they don't have the money for an addition. My oldest, that has autism was without aids because there is no money to hire them. That doesn't take away from the staff. When schools make cuts, it's because they don't have a choice. Those cut are made to Special Ed and transportation. The difference is so small, I don't understand why the Budget Committee wants to short change the kids.

W. Goertel: As a previous Budget Committee member and current School Board member, I appreciate the Budget Committee's prudent appropriation of public funds. The Budget Committee looks at past actuals and comes up with an appropriate number. The 1.4 million fund balance was in 2020 during a pandemic. We were going into a default budget and we thought it important to plan and put money away.

P. Denbow: Last year, all the warrants past except the operating budget. You can try and meet somewhere in the middle. Our kids are still in school and that is because of the staff. Kids are the most important resource and we owe it to them provide the funding.

Mike Salvas: I'm a CPA and VP of Finance and work with budgets all day. I do care about the money. When I slash my budgets, I don't cut training and development (education). I come from Manchester and we moved here because of the education here. One way to decrease taxes is to attract people.

B. Soucy: The \$180,000 is about .09 in taxes. When we sit on this Board, we are elected to look at all the costs and see that the funds are evenly allocated. It is not easy and we look at thousands of numbers. Everyone will make their own decision.

M. Somers called the question. Majority in favor of call the question.

Vote on amendment to add \$180,000 for a total \$35,522,192.

The moderator declared the motion passes by a majority voice vote.

*M. Somers motion to restrict reconsider of Article 3. Seconded by A. Tremblay
The Moderator declared the motion passed by a majority voice vote.*

The Moderator declared Article 3 be moved to the Ballot as amended.

4. Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Technology Expendable Trust Fund previously established in 2008? This sum to come from June 30, 2021 fund balance available for transfer on July 1, 2021. No amount to be raised from additional taxation. Estimated tax rate impact is \$.00. (Majority vote required) (Recommended by the School Board) (Recommended by the Budget Committee 9-0)

W. Goertel moved Article 4 as written. Seconded by J. Sullivan

J. Hyde: We support these types of articles as this help to put money aside and we don't get a spike in the tax rate. It makes sense to do this.

The Moderator declared Article 4 be moved to the Ballot as written.

5. Shall the Hooksett School District vote to discontinue the Construction and Equipment Capital Reserve Fund created in 1990? Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

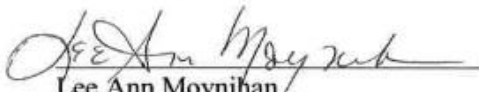
P. Denbow moved Article 5 as written. Seconded by L. Laliberte

A. Ransom stated this project was complete this summer and we will close this fund.

The Moderator declared Article 4 be moved to the Ballot as written.

Moderator Kathy Bobay declared the meeting adjourned at 8:15 pm.

Respectfully submitted,


Lee Ann Moynihan
School District Clerk

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II
MINUTES
Cawley Middle School
Tuesday, March 9, 2021**

Cindy Robertson declared the Hooksett Town and School Elections open at 6:00 AM

ATTENDANCE

Lee Ann Moynihan, School District Clerk
Don Riley, Town Moderator
Cindy Robertson, Assistant Moderator
Todd Rainier, Town Clerk
No School Board members were present

Cindy Robertson declared the polls closed at 7:00 pm

Results of Election:

Total Voters – 789

(1) To choose the following school district officers:

a) Vote for two School Board Member	3-year term
Christopher P. Morneau	300
Amy Tremblay	514
Jason M. Hyde	314
Sean Fleming (write-in)	80

Amy Tremblay and Jason M. Hyde declared the winners.

(2) Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Educational Support Professionals Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

Year	Estimated Increase
2021-2022	\$72,557
2022-2023	\$40,391
2023-2024	\$40,807

and further to raise and appropriate \$72,557 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$.03 (Recommended by the School Board) (Recommended by the Budget Committee 8-1)

Yes – 512

No – 216

Declared Article 2 Passed

(3) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$35,522,192? Should this article be defeated, the default budget shall be \$35,342,454, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$.25. (Recommended by the School Board) (Not Recommended by the Budget Committee 0-5)

Yes – 353

No – 392

Declared Article 3 Failed

(4) Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Technology Expendable Trust Fund previously established in 2008? This sum to come from June 30, 2021 fund balance available for transfer on July 1, 2021. No amount to be raised from additional taxation. Estimated tax rate impact is \$.00. (Majority vote required) (Recommended by the School Board) (Recommended by the Budget Committee 9-0)

Yes – 603

No – 149

Declared Article 4 Passed

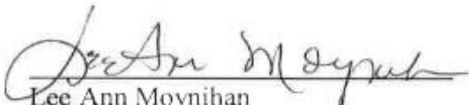
(5) Shall the Hooksett School District vote to discontinue the Construction and Equipment Capital Reserve Fund created in 1990? Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

Yes – 467

No – 258

Declared Article 5 Passed

Respectfully submitted,


Lee Ann Moynihan
School District Clerk

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

The Hooksett School District is committed to ensuring that all students develop the academic skills and knowledge necessary to be a contributing member in an ever-evolving global society. Our over-arching goal is to provide the highest quality education in a secure, positive and encouraging environment. To this end, the 2020-2021 school year was one filled with unprecedented challenges and unique opportunities.

The Hooksett School District and the community at-large faced the ongoing and persistent demands brought about by the COVID-19 pandemic. District and school-based Reopening Committees spent the summer developing operational and health protocols that included mitigation measures related to cleaning/sanitizing, social distancing, face coverings, screening and contact tracing. The Hooksett School District then was pleased to be able to begin the 2020-2021 school year offering students and families a choice of in-person or remote learning options. Approximately 85% of our families chose in-person learning. Through the dedication and commitment of our administration, faculty and staff we were able to keep our schools open throughout the year with occasional shifts to remote learning. Teachers, students and families all worked together as we acquired the skills to successfully navigate this new environment.

As part of the federal response to the pandemic, funds were made available to school districts through the Elementary and Secondary School Emergency Relief Act. Districts were encouraged to target funding on activities to improve district preparedness and response efforts to COVID19, support in-person and remote learning, educational technology, mental health services, assessing learning gaps to inform teaching, supplies and services to sanitize district facilities, and upgrades related to ventilation systems. More information related to ESSER funds is available on the district website.

Program and curricular goals this year included expanding online learning for both in-person and remote environments. Students and families began using Schoology as an online learning management system for grades 3-8 while Seesaw was implemented in grades K-2. Additional online programs for reading and mathematics were also introduced. In addition, the Wonders Reading Program was implemented in Grades K-5. Wonders is a comprehensive literacy solution designed to meet the challenges of today's classroom and reach all learners. It focuses on building strong literacy foundations, accessing complex fiction and non-fiction texts, writing to sources, and building social emotional learning skills.

Full-day kindergarten continued to be a priority for the Hooksett School District this year. Over the years, much has been studied and proposed on the topic. This year, one full-day kindergarten class was offered to 20 students and the same will be offered for the 2021-2022 school year. This pilot program was received very favorably by students and families. Given the community interest in this program, it is anticipated that funds will be included in the 2022-2023 budget proposal to offer additional sections of full-day kindergarten in the future.

In the spring of 2021, the Hooksett Conservation Commission approached the school board to discuss a project that they were interested in pursuing. They were looking to create walking trails on 78 acres of land in the Heads Pond Conservation Area. Part of this land is owned by the school district. The Hooksett School Board is pleased to be part of a project that benefits the community and an MOU with the Hooksett Conservation Commission was approved on May 18, 2021.

The Hooksett School District is pleased to acknowledge that Justine Thain has been selected as the 2020 NH School Librarian of the Year. We congratulate Justine on being chosen for this award. We also recognize her many contributions throughout the year, but especially this year as she was instrumental in supporting students, teachers, administrators and families in addressing the instructional challenges of online and remote learning.

As we look to the 2021-2022 school year, we remain committed to ensuring that every student meets or exceeds challenging educational standards and to become independent learners, critical thinkers, and innovative problem solvers. Our primary goal this year will be to address learning gaps caused by the disruption of the pandemic and provide meaningful experiences for all students to learn and thrive. In closing out the 2020-2021 school year, sincere thanks and appreciation go out to teachers, parents, staff, administrators and our community for the ongoing support and commitment to the education of Hooksett students. The Hooksett School District has much to be proud of and we look forward to building on our achievements and success in the future.

Respectfully submitted,



William J. Rearick
Superintendent of Schools

Director of Student Services
Town Report
2020-2021

During the 2020-2021 school year the Hooksett School District provided special education services to approximately 320 students between the ages of 3 and 21. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined by state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education services are available to Hooksett students through our community-based preschool program, three Hooksett schools, and surrounding high schools to include: Pinkerton Academy (Hooksett's school of record), Manchester West, Manchester Central, Pembroke Academy, Bow, Goffstown, and Londonderry. The Hooksett School District is also responsible to ensure that students identified for special education and students attending charter schools receive a free appropriate public education (FAPE). These services are described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, which are located in both the District Office of Student Services and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Principal, Director of Student Services, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource room setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These can include physical, occupational, and speech-language therapies, counseling, and behavior management support services.

The COVID-19 pandemic was still present and impacting schools. Staff worked to ensure ongoing specialized services were offered to students in a consistent manner, albeit at times in a creative manner.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2020-2021 school year, this entitlement money was used to support in-district programs. A special education teacher, instructional aides (paraprofessionals), and highly specialized contracted service providers. With this funding the Hooksett School District was also able to conduct child find screenings, evaluations, and consultation in regard to behavioral interventions. Reading intervention software was purchased and utilized in all schools for students who need an intense, multi-sensory approach to master foundational reading skills.

The Hooksett School District also provided comprehensive services to approximately 35 students with disabilities in the 3-5 year old age range. Many of these students receive their education in community-based preschool programs. In addition to this option, the Hooksett Early Learning Program (HELP) at the Underhill School is an integrated preschool focusing on enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and

personal independence.

New Hampshire RSA32:11-a requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Many thank yous are extended to the Hooksett community for their continued support of all students.

Respectfully submitted,

Christine Gialousis

Christine Gialousis
Director of Student Services

Fred C. Underhill School

Annual Principal's Report

June 2021



It has been a privilege to serve as the Principal at Fred C. Underhill School for the past five years. COVID-19 presented unique challenges for our students, families, staff, and community. Our school provided in-person learning for all students. Remote learning was also provided for students who selected that option. In order to provide in-person learning and a safe environment for students and staff, we implemented the Hooksett School District's Reopening Protocols. As a result, we were able to provide a consistent learning experience for our students throughout the year with minimal disruption.

Staff Changes for the 2020 - 2021 school year:

We welcomed new staff members to the school this past year.

New to Underhill:

Madbury Bardier - Kindergarten Teacher
Dale Aumann - Administrative Assistant
Amy Martel - Administrative Assistant
Ryan Gelinis - Technology Support

Kayla Briggs - Music Teacher
Linda Rattigan - Reading Specialist
Diana Hutchinson - Preschool Paraprofessional
Emily Royce - Special Education Paraprofessional

Josee Eaton, Kara Argo, and Aini Johnson Yaskaitis retired at the end of the school year after several years of service to the Hooksett School District. Underhill School truly appreciates their commitment and service to the students and the school community.

Day One Enrollments	Last Day of School Enrollments
Preschool - 13 students Kindergarten - 109 students Grade 1 - 113 students Grade 2 - 136 students	Preschool - 17 students Kindergarten - 108 students Grade 1 - 116 students Grade 2 - 137 students
Total as of 9/3/20 = 371 students	Total as of 6/15/21 = 378 students

In Reading and Language Arts, we implemented Wonders as our new core reading program. The teachers participated in several trainings throughout the year to support their reading instruction with the new program. We also implemented the newest edition of the Dynamic indicators of Beginning Early Literacy (DIBELS 8). The DIBELS 8 is an assessment tool that measures students' early literacy skills and reading fluency. The school's Literacy Support Team and Title I Reading provided interventions for students who needed additional support with their learning of reading skills.

In Math, we continued our use of the Math in Focus core program. We centered our instruction on using a variety of strategies to solve math problems. Math concepts were taught through real-world, hands-on experiences following the learning progression of concrete-pictorial-abstract. Teachers also participated in online training and worked with Meghan Largy, the Director of Math, Accountability, and Assessment, on analyzing assessment results, pacing guides, and vertical alignment of the curriculum. Students also had access to Drembox learning, which is an online math support program.

Underhill School also launched a 1-to-1 Chromebook device initiative where every student was issued a Chromebook. It was essential to our in-person and remote learning this year due to COVID-19. Our students participating in remote learning relied on the device to participate in live lessons and completion of

assignments and activities. Also, there were times when students needed to access their learning from home due to COVID-19 isolation or quarantine protocols. The teachers received training on various digital programs and tools to support their instruction for in-person and remote learning. The teachers used programs like Zoom, Seesaw, Google Apps for Educators, and the digital tools within Wonders and Math in Focus.

The Hooksett School Board worked with the administration in creating a full-day kindergarten pilot for the 2020-2021 school year. A lottery was held to select students for one full-day kindergarten class. The pilot was a success and we learned a great deal about the full-day kindergarten program and its benefit to students. The school will continue to offer one full-day kindergarten class and half-day kindergarten sessions for the 2021-2022 school year.

It goes without saying that the COVID-19 pandemic presented several challenges for everyone over the past school year. We appreciate the collective effort that the school community put forth to support the students this year. We are very grateful for the Underhill School teachers and staff. They demonstrated resilience, determination, and commitment to support the learning and safety of our students during the pandemic.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Benjamin Loi".

Benjamin Loi, M.Ed.
Principal

FRED C. UNDERHILL SCHOOL STAFF

2020-2021

PRINCIPAL

Benjamin Loi

FACULTY

Lisa Pollard
Shannon Baldoumas
Madbury Bardier
Maryann Boucher
Caryl Pawlusiak
Anita Field
Kimberly Lynch
Debra Lyscars
Stephanie Tardie
Ellyn Vilela
Chelsie Smith
Maura Cassedy
Karena Cosgrove
Marnie Devereaux
Janet Girard
Danette Noboa
Sue Salcito
Melissa Smith

UNIFIED ARTS

Kathleen Jenkins
Kayla Briggs
Anne White

LIBRARY/MEDIA

Karen Landsman
Josee Eaton

LITERACY SUPPORT/TITLE I

Nancy Dupont
Linda Rattigan
Michelle Baer
Jennifer JanTausch

ADMINISTRATIVE ASSISTANTS

Maura Ouellette
Amy Martel
Dale Aumann

Preschool Teacher
Kindergarten Teacher
Kindergarten Teacher
Kindergarten Teacher
Kindergarten Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1/2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher

Physical Education Teacher
Music Teacher
Art Teacher

School Librarian
Library Assistant

Reading Specialist
Reading Specialist
Literacy Support
Title I Tutor

ASSISTANT PRINCIPAL

Jennifer Colantuoni

STUDENT SERVICES

Rebecca Roy
Emily Hardy
Alyssa Call
Caroline Macomber
Mary Lou Donahoe
Candace Lord
Christina Heppding
Margaret McGovern
Wendy Ryback-Soucy
Michelle Bodenrader

Preschool Coordinator
Special Education
Special Education
Special Education
ESOL Teacher
School Counselor
Occupational Therapist
Speech/Language Therapist
Speech/Language Therapist
Speech/Language Assistant

NURSING

Cindy Libby

School Nurse

PARAPROFESSIONALS

Karren Crain
Julie Olivier
Joanne Pearl
Phyllis Dina
Julie Edmunds
Jennifer Fecteau
Diana Hutchinson
Aini Johnson Yaskaitis
Emily Royce
Jennie Townley

Kindergarten Assistant
Kindergarten Assistant
Kindergarten Assistant
Special Education
Special Education
Special Education
Special Education
Special Education
Special Education
Special Education

TECHNOLOGY

Sebastian Boisseau
Ryan Gelinis

MAINTENANCE

Kristin McGovern
Julie Dubois
Walter Hensel
Ralph Izzi
Nicholas Lewis

Lead Custodian

FOOD SERVICE

Kara Argo
Janyce Demers
Darlene Frasier

Hooksett Memorial School

Annual Principal's Report 2020/2021



Hooksett Memorial School opened in the fall with a total student population of 406 students and closed the school year with 393 students. Approximately one-third of students participated in full-remote instruction for the school year. There were several staff changes this school year. Kim Levine-Stiles (Grade 5 Special Educator), Meghan Chevrefils (Physical Education/Health Teacher), Brandon Davini (Music Teacher-temporary), Angela Blatus (Occupational Therapy), Caroline Cherry (Speech and Language), & Margaret McGovern (Speech and Language), and Kim Levine-Stiles (Grade 5 Special Education). Our school had several long-term substitute teachers that spent much of the past year at the school. We thank Kaitlyn Ballantine, Sarah Hicks, and Jamie Nazzaro for their work with our students.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values: Schools are for students; Students meet and exceed high academic standards; We each have the responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe that it does, in fact, "take a village to raise a child." All decisions are based upon these values and on what is best for children.

The 2020/2021 school year presented many challenges for students, their families, and the school staff. Everyone successfully overcame the myriad of challenges, exceeding expectations. Remote learning, Zoom video-conferencing, Schoology Learning Management System, quarantines, school closures, etc. Everyone worked collaboratively for the safety, health, and benefit of one another.

Hooksett Memorial School became a one-to-one school in regard to technology, with each child having access to their own personal device (ChromeBook) to be used as a learning tool both in the in-person and remote setting. This addition allowed for a variety of new and engaging learning experiences during the school year. Having these devices opens the door to a wide variety of new learning options.

Many of the typical events and happenings at the school did not occur during the past year as a result of the COVID-19 pandemic and the limitations thereof. HMS staff worked to make this year the best it could be for students. Staff held virtual open houses for families during mid-October 2020. The Hooksett PTA held their annual Spooktacular on Saturday, October 17, at Cawley Middle School, in a creative, safe, and socially-distant manner. Parent/Teacher Conference Day was held on Tuesday, November 10, 2020 via Zoom, allowing greater opportunity for families to take part.

Mrs. Champagne's grade four class participated in a project related to the nesting falcons who nest each year at the top of the Brady Sullivan Building in Manchester, NH. Each year the birds are named after something specific to New Hampshire; in the past they have been named after types of native trees, rivers, mountains, etc. This year the topic was covered bridges of New Hampshire. The nine bridges the class researched were the Allen Hollis Bridge in Woodstock, Blair Bridge in Campton, Carleton Bridge in Swanzey, Columbia Bridge in Columbia, Cornish-Windsor Bridge in Cornish/Windsor, Honeymoon Bridge in Jackson, Rowell's Bridge in

West Hopkinton, Swift River Bridge in Conway, and West Swanzey Bridge in Swanzey. The children were assigned a bridge to research with a partner. They created posters of their bridge with important information and fun facts, and became experts at drawing bridges too!

Hooksett School Resource Officer Angela Bergeron presented an Internet Safety Night for the Hooksett School District families via a Zoom Webinar. There were approximately 20 attendees for this highly informative webinar about keeping our children safe online. Many thanks to Officer Bergeron for her time and efforts in developing and presenting this webinar.

New Hampshire Partners in Education recognized Hooksett Memorial School as a Blue Ribbon Award winning school for the 2019/2020 school year. During the 2019/2020 school year, both before and during the Spring school closure, our outstanding volunteer program, along with the PTA, logged an incredible number of volunteer hours. Thanks to the entire Hooksett Memorial School community, parents, students, and teachers, for their dedication to our school, especially during the start of the pandemic.

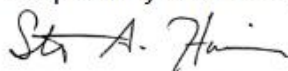
Members of the Hooksett Grange dropped off dictionaries for all Grade 3 students at Hooksett Memorial School, an annual tradition for the Grange. This puts a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. Thank you to the Hooksett Grange for continuing to make this annual donation to our Hooksett children.

The Hooksett Kiwanis honored school staff and other groups in the community during COVID. They recognized Hooksett teachers and staff with care baskets that included the following items: Cheez-Its, cookies, assorted chocolates, M&Ms, granola bars, hot chocolate & tea bags, Rice Krispie treats, water, hand cream, lip balm, etc. The staff was very appreciative of the support from the Hooksett Kiwanis.

Meghan Chevrefils, HMS Physical Education & Health Teacher, and the school administration worked to develop HMS Field Day 2021. We maintained safety protocols and cohorting during this event. It was different than in years past, but was a fun and memorable event for our HMS students. Unfortunately, we did not have any parent volunteers this year due to various restrictions. Our remote families were included with a Virtual Field Day option, with a list of activities to choose from and selected many games and activities to complete. Families can modify an activity to fit the equipment that they have. Thanks to our committee for coordinating this for all students and their families.

In closing, it is important to say a special thank you to the Hooksett community for its continued support of the schools and helping our students and staff to achieve their very best in their own lives and the lives of others. Both Assistant Principal Annie Kelly and myself will be moving to other school districts as this school year closes. We wish all the best for the school community and welcome incoming Principal Brad Largy. Be well.

Respectfully Submitted,



Stephen Harris, Principal
Hooksett Memorial School

Hooksett Memorial School Staff List 2020-2021 (Revised 06/07/2021)

PRINCIPAL

Stephen Harris

ASSISTANT PRINCIPAL

Annie Kelly

FACULTY

Donna Amato	Gr. 4
Karen Bradley	Gr. 3
Deirdre Brotherson	Gr. 5
Janet Champagne	Gr. 4
Andrea Coulon	Gr. 3
Kailey Crockett	Gr. 4
Elizabeth Curran	Gr. 3
Patricia D'Aloia	Gr. 4
Sherry Dupuis	Nurse
Robin Githmark	Gr. 5
Moir Glenn	Gr. 3
Mel Godbout	Gr. 5
Heather Harrison	Gr. 4Sp.Ed.
Sarah Hicks - LTS	Gr. 4
Laurel Levesque	Gr. 5
Kim Levine-Stiles	Gr. 5Sp.Ed.
Meghan McLain	Gr. 5
Jennifer Menken	Gr. 3
Jamie Nazzaro - LTS	Gr. 3
Ashlyn Pasqual	Gr. 5
Annie Rehm	Gr. 4
Arthur Rivet	Gr. 5
Abigail Sousa	Gr. 4
Kaitlyn Ballentine - LTS	Gr. 4
Valerie Tetrault	Gr. 3Sp.Ed.
Mandy Tran	Gr. 3
Teryl Ux	Gr. 3
Maggie Weldon	Gr. 4

SECRETARIES

Kelly Alois	School
Stacey Collins	School
Julie Collins	Special Ed.
Laurie Tumas	Special E.d

SP. ED. AIDES

Ryanna Barney	Gr. 4
Judy Berthiaume	Gr. 3
Carrie Nolet	Gr. 4
Danielle Robidoux	Gr. 4
Grace Roy	Gr. 4
Rebecca Ash	Gr. 4

SPECIALISTS

Angela Blatus	OT
TBD	Title I
Meghan Chevretils	Phys.Ed/Health
Brandon Davini	Music
Jonathan Frazier	School Psychol.
Caroline Cherry	Speech
Michele Hayes	ESOL
Jessica Jordan	Guidance
Lea Maguire	Guidance
Zoe Martel	Music
Lisa Merrill	Art
Cheryl Minervini	Reading
Margaret McGovern	Speech
Tracey Ruest	ALPs
Annie White	Art
Ellen Wight	Reading

LUNCH ROOM STAFF

Tiffany McRight	Tabitha Elliot-Neveu
Brenda Marcotte	Ashley Porter
Kristy Sylvia	
Cindy Nusbaum, Director	

LIBRARY

Rosanne Beaudoin	Librarian
Gretchen Pyles	Library Assistant

TECHNOLOGY DIRECTOR/STAFF

Dan Roma	Sebastian Boisseau
Ryan Gelinas	

DISTRICT SPECIAL EDUCATION

Christine Gialousis, Director of Sp. Ed.
Julie Ackroyd, Elementary Special Ed. Coord.
Rebecca Martel, High School Special Ed. Coord.
Linda Willard, High School Special Ed. Coord.
Audria Gonthier, Autism Specialist
Alyssa Call - Remote Sped Staff (FCU)

MAINTENANCE DEPT.

Dean Farmer, Director
Brian Lawry, Lead Custodian
Mary Palmer
Tim Foote
John Flood

**David R. Cawley Middle School
Principal's Report 2020 – 2021**

David R. Cawley Middle School opened the school year with a student population of 438 students. On the last day of school there were 438 students.

Cawley Middle School Building Goals 2020/2021

1. All staff will implement the Cawley Middle School Reopening Manual to ensure the safety and health of the school community while providing educational continuity for students.
2. When remote learning is required for all students, teachers will transition from in person learning to remote learning by providing high quality interactive and engaging instruction via Zoom Video Conferencing Software and utilizing the Schoology Learning Management System.
3. All teachers will utilize the Universal Design for Learning lesson plan template to identify barriers and then minimize those barriers by providing choice for students through relevant instruction and assessments.

Principal Matthew Benson completed his tenth year as principal and thirteenth year at Cawley Middle School. Seven new teachers were hired:

Jeffrey Hamilton – Grade 8 Science	Melissa Tanguay – Grade 6 Math
Jennifer Malone - Grade 6 Language Arts	Nicole St. Pierre - Special Education
Andrea Meyer – Computers Grade 6, 7, 8	Danielle Lawson - Grade 6 Language Arts
	Magdala Johnson - Grade 8 Math

As a result of the COVID-19 pandemic the Hooksett School Board approved two learning options for families. Parents could select full time remote learning or full time in person learning. Students were required to stay in the selected learning model for one trimester. Before the end of each trimester parents could again select either in person or remote learning.

The school year for all students began on September 3, 2020. Both in-person and remote learning began successfully. There were 89 students enrolled in the remote learning model and 354 students enrolled in the in-person learning model.

Starting at the end of the 2020 school year the Cawley Middle School Reopening Committee was formed to plan the reopening of the school under the COVID-19 health and safety requirements. Members of the committee were, Principal, Matthew Benson, Assistant Principal, Brad Largy, Director of Technology, Daniel Roma, Director of Media Services, Justine Thain, Director of Maintenance, Dean Farmer, special education teacher, Mark Gregoire, 6th grade teacher, Kevin Fleury, 7th grade teacher, James

Palmieri, 8th grade teacher, Jayne Abbas, unified arts teacher, Michelle Fuller and advanced learning teacher, Donna Tremblay.

The Reopening Committee completely redesigned student traffic patterns, scheduling, safety protocols, Zoom expectations, student lunches, classrooms, use of the media center and instructional practices that included the use of hands-on learning that were restricted because of the health and safety protocols.. The robust work of the committee allowed for a successful opening of the school year where students could attend school in person or remotely for five days a week.

During the three weeks of Summer Academy there were 33 students who attended math and language arts intervention. Math and language arts teachers identified learning gaps from remote learning in the spring. Ms. Abbas and Ms. Goulakos taught a combination of grade 6, 7 and 8 students and focused on concepts that needed reteaching with a variety of instructional strategies to meet the needs of each student. Ms. Gibson taught language arts to students in grades 6, 7 and 8 focusing on learning gaps in reading and writing. All instruction was remote using Zoom Video Conferencing Software.

Summer enrichment in science and math was offered to students in grades 6, 7 and 8. Mr. Fleury taught science and Ms. Abbas taught math. Over 25 students participated in hands-on real-world problem solving that involved the use of critical thinking skills. Students picked up supplies before the start of the program and then the instruction was provided using Zoom.

Teachers arrived back at school on August 24, and participated in 8 workshop days before the students first day and then another professional development day on September 8. Teachers began the professional development by learning the new learning management system Schoology. Teachers were provided with additional time to practice and plan lessons to be uploaded for the first day of school.

Teachers received training on implementing the new procedures, protocols and building systems that were required as a result of COVID-19. On the morning of August 31, all staff participated in a mock school day to practice the new routines and systems.

On the morning of August 25, the "Choose Love: Movement" was presented via Zoom to all staff. The "Choose Love" Movement was founded by Scarlett Lewis, whose son Jesse Lewis was killed in the Sandy Hook Elementary School shooting. Scarlett presented with Shannon Désilets who is the "Choose Love" ambassador for the State of New Hampshire. They discussed the importance of cultivating social emotional learning experiences for students as a way to support safer and healthier schools. The presentation also addressed the challenges our students may have as they come back to school for the first time since March 2020.

Staff completed the annual online trainings on Bloodborne Pathogens, Bullying and Sexual Harassment. Each team also met with the school nurse, Mrs. McCarron to discuss COVID-19 protocols, safety and support. Teachers met with the school counselors, Director of Maintenance, Director of Technology and a representative from Food Services.

Teachers also had team and content meetings and meetings with the administration to prepare for the school year. Lastly, teachers worked on their professional goals reflections from last year and set professional goals for this year.

During the school year targeted professional development was provided based on teacher's needs using Schoology and technological resources that could be implemented for in person and remote learning. Teachers were also trained in administering the NH - SAS and NWEA assessments.

At several staff meetings remote and in person teachers worked collaboratively in content subject areas to plan upcoming units that would be implemented remotely and in person. These meetings were highly effective and ensured students were still being provided high quality instruction while learning remotely and in person.

The January staff meeting focused on wellness. The staff participated in activities that targeted physical, spiritual, occupational and mental wellness. Staff participated in a meditation session, wrote about professional accomplishments, engaged in brain exercises and also walked outside and through the building.

On Tuesday, March 9, teachers participated in multiple professional development learning experiences. The day started with a 10-minute Wellness Walk. All teachers then attended a training presentation by the learning management system company Schoology on building assessments with a variety of leveled questions that promote deeper thinking through authentic learning. In addition, the Director of Math Accountability and Assessment, Meghan Largy met with language arts and math teachers to break down the winter NH – SAS math, reading and writing results and then develop a plan to target gaps in learning for the remainder of the school year. Special education teachers met with Director of Student Services, Christine Gialousis in the middle of the day. In the afternoon the staff participated in a team building online trivia game.

In June, teachers participated in several professional development days to end the school year. Teachers worked to identify learning gaps in their content area and then develop targeted instructional strategies to fill those gaps. The plan is for teachers to begin the 2021 – 2022 school year implementing the plan to address the learning gaps.

Staff was recertified in CPR and First Aid and participated in the state required suicide prevention workshop. In addition, teachers were recertified in "Know and Tell." "Know

and Tell" is a statewide initiative of the Granite State Children's Alliance to support child victims of abuse. Lastly, teachers completed two online emergency management preparedness training sessions.

As a part of the NH Bullying Law, Assistant Principal, Brad Largy, presented to all in person and remote students and staff regarding bullying the week of September 9. These in- depth presentations provided students and staff with strategies to identify bullying, stop bullying and treat others with respect and kindness. In addition, Mr. Largy presented the emergency management drills to all in person students and staff.

The school's theme was "Make a Mark, Make a Difference." The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful, and making positive choices at Cawley Middle School and in their community. We want to encourage students to think about their future and how they can positively affect the world.

On Monday, September 14, there was a virtual Zoom presentation by Principal Matthew Benson regarding the transition to high schools. All students were assigned to Pinkerton Academy. Students had the opportunity to petition to attend one of the schools that the Hooksett School District has a Memorandum of Understanding with if the percentage of students petitioning did not go below 63.26% of 8th grade students attending Pinkerton Academy.

This year's in person High School Fair was cancelled as a result of no visitors being permitted at Cawley Middle School. All high schools were asked to submit a video highlighting their school. These videos were emailed to all 8th grade parents and posted on the high school page on the Cawley website.

The final results of high school selections for the Class of 2020:

Bow High School – 2

Goffstown - 2

Londonderry High School – 31

Manchester Central High School – 6

Manchester Memorial High School – 1

Manchester West High School - 1

Pembroke Academy – 2

Pinkerton Academy – 96

Private - 5

In 2020 – 2021 all students were assessed in math and reading in September and June using the NWEA assessment. Meghan Largy, Math Accountability and Assessment Director, Principal, Matthew Benson and Assistant Principal, Brad Largy facilitated data meetings with teachers. After the data was analyzed in September teachers were

expected to make informed decisions regarding targeted instruction and intervention strategies.

The transition to remote instruction in the spring of 2020 caused by the COVID-19 pandemic was unprecedented. With this in mind, the NH Department of Education provided a range of assessments in the fall, in order to gain a perspective on the needs of students in New Hampshire from the systemic level down to the individual level.

In October, students in grades six through eight completed the New Hampshire Statewide Assessment System interim assessment for Mathematics and English Language Arts. Students were administered their previous grade level assessment. This interim assessment allowed teachers to elicit evidence of learning to inform teaching and evaluate grade level instructional progress in relation to the Common Core Standards.

On February 9, students in grades six through eight completed the New Hampshire Statewide Assessment System interim assessment for Mathematics and English Language Arts. This interim assessment provided math and language arts teachers elicit evidence of learning to inform teaching and evaluate grade level instructional progress. It is a light footprint and takes less time to administer than the summative assessment, which takes place in the spring. Students identified with severe cognitive disabilities that are eligible for the alternative assessment, Dynamic Learning Maps, did not participate in this winter assessment.

In May all students completed the NH-SAS summative assessment on their grade level. Eighth grade students also were assessed in Science.

In the 2020 summer 12 - 15 students participated in the Title I program. Students worked on personalized activities geared to meet their individual needs in 1:1 sessions with teachers and in skill-based groups with their peers. Small group literature reading and analysis activities took place, along with interactive math activities focused on specific skills. Students also utilized computer-based programs through Lexia PowerUp and DreamBox.

Over fifty Title I invitations went out to students and their families who qualify for Title I support in the areas of reading and math during the school year. Title I was for both in-person and remote students to accommodate all Cawley families.

Red Ribbon Week was recognized at Cawley Middle School from October 26 - October 30. Cawley students and staff participated in a week of activities designed to bring awareness to the benefits of making healthy lifestyle choices and remaining drug-free. The week focused on the Cawley Community taking a school-wide stance against drugs.

The national theme for the week was "Be Happy, Be Brave, Be Drug-Free" and ribbons and posters were hung throughout the building to bring awareness to the drug-free movement.

Each day, a video of a former student or community member was presented to the students during morning announcements. Cawley Alumni and community members explained their connection to the middle school and the Hooksett Community. They spoke about what they are doing now, and the path they took to get there. The speakers highlighted why they have chosen not to make drugs and alcohol a part of their lives.

On one of the days, a moment of silence was announced to recognize the lives that have been lost to substance abuse, and those who may still be struggling with addiction.

On Friday, October 30, students and staff participated in a Wellness Walk and RED OUT, in which all members of the Cawley community participated in a walk outside during FLEX and wore red to raise awareness of the short- and long-term effects of drug use.

In the winter, Hooksett School District's School Resource Officer, Angela Bergeron presented tips on how to keep children safe online. Over 20 parents and students attended the Zoom presentation.

The Student Council elected officers for 2020 – 2021:

Eighth Grade

President: Ava Dulac

Vice President: Kasarah Juneau

Secretary: Margo Laliberte

Treasurer: Jady Piccolo

This year Cawley implemented a student of the month program. Each month was represented by a word. The words and winners this year were:

Congratulations to the September "Hawks of the Month" who best represented the word of the month, "Community," Maggie Roy, Jason Parent, Sophia Gallien, John Pennell, Navaeh Smith, Logan Boulanger, Acacia Dow, Selma Selic, Brandon Callahan, Laura Palazzo, Pratham Gurung, Samantha Comeau, Jackson Farrell, Melanie Kowack, Timothy Evans, Hannah Gallagher, Jacob Cox, Logan Chavennelle, Evan Plourde, Taylor Wheaton

Congratulations to the October "Hawks of the Month" who best represented the word of the month, "Ingenuity," Fiona Stagnaro, Zachary McCassey, Oliva Crockwell, Cassandra Smith, Owen Perrotta, Chole Daniels, Luke Parcel, Henri St. Germain, Hannah Flader, Boris Hajiev, Madison Ball, Max Daigle, Tyler Morris, Karli Sirios, Jacoby Milligan, Mackenzie Mercier, Parker Boulanger, Ajidin Husejnovic, Elliot Doty, Jady Piccolo

Congratulations to the November "Hawks of the Month" who best represented the word of the month, "Honor", Emma Polyukhovich, Timothy Dodd, Lauren Stowell, Luke Lojko, Elena Travassos, Noah Allard, Sophia Cahoon, D'Ashley Chong, Anel Tosunbegovic, Kyra Courtneymanche, Wyatt DeFelice, Andrew Evans, Samantha Forrest, Ashwini Gurung, Samar Gurung, Ayyree Hamilton, Sadie Jesmer, Thomas McCloud, Christopher Stelmach.

Congratulations to the December "Hawks of the Month" for best representing the word "Charity" Ava Udina, Taylor Wheaton, Sarah Harrison, Kayliana Durant, Andrew Montgomery, Sanela Husejnovic, Isabel McIntyre, Quintin Molony, Nathaniel Baron, Tobren Runnion-Bareford, Aubrey Ilgenfritz, Chris Gurung, Madison Couture, Cohen Shields, Ryan Gaspie, Jacoby Acevedo, Briar Smith, Lilyanna Gaumond, Seldin Hajdarevic, Alexis Doyle.

Congratulations to the January "Hawks of the Month" for best representing the word "Involvement," Ava Dulac, Jaxson Juneau, Lillian Sibona, Jada Vasquez, Brooke Benz, Jack Welch, Ava Sampson, Michaela Mercier, Madison Daughen, Zoey Piccolo, Autumn Haggett, Gavin Stone, Connor Shappell, Naima Elmera, Rylee Goings, Ryan Hall, Selena Alaias, Finn McDonald, Madyson Porter and Emma Krestalica.

Congratulations to the February "Hawks of the Month" for best exemplifying the word "Acceptance," Julia Beckwith, Thomas Montminy, Kallie Reeder, Anna Perkins, Angelina Scaramella, Noah Antonellis, Jaylin Galeaz, Gabrielle Knightly, Kianna Chickering, Molly Knight, Cheska Pena, Himanshu Bhattra, Jonathan Grana, Grace Lebreche, Cayden Madeiros, Amman Melkic, Gavin Moore, Ethan Hart, Baylie Sutherland, Keegan Wolverton.

Congratulations to the March "Hawks of the Month" for best exemplifying the word "Patience," Reagan Delude, Emily Gosselin, Shylah Johnson, Tiya Edsall, Makenzie Towne, Michael Saab, Colin Nichols, Emma Danforth, Alexis Doyle, Roshan Adhikari, Prince Gurung, Subhan Iqbal, Kayley Kubat, Maria De Souza Amaral, Isabel Kirkendall, Madison Cameron, Gianna Owens, Ayush Gurung, Annalicia Murray, Joseph Hoang.

Congratulations to the April "Hawks of the Month" for best exemplifying the word "Determination," Abigail Gower, Kadence Tarmey, Michael Griffin, Edmond Baker, Nevaeh Smith, Owen Perrotta, Caylub Lorenz, Emma Beaulieu, Yianni Kalampalikis, Marlee Anastos, Cameron Mahn, Kaden Wood, Braden Connolly, Megan Lachance, Samuel Acevedo, Lyla Shea, Eliseo Pelopida, Trip Hanna, Kian O'Leary, Kasarah Juneau

Congratulations to the May "Hawks of the Month" for best exemplifying the word "Virtue," Emily Black, Harris Memisevic, Chole Hamilton, Hayleigh Kiley, Nora Robichaud, Sanela Husejnovic, Matthew Navarro, Bryce Neveu, Madeline Normand, Abigail Pinard,

Evangeline McCabe, Sophia Cahoon, Megan Lachance, Owen Boucher, Alexa Sidebotham, Mitchell Madsen, Emma Krestalica, Ella Harnisch, Marissa Verney, Isabella Rivet.

Congratulations to the "June Hawks of the Month" for best representing the word, "Optimistic." Mia Mandigo, Mason Paquette, Connor Lord, Serenity Gangi, Ashwini Gurung, Samantha Forrest, Seth Record, Lyla McRight, David Dion, Abigal Aumann, Rylee Goings, Maxwell Daigle, Annalicia Murray, Liliana Lever, Charlie Dick, Josie Trippiedi, Jacob Cox, Ky-mani Velez-Boggis, Joseph Phillips, Samuel Acevedo.

Cawley Middle School was selected as a Blue Ribbon Award winning school for the 2019 – 2020 school year. The award recognized the plethora of volunteers and hours they dedicated to our programs and students at Cawley Middle School. Kathy Bobay was the school's volunteer coordinator and did a commendable job organizing and securing volunteers.

The National Junior Honor Society met in October, and elected new Executive Board Members. The Cawley chapter was led by Abigail Gower as President, Arushi Saravanan as Vice President, and Maggie Roy as Publicist. The Faculty Council met and reviewed all applications and acceptance letters for potential new members.

The National Junior Honor Society held their annual Induction Ceremony for new members on Thursday, November 12 at 6:00 pm. This year the ceremony only included the new members and the Executive Board members. This event was webcasted live for the families of all NJHS members. Congratulations to the 30 new members.

Abigail Aumann	Yianni Kalampalikis	Jadyn Piccolo
Brooke Benz	Adyson Lavallee	Emma Polyukhovich
Sophia Cahoon	Cameron Mahn	Casey Popkin
Alison Chambers	Hayden Marshall	Makayla Raiche
Kianna Chickering	Carter Mayotte	Abigail Read
Maxwell Daigle	Isabel McIntyre	Tobren Runnion-Bareford
Emma Danforth	Quintin Molony	Isabella Santosuosso
Ayvree Hamilton	Laura Palazzo	Lillian Sibona
Sarah Harrison	Luke Parcel	Cassandra Smith
Sadie Jesmer	Jason Parent	Jack Welch

The NJHS held a food drive for the month of February to benefit the Hooksett Food Pantry. The three grade levels competed to see what grade would donate the most items. The members also began tutoring services for students in grades 3-8. The tutoring was done remotely via Zoom.

At the end of the school year the NJHS members planted a garden that will be maintained over the summer and into next school year.

The Cawley Builders Club members continue to persevere to support the Hooksett Community. Students made thank you cards for first responders, made food baskets at Town Hall for the food pantry and caroled outside nursing homes.

In February the members published the Kindness Calendar with a goal of promoting kindness throughout the community. The members also made Valentines for Veterans and delivered them to the Hooksett American Legion and Liberty House. For Middle School Month the Builders Club made Kindness Clovers and posted them in the hall with positive, inspirational messages. The members stuffed Easter eggs to distribute through Family and Youth Services. The members also started the personal hygiene drive, "April Showers."

April was a busy month. The members filled over 200 Easter eggs and made goodie bags for the Hooksett Food Pantry.

May 5 was "SUNSHINE DAY," a day for the entire school to wear yellow to celebrate the sunshine teachers bring to their students each and every day. Builders Club was very excited to celebrate teachers with this special day during Teacher Appreciation Week.

The Cawley Builders Club ended its school year with an end of year ceremony. The eighth-grade members were acknowledged and wished good luck in high school and the future. The advisors also recognized the out-going board members, Abbie Aumann, Isabel McIntyre, and Lyla Shea. The newly elected board was installed by Kiwanis representative, Mrs. Charest. Sophia Cahoon, Ava Sampson, Tyler Chauvette, and Isabel McIntyre will be next year's board members. Congratulations to Abbie Aumann and Isabel McIntyre who received special regional awards for Distinguished Builders Club Board Members.

As a result of the ongoing COVID-19 safety and health protocols Cawley Middle School was unable to have Veterans Day Assembly this year. On Monday, November 9, eighth grader Bryn Forkey announced to students and staff the meaning and purpose of Veterans Day. This was followed by the playing of TAPS by Band Director, Brandon Davini. Thank you to eighth grade social studies teacher Sarah Levesque for articulately writing the announcement for Veterans Day.

Students and staff also recognized Memorial Day with a reading of "Flanders Field," playing of Taps, singing of the National Anthem and learning the meaning of Memorial Day.

The coming of spring brought with it the celebration of adolescents. March was National Middle School Month. Ten to fifteen-year-old students make a difference in their families, schools and communities, so Cawley designates one special month to celebrate middle school students and who they are and what they have accomplished.

At Cawley, there are a variety of activities throughout the month that include dress up days, trivia questions and culminating competition events during the school day. All events were socially distanced this year and were for both remote and in-person students.

Each week had a particular focus on a theme. Week 1 – Foreign Language Week, Week 2 – Get Moving Week, Week 3 – Celebrate the Positives in the World Week.” On March 12, “Marko the Magician” presented virtually to all in person and remote students. Marko weaved magic into promoting and encouraging students to make positive choices.

The Hooksett PTA once again sponsored the annual Brain Games. This year the Brain Games were held virtually on February 18 and 19. The very popular game show was redesigned to accommodate the health and safety protocols.

Wellness Month for students and staff began on April 5. Staff and students participated in various wellness related activities. Students competed in wellness trivia, competed in a healthy snack recipe competition (optional), and participated in whole school activities with a focus on physical, mental, social, and nutritional wellness.

Ed Gerety spoke to all Cawley students by grade level on April 14. Ed is an author and one of the top professional youth speakers and leadership trainers in the United States. His inspirational and powerful programs have taught over 3 million people in all 50 states, Canada and Europe, the life skills essential to develop as leaders in school and in life. The skills, which include respect, character, gratitude, leadership, attitude, and making a difference, are outlined in Ed's book, "Combinations: Opening the Door to Student Leadership".

On May 24, the Hooksett Fire Department instructed all seventh-grade students via Zoom on performing CPR with only their hands. Students did not earn a certification, but they were introduced to hand techniques and the benefits of knowing CPR.

8th Grade Spirit Week

Eighth grade spirit week was June 7 - 11 and culminated with the Recognition Ceremony on Friday, June 11 at 9:00 am at Northeast Delta Dental Stadium.

Monday, June 7 – Students participated in the 8th grade kickball tournament.

Tuesday, June 8 – Students signed yearbooks, viewed the 8th grade video, had morning popsicles and finished up the kickball tournament. In addition, students turned in their Chromebooks and chargers and then received their 8th grade parting gifts. The Hooksett PTA gave students recognition yard signs and the school gifted students the 8th grade picture, “Words of the Month” bookmarks and an 8th grade class shirt.

Wednesday, June 9 - Camp Mi Te Na came to Cawley Middle School and coordinated camp activities for the 8th grade students. The Kona Ice Truck provided tasty treats for the students.

Thursday, June 10 - Academic team awards were presented and students participated in a variety of outside activities that include yard games, tie dying, STEM challenges and much more. Students attended a Nitrogen Ice Cream presentation in the afternoon.

Friday, June 11 - One hundred forty-four 8th graders were recognized for completing the eighth grade at Northeast Delta Dental Stadium. Many students received individual community and school awards.

As a result of the health and safety protocols, “Step Up Day” was postponed for the incoming sixth graders until a date to be determined in late August. The “Step Up Day” festivities in August will be to explain the educational and co-curricular programs at Cawley Middle School in August. A big thank you to Assistant Principal, Brad Largy and seventh grade students Ady Lavalley and Bella Santosuosso who created a welcome video for the incoming 6th graders.

There were 20 vocalists enrolled in the chorus and the band had 47 students this year. The Band Director, Brandon Davini and Choral Director, Elizabeth Vanderhoek did a commendable job teaching band and chorus and still providing the opportunity for students to play instruments and sing under the guidelines of health and safety protocols of COVID 19. Students started meeting in the beginning of October in sectionals. In the spring students were able to attend full band and chorus.

In February, students in the Cawley Music Department worked to learn music for the virtual Coffee House performance on February 18. Students performed music that they recorded in their free time. The Fine Arts Department was not able to make music in large ensembles at school, but that did not stop the students from creating, exploring, and learning at home. The band worked on a recycled percussion piece that Mr. Davini wrote and the chorus practiced different songs while socially distancing in the Media Center. Things looked a little different this year, but Cawley’s musicians were committed to making the best of a tough situation.

The Cawley Community was proud of all the students in band and chorus, as they held a virtual Spring Concert on June 2. Despite the changes and challenges the performing groups faced this year due to safety protocols, both ensembles worked hard and pulled together for an amazing final concert.

Congratulations to all the coaches and student-athletes for what was an amazing year in athletics.

The girls cross country team had a strong showing at the Tri-County Championship race and brought home the third-place team trophy.

The boys cross country team set the pace early, set several personal record marks and never looked back as they brought home the first-place trophy at the Tri-County Championship meet. Twelve boys received individual medals and captured the school's first ever boys cross country banner.

The boys soccer team played in a very exciting championship match and pulled out the victory over Pennichuck with a goal scored in the last few minutes of regulation to bring home the first-place plaque.

The girls soccer team played great in a very exciting championship final, but lost 2-1 to Fairgrounds. The girls had a great season and brought home the second-place plaque.

The girls field hockey team made it to their first ever championship match and played an awesome game, but fell short to a very strong Weare team. The girls had a great season and brought home the second-place plaque.

The boys and girls basketball teams lost in the finals, but had great seasons. The cheerleading team performed for their parents and also had a great season. Congratulations to the softball team for winning their first Tri-County Championship since 2007 by beating Milford 14 – 0 in the finals.

Congratulations to the baseball team winning their third title in a row with a 9-4 win over Amherst.

The Cawley track & field team was extremely impressive at the 2021 Tri-County Championship meet at Pelham High School winning 35 medals and over 60 individual awards. Congratulations to league champions: Acacia Dow, Ava Cote, Michaela Mercier, Finn McDonald, Justin Dion, Sangay Gurung, Miles Shea and Kyle Woodward. Cawley was fast but Pelham was a little bit faster in a very fun and exciting back and forth race for 1st. Both boys and girls teams ended up with very close 2nd place finishes and runners up to Pelham.

The girls lacrosse team played with only 13 players all year and still had a great season. The team lost in a hard-fought semi-final game.

The boys lacrosse team was young this year and still made the playoffs and lost in the opening round.

The golf team had a great year participating in several meets and learning the game.

Thank you to Athletic Director Garrett Middleton for leading the way in having three successful seasons under the difficult COVID-19 health and safety protocols. His work and leadership was crucial in allowing the student-athletes to have some normalcy in athletics.

Students receiving athletic awards this year:

Coaches Award

Taylor Wheaton, Tyler Clouthier

Most Improved

Margo Laliberte, Jeffrey Hickey

Sportsmanship

Kyra Courtemanche, Mason Paquette

Most Athletic

Anna Perkins, Justin Dion

This year's graduating class of 144 students received many awards and recognition at the Recognition Ceremony at Northeast Delta Dental Stadium on June 11, 2021.

Hawks PTA Award

Taylor Wheaton

Kyra Courmanche

Zoey Piccolo

Sarah Harrison

Payton Barnhart

Isabella Rivet

Nevaeh Smith

Autumn Haggett

Shylah Johnson

Lions Club Award

Owen Perrotta

Ray A. Kroc Achievement

Kasarah Juneau

Cassandra Smith

Hooksett PTA Technology Award

Casssandra Smith

Hooksett PTA Cultural Arts Award

Casey Popkin

Principal's Awards

Ava Dulac
Anel Tousunbegovic

Hooksett Education Award
Arushi Saravanan

Hooksett Historical Society History Award
John Pennell

Eighth Grade Excellence Awards
Olivia Crockwell
Shylah Johnson
Emma Polyukhovich
Kadence Tarmey
Thomas McCloud
Sadie Jesmer
Arushin Saravanan
Naima Elmera
Sanela Husejnovic

The Director's Award for Chorus
Zoe Piccolo, Cassandra Smith

Musicianship Award for the Chorus
Ava Dulac, Kasarah Juneau

The Director's Award for the Band
Cassandra Smith

Musicianship Award for the Band
Abigail Gower, Olivia Crockwell

The students and teachers at Cawley Middle School continue to "Make A Mark, Make and Make A Difference," academically, socially and in the community. It is evident that the Hooksett Community strongly supports educating all students at Cawley Middle School.

Respectfully Submitted,



Matthew Benson
Principal

David R. Cawley Middle School

Staff List 2020 - 2021

PRINCIPAL

Matthew Benson

ASSISTANT PRINCIPAL

Brad Largy

Core Classroom Teachers

Jayne Abbas	Gr. 8
Lori Adams	Gr. 8
Suzanne Campbell	Gr. 6
Cailyn Carter	Gr. 7
Margaret Collins	Gr. 8
Katy Devine	Gr. 7
Kevin Fleury	Gr. 6
Carla Gallivan	Gr. 6
Kimberly Gartland	Gr. 7
Vincent Gartland	Gr. 7
Mikaela Gauvain	Gr. 7
Leigh Gibson	Gr. 8
Matina Goulakos	Gr. 6
Jeffrey Hamilton	Gr. 7
Magdala Johnson	Gr. 8
Danielle Lawson	Gr. 6
Sarah Levesque	Gr. 8
Jennifer Malone	Gr. 6
James Palmieri	Gr. 7
Sarah Rushia	Gr. 6
Brooke Saltus	Gr. 8
Tara Sanford	Gr. 7
Katie Sarette	Gr. 6
Melissa Tanguay	Gr. 6
Donna Tremblay	Gr. 8
Carol Ward	Gr. 7
Cynthia Whitcher	Gr. 8

Unified Arts Teachers

Greg Bickford	French
Diane Davila-Colon	Spanish
Brandon Davini	Band/Music
Michelle Fuller	Art
Marie Deane	Health
Andrea Meyer	Technology
Garrett Middleton	Physical Education
Bernadette Olsen	FACS
William Trimmer	Industrial Technology
Elizabeth Vanderhoek	Chorus/Music

Special Education Teachers

Audria Gonthier	Grades - 7, 8
Mark Gregoire	Grades - 6, 8
Christian LaCroix	Grade - 6
Nicole St. Pierre	Grade - 6
Angela Blatus	Occupational Therapist

ESOL Teacher

Tatiana Vezina

School Counselors

Lea Maguire
Anne Mulligan
Jonathan Frazier, Hooksett School District
Psychologist

School Nurse

Charlene McCarron

Administrative Assistants

Laura Duchesne
Regina Parcel

Special Education Paraprofessionals

Cheryl Purington	Kimberly Swirderski
Alexandra Gravina	Christina Zarakotas
Catherine Langton	Natalie Vanderbilt
Colleen Mousseau	Maryse Pelchat

LUNCH ROOM STAFF

Cindy Nusbaum, Director
Michelle Liouzis
Christine Donati
Karen Wooverton
Carol Horman

LIBRARY

Justine Thain	Director of Library & Media
Linda Williams	Library Assistant

TECHNOLOGY DIRECTOR/STAFF

Dan Roma	Sebastian Boisseau
Ryan Gelinas	

DIRECTOR OF MATHEMATICS

ASSESSMENT & ACCOUNTABILITY

Meghan Largy

MAINTENANCE DEPT.

Dean Farmer, Director	Ray Huppe
Jeremy Diaz	Jorge Perez
Lise Gauthier	

David R. Cawley Graduates of 2021

Noah Antonellis	Alex Dresser	Joseph Hoang	Olivia McIntire	Maggie Roy
Anthony Arrigo	Ava Dulac	Brendan Horne	Haris Memisevic	Arushi Saravanan
Edmond (EJ) Baker	David Dumont	Sanela Husejnovic	Emily Miville	Angelina Scaramella
Payton Barnhart	Anesa Durakovic	Sadie Jesmer	Andrew Montgomery	Thomas Schlegel
Ismeal Bautista	Kayliana Durant	Addison Johnson	Thomas Montminy	Ethan Schmanski
Jacob Beaudoin	Tiya Edsall	Shylah Johnson	Vanessa Morris	Connor Shappell
Julia Beckwith	Naima Elmera	Jaxson Juneau	Quintin Mullen	Cassandra Smith
Emily Black	Benjamin Estabrook	Kasarah Juneau	Mackenzie Nassar	Neveah Smith
Keegan Blake	Bryn Forkey	Tiago Keyes	Colin Nichols	Emma Somers
Andrew Bobay	Samantha Forrest	Hayleigh Kiley	Riley Olson	Jake Soucy
Ella Bono	Sophia Gallien	Emily LaChance	Lauren Osolinki	Emma St. Louis
Leah Bono	Rowan Gamache	Sean Laflamme	Mason Paquette	Fiona Stagnaro
Logan Boulanger	Serenity Gangi	Margo Laliberte	Jason Parent	Gavin Stone
Julia Bouthot	Emily Gosselin	Scarlett LaPlante	John Pennell	Shanaira Stylianos
Owen Boyce	Abigail Gower	Paige Larochelle	Kiareese Perez	Baylie Sutherland
Gavrielle Brown	Ashley Green	Capleton Lascaze	Anna Perkins	Morgan Tarbell
Owen Brunette	Michael Griffin	Brooklynn Ledoux	Own Perrotta	Kadence Tarmey
Noah Celio	Arushi Gurung	Ava Lemieux	Joseph Phillips	Anel Tosunbegovic
Keira Chickering	Ashwini Gurung	Connor Lord	Zoey Piccolo	Makenzie Towne
Dominic Chicoine	Sangay Gurung	Reagan Louiselle	Emma Polyukhovich	Ava Udina
Tyler Clouthier	Autumn Haggett	Ryley Loycano	Casey Popkins	Nathan Vanwagner
Bryce Collins	Chloe Hamilton	Sophia Lukeman	Trenton Powers	Anna Vazzana
Andrew Cote	Mathias Hanson	Holly Mamos	Anthony Quintal	Marissa Verney
Donovan Cote	Sarah Harrison	Mia Mandigo	Taylor Ramsay	Carson Walls
Kyra Courtemanche	Dylan Henning	Emily Marshall	Kallie Reeder	Taylor Wheaton
Colin Couture	Jeffrey Hickey	Zachary McCassey	Isabella Rivet	Connor Woodward
Olivia Crockwell	Alexander Hinckley	Thomas McCloud	Nora Robichaud	Kyle Woodward
Chloe Daniels	Conner Hinckley	Molly McCluskey		
Griffin Danis				
Reagan Delude				
Rachel DeVarney				
Justin Dion				
Morghen Dodge				
Elliot Doty				

**HOOKSETT SCHOOL DISTRICT
DISTRICT-WIDE STAFF
2020-2021**

DIRECTOR OF STUDENT SERVICES

Christine Gialousis

ELEMENTARY SPECIAL EDUCATION COORDINATOR

Julie-Anne Ackroyd

HIGH SCHOOL SPECIAL EDUCATION COORDINATORS

Linda Willard

Rebecca Martel

PSYCHOLOGIST

Jonathan Frazier

MEDIA DIRECTOR

Justine Thain

TECHNOLOGY DIRECTOR

Daniel Roma

DIRECTOR OF MATHEMATICS, ASSESSMENT AND ACCOUNTABILITY

Meghan Largy

MAINTENANCE DIRECTOR

Dean Farmer

FOOD SERVICE DIRECTOR

Cindy Nusbaum

SPECIAL EDUCATION ADMINISTRATIVE SERVICES

Julie Collins

Laurie Tumas

Municipal, School, and Community Offices

<u>Department/Division</u>	<u>Address</u>	<u>Phone #</u>	<u>Office Hours</u>
Administration -Community Development -Building, Code, Health	35 Main Street	485-8472 268-0279 485-4117	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Assessing	35 Main Street	268-0003	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Emergency Management	15 Legends Drive	623-7272	
Family Services	35 Main Street	485-8769	M-F 10:00 am – 4:30 pm Wednesdays - Closed
Finance	35 Main Street	485-2017	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Fire (Emergency – 911)	15 Legends Dr. 10 Riverside St.	623-7272 485-9852	M-F 7:00 am – 5:00 pm
Library	31 Mount Saint Mary's Way	485-6092	M-W 9:00 am – 8:00 pm Thursday 11:00 am – 8:00 pm Fri & Sat 9:00 am – 5:00 pm Sunday – Closed
Police (Emergency – 911)	15 Legends Dr.	624-1560	M-F 8:00 am – 4:30 pm
Public Works -Highway -Parks & Recreation -Recycling & Transfer	210 West River Rd.	668-8019 669-5198	M-F 7:00 am – 3:30 pm M-F 7:00 am – 3:30 pm Saturday 8:00 am – 1:00 pm
Sewer	1 Egawes Dr.	485-4112	M-F 8:00 am – 4:00 pm
Town Clerk/Tax Collector	35 Main Street	485-9534	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Central Water Precinct	32 Industrial Park	624-0608	M-Thurs 8:30 am – 4:00 pm Friday 8:30 am – 2:00 pm
Superintendent's Office	90 Farmer Road	622-3731	M-F 8:00 am – 4:00 pm
Cawley Middle School	89 Whitehall Road	518-5047	M-F 7:40 am – 2:30 pm
Hooksett Memorial School	5 Memorial Drive	485-9890	M-F 9:00 am – 3:25 pm
Underhill School	2 Sherwood Drive	623-7233	M-F 9:00 am – 3:20 pm
Village Water Precinct	7 Riverside St.	485-3392	M-F 8:00 am – 4:00 pm
Hooksett District Court	101 Merrimack St.	1-855-212-1234	M-F 8:00 am – 4:00 pm



About the Cover

This year's front cover is a throwback to the 1968 edition of the Annual Town & Schools Report. On the reverse are pictures of the new Lilac Bridge Monument. A commemoration and naming ceremony is being planned for Spring 2022!